



Lynchburg City School Board

Sharon Y. Carter
School Board District 2

James E. Coleman
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Derek L. Polley
School Board District 1

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

J. Marie Waller
School Board District 2

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Student Learning and Success

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
February 16, 2016 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion (30 Minutes)

B. STUDENT RECOGNITION

- 1. Student Recognition
Scott S. Brabrand. Page 2
Discussion

C. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr. Page 3
Discussion

D. CONSENT AGENDA

- 1. School Board Meeting Minutes: January 19, 2016 (Regular Meeting)
February 2, 2016 (Regular Meeting)

E. STUDENT REPRESENTATIVE COMMENTS

F. UNFINISHED BUSINESS

- 1. High School Program of Studies 2016-17: GPA Calculation
John C. McClain. Page 10
Discussion/Action

G. NEW BUSINESS

- 1. Lucille Chaffin Kent Historical Marker
Scott S. Brabrand. Page 11
Discussion

2. Promise Plan: Enhancing the Use of Quality Instructional Practices
John C. McClain. Page 13
Discussion

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

Public Budget Hearing: Tuesday, March 1, 2016, 5:30 p.m., Board Room, School Administration Building

Next School Board Meeting: Tuesday, March 1, 2016, immediately following the Public Budget Hearing, Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 02/16/16

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 02/16/16

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition

Summary/Description:

Mckayla Warwick is a senior at E. C. Glass High School. She has been selected as one of 106 students nationwide to receive the prestigious 2016 Horatio Alger National Scholarship in the amount of \$22,000. She is one of two students selected in the state of Virginia.

The Horatio Alger National Scholarship Program is an annual scholarship that recognizes outstanding students who, in the face of great adversity, have exhibited an admirable commitment to continuing their education and serving their communities.

Notably, the 2016 Horatio Alger National Scholarship recipients

- maintain an average GPA of 3.7;
- earned an average ACT score of 26, which is five points above the national average; and
- come from households with an average income of \$14,329.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 02/16/16

Agenda Number: C-1

Attachments:

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the FY2015-16 school operating budget, authorized, approved, and processed the necessary payments through January 31, 2016. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through January 31, 2016, for the operating fund.

| | |
|-----------------------------|--------------------|
| Total Operating Fund Budget | \$ 90,820,024.00 |
| Prior Year End Encumbrances | \$ 90,304.40 |
| Insurance Proceeds | \$ 54,180.84 |
| School Bus Funding | |
| Fund Balance Return | \$ 977,000.00 |
| Restricted Donations | \$ 2,316,449.00 |
| Adjusted Budget | <u>\$ 1,105.00</u> |
| | \$ 94,259,063.24 |

Through January 31, 2016

| | |
|-------------------------|------------------|
| Actual Revenue Received | \$ 46,439,957.16 |
| Actual Expenditures | \$ 47,558,222.71 |
| Actual Encumbered | \$ 37,921,765.83 |

| | |
|--|--------|
| Percent of Budget Received | 49.27% |
| Percent of Budget Used, excluding encumbrances | 50.45% |

As of 1/31/16 – 7 months 58.34%

The revenue and expenditure reports detail the transactions recorded through January 31, 2016. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 January 31, 2016

