NOTICE OF INTENT TO PROVIDE **HOME INSTRUCTION**

Please print or type requested information **School Year: 20_____ - 20_____**

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided for by § 22.1-254.1 of the Code of Virginia, in lieu of having them attend school.

Full Name(s) of Child(ren)	Age On/Before Sept. 30	Birthdate *(optional)*	Grade *(optional)*

I am able to provide home instruction under the following option (**check one**):

☐ **I have a high school diploma or a higher credential.** (Attach a copy of the documentation that shows this and the curriculum limited to a list of subjects to be studied during the school year)

☐ **I have the qualifications prescribed by the Board of Education for a teacher.** (Attach copy of teaching license or statement to this effect from the Virginia Department of Education)

☐ **I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.** (Attach notice of acceptance or other evidence of enrollment showing the school's name and address and a list of the subjects to be studied for the coming year if the child(ren) is enrolled in a correspondence course or distance learning program. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, a list of the subjects to be studied must be submitted to the school division.)

☐ **I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren).** (Attach written statement)

As prescribed in § 22.1-254.1 of the *Code of Virginia*, **I have included or will provide the school division with a description of the curriculum, limited to a list of subjects to be studied during the coming school year, and evidence of having met one of the above criteria** along with this Notice by August 15 of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.

I understand that by **August 1 following this school year, I must provide evidence of educational achievement** as prescribed in *§ 22.1-254.1* of the *Code of Virginia*, which defines the requirements for home instruction.

I hereby certify that I am the parent/guardian of the child(ren) listed above and agree to comply with applicable policies and procedures.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name _____

Home Address _____

Phone (_____) _____ Email _____

Mail to: Lynchburg City Schools
Homeschool
915 Court Street
Lynchburg, VA 24504

or email: homeschool@lcsedu.net

Revised 8/5/26