



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

James E. Coleman
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
March 17, 2015 5:00 p.m.
School Administration Building
Board Room

A. CLOSED MEETING

- 1. Notice of Closed Meeting
Scott S. Brabrand. Page 1
Discussion/Action
- 2. Certification of Closed Meeting
Scott S. Brabrand. Page 2
Discussion/Action

B. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 3
Discussion (30 Minutes)

C. SPECIAL PRESENTATIONS

- 1. VSBA Student Art Contest
Scott S. Brabrand. Page 4
Discussion
- 2. Student Recognition
Scott S. Brabrand. Page 5
Discussion
- 3. 3D Printer Build
Ben W. Copeland. Page 6
Discussion

D. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr. Page 7
Discussion

E. CONSENT AGENDA

- 1. School Board Meeting Minutes: January 20, 2015 (Regular Meeting)
March 3, 2015 (Closed Meeting)
March 3, 2015 (Public Budget Hearing)
March 3, 2015 (Regular Meeting)

F. STUDENT REPRESENTATIVE COMMENTS

G. UNFINISHED BUSINESS

- 1. XLR8 Governor's Regional STEM Academy
Scott S. Brabrand.Page 12
Discussion/Action
- 2. Middle School Program of Studies: 2015-16
John C. McClain.Page 14
Discussion/Action
- 3. School Calendar: 2015-16
John C. McClain.Page 15
Discussion/Action
- 4. Capital Improvement Plan: Heritage High School
Ben W. Copeland.Page 16
Discussion
- 5. Capital Improvement Plan: Request for Reallocation of Funds
Ben W. Copeland.Page 17
Discussion/Action

H. NEW BUSINESS

- 1. Virginia STAR
Ben W. Copeland.Page 18
Discussion
- 2. Student Enrollment Projections
Ben W. Copeland.Page 19
Discussion
- 3. Capital Improvement Plan: E. C. Glass High School
Ben W. Copeland.Page 20
Discussion

I. SUPERINTENDENT'S COMMENTS

J. BOARD COMMENTS

K. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, April 14, 2015, 5:30 p.m., Board Room, School Administration Building

L. ADJOURNMENT

Agenda Report

Date: 03/17/15

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Personnel Matters

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) to discuss personnel matters.

Agenda Report

Date: 03/17/15

Agenda Number: A-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

Agenda Report

Date: 03/17/15

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: C-1

Attachments: No

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: 2015 Virginia School Boards Association Student Art Contest Winners

Summary/Description:

The Lynchburg City Schools has participated in the Virginia School Boards Association (VSBA) Southern Regional Forum Art Contest for a number of years. Due to the efforts of elementary, middle, and high school art instructors, students have had the opportunity to display their artwork regionally in this and other forums.

Three students have been selected to represent the Lynchburg City Schools at the 2015 VSBA Southern Regional Forum on April 9, 2015, at the Danville Institute for Advanced Learning and Research. A local school board member transports the three winning pieces of art work to the regional contest. Following the VSBA Southern Regional Forum, the student artwork will be displayed throughout the summer at the School Administration Building.

The students who have been selected to represent Lynchburg City Schools this year will be recognized during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: C-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition

Summary/Description:

Rebekah Chun, is a senior at Heritage High School who was nominated for recognition by her school counselor and principal for her academic excellence as well as exceptional character and school involvement. Ms. Chun will be recognized for her accomplishments during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: C-3

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: 3D Printer Build

Summary/Description:

During winter break, Lynchburg City School students had an opportunity to build a 3D printer. Students would like this opportunity to thank the school board and share what this process has meant to them.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: D-1

Attachments:

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject:

Summary/Description:

The school administration, in accordance with the 2014-15 school operating budget, authorized, approved, and processed the necessary payments through February 28, 2015. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through February 28, 2015, for the operating fund.

