



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Keith R. Anderson
School Board District 2

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Troy L. McHenry
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Edward R. Witt, Jr.
Assistant Superintendent of
Operations and Administration

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
April 12, 2011 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Paul McKendrick.Page 1
Discussion/Action (30 Minutes)

B. FINANCE REPORT

- 1. Finance Report
Kimberly D. Lukanich.Page 2
Discussion

C. CONSENT AGENDA

- 1. Personnel Report
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D. STUDENT REPRESENTATIVE COMMENTS

E. UNFINISHED BUSINESS

- 1. School Operating Budget: 2011-12
Paul McKendrick.Page 11
Discussion/Action
- 2. Teacher Turnover
Billie Kay Wingfield.Page 12
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F. NEW BUSINESS

- 1. Safe Routes to School
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- 2. Lynchburg City Schools' Educational Technology
Plan: 2010-12
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- 3. Capital Improvement Plan: Heritage High School
Edward R. Witt, Jr.Page 16
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- 4. Administrative Regulation 6-8: School Day
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G. SUPERINTENDENT'S COMMENTS

H. BOARD COMMENTS

I. CLOSED MEETING

- 1. Notice of Closed Meeting
Paul McKendrick.Page 19
Discussion/Action

- 2. Certification of Closed Meeting
Paul McKendrick.Page 20
Discussion/Action

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, May 3, 2011, 5:30 p.m.
Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 04/12/11

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 04/12/11

Agenda Number: B-1

Attachments: Yes

From: Paul McKendrick, Superintendent
Kimberly D. Lukanich, Assistant Director of Finance

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2010-11 school's operating budget, authorized, approved, and processed the necessary payments through March 31, 2011. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through March 31, 2011, for the operating fund.

Total Operating Fund Budget	\$75,663,290.00
❖ Less: Basic Aid reallocated as Final Phase of SFSF (Fund 5)	(\$899,601.00)
❖ Use of Lease Purchase Funds	\$ 96,687.56
Adjusted Balance	\$74,860,376.56
Expenditures through 3/31/11	(\$48,122,453.58)
Outstanding Encumbrances	(\$1,265,540.04)
Available Balance	\$25,472,382.94
Outstanding Payroll Encumbrances	(\$21,892,422.14)
Available Balance after Payroll	\$3,579,960.80
Percent of Budget Used as of 03/31/11 with payroll encumbrances	95.22%
Percent of Budget Used as of 03/31/11 without payroll encumbrances	65.97%
	60.58%

Percent of Budget Used as of 3/31/10

As of 3/31/11 – 9 months 75.00%

The revenue and expenditure reports detail the transactions recorded through March 31, 2011. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Expenditures
Report Dated March 31, 2011