| | Fiscal Year 2015-16 | | | | BUDGET AVAILABLE | BUDGET % USED |
|---|----------------------|----------------------|---------------|----------------------|---------------------|---------------|
| | BUDGET | TRANSACTIONS | BUDGET % USED | ENCUMBRANCES | | |
| INSTRUCTION | | | | | | |
| FUNCTION 1100 CLASSROOM INSTRUCTION | | | | | | |
| Personnel | 48,985,899.25 | 24,510,509.83 | 50.04% | 23,624,399.73 | 850,989.69 | |
| Other | 4,223,610.38 | 1,505,814.52 | 35.65% | 120,675.44 | 2,597,120.42 | |
| FUNCTION 1200 INST SUPPORT-STUDENT | | | | | | |
| Personnel | 3,393,105.44 | 1,634,440.03 | 48.17% | 1,431,249.62 | 327,415.79 | |
| Other | 167,094.00 | 34,468.10 | 20.63% | 44,518.99 | 88,106.91 | |
| FUNCTION 1300 INST SUPPORT-STAFF | | | | | | |
| Personnel | 3,657,889.36 | 2,147,326.56 | 58.70% | 1,619,557.28 | (108,994.48) | |
| Other | 1,569,576.34 | 502,758.18 | 32.03% | 229,001.45 | 837,816.71 | |
| FUNCTION 1400 INST SUPPORT-SCHOOL ADMN | | | | | | |
| Personnel | 5,370,083.81 | 2,939,322.38 | 54.74% | 2,284,785.48 | 145,975.95 | |
| Other | 155,735.00 | 62,135.95 | 39.90% | 23,941.70 | 69,657.35 | |
| TOTAL INSTRUCTION | 67,522,993.58 | 33,336,775.55 | 49.37% | 29,378,129.69 | 4,808,088.34 | 92.88% |
| ADMINISTRATION | | | | | | |
| FUNCTION 2100 ADMINISTRATION | | | | | | |
| Personnel | 2,416,531.68 | 1,382,859.50 | 57.22% | 871,316.82 | 162,355.36 | |
| Other | 1,755,060.97 | 745,207.24 | 42.46% | 316,738.91 | 693,114.82 | |
| FUNCTION 2200 ATTENDANCE & HEALTH SERV | | | | | | |
| Personnel | 1,495,957.85 | 742,875.25 | 49.66% | 698,900.30 | 54,182.30 | |
| Other | 112,225.00 | 50,353.30 | 44.87% | 22,916.62 | 38,955.08 | |
| TOTAL ADMINISTRATION | 5,779,775.50 | 2,921,295.29 | 50.54% | 1,909,872.65 | 948,607.56 | 83.59% |
| PUPIL TRANSPORTATION | | | | | | |
| FUNCTION 3100 MANAGEMENT & DIRECTION | | | | | | |
| Personnel | 339,286.50 | 190,300.85 | 56.09% | 133,001.50 | 15,984.15 | |
| Other | 23,276.00 | 18,583.49 | 79.84% | 1,584.60 | 3,107.91 | |
| FUNCTION 3200 VEHICLE OPERATION SERVICE | | | | | | |
| Personnel | 2,479,454.66 | 1,347,064.53 | 54.33% | 1,007,424.81 | 124,965.32 | |
| Other | 965,210.00 | 412,832.89 | 42.77% | 399,298.61 | 153,078.50 | |
| FUNCTION 3300 MONITORING SERVICE | | | | | | |
| Personnel | 420,630.43 | 207,548.35 | 49.34% | 207,274.25 | 5,807.83 | |
| Other | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | |
| FUNCTION 3400 VEHICLE MAINT SERVICE | | | | | | |
| Personnel | 351,419.67 | 214,101.28 | 60.92% | 142,634.20 | (5,315.81) | |
| Other | 388,313.62 | 257,631.23 | 66.35% | 85,390.44 | 45,291.95 | |
| FUNCTION 3500 BUS PURCHASE - REGULAR | | | | | | |
| Other | 1,077,000.00 | 939,729.00 | 0.00% | 0.00 | 137,271.00 | |
| TOTAL PUPIL TRANSPORTATION | 6,044,590.88 | 3,587,791.62 | 59.36% | 1,976,608.41 | 480,190.85 | 92.06% |
| OPERATIONS & MAINTENANCE | | | | | | |
| FUNCTION 4100 MANAGEMENT & DIRECTION | | | | | | |
| Personnel | 274,470.20 | 164,446.41 | 59.91% | 117,445.10 | (7,421.31) | |
| Other | 84,000.00 | 55,935.60 | 66.59% | 5,499.25 | 22,565.15 | |

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 January 31, 2016

| | | | | | | |