Total Operating Fund Budget	\$ 88,114,120.00
Fund Balance Return	\$ 130,000.00
Withdrawal from Textbook Reserves	\$ 777,000.00
Insurance Proceeds Reallocated	\$ 81,352.32
Restricted Donations	\$ 5,000.00
Allocation of Prior Year End Encumbrances	\$ 500,478.90
Sale of Assets, Restricted	\$ <u>3,500.00</u>
Revised Budget	\$ 89,611,451.22

Through February 28, 2015

Actual Revenue Received	\$ 48,000,180.09
Actual Expenditures	\$ 47,756,979.29
Actual Encumbered	\$ 33,252,353.06

Percent of Budget Received	53.56%
Percent of Budget Used, excluding encumbrances	53.29%

As of 02/28/15 – 8 months 66.67%

The revenue and expenditure reports detail the transactions recorded through February 28, 2015. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 February 28, 2015

	Fiscal Year 2014-15					BUDGET AVAILABLE	BUDGET % USED
	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES			
INSTRUCTION							
FUNCTION 1100 CLASSROOM INSTRUCTION							
Personnel	46,783,069.25	22,544,043.40	48.19%	21,302,560.36	2,936,465.49		
Other	3,454,412.16	1,583,405.22	45.84%	78,753.53	1,792,253.41		
FUNCTION 1200 INST SUPPORT-STUDENT							
Personnel	3,281,195.91	1,875,905.06	57.17%	1,257,374.49	147,916.36		
Other	177,229.00	43,000.94	24.26%	22,192.35	112,035.71		
FUNCTION 1300 INST SUPPORT-STAFF							
Personnel	3,489,847.41	2,274,086.44	65.16%	1,390,604.62	(174,843.65)		
Other	1,498,940.21	357,064.12	23.82%	41,640.70	1,100,235.39		
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN							
Personnel	5,036,969.16	3,155,045.56	62.64%	1,732,989.75	148,933.85		
Other	122,329.65	46,242.64	37.80%	3,367.25	72,719.76		
TOTAL INSTRUCTION	63,843,992.75	31,878,793.38	49.93%	25,829,483.05	6,135,716.32		90.39%
ADMINISTRATION							
FUNCTION 2100 ADMINISTRATION							
Personnel	2,367,295.20	1,506,130.07	63.62%	617,821.92	243,343.21		
Other	1,205,820.56	794,944.50	65.93%	226,557.32	184,318.74		
FUNCTION 2200 ATTENDANCE & HEALTH SERV							
Personnel	2,652,742.17	1,291,380.08	48.68%	1,127,622.72	233,739.37		
Other	52,225.00	18,354.60	35.15%	1,836.26	32,034.14		
TOTAL ADMINISTRATION	6,278,082.93	3,610,809.25	57.51%	1,973,838.22	693,435.46		88.95%
PUPIL TRANSPORTATION							
FUNCTION 3100 MANAGEMENT & DIRECTION							
Personnel	327,926.10	216,031.71	65.88%	112,196.80	(302.41)		
Other	23,276.00	19,149.18	82.27%	2,743.00	1,383.82		
FUNCTION 3200 VEHICLE OPERATION SERVICE							
Personnel	2,619,766.00	1,351,971.76	51.61%	996,507.81	271,286.43		
Other	881,900.00	549,256.35	62.28%	285,650.34	46,993.31		
FUNCTION 3300 MONITORING SERVICE							
Personnel	398,732.57	247,747.48	62.13%	214,077.08	(63,091.99)		
Other	0.00	0.00	0.00%	0.00	0.00		
FUNCTION 3400 VEHICLE MAINT SERVICE							
Personnel	350,627.98	233,130.51	66.49%	130,975.24	(13,477.77)		
Other	383,282.32	245,481.66	64.05%	16,056.18	121,744.48		
FUNCTION 3500 BUS PURCHASE - REGULAR							
Other	94,820.00	0.00	0.00%	83,434.00	11,386.00		
TOTAL PUPIL TRANSPORTATION	5,080,330.97	2,862,768.65	56.35%	1,841,640.45	375,921.87		92.60%
OPERATIONS & MAINTENANCE							
FUNCTION 4100 MANAGEMENT & DIRECTION							
Personnel	194,667.69	131,505.89	67.55%	66,486.56	(3,324.76)		
Other	120,000.00	88,264.18	73.55%	52,834.06	(21,098.24)		

