

PTO Planning Meeting for 2017/2018 School Year Tuesday, July 18, 2017

Attendance: Amy Jones, Keeley Tuggle, Sheri Quinones, Liz Dopp, Kellie Baldwin, Lori Smith, Adrienne Scruggs, Cindy Tolle, Trish Pabis

Reading of the Mission Statement of the PTO to discuss whether the PTO is addressing the mission statement:

The mission of the RSP PTO shall be:

- A. To enhance the educational environment at RS Payne Elementary School through volunteer and financial resources.*
- B. To promote cooperative efforts between parents, school administration, school personnel, and students.*
- C. To foster pride in RS Payne Elementary School.*

“To enhance educational environment through volunteer resources”:

- Parent Liaison per grade level: In upper elementary grades (3rd through 5th), have the liaison be for BOTH base and GO grade level (so if you are the 3rd grade unit liaison then you are it for 3rd GO and 3rd Base). ***
- Email teachers to find out “Top 5 needs in the classroom” (ex: parents to tutor, parents to organize homework/lesson packets, cut/staple/prep items, parent storytime readers, small group facilitators, etc)
- Talk with Base Teachers to find out names of parents who were present in the classroom last year who could, with/without mentoring, become leaders in PTO or other volunteer opportunities at RSP.

“To enhance educational environment through financial resources”:

- As per budget line items (Ex: Pre-K cooking class, Theatre, Violin rentals, Field Trips, Assemblies, Novel Books, Teacher Beginning of the year Allowance, etc.)
- Make new employees to RSP “Welcome to RSP” gift be more geared to teacher supplies that would be helpful to a new teacher - “Top 10 Items needed on a teacher’s desk”

-Stapler and staples

-Sharpie

-Tape (packaging, scotch and masking) -Highlighter

- Sticky Notes
- Paper clip and dispenser
- A really nice pen

- Dry Erase Marker
- Scissors
- Copier paper

“To promote cooperative efforts between parents, school, administration, school personnel, and students”:

-***Parent Liaison

- Watch Dogs - DOGS...Vincent Jones, new guidance counselor, to help investigate this program?

“To foster pride in RS Payne Elementary School”:

- Recognition of parental involvement - those parents who go the extra mile - by thank those parents (by name) who volunteered for the month in the monthly newsletter Ms. Davis creates; put all the names of parental volunteers for that month in a bucket, draw a name from the bucket, and that parent becomes the “Parent of the Month”
- “Parent of the Month” - picture is displayed (on webpage, newsletter, on the wall at school?) and parent’s child’s teacher will write a sentence regarding that parent and what skills/actions makes them the “parent of the month”; \$10 or \$20 Gift Card to Walmart given to “Parent of the Month”?
- Spirit Day - 1st Friday of the Month; free t-shirt to all new students; \$5 t-shirt for anyone who wants another shirt

Additional topics:

-Registration Day - Dinner for teachers/staff provided by PTO

-Back to School Night / Open House - Do we try and do a social event to increase participation? Family, Fun, Fit night on same night?

-Picnic / DJ event outside with RSP families and staff - When? Back to School night / Open House?

-Miller Park Celebration - August 5 (can give Mrs. Baldwin information re: PTO that she can hand out to parents. Also have a sign-up sheet for interested parents.)

-GO Scavenger Hunt - August 6 (PTO informational booth available?)

-Possible items that need to be funded:

- Parking Sign and Teacher of the Year plaque

- RSP Flag created by the youth