

R. S. Payne PTO Meeting

December 6, 2018 7:00pm

In attendance: **Danielle Englund**-President, **Liz Dop**-Treasurer, **Kellie Baldwin**-Principal, **Sarah Muminovic**-Treasurer

Approval of November PTO Minutes:

Liz Dop motions. **Kellie Baldwin** seconds. All in favor. None opposed. Motion carries. November minutes are approved.

President's Report-Danielle Englund

-Spirit Day-**Danielle Englund** will touch base with **Crystal Pannell** about Spirit Day on December 7, 2018.

-**Rebecca Kahle** will be receiving photos and putting them in morning announcements going forward.

-**Danielle Englund** still looking to connect with the representative for Crosspoint Church.

-The World's Best Chocolate Fundraiser-The representative for this company contacted **Danielle Englund** inquiring about our intent and if we had chosen dates for the sale. Sarah Muminovic requested that the discussion of dates be delayed until the January meeting to allow for more time to discuss Candy Cane Clubhouse as it may be immediately impacted by inclement weather. Dates for the chocolate sale will be discussed at the January meeting.

Principal/Staff Report-Kellie Baldwin/Lori Smith

-VDOE visited this week and the visit went well. They were monitoring SPED for the purpose of compliance with standards. They observed classrooms, interviewed SPED and regular classroom teachers, and inspected classroom materials. We will be under academic review for reading with the state. There will be a committee within the division that will assist and monitor the programs running in the school.

-**Mr. Staaby** comes back in January.

-**Mr. Hill** the music teacher will be leaving at Winter Break to join the National Guard. A long term sub has already been hired and will start right after break.

-**Mrs. Baldwin** followed-up with Heritage Elementary School about the way they conducted their chocolate sale. They had an actual sign-out sheet where people entered the building and had a face-to-face conversation about the expectations with regards to the sale and turning in of monies.

Committee Reports

-Treasurer-Liz Dop

-November was not an active month. **Liz Dop** found a Kroger check from July that she deposited for \$471.80.

-**Mr. Hoffman** sent in a reimbursement request for Kidblog.

-Bank reconciliation completed.

-The next major accounting event will be Candy Cane Clubhouse

-Spirit-Crystal Pannell

-Next Spirit Day is Friday, December 7, 2018. Danielle Englund will touch base with **Crystal Pannell** regarding the execution.

Fundraising

Candy Cane Clubhouse-Sarah Muminovic/Alys Miller December 12, 13, 14, 2018

-**Sarah Muminovic and Alys Miller** have begun the purchasing of items for the CCCH. They met with former RS Payne Parent Cindy Tolle to retrieve binders and glean information about best practices for the event. They have inventoried the remaining items from last year and have updated the online forms and information with regards to new dates. A Sign-Up Genius for donation items went out on November 26, 2018. Some donation items have been received already in the front office. A Google Form was sent out to teachers to ask for them to choose their shopping times. 14 teachers have responded.

-The impending threat of inclement weather will likely impact the dates of Candy Cane Clubhouse. **Sarah Muminovic** asked for suggestions on how to best reschedule and communicate these possible changes to RS Payne families.

-**Mrs. Baldwin** suggests putting inclement weather dates on the shopper flyer that will go home in backpacks. She offered to have them printed and counted to be sent home the next day, 12/7/2018.

-Inclement weather make-up dates of December 17-19, 2018 are chosen.

-**Sarah Muminovic** asks for help and guidance in getting the teachers to participate in the Google form to choose shopping times for their classrooms. -

Mrs. Baldwin offers to select times for the teachers by taking a look at their class schedules and resource times. She will ask **Mrs. Cole** in the front office to assist with the task of assigning times and communicating those times to the teachers.

-**Sarah Muminovic** will make changes to the online documents and forward them to **Mrs. Baldwin** and **Danielle Englund** for final edits before 12/7/2018.

- A former RS Payne parent contacted **Danielle Englund** regarding a donation she is planning to make a donation of Beanie Boos to the Candy Cane Clubhouse. She inquired about whether or not there can be a restriction placed on the number of Beanie Boos purchased per child as to allow for all students to have the opportunity to purchase them. **Sarah Muminovic** said she would take that under advisement and discuss with **Alys Miller**.

-Restaurant Nights-**Sarah Muminovic**

-Chipotle, Old Forest Rd.-planned for Tuesday, December 12, 2018 5p-9p

-Panera, Old Forest Rd.-planned for January 11, 2019 5p-9p

-Box Tops-

Old Business

New Business

Our next meeting will be held on January 3, 2019 at 7 pm.