	Fiscal Year 2009-2010			Fiscal Year 2010-11				BUDGET AVAILABLE	BUDGET % USED
	BUDGET	TRANSACTIONS	BUDGET % USED	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES		
INSTRUCTION									
FUNCTION 1100 CLASSROOM INSTRUCTION	47,015,381.34	43,215,459.58	91.92%	42,922,198.00	26,571,951.69	61.91%	15,817,228.08	533,018.23	98.76%
FUNCTION 1200 INST SUPPORT-STUDENT	2,882,180.28	2,867,189.44	99.48%	2,754,658.44	1,775,977.91	64.47%	699,979.30	278,701.23	89.88%
FUNCTION 1300 INST SUPPORT-STAFF	4,733,292.66	5,221,947.71	110.32%	5,091,974.86	3,488,228.40	68.50%	894,563.96	709,182.50	86.07%
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN	3,235,724.44	3,029,748.56	93.63%	4,404,168.11	2,235,517.34	50.76%	1,119,711.92	1,048,938.85	76.18%
TOTAL INSTRUCTION	57,866,578.72	54,334,345.29	93.90%	55,172,999.41	34,071,675.34	61.75%	18,531,483.26	2,569,840.81	95.34%
ADMINISTRATION									
FUNCTION 2100 ADMINISTRATION	2,385,568.92	2,218,881.43	93.01%	2,441,437.78	1,676,989.24	68.69%	341,436.27	423,012.27	82.67%
FUNCTION 2200 ATTENDANCE & HEALTH SERV	2,087,418.59	1,857,366.27	88.98%	1,803,495.42	1,083,297.26	60.07%	683,661.39	36,536.77	97.97%
TOTAL ADMINISTRATION	4,472,987.51	4,076,247.70	91.13%	4,244,933.20	2,760,286.50	65.03%	1,025,097.66	459,549.04	89.17%
PUPIL TRANSPORTATION									
FUNCTION 3100 MANAGEMENT & DIRECTION	295,854.22	281,707.26	95.22%	278,661.38	202,119.11	72.53%	61,941.51	14,600.76	94.76%
FUNCTION 3200 VEHICLE OPERATION SERVICE	2,488,818.40	2,558,877.75	102.81%	2,708,861.42	1,838,483.22	67.87%	763,159.01	107,219.19	96.04%
FUNCTION 3300 MONITORING SERVICE	325,078.86	322,177.67	99.11%	318,795.50	176,318.66	55.31%	126,999.73	15,477.11	95.15%
FUNCTION 3400 VEHICLE MAINT SERVICE	468,890.50	345,839.78	73.76%	367,100.50	239,741.10	65.31%	5,017.04	122,342.36	66.67%
TOTAL PUPIL TRANSPORTATION	3,578,641.98	3,508,602.46	98.04%	3,673,418.80	2,456,662.09	66.88%	957,117.29	259,639.42	92.93%
OPERATIONS & MAINTENANCE									
FUNCTION 4100 MANAGEMENT & DIRECTION	342,756.50	313,711.24	91.53%	307,191.98	210,718.12	68.59%	66,573.00	29,900.86	90.27%
FUNCTION 4200 BUILDING SERVICES	9,384,379.73	9,117,784.02	97.16%	8,852,667.95	6,119,079.69	69.12%	1,861,006.56	872,581.70	90.14%
FUNCTION 4300 GROUNDS SERVICES	250,103.57	235,532.00	94.17%	240,570.71	179,908.75	74.78%	59,512.15	1,149.81	99.52%
FUNCTION 4400 EQUIPMENT SERVICES	52,000.00	39,799.25	76.54%	48,000.00	45,923.69	95.67%	339.10	1,737.21	96.38%
FUNCTION 4500 VEHICLE SERVICES	27,000.00	23,889.79	88.48%	23,000.00	21,438.32	93.21%	141.00	1,420.68	93.82%
FUNCTION 4600 SECURITY SERVICES	208,377.00	291,029.63	139.66%	232,224.50	195,546.41	84.21%	6,906.45	29,771.64	87.18%
TOTAL OPERATIONS & MAINTENANCE	10,264,616.80	10,021,745.93	97.63%	9,703,655.14	6,772,614.98	69.79%	1,994,478.26	936,561.90	90.35%
SCHOOL FOOD SERVICES									
FUNCTION 5100 SCHOOL FOOD SERVICES	55,215.00	0	0.00%	0	0.00	0.00%	34,304.42	-34,304.42	-9999.99%
TOTAL SCHOOL FOOD SERVICES	55,215.00	0.00	0.00%	0.00	0.00	0.00%	34,304.42	-34,304.42	-9999.99%
									to be reimbursed by School Nutrition
FACILITIES									
FUNCTION 6200 SITE IMPROVEMENTS	0	0	0.00%	0	0	0.00%	4.91	-4.91	0.00%
FUNCTION 6600 BLDG ADD & IMP SERVICES	520,170.00	441,285.94	84.83%	98,095.00	51,815.36	52.82%	2,290.00	43,989.64	55.16%
TOTAL FACILITIES	520,170.00	441,285.94	84.83%	98,095.00	51,815.36	52.82%	2,294.91	43,984.73	55.16%
DEBT SERVICE									
FUNCTION 7100 DEBT SERVICE	1,027,410.00	1,025,636.45	99.83%	720,472.94	531,137.87	73.72%	155,708.07	33,627.00	95.33%
TOTAL DEBT SERVICE	1,027,410.00	1,025,636.45	99.83%	720,472.94	531,137.87	73.72%	155,708.07	33,627.00	95.33%
TECHNOLOGY									
FUNCTION 8100 CLASSROOM INSTRUCTION	1,609,920.90	1,812,373.63	112.58%	1,560,213.69	1,080,233.88	69.24%	401,392.45	78,587.36	94.96%
FUNCTION 8200 INSTRUCTIONAL SUPPORT	716,368.76	507,477.39	70.84%	489,501.82	301,340.00	61.56%	56,085.86	132,075.96	73.02%
FUNCTION 8200 LEASE PURCHASE	0.00	0.00	0.00%	96,687.56	96,687.56	100.00%	0.00	0.00	100.00%
TOTAL TECHNOLOGY	2,326,289.66	2,319,851.02	99.72%	2,146,403.07	1,478,261.44	68.87%	457,478.31	210,663.32	90.19%
CONTINGENCY RESERVES									
FUNCTION 9100 CLASSROOM INSTRUCTION	500	0	0.00%	0	0	0.00%	0	0.00	0.00%
FUNCTION 9300 ADMINISTRATION	11,500.00	0	0.00%	0	0	0.00%	0	0.00	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION	13,000.00	0	0.00%	0	0	0.00%	0	0.00	0.00%
FUNCTION 9600 OPERATIONS & MAINTENANCE	78,000.00	0	0.00%	0	0	0.00%	0	0.00	0.00%
TOTAL CONTINGENCY RESERVES	103,000.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET	80,214,909.67	75,727,714.79	94.41%	75,759,977.56	48,122,453.58	63.52%	23,157,962.18	4,479,561.80	94.09%