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 February 28, 2015

FUNCTION 4200 BUILDING SERVICES						
	Personnel	4,553,884.22	2,789,712.64	61.26%	1,419,216.81	344,954.77
	Other	4,717,425.37	3,307,275.82	70.11%	1,031,299.26	378,850.29
FUNCTION 4300 GROUNDS SERVICES						
	Personnel	245,101.40	143,222.02	58.43%	83,840.79	18,038.59
	Other	85,000.00	25,912.30	30.49%	50,889.88	8,197.82
FUNCTION 4400 EQUIPMENT SERVICES						
	Personnel	0.00	0.00	0.00%	0.00	0.00
	Other	80,000.00	79,154.93	98.94%	0.00	845.07
FUNCTION 4500 VEHICLE SERVICES						
	Personnel	0.00	0.00	0.00%	0.00	0.00
	Other	62,500.00	23,923.89	38.28%	3,012.92	35,563.19
FUNCTION 4600 SECURITY SERVICES						
	Personnel	165,445.67	10,784.03	6.52%	6,186.36	148,475.28
	Other	334,002.00	151,705.14	45.42%	31,120.71	151,176.15
FUNCTION 4700 WAREHOUSING SERVICES						
	Personnel	8,482.29	6,764.68	79.75%	0.00	1,717.61
TOTAL OPERATIONS & MAINTENANCE		10,566,508.64	6,758,225.52	63.96%	2,744,887.35	1,063,395.77
Other Non-Instructional Operations						
FUNCTION 5000 Non-Instructional Operations - Other		25,439.48	10,149.76	39.90%	2,368.98	12,920.74
TOTAL Non-Instructional Operations		25,439.48	10,149.76	39.90%	2,368.98	12,920.74
FACILITIES						
FUNCTION 6200 SITE IMPROVEMENTS		0.00	0.00	0.00%	0.00	0.00
FUNCTION 6600 BLDG ADD & IMP SERVICES						
	Personnel	22,178.34	8,595.31	38.76%	0.00	13,583.03
	Other	29,956.00	9,956.00	33.24%	5,812.50	14,187.50
TOTAL FACILITIES		52,134.34	18,551.31	35.58%	5,812.50	27,770.53
DEBT SERVICE						
FUNCTION 7100 DEBT SERVICE - Other		0.00	0.00	0.00%	0.00	0.00
TOTAL DEBT SERVICE		0.00	0.00	0.00%	0.00	0.00
TECHNOLOGY						
FUNCTION 8100 CLASSROOM INSTRUCTION						
	Personnel	1,504,306.92	981,407.73	65.24%	531,920.96	(9,021.77)
	Other	999,005.49	743,570.29	74.43%	2,580.22	252,854.98
FUNCTION 8200 INSTRUCTIONAL SUPPORT						
	Personnel	394,238.79	173,951.71	44.12%	87,637.04	132,650.04
	Other	842,410.91	718,751.69	85.32%	232,184.29	(108,525.07)
TOTAL TECHNOLOGY		3,739,962.11	2,617,681.42	69.99%	854,322.51	267,958.18
CONTINGENCY RESERVES						
FUNCTION 9100 CLASSROOM INSTRUCTION		0.00	0.00	0.00%	0.00	0.00
FUNCTION 9300 ADMINISTRATION		0.00	0.00	0.00%	0.00	0.00
FUNCTION 9500 PUPIL TRANSPORTATION		0.00	0.00	0.00%	0.00	0.00
FUNCTION 9600 OPERATIONS & MAINTENANCE		25,000.00	0.00	0.00%	0.00	25,000.00
TOTAL CONTINGENCY RESERVES		25,000.00	0.00	0.00%	0.00	25,000.00
TOTAL OPERATING BUDGET		89,611,451.22	47,756,979.29	53.29%	33,252,353.06	8,602,118.87
						90.40%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 February 28, 2015