|--|-----------|----------------------|----------------------|---------------|----------------------|---------------------|
| FUNCTION 4200 BUILDING SERVICES | | | | | | |
| | Personnel | 4,326,902.39 | 2,551,498.29 | 58.97% | 1,637,427.99 | 137,976.11 |
| | Other | 5,876,243.54 | 2,795,410.28 | 47.57% | 1,724,416.41 | 1,356,416.85 |
| FUNCTION 4300 GROUNDS SERVICES | | | | | | |
| | Personnel | 242,869.76 | 139,703.33 | 57.52% | 102,321.60 | 844.83 |
| | Other | 35,000.00 | 9,092.83 | 25.98% | 800.00 | 25,107.17 |
| FUNCTION 4400 EQUIPMENT SERVICES | | | | | | |
| | Personnel | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| | Other | 105,859.00 | 75,289.94 | 71.12% | 11,161.05 | 19,408.01 |
| FUNCTION 4500 VEHICLE SERVICES | | | | | | |
| | Personnel | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| | Other | 107,500.00 | 24,773.29 | 23.04% | 11,647.84 | 71,078.87 |
| FUNCTION 4600 SECURITY SERVICES | | | | | | |
| | Personnel | 30,257.65 | 8,978.96 | 29.68% | 12,357.12 | 8,921.57 |
| | Other | 334,002.00 | 91,125.55 | 27.28% | 93,816.95 | 149,059.50 |
| FUNCTION 4700 WAREHOUSING SERVICES | | | | | | |
| | Personnel | 8,651.93 | 7,890.72 | 91.20% | 0.00 | 761.21 |
| TOTAL OPERATIONS & MAINTENANCE | | 11,425,756.47 | 5,924,145.20 | 51.85% | 3,716,893.31 | 1,784,717.96 |
| Other Non-Instructional Operations | | | | | | |
| FUNCTION 5000 Non-Instructional Operations - Other | | 28,614.73 | 4,685.39 | 16.37% | 0.00 | 23,929.34 |
| TOTAL Non-Instructional Operations | | 28,614.73 | 4,685.39 | 16.37% | 0.00 | 23,929.34 |
| FACILITIES | | | | | | |
| FUNCTION 6200 SITE IMPROVEMENTS | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| FUNCTION 6600 BLDG ADD & IMP SERVICES | | | | | | |
| | Personnel | 22,178.34 | 9,560.37 | 43.11% | 0.00 | 12,617.97 |
| | Other | 20,000.00 | 0.00 | 0.00% | 0.00 | 20,000.00 |
| TOTAL FACILITIES | | 42,178.34 | 9,560.37 | 22.67% | 0.00 | 32,617.97 |
| DEBT SERVICE | | | | | | |
| FUNCTION 7100 DEBT SERVICE - Other | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| TOTAL DEBT SERVICE | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| TECHNOLOGY | | | | | | |
| FUNCTION 8100 CLASSROOM INSTRUCTION | | | | | | |
| | Personnel | 1,581,590.20 | 955,470.83 | 60.41% | 703,768.64 | (77,649.27) |
| | Other | 762,505.49 | 120,788.40 | 15.84% | 5,044.51 | 636,672.58 |
| FUNCTION 8200 INSTRUCTIONAL SUPPORT | | | | | | |
| | Personnel | 405,484.79 | 246,461.04 | 60.78% | 177,268.20 | (18,244.45) |
| | Other | 665,573.26 | 451,249.02 | 67.80% | 54,180.42 | 160,143.82 |
| TOTAL TECHNOLOGY | | 3,415,153.74 | 1,773,969.29 | 51.94% | 940,261.77 | 700,922.68 |
| CONTINGENCY RESERVES | | | | | | |
| FUNCTION 9100 CLASSROOM INSTRUCTION | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| FUNCTION 9300 ADMINISTRATION | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| FUNCTION 9500 PUPIL TRANSPORTATION | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| FUNCTION 9600 OPERATIONS & MAINTENANCE | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| TOTAL CONTINGENCY RESERVES | | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| TOTAL OPERATING BUDGET | | 94,259,063.24 | 47,558,222.71 | 50.45% | 37,921,765.83 | 8,779,074.70 |
| | | | | | | 90.69% |