* expense budget increased on reporting due to use of lease purchase funds

Revenue								
Report Date: March 31, 2011								
ACCOUNT TITLE	FY 2009-2010				FY 2010-2011			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(8,736,195.00)	(8,268,428.81)	(467,766.19)	94.65%	(8,321,436.00)	(5,807,798.37)	(2,513,637.63)	69.79%
240202 BASIC SCHOOL AID	(21,519,537.21)	(21,331,799.84)	(187,737.37)	99.13%	(19,996,461.00)	(14,478,538.56)	(5,517,922.44)	72.41%
240207 GIFTED & TALENTED	(249,571.00)	(251,576.00)	2,005.00	100.80%	(232,983.00)	(175,217.76)	(57,765.24)	75.21%
240208 REMEDIAL EDUCATION	(982,006.00)	(989,896.00)	7,890.00	100.80%	(916,399.00)	(689,189.76)	(227,209.24)	75.21%
240208 REMEDIAL EDUCATION	(215,497.00)	(211,765.00)	(3,732.00)	98.27%	(206,426.00)	(74,243.52)	(132,182.48)	35.97%
240209 ENROLLMENT LOSS	(174,302.00)	(68,539.00)	(105,763.00)	39.32%	0.00	0.00	0.00	0.00%
240212 SPECIAL ED SOQ	(3,586,222.00)	(3,615,034.00)	28,812.00	100.80%	(2,583,520.00)	(1,942,969.50)	(640,550.50)	75.21%
240217 VOCATIONAL ED SOQ	(314,676.00)	(317,204.00)	2,528.00	100.80%	(305,466.00)	(229,729.98)	(75,736.02)	75.21%
240221 SOC SEC-INSTR	(1,481,148.00)	(1,493,047.00)	11,899.00	100.80%	(1,340,942.00)	(1,008,474.78)	(332,467.22)	75.21%
240223 VRS INSTRUCTIONAL	(1,909,758.00)	(1,443,826.00)	(465,932.00)	75.60%	(792,143.00)	(595,739.76)	(196,403.24)	75.21%
240241 GROUP LIFE INST	(54,254.00)	(38,283.00)	(15,971.00)	70.56%	(46,598.00)	(35,043.72)	(11,554.28)	75.20%
240228 READING INTERVENTN	(118,746.00)	(126,935.00)	8,189.00	106.90%	(117,822.00)	(71,466.00)	(46,356.00)	60.66%
240205 CAT-REG FOSTER	(205,262.00)	(126,535.00)	(78,727.00)	61.65%	(150,118.00)	0.00	(150,118.00)	0.00%
240246 CAT-HOMEBOUND	(65,417.00)	(159,994.16)	94,577.16	244.58%	(160,802.00)	(147,984.74)	(12,817.26)	92.03%
240248 REGIONAL TUITION	(800,760.00)	(782,882.65)	(17,877.35)	97.77%	(866,273.00)	(161,716.02)	(704,556.98)	18.67%
240265 AT RISK SOQ	(1,029,835.00)	(1,018,840.00)	(10,995.00)	98.93%	(1,071,449.00)	(537,928.98)	(533,520.02)	50.21%
240309 ESL	(128,081.00)	(120,097.00)	(7,984.00)	93.77%	(114,953.00)	(44,952.00)	(70,001.00)	39.10%
330213 SCHOOL LUNCH	