ACCOUNT TITLE	FY 2013-14				FY 2014-15			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(9,771,846.00)	(8,622,541.20)	(1,149,304.80)	88.24%	(9,950,157.00)	(5,987,571.18)	(3,962,585.82)	60.18%
240202 BASIC SCHOOL AID	(19,245,033.00)	(19,831,810.00)	586,777.00	103.05%	(21,651,824.00)	(14,575,029.10)	(7,076,794.90)	67.32%
240207 GIFTED & TALENTED	(231,550.00)	(235,323.00)	3,773.00	101.63%	(240,997.00)	(161,803.32)	(79,193.68)	67.14%
240208 REMEDIAL EDUCATION	(1,167,820.00)	(1,186,844.00)	19,024.00	101.63%	(1,292,157.00)	(867,543.00)	(424,614.00)	67.14%
240208 REMEDIAL EDUCATION	(195,237.00)	(120,169.00)	(75,068.00)	61.55%	(123,629.00)	(46,067.95)	(77,561.05)	37.26%
240212 SPECIAL ED SOQ	(2,250,067.00)	(2,286,721.00)	36,654.00	101.63%	(2,794,545.00)	(1,876,233.66)	(918,311.34)	67.14%
240217 VOCATIONAL ED SOQ	(281,888.00)	(286,480.00)	4,592.00	101.63%	(225,615.00)	(151,476.00)	(74,139.00)	67.14%
240221 SOC SEC-INSTR	(1,328,898.00)	(1,350,547.00)	21,649.00	101.63%	(1,404,964.00)	(943,280.68)	(461,683.32)	67.14%
240223 VRS INSTRUCTIONAL	(2,214,831.00)	(2,250,911.00)	36,080.00	101.63%	(2,861,204.00)	(1,920,987.66)	(940,216.34)	67.14%
240241 GROUP LIFE INST	(85,573.00)	(86,967.00)	1,394.00	101.63%	(87,169.00)	(58,524.64)	(28,644.36)	67.14%
240228 READING INTERVENTN	(144,929.00)	(164,513.00)	19,584.00	113.51%	(168,326.00)	(62,120.32)	(106,205.68)	36.90%
240205 CAT-REG FOSTER	(71,786.00)	(117,687.56)	45,901.56	163.94%	(71,041.00)	0.00	(71,041.00)	0.00%
240246 CAT-HOMEBOUND	(214,961.00)	(199,896.17)	(15,064.83)	92.99%	(208,242.00)	(52,968.42)	(155,273.58)	25.44%
240248 REGIONAL TUITION	(776,368.00)	(642,299.73)	(134,068.27)	82.73%	(766,658.00)	(93,088.68)	(673,569.32)	12.14%
240265 AT RISK SOQ	(1,216,431.00)	(1,236,110.00)	19,679.00	101.62%	(1,439,822.00)	(486,718.32)	(953,103.68)	33.80%
240309 ESL	(82,660.00)	(106,224.00)	23,564.00	128.51%	(117,708.00)	(43,041.68)	(74,666.32)	36.57%
330213 SCHOOL LUNCH	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240281 AT RISK 4 YR OLDS	(1,215,707.00)	(1,215,707.00)	0.00	100.00%	(1,059,219.00)	(352,656.00)	(706,563.00)	33.29%
240218 CTE - ADULT ED	(19,175.00)	(584.00)	(18,591.00)	0.00%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	(6,655.13)	6,655.13	0.00%	0.00	(13,266.87)	13,266.87	0.00%
240253 CTE OCC PREP	(42,030.00)	(35,667.00)	(6,363.00)	84.86%	(42,990.00)	0.00	(42,990.00)	0.00%
240273 CPI HOLD HARMLESS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MATH/READING INSTR SPECIALISTS	0.00	0.00	0.00	0.00%	(40,267.00)	0.00	(40,267.00)	0.00%
ADDITIONAL STATE SUPPORT	(466,336.00)	(466,336.29)	0.29	0.00%	0.00	0.00	0.00	0.00%
EARLY READING SPECIALISTS INIT	(37,214.00)	0.00	(37,214.00)	0.00%	0.00	0.00	0.00	0.00%
240275 PRIMARY CLASS SIZE	(1,570,158.00)	(1,616,146.00)	45,988.00	102.93%	(1,707,979.00)	(564,544.32)	(1,143,434.68)	33.05%
240214 TEXTBOOKS	(451,674.00)	(459,032.00)	7,358.00	101.63%	(493,378.00)	(331,249.68)	(162,128.32)	67.14%
SALARY SUPPLEMENT	(500,162.00)	(508,716.00)	8,554.00	101.71%	0.00	0.00	0.00	0.00%
240203 GED/ISAEP	(23,576.00)	(23,576.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
240405 ALGEBRA READINESS	(124,221.00)	(130,376.00)	6,155.00	104.95%	(139,687.00)	(45,861.00)	(93,826.00)	32.83%
COMMONWEALTH OF VA	(43,730,131.00)	(43,187,839.08)	(542,291.92)	98.76%	(46,906,753.00)	(28,634,032.48)	(18,272,720.52)	61.04%
330201 BASIC ADULT ED.	(50,000.00)	(69,594.58)	19,594.58	139.19%	0.00	0.00	0.00	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	(7,616.99)	1,616.99	126.95%	(6,000.00)	(117.33)	(5,882.67)	1.96%
180303 MEDICAID REIMBURSE	(300,000.00)	(377,901.31)	77,901.31	125.97%	(300,000.00)	(118,904.51)	(181,095.49)	39.63%
JR ROTC	(120,000.00)	(109,144.52)	(10,855.48)	90.95%	(120,000.00)	(58,285.08)	(61,714.92)	48.57%
FEDERAL	(476,000.00)	(564,257.40)	88,257.40	118.54%	(426,000.00)	(177,306.92)	(248,693.08)	41.62%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 February 28, 2015