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 January 31, 2016

| ACCOUNT TITLE | FY 2014-15 | | | | FY 2015-16 | | | |
|--|------------------------|------------------------|---------------------|-----------------|------------------------------|-----------------------------|-----------------------------|------------------|
| | REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED | REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED |
| 240308 SALES TAX RECEIPTS | (9,950,157.00) | (9,126,637.48) | (823,519.52) | 91.72% | (10,248,262.00) | (5,207,119.48) | (5,041,142.52) | 50.81% |
| 240202 BASIC SCHOOL AID | (21,651,824.00) | (22,176,759.37) | 524,935.37 | 102.42% | (22,130,823.00) | (12,854,592.38) | (9,276,230.62) | 58.08% |
| 240207 GIFTED & TALENTED | (240,997.00) | (245,765.00) | 4,768.00 | 101.98% | (246,845.00) | (143,539.39) | (103,305.61) | 58.15% |
| 240208 REMEDIAL EDUCATION | (1,292,157.00) | (1,317,718.00) | 25,561.00 | 101.98% | (1,323,508.00) | (769,614.62) | (553,893.38) | 58.15% |
| 240208 REMEDIAL EDUCATION COMPENSATION SUPPLEMENT | (123,629.00) 0.00 | (107,296.63) 0.00 | (16,332.37) 0.00 | 86.79% 0.00% | (105,619.00) (399,315.00) | (43,550.00) (199,657.50) | (62,069.00) (199,657.50) | 41.23% 50.00% |
| 240212 SPECIAL ED SOQ | (2,794,545.00) | (2,880,857.56) | 86,312.56 | 103.09% | (2,862,348.00) | (1,664,444.00) | (1,197,904.00) | 58.15% |
| 240217 VOCATIONAL ED SOQ | (225,615.00) | (230,078.00) | 4,463.00 | 101.98% | (231,089.00) | (134,377.30) | (96,711.70) | 58.15% |
| 240221 SOC SEC-INSTR | (1,404,964.00) | (1,432,757.00) | 27,793.00 | 101.98% | (1,439,052.00) | (836,803.00) | (602,249.00) | 58.15% |
| 240223 VRS INSTRUCTIONAL | (2,861,204.00) | (2,917,805.00) | 56,601.00 | 101.98% | (2,846,592.00) | (1,655,282.00) | (1,191,310.00) | 58.15% |
| 240241 GROUP LIFE INST | (87,169.00) | (88,894.00) | 1,725.00 | 101.98% | (89,284.00) | (51,918.35) | (37,365.65) | 58.15% |
| 240228 READING INTERVENTN | (168,326.00) | (170,830.92) | 2,504.92 | 101.49% | (188,365.00) | (16,395.36) | (171,969.64) | 8.70% |
| 240205 CAT-REG FOSTER | (71,041.00) | (134,715.00) | 63,674.00 | 189.63% | (132,031.00) | 0.00 | (132,031.00) | 0.00% |
| 240246 CAT-HOMEBOUND | (208,242.00) | (100,051.45) | (108,190.55) | 48.05% | (102,053.00) | (43,164.52) | (58,888.48) | 42.30% |
| 240248 REGIONAL TUITION | (766,658.00) | (716,395.02) | (50,262.98) | 93.44% | (739,236.00) | (31,575.46) | (707,660.54) | 4.27% |
| 240265 AT RISK SOQ | (1,439,822.00) | (1,468,098.00) | 28,276.00 | 101.96% | (1,474,228.00) | (131,306.82) | (1,342,921.18) | 8.91% |
| 240309 ESL | (117,708.00) | (129,125.00) | 11,417.00 | 109.70% | (148,706.00) | (12,627.00) | (136,079.00) | 8.49% |
| 240281 AT RISK 4 YR OLDS | (1,059,219.00) | (1,057,968.00) | (1,251.00) | 99.88% | (1,221,024.00) | (99,281.45) | (1,121,742.55) | 8.13% |
| 240218 CTE - ADULT ED | (19,175.00) | 0.00 | (19,175.00) | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 240252 CTE EQUIPMENT | 0.00 | (13,266.87) | 13,266.87 | 100.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 240253 CTE OCC PREP | (42,990.00) | (39,387.00) | (3,603.00) | 91.62% | (48,230.00) | 0.00 | (48,230.00) | 0.00% |
| MATH/READING INSTR SPECIALISTS | (40,267.00) | (40,267.00) | 0.00 | 100.00% | (40,624.00) | 0.00 | (40,624.00) | 0.00% |
| EARLY READING SPECIALISTS INIT | 0.00 | 0.00 | 0.00 | 0.00% | (38,807.00) | 0.00 | (38,807.00) | 0.00% |
| 240275 PRIMARY CLASS SIZE | (1,707,979.00) | (1,693,633.00) | (14,346.00) | 99.16% | (1,705,555.00) | (148,579.55) | (1,556,975.45) | 8.71% |
| 240214 TEXTBOOKS | (493,378.00) | (518,668.08) | 25,290.08 | 105.13% | (505,349.00) | (293,858.48) | (211,490.52) | 58.15% |
| 240405 ALGEBRA READINESS | (139,687.00) | (137,583.00) | (2,104.00) | 98.49% | (137,583.00) | (12,325.36) | (125,257.64) | 8.96% |
| COMMONWEALTH OF VA | (46,906,753.00) | (46,744,556.38) | (162,196.62) | 99.65% | (48,404,528.00) | (24,350,012.02) | (24,054,515.98) | 50.31% |
| 330212 IMPACT AIDPL81-874 | (6,000.00) | (9,173.69) | 3,173.69 | 152.89% | (6,000.00) | (6,230.62) | 230.62 | 103.84% |
| 180303 MEDICAID REIMBURSE | (300,000.00) | (397,969.97) | 97,969.97 | 132.66% | (300,000.00) | (49,283.02) | (250,716.98) | 16.43% |
| JR ROTC | (120,000.00) | (100,170.96) | (19,829.04) | 83.48% | (120,000.00) | (44,895.88) | (75,104.12) | 37.41% |
| FEDERAL | (426,000.00) | (507,314.62) | 81,314.62 | 119.09% | (426,000.00) | (100,409.52) | (325,590.48) | 23.57% |

