

RS Payne Elementary School PTO Meeting Minutes

September 7, 2017 7:00 pm

In attendance: Trish Pabis (Treasurer), Liz Dop (Assistant Treasurer), Keeley Tuggle (Spirit), Cindi Tolle (Candy Cane Clubhouse), Adrienne Scruggs (Volunteer Coordinator), Ashley Khurana (Box Tops), Sarah Muminovic (Secretary), Kellie Baldwin (Principal), Lori Smith (Teacher Representative), Diane Stratton (Teacher Representative), Chris Gowen, Casey Morgan, Vincent Jones, Leslie Salazar, Crystal May, Elicia Fleshman, Kelsey Roark, Alison Moore, Svein Stauby, Debbie Lacy, Kira Roberts, Renee Anderson, Lakerria Carouthers, Ginny Shank, Rosa Townes, Kim Beuerle, Andrea Miller, Kirsten Becker, Eliana Lobb

Welcome and Introductions

Trish Pabis welcomed attendants to the meeting. Explained the order of meetings and the process of using Roberts Rules of Order.

All present introduced themselves and how they are associated with the school (parent vs staff member).

Approval of July PTO minutes

Motion for approval made by Liz Dop
Seconded by Elicia Fleshman

Principal/Staff Report

None

Committee Reports

Treasurer

1. Purchasing signs for "teacher of the year". Principal Baldwin would like signs for the Teacher of the Year. There were some additional expenses associated with this that the board would need to vote on to approve. The exact amount of that expenditure was not available. Thus, the motion was made to vote to approve up to \$100 for the purchase of the additional expenses. Motioned by Sarah Muminovic, voice voted. All in favor. None opposed. Motion carried.

2. Update on PTO Audit
Completed-Liz Dop and Cindy Tolle

3. Attraction Books Fundraiser
Flyers have been sent out and the fundraiser has brought in \$100 so far. This event ends on 9/15/2017.

4. School agenda line item update
The PTO budgeted up to \$540 to cover any remaining fees for School Agendas that were not met with the requested \$5 agenda fee/child. Enough money was collected via fees that there was not a need for the PTO to help pay for the School Agendas.

5. A copy of the approved 2017/2018 budget was distributed as well as an expense/income

report for August 1, 2017 - September 7, 2017 to anyone in attendance that desired a copy.

6. Copies of the RSP PTO bank statements are available for viewing upon request.

7. Received a check from Domino's for \$22.54.

Spirit Day Update

Keeley Tuggle New Dragon T-shirts were provided to new RS Payne Students. The groupings for the contest are different this year; PK-2, 3-5, and ID/DD are the new groupings. The submission for participation by classroom will be done by Google Docs this year to avoid the late entries that arrived via emails etc. The participation in the contest was 21/20 classes participated this year versus 6 last year in September 2016 and 16 in October 2016. Motion was made to pay up to \$22.00 to cover the cost for an adult XL t-shirt for a new 3rd grade RSP student. Voice voted. All in favor; none opposed. Motion carried.

Volunteer Update-Adrienne Scruggs

In need of volunteers for this year and next year. This year, need a vice president and need chairs for carnival, silent auction, fundraising, & hospitality. If anyone is interested in Carnival Chair or Silent Auction Chair this would be a good year to take on this role as this is Adrienne's and Trish's last year and they would be able to assist the incoming chairs respectively.

Restaurant Nights

Jersey Mike's vs a variety of restaurants

Tabled in the interest of time. Sarah Muminovic volunteered to take over this committee.

Box Tops

None

Morning Announcements

Mrs. Nelson will be in charge of this for the year

Upcoming Events

9/15 Attractions Books fundraiser ends

10/4 School pictures

10/5 Early dismissal

10/6-13 No school

10/16-10/20 Kids Out Loud (3rd and 5th grade)

10/19 Pirate Reading and Math Night

10/23-30 Book Fair

New Business

1. Teacher inquired as to how teachers who want to be involve in the PTO are able to do so on the Thursdays when meetings are at 10:30 am. Trish Pabis explained that this was done to try to make some meetings available to those parents that may be working a swing or night shift. Meetings are the first Thursday of every month (unless there is no school) alternating between a

10:30 am time and 6:30 pm time.

2. Debbie Lacy asked for assistance with the removal of metal items found throughout the building that will be sold for scrap and the money received will be used to help cover costs for school events/programs. She requested some help with lifting items, needing a truck, and help to take some old appliances to the dump. She asked that anyone willing to assist contact her directly.

3. It was communicated by a new pre-K parent that the Infinite Campus system used for communicating messenger services, was not linked to the Pre-K classes. Those parents in those classrooms would not be receiving information via that format.

4. The meeting ended with the drawing for 2 \$25 gift cards to WalMart.

Our next meeting will be Thursday, October 5th, at 10:30am.