	FY 2013-2014 (unaudited)				FY 2014-2015			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(38,201,147.00)	(38,201,147.00)	0.00	100.00%	(38,924,147.00)	(17,500,000.00)	(21,424,147.00)	44.96%
510500 FUND BALANCE RETURN	(507,487.00)	(507,487.00)	0.00	100.00%	(907,000.00)	(907,000.00)	0.00	100.00%
510500 USE OF RESERVES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
CITY	(38,708,634.00)	(38,708,634.00)	0.00	100.00%	(39,831,147.00)	(18,407,000.00)	(21,424,147.00)	46.21%
189912 MISC REV/OTH FUNDS	0.00	(193,564.59)	193,564.59	100.00%	0.00	(37,642.81)	37,642.81	100.00%
180303 REBATES & REFUNDS	(30,000.00)	(21,421.90)	(8,578.10)	71.41%	(30,000.00)	(14,834.12)	(15,165.88)	49.45%
189903 DONATIONS & SP GF	(100.00)	(100.00)	0.00	0.00%	(5,000.00)	(5,000.00)	0.00	0.00%
189909 SALE OTHER EQUIP	0.00	(9,833.86)	9,833.86	0.00%	(3,500.00)	(13,795.02)	10,295.02	0.00%
189910 INSURANCE ADJUST	(3,000.00)	(4,114.66)	1,114.66	137.16%	(84,352.32)	(93,960.28)	9,607.96	111.39%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
E RATE REIMBURSEMENT	(120,000.00)	(101,994.43)	(18,005.57)	85.00%	(120,000.00)	(80,173.67)	(39,826.33)	66.81%
TRANSFER IN/OUT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(153,100.00)	(331,029.44)	177,929.44	216.22%	(242,852.32)	(245,405.90)	2,553.58	101.05%
150201 RENTS	(98,000.00)	(123,000.00)	25,000.00	125.51%	(118,000.00)	(123,000.00)	5,000.00	104.24%
161201 TUITION DAY SCHOOL	(110,000.00)	(112,830.67)	2,830.67	102.57%	(110,000.00)	(64,495.58)	(45,504.42)	58.63%
161206 TUITION ADULT	(18,000.00)	(6,183.25)	(11,816.75)	34.35%	(18,000.00)	0.00	(18,000.00)	0.00%
161207 TUITION SUMMER SCH	(40,000.00)	(38,721.50)	(1,278.50)	96.80%	(25,000.00)	(150.00)	(24,850.00)	0.60%
161202 SPEC PUPIL FEES	(45,000.00)	(40,081.17)	(4,918.83)	89.07%	(40,000.00)	(14,769.34)	(25,230.66)	36.92%
161205 BUS RENTAL	(400,000.00)	(312,682.37)	(87,317.63)	78.17%	(400,000.00)	(199,899.66)	(200,100.34)	49.97%
190101 TUIT FM OTH CO/CY	(634,620.00)	(651,421.70)	16,801.70	102.65%	(634,620.00)	0.00	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(85,000.00)	(120,367.50)	35,367.50	141.61%	(85,000.00)	0.00	(85,000.00)	0.00%
PRINT SHOP	(100,000.00)	(76,650.75)	(23,349.25)	76.65%	(100,000.00)	(43,637.93)	(56,362.07)	43.64%
SCHOOL NUT UTILITIES	(98,500.00)	(86,976.73)	(11,523.27)	88.30%	(98,500.00)	(53,072.52)	(45,427.48)	53.88%
FACILITY RENTALS	(60,020.00)	(61,317.26)	1,297.26	102.16%	(75,000.00)	(37,409.76)	(37,590.24)	49.88%
CHARGES FOR SERVICES	(1,689,140.00)	(1,630,232.90)	(58,907.10)	96.51%	(1,704,120.00)	(536,434.79)	(1,167,685.21)	31.48%
150101 INTEREST-BNK DPST	0.00	0.00	0.00	100.00%	(100.00)	0.00	(100.00)	100.00%
USE OF MONEY								
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DESIGNATION - ENCUMBRANCES	(36,798.29)	0.00	(36,798.29)	0.00%	(500,478.90)	0.00	(500,478.90)	0.00%
TOTAL OPERATING FUND	(84,793,803.29)	(84,421,992.82)	(335,012.18)	99.56%	(89,611,451.22)	(48,000,180.09)	(41,110,792.23)	53.56%