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 January 31, 2016

| | FY 2014-2015 | | | | FY 2015-16 | | | |
|--|------------------------|------------------------|---------------------|----------------|------------------------|------------------------|------------------------|----------------|
| | REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED | REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED |
| 510500 CITY OPER APPR | (38,924,147.00) | (38,924,147.00) | 0.00 | 100.00% | (40,114,276.00) | (17,950,000.00) | (22,164,276.00) | 44.75% |
| 510500 FUND BALANCE RETURN | (907,000.00) | (907,000.00) | 0.00 | 100.00% | (2,316,449.00) | (2,316,449.00) | 0.00 | 100.00% |
| 510500 USE OF CIP FUNDS | (75,000.00) | (75,000.00) | 0.00 | 0.00% | (977,000.00) | (977,000.00) | 0.00 | 100.00% |
| CITY | (39,906,147.00) | (39,906,147.00) | 0.00 | 100.00% | (43,407,725.00) | (21,243,449.00) | (22,164,276.00) | 48.94% |
| 189912 MISC REV/OTH FUNDS | (238.75) | (78,106.70) | 77,867.95 | 100.00% | (100,000.00) | (28,116.27) | (71,883.73) | 28.12% |
| 180303 REBATES & REFUNDS | (30,000.00) | (30,237.78) | 237.78 | 100.79% | (30,000.00) | (5,375.00) | (24,625.00) | 17.92% |
| 189903 DONATIONS & SP GF | (7,075.00) | (7,075.00) | 0.00 | 100.00% | (1,105.00) | (1,105.00) | 0.00 | 100.00% |
| 189909 SALE OTHER EQUIP | (3,500.00) | (30,295.02) | 26,795.02 | 865.57% | (3,000.00) | (6,340.39) | 3,340.39 | 211.35% |
| 189910 INSURANCE ADJUST | (127,289.54) | (141,384.78) | 14,095.24 | 111.07% | (57,180.84) | (54,180.84) | (3,000.00) | 94.75% |
| E RATE REIMBURSEMENT | (120,000.00) | (149,288.83) | 29,288.83 | 124.41% | (115,500.00) | (66,479.94) | (49,020.06) | 57.56% |
| TRANSFER IN/OUT | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| MISCELLANEOUS | (288,103.29) | (436,388.11) | 148,284.82 | 151.47% | (306,785.84) | (161,597.44) | (145,188.40) | 52.67% |
| 150201 RENTS | (118,000.00) | (123,000.00) | 5,000.00 | 104.24% | (123,000.00) | (123,000.00) | 0.00 | 100.00% |
| 161201 TUITION DAY SCHOOL | (110,000.00) | (84,781.17) | (25,218.83) | 77.07% | (110,000.00) | (52,001.16) | (57,998.84) | 47.27% |
| 161206 TUITION ADULT | (18,000.00) | (33,115.78) | 15,115.78 | 183.98% | (11,000.00) | (8,632.50) | (2,367.50) | 78.48% |
| 161207 TUITION SUMMER SCH | (25,000.00) | (150.00) | (24,850.00) | 0.60% | (25,000.00) | 0.00 | (25,000.00) | 0.00% |
| 161202 SPEC PUPIL FEES | (40,000.00) | (31,816.32) | (8,183.68) | 79.54% | (40,000.00) | (9,611.68) | (30,388.32) | 24.03% |
| 161205 BUS RENTAL | (400,000.00) | (322,611.46) | (77,388.54) | 80.65% | (325,000.00) | (246,727.84) | (78,272.16) | 75.92% |
| 190101 TUIT FM OTH CO/CY | (634,620.00) | (29,227.68) | (605,392.32) | 4.61% | (634,620.00) | 0.00 | (634,620.00) | 0.00% |
| 161201 DUAL ENROLLMENT | (85,000.00) | (128,214.00) | 43,214.00 | 150.84% | (125,000.00) | 0.00 | (125,000.00) | 0.00% |
| PRINT SHOP | (100,000.00) | (62,165.39) | (37,834.61) | 62.17% | (75,000.00) | (56,157.37) | (18,842.63) | 74.88% |
| SCHOOL NUT UTILITIES | (98,500.00) | (95,131.14) | (3,368.86) | 96.58% | (95,000.00) | (45,601.88) | (49,398.12) | 48.00% |
| FACILITY RENTALS | (75,000.00) | (46,735.00) | (28,265.00) | 62.31% | (60,000.00) | (42,756.75) | (17,243.25) | 71.26% |
| CHARGES FOR SERVICES | (1,704,120.00) | (956,947.94) | (747,172.06) | 56.15% | (1,623,620.00) | (584,489.18) | (1,039,130.82) | 36.00% |
| 150101 INTEREST-BNK DPST USE OF MONEY | (100.00) | 0.00 | (100.00) | 100.00% | (100.00) | 0.00 | (100.00) | 100.00% |
| LEASE PURCHASE PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| DESIGNATION - ENCUMBRANCES | (500,478.90) | 0.00 | (500,478.90) | 0.00% | (90,304.40) | 0.00 | (90,304.40) | 0.00% |
| TOTAL OPERATING FUND | (89,731,702.19) | (88,551,354.05) | (679,869.24) | 98.68% | (94,259,063.24) | (46,439,957.16) | (47,728,801.68) | 49.27% |

| | |
|-----------------------------------|------------------|
| Original budget | \$ 88,114,120.00 |
| Fund Balance Return/Textbooks/CIP | \$ 982,000.00 |
| Restricted Donation Received | \$ 7,075.00 |
| Insurance proceeds allocated | \$ 124,289.54 |
| Restricted Sale of Assets (CTE) | \$ 3,500.00 |
| Miscellaneous Revenue | \$ 238.75 |
| Designation - Prior Year Encumb | \$ 500,478.90 |
| Adjusted Budget | \$ 89,731,702.19 |

| | |
|------------------------------|------------------|
| Original budget | \$ 90,820,024.00 |
| Prior Year Encumbrance | \$ 90,304.40 |
| Restricted Donation Received | \$ 1,105.00 |
| School Bus Proceeds from CIP | \$ 977,000.00 |
| Fund Balance Return | \$ 2,316,449.00 |
| Insurance Proceeds | \$ 54,180.84 |
| Adjusted Budget | \$ 94,259,063.24 |

FY2015-2016 REVISED REVENUE BUDGET
As of January 31, 2016

| ACCOUNT TITLE | ORIGINAL | | | CHANGE BETWEEN ORG & REVISED | | |
|--|-------------------------------------|---|------------------------|---------------------------------|---------------|--------------------------------------|
| | REVENUE BUDGET As of 7/1/2015 | STATE REVENUE BUDGET As of 7/1/2015 | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED | REV BUDGET INCREASE (DECREASE) |
| COMMONWEALTH OF VA REVENUE | | | | | | |
| 240308 SALES TAX RECEIPTS | (10,248,262.00) | (10,248,262.00) | (5,207,119.48) | (5,041,142.52) | 50.81% | 0.00 |
| 240202 BASIC SCHOOL AID | (22,130,823.00) | (22,130,823.00) | (12,854,592.38) | (9,276,230.62) | 58.08% | 0.00 |
| 240207 GIFTED & TALENTED | (246,845.00) | (246,845.00) | (143,539.39) | (103,305.61) | 58.15% | 0.00 |
| 240208 REMEDIAL EDUCATION | (1,323,508.00) | (1,323,508.00) | (769,614.62) | (553,893.38) | 58.15% | 0.00 |
| 240208 REMEDIAL EDUCATION | (105,619.00) | (105,619.00) | (43,550.00) | (62,069.00) | 41.23% | 0.00 |
| COMPENSATION SUPPLEMENT | (399,315.00) | (399,315.00) | (199,657.50) | (199,657.50) | 50.00% | 0.00 |
| 240212 SPECIAL ED SOQ | (2,862,348.00) | (2,862,348.00) | (1,664,444.00) | (1,197,904.00) | 58.15% | 0.00 |
| 240217 VOCATIONAL ED SOQ | (231,089.00) | (231,089.00) | (134,377.30) | (96,711.70) | 58.15% | 0.00 |
| 240221 SOC SEC-INSTR | (1,439,052.00) | (1,439,052.00) | (836,803.00) | (602,249.00) | 58.15% | 0.00 |
| 240223 VRS INSTRUCTIONAL | (2,846,592.00) | (2,846,592.00) | (1,655,282.00) | (1,191,310.00) | 58.15% | 0.00 |
| 240241 GROUP LIFE INST | (89,284.00) | (89,284.00) | (51,918.35) | (37,365.65) | 58.15% | 0.00 |
| 240228 READING INTERVENTN | (188,365.00) | (188,365.00) | (16,395.36) | (171,969.64) | 8.70% | 0.00 |
| 240205 CAT-REG FOSTER | (132,031.00) | (132,031.00) | 0.00 | (132,031.00) | 0.00% | 0.00 |
| 240246 CAT-HOMEBOUND | (102,053.00) | (102,053.00) | (43,164.52) | (58,888.48) | 42.30% | 0.00 |
| 240248 REGIONAL TUITION | (739,236.00) | (739,236.00) | (31,575.46) | (707,660.54) | 4.27% | 0.00 |
| 240265 AT RISK SOQ | (1,474,228.00) | (1,474,228.00) | (131,306.82) | (1,342,921.18) | 8.91% | 0.00 |
| 240309 ESL | (148,706.00) | (148,706.00) | (12,627.00) | (136,079.00) | 8.91% | 0.00 |
| 240281 AT RISK 4 YR OLDS - VPI | (1,221,024.00) | (1,221,024.00) | (99,281.45) | (1,121,742.55) | 8.13% | 0.00 |
| 240218 CTE - ADULT ED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |
| 240252 CTE EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |
| 240253 CTE EDUCATION | (48,230.00) | (48,230.00) | 0.00 | (48,230.00) | 0.00% | 0.00 |
| MATH/READING INSTR SPECIALISTS | (40,624.00) | (40,624.00) | 0.00 | (40,624.00) | 0.00% | 0.00 |
| EARLY READING SPECIALISTS INITI ^A | (38,807.00) | (38,807.00) | 0.00 | (38,807.00) | 0.00% | 0.00 |
| 240275 PRIMARY CLASS SIZE | (1,705,555.00) | (1,705,555.00) | (148,579.55) | (1,556,975.45) | 8.71% | 0.00 |
| 240214 TEXTBOOKS | (505,349.00) | (505,349.00) | (293,858.48) | (211,490.52) | 58.15% | 0.00 |
| 240405 ALGEBRA READINESS | (137,583.00) | (137,583.00) | (12,325.36) | (125,257.64) | 8.96% | 0.00 |
| COMMONWEALTH OF VA | (48,404,528.00) | (48,404,528.00) | (24,350,012.02) | (24,054,515.98) | 50.31% | 0.00 |
| FEDERAL REVENUE | | | | | | |
| 330212 IMPACT AIDPL81-874 | (6,000.00) | (6,000.00) | (6,230.62) | 230.62 | 103.84% | 0.00 |
| 180303 MEDICAID REIMBURSE | (300,000.00) | (300,000.00) | (49,283.02) | (250,716.98) | 16.43% | 0.00 |
| JR ROTC | (120,000.00) | (120,000.00) | (44,895.88) | (75,104.12) | 37.41% | 0.00 |
| FEDERAL | (426,000.00) | (426,000.00) | (100,409.52) | (325,590.48) | 23.57% | 0.00 |
| CITY APPROPRIATIONS | | | | | | |
| 510500 CITY OPER APPR | (40,114,276.00) | (40,114,276.00) | (17,950,000.00) | (22,164,276.00) | 44.75% | 0.00 |
| 510500 FUND BALANCE RETURN | (2,316,449.00) | (2,316,449.00) | (2,316,449.00) | 0.00 | 100.00% | 0.00 |
| 510500 USE OF RESERVES | (977,000.00) | (977,000.00) | (977,000.00) | 0.00 | 0.00% | 0.00 |
| CITY | (43,407,725.00) | (43,407,725.00) | (21,243,449.00) | (22,164,276.00) | 48.94% | 0.00 |
| MISCELLANEOUS REVENUE | | | | | | |
| 189912 MISC REV/OTH FUNDS | (100,000.00) | (100,000.00) | (28,116.27) | (71,883.73) | 100.00% | 0.00 |
| 180303 REBATES & REFUNDS | (30,000.00) | (30,000.00) | (5,375.00) | (24,625.00) | 17.92% | 0.00 |
| 189903 DONATIONS & SP GF | (1,105.00) | (1,105.00) | (1,105.00) | 0.00 | 0.00% | 0.00 |
| 189909 SALE OTHER EQUIP | (3,000.00) | (3,000.00) | (6,340.39) | 3,340.39 | 0.00% | 0.00 |
| 189910 INSURANCE ADJUST | (57,180.84) | (57,180.84) | (54,180.84) | (3,000.00) | 94.75% | 0.00 |
| E RATE REIMBURSEMENT | (115,500.00) | (115,500.00) | (66,479.94) | (49,020.06) | 57.56% | 0.00 |
| TRANSFER IN/OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |
| MISCELLANEOUS | (306,785.84) | (306,785.84) | (161,597.44) | (145,188.40) | 52.67% | 0.00 |