Original budget	\$ 84,249,418.00
Fund Balance Return	\$ 507,487.00
Restricted Donation Received	\$ 100.00
Lease Purchase Funds	\$ -
Designation - Prior Year Encumb	\$ 36,798.29
Adjusted Budget	\$ 84,793,803.29

Original budget	\$ 88,114,120.00
Fund Balance Return/Textbooks	\$ 907,000.00
Restricted Donation Received	\$ 5,000.00
Insurance proceeds allocated	\$ 81,352.32
Restricted Sale of Assets (CTE)	\$ 3,500.00
Designation - Prior Year Encumb	\$ 500,478.90
Adjusted Budget	\$ 89,611,451.22

Agenda Report

Date: 03/17/15

Agenda Number: G-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: XLR8 Regional Governor's STEM Academy: Tuition for 2015-16

Summary/Description:

The XLR8 Regional Governor's STEM Academy is requesting a \$400 per pupil tuition increase for the 2015-16 school year which would bring the per pupil tuition rate to \$5,400. This tuition rate increase is needed to defray costs of the rising tuition rate for Central Virginia Community College dual enrollment credits, required instructional materials for the 2015-16 school year, and required two-week instructor training for the Biological Engineering and Computer Integrated Manufacturing Project Lead the Way (PLTW) courses for the 2015-16 school year.

During the school board meeting on March 3, 2015, Ms. Susan W. Cash, director of the XLR8 Regional Governor's STEM Academy, presented additional information regarding the tuition increase. The tuition increase will cost an additional \$5,600 and will need to be incorporated into the school operating budget for 2015-16.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the addition of \$5,600 for the payment of tuition for students for the XLR8 Regional Governor's STEM Academy.