| | | | | | | |
|-----------------------------------|------------------------|------------------------|------------------------|------------------------|----------------|-------------|
| CHARGES FOR SERVICES | | | | | | |
| 150201 RENTS | (123,000.00) | (123,000.00) | (123,000.00) | 0.00 | 100.00% | 0.00 |
| 161201 TUITION DAY SCHOOL | (110,000.00) | (110,000.00) | (52,001.16) | (57,998.84) | 47.27% | 0.00 |
| 161206 TUITION ADULT | (11,000.00) | (11,000.00) | (8,632.50) | (2,367.50) | 78.48% | 0.00 |
| 161207 TUITION SUMMER SCH | (25,000.00) | (25,000.00) | 0.00 | (25,000.00) | 0.00% | 0.00 |
| 161202 SPEC PUPIL FEES | (40,000.00) | (40,000.00) | (9,611.68) | (30,388.32) | 24.03% | 0.00 |
| 161205 BUS RENTAL | (325,000.00) | (325,000.00) | (246,727.84) | (78,272.16) | 75.92% | 0.00 |
| 190101 TUIT FM OTH CO/CY | (634,620.00) | (634,620.00) | 0.00 | (634,620.00) | 0.00% | 0.00 |
| 161201 DUAL ENROLLMENT | (125,000.00) | (125,000.00) | 0.00 | (125,000.00) | 0.00% | 0.00 |
| PRINT SHOP | (75,000.00) | (75,000.00) | (56,157.37) | (18,842.63) | 74.88% | 0.00 |
| SCHOOL NUT UTILITIES | (95,000.00) | (95,000.00) | (45,601.88) | (49,398.12) | 48.00% | 0.00 |
| FACILITY RENTALS | (60,000.00) | (60,000.00) | (42,756.75) | (17,243.25) | 71.26% | 0.00 |
| CHARGES FOR SERVICES | (1,623,620.00) | (1,623,620.00) | (584,489.18) | (1,039,130.82) | 36.00% | 0.00 |
| 150101 INTEREST-BNK DPST | (100.00) | (100.00) | 0.00 | (100.00) | 100.00% | 0.00 |
| USE OF MONEY | | | | | | |
| LEASE PURCHASE PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |
| DESIGNATION - ENCUMBRANCES | (90,304.40) | (90,304.40) | 0.00 | (90,304.40) | 0.00% | 0.00 |
| TOTAL OPERATING FUND | (94,259,063.24) | (94,259,063.24) | (46,439,957.16) | (47,728,801.68) | 49.27% | 0.00 |

REVENUE OVER/(UNDER)
ORIGINAL BUDGET

-
=====

Note

Bold accounts are affected by changes in ADM

Agenda Report

Date: 02/16/16

Agenda Number: F-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: High School Program of Studies 2016-2017: GPA Calculation

Summary/Description:

On January 19, 2016, the school board approved the 2016-17 High School Program of Studies with the exception of the new GPA calculation. The school board wanted the community to have additional time to provide input regarding the new calculation. The school board will consider approval of the GPA calculation during this presentation.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve new GPA calculation.