STEM Academy Budget Worksheet for 2015-2016		2014-2015	2015-2016	2015-2016
Revenue Accounts		(50 students)	(50 students)	(50 students)
Number	Title/Purpose	Budgeted Amount	Budgeted Amount	Budgeted Amount
6.0000.000.0705.526.010	Special Pupil Fees	\$1,250.00	\$ 1,250.00	\$ 1,250.00
6.0000.000.0712.526.010	Donations - Unrestricted	\$2,500.00	\$ -	\$ -
6.0000.000.0712.526.010	Donations- Restricted	\$2,000.00	\$ -	\$ -
6.0000.000.0712.526.010B	Donations - Restricted - Tobacco Commission	\$0.00	\$ -	\$ -
6.0000.000.0719.526.010	Tuition From County/City	\$250,000.00	\$ 270,000.00	\$ 250,000.00
	Total Revenue	\$255,750.00	\$ 271,250.00	\$ 251,250.00
Expense Accounts				
Number	Title/Purpose	Budgeted Amount		
6.1100.307.3000.526.010	Purchased Services - Dual Enrollment Costs	\$143,888.00	\$ 154,088.00	\$ 154,088.00
6.1100.307.3000.526.010B	Purchased Services - PLTW Fee	\$1,750.00	\$ 1,750.00	\$ 1,750.00
6.1100.307.3000.526.010C	Travel - Student Bussing Costs	\$250.00	\$ 250.00	\$ 250.00
6.1100.307.5200.526.010	Communications	\$150.00	\$ 150.00	\$ 150.00
6.1100.307.5300.526.010	Insurance	\$5,500.00	\$ 6,200.00	\$ 6,200.00
6.1100.307.5800.526.010	Miscellaneous - Student Costs	\$2,450.00	\$ 2,348.87	\$ 2,348.87
6.1100.307.6000.526.010	Materials and Supplies for Students	\$150.00	\$ 1,462.00	\$ 1,462.00
6.1100.307.6020.526.010	Textbooks and Workbooks for Students	\$275.00	\$ 275.00	\$ 275.00
6.1100.307.6030.526.010	Instructional Materials for Students	\$1,500.00	\$ 5,300.00	\$ 5,300.00
6.1100.307.6040.526.010	Tech Software - Website Subscription	\$120.00	\$ 130.00	\$ 130.00
6.1410.307.1130.526.010	Director Salaries - Other Prof	\$67,429.00	\$ 68,777.58	\$ 68,777.58
6.1410.307.1150.526.010	Clerical Salaries	\$0.00	\$ -	\$ -
6.1410.307.2100.526.010	FICA	\$5,158.32	\$ 5,261.48	\$ 5,261.48
6.1410.307.2211.526.010	VRS Professional	\$9,777.21	\$ 9,972.75	\$ 9,972.75
6.1410.307.2300.526.010	HMP (Hospital/Medical) Plan	\$5,323.00	\$ 5,400.00	\$ 5,400.00
6.1410.307.2330.526.010	Dental Insurance	\$132.00	\$ 132.00	\$ 132.00
6.1410.307.2340.526.010	Vision Insurance	\$26.00	\$ 26.00	\$ 26.00
6.1410.307.2411.526.010	Group Life - Professional	\$896.81	\$ 914.74	\$ 914.74
6.1410.307.2750.526.010	Retiree Health Care Credit	\$795.66	\$ 811.58	\$ 811.58
6.1310.307.5000.526.010	Travel/Training- Teachers	\$1,000.00	\$ 7,000.00	\$ 7,000.00
6.1310.307.5800.526.010	Miscellaneous - Teacher Travel Costs		\$ 1,000.00	\$ 1,000.00
6.1410.307.5500.526.010	Travel- Admin/Teachers	\$0.00	\$ -	\$ -
	Total Expenditures	\$246,570.99	\$ 271,250.00	\$ 271,250.00
		\$9,179.01	\$ (0.00)	\$ (20,000.00)

Agenda Report

Date: 03/17/15

Agenda Number: G-2

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Curriculum and Instruction

Subject: Middle School Program of Studies: 2015-16

Summary/Description:

Each year, modifications are made to the *Middle School Program of Studies* to reflect changes at the federal, state, and/or local level.

The following local changes are recommended:

- Added an addendum to Middle School Promotion Guidelines (Page 3) – *Please be aware that this policy is current as of the printing of this document in late winter 2015. The policy might be revised before the start of the 2015-16 school year. The new policy would then apply and replace this one.*
- Removed Opt-out Form (Page 4)

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Middle School Program of Studies for 2015-16.

Agenda Report

Date: 03/17/15

Agenda Number: G-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Curriculum and Instruction

Subject: School Calendar: 2015-16

Summary/Description:

A proposal for the 2015-16 LCS school calendar and William Marvin Bass Elementary School calendar was presented at the February 3, 2015, school board meeting. After feedback in a variety of meetings with community stakeholders and staff, an updated proposal was shared with the school board on March 3, 2015. A proposed calendar for 2016-17 for LCS school and William Marvin Bass Elementary School was also presented to the school board during that meeting. The calendars are presented to the school board for consideration this evening.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the school calendars for the LCS division and Williams Marvin Bass Elementary School for 2015-16 and 2016-17.

Agenda Report

Date: 03/17/15

Agenda Number: G-4

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Heritage High School Construction Update

Summary/Description:

During this presentation school board members will receive an update on the progress of construction at Heritage High School.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: G-5

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Request for Reallocation of Funds

Summary/Description:

The school administration requests to reallocate CIP funds to complete the replacement of the Paul Laurence Dunbar Middle School for Innovation central building roof ahead of schedule due to the degradation in the built up roof material and significant leaks that have been encountered over the past 10 months. Given school board approval, the funds needed for repair of the roof will come from reallocation of capital improvement plan funds as detailed in the chart below.

Project	Construction Budget	Construction Cost	Budget Remaining	Reallocate to DMS Roof
DMS Tennis Courts	\$520,000	\$251,620	\$268,380	\$200,000
ECG Turf	\$650,000	\$498,864	\$151,136	\$100,000
Facility Condition Assessment	\$84,633	\$0	\$84,633	\$50,000
Admin Elevator	\$204,000	\$128,000	\$76,000	\$50,000
				\$400,000

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the reallocation of funds in the amount of \$400,000 for replacement of the roof at Paul Laurence Dunbar Middle School for Innovation.

Agenda Report

Date: 3/17/15

Agenda Number: H-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Virginia STAR

Summary/Description:

Lynchburg City Schools has partnered with the Virginia STAR program. The Virginia Student Training and Refurbishment Program (VA STAR) is a state-wide program that teaches students to refurbish surplus computer hardware from government agencies and private companies. The refurbished computers are donated to families, organizations, and school districts in need. Through participation in the program, students work towards earning industry-standard certifications from companies such as CompTIA, Cisco, Microsoft, and Oracle, which paves the way for both higher education and well-paying jobs.

Virginia STAR is currently in 55 schools spanning 35 school districts throughout the Commonwealth. The program is maintained and coordinated through the SPARK Education Foundation of Prince William County Public Schools, primarily from the model-site at Forest Park High School.

During this presentation, the school administration will provide information about Lynchburg City Schools' involvement in this program.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: H-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Student Enrollment Projections

Summary/Description:

During this presentation, the school administration will provide the school board with an update on student enrollment projections for the school division. The data being presented comes from three different sources to help better predict future growth in our schools.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda item as an informational item.

Agenda Report

Date: 03/17/15

Agenda Number: H-3

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: E. C. Glass High School Auditorium and Stage Upgrades

Summary/Description:

The capital improvement plan includes \$615,000 in construction funding for upgrades to the E. C. Glass High School auditorium and stage. This project was divided into two bid packages and three alternates. The bid packages were rigging and electrical/sound. The alternates were an orchestra pit cover, moving the line sets, and a video system. The City of Lynchburg Office of Procurement and Purchasing has received bids on the project (listed below).

Only one bid, from Moore's Electrical/Mechanical, was received for the electrical and sound scope of the project. Three bids were received for the rigging scope of the project. The total price for all components, rigging, electrical, and sound, exceeded the budget of the project by \$156,518.

After meeting with the theater department at E.C. Glass High School, the overall scope of the project was prioritized. The rigging and line set spacing are the first priority.

The school administration recommends Janson Industries for the rigging package based on their low bid of \$177,518. The administration also recommends Janson Industries for alternate #2 (moving existing line sets) for an additional amount of \$9,881.

The school administration began a value engineering discussion with Moore's Electrical/Mechanical to determine the remaining components of the project that could be accomplished based on the priority. The Administration recommends Moore's Electrical/Mechanical be awarded a contract in the amount of \$_____ to accomplish the following: theatrical lighting upgrades, sound system upgrades, and house light upgrades in the front half of the auditorium, with emergency light circuit additions under the balcony and in the rear of the balcony.

Agenda Report

Date: 03/17/15

Agenda Number: H-3

Attachments: No

BIDDER	Moores Electrical/ Mechanical	Janson Industries	Secoa
BASE BID A	\$243,000	\$177,518	\$178,953
BASE BID B	\$594,000	No Bid	No Bid
Alternate #1: New Pit Cover	\$67,200	\$36,588	\$54,968
Alternate #2: Moving Existing Line Sets	\$15,800	\$9,881	\$12,826
Alternate #3: Video System	\$22,600	No Bid	No Bid

Disposition: Action
 Information
 Action at Meeting on: 04/14/15

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on April 14, 2015.