Agenda Report

Date: 02/16/16

Agenda Number: G-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Lucille Chaffin Kent Historical Marker

Summary/Description:

The school administration has been approached by Mrs. Jane B. White regarding a proposed historical marker to be installed in the city right-of-way on the property of E. C. Glass High School near the intersection of Lakeside Drive and Memorial Avenue. The historical marker honors Lucille Chaffin Kent, the first Virginia woman and one of the first women in the nation to earn an instructor's rating in aeronautics. Mrs. Kent taught aeronautical classes at the old E. C. Glass High School and taught ground school classes. Her instrument instruction and Link Trainer flight simulation classes enabled pilots to fly in poor visibility, which was a giant step forward in aviation.

A draft of the text appears as an attachment to this agenda report. Ms. White only asks for the school board's approval of the text to appear on the marker. There are no financial obligations.

Disposition: Action
 Information
 Action at Meeting on: 03/02/16

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on March 2, 2016.

LUCILLE CHAFFIN KENT
(1908 – 1997)

Lynchburg native Lucille Kent was the first Virginia woman and one of the first women in the nation to earn an instructor's rating in aeronautics. During World War II, Kent trained over 2,000 Army and Navy pilots near here in facilities at Lynchburg College and the Old Miller Orphanage. Earlier she had become a ground school instructor at Lynchburg's Preston Glenn Airport and the old E. C. Glass High School, teaching meteorology, navigation, and civil air regulations. Later she was a Link Trainer instructor in instrument navigation using a flight simulator. Her aeronautics manual for flight training provided comprehensive instruction in instrument flying.

Agenda Report

Date: 02/16/16

Agenda Number: G-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Promise Plan: Enhancing the Use of Quality Instructional Practices

Summary/Description:

As one of the strategies that comprise the Lynchburg City Schools Promise Plan (Strategy Cluster 6), the school division is strengthening approaches to enhance the use of quality instructional practices. This presentation provides the school board with an update on the LOLET/COLET initiative.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Teacher _____ Subject/Grade _____ Date/Time Range _____

#1 - Are STUDENTS LEARNING (standards-aligned content)?

[Not to be answered during the observation. Data may be available from an exit ticket or other assessment after the observation.]

#2 - Are STUDENTS ENGAGED (in standards-aligned content)?

Is the engagement roughly proportional across gender and race?

Approximately what % of students are on-task talking about standards-aligned content for at least one minute during the visit? _____

Approximately what % of students are doing on-task work aligned to standards for at least one minute during the visit? _____

#3 – Is the TEACHER PLANNING AND TEACHING WITH QUALITY STRATEGIES?

| LOLET: In Place? (Y/NY) | Components | COLET: In Place? (Y/NY/NA) |
|---|--|---|
| | A) SOL Focus: _____ | |
| | B) Content and cognitive level (verbs and Bloom’s) | |
| | C) Objective (Today I will...) | |
| | D) Big Idea and Relevance (So that...) | |
| | E) Criteria for Success (I know I’ve got it when...) | |
| 1) Engage/Relate activity 2) Match to SOL/verbs 3) Differentiated 4) Choice/ownership 5) Cooperative learning 6) Match to student level & culture 7) Questioning 8) Checks for understanding 9) Assessment 10) Summarize | F) Aligned Learning Experiences (circle each that is present – most lessons will lend themselves to matching some of the ten, but not all ten) (see reverse - optional) | 1) Engage/Relate activity 2) Match to SOL/verbs 3) Differentiated 4) Choice/ownership 5) Cooperative learning 6) Match to student level & culture 7) Questioning 8) Checks for understanding 9) Assessment 10) Summarize |

Evidence and Ideas for Aligned Learning Experience Components in COLET

| Component | Evidence | Ideas/Opportunities |
|---|----------|---------------------|
| 1) Engage/Relate activity The lesson draws out and values student knowledge, perspective, and experiences and the teacher uses this information to connect and clarify, engage and make the learning relevant and meaningful. | | |
| 2) Match to SOL/verbs Learning experiences and materials are accurate and match the SOL and cognitive level. | | |
| 3) Differentiated Learning is differentiated by student readiness for challenge or scaffolding, based on data from prior learning. | | |
| 4) Choice/ownership The lesson invests students and provides opportunities for choice and ownership, including goal-setting when possible. | | |
| 5) Cooperative learning The lesson uses cooperative learning and sharing of perspectives. | | |
| 6) Match to student level & culture The lesson materials match student learning level, culture, and experiences, while also exposing them to a diversity of cultures. | | |
| 7) Questioning The lesson includes higher-ordered questions and promotes student questioning. | | |
| 8) Checks for understanding The lesson includes frequent checks for understanding during the lesson and uses this information to adjust instruction. These checks can also be to provide feedback to the teacher. | | |
| 9) Assessment The lesson includes a brief assessment of student understanding at the conclusion of the lesson that can be used to guide future instruction. This can include gathering of feedback from students on the teacher's instruction. | | |
| 10) Summarize The lesson includes time to summarize what has been learned and help students make meaning from what they've learned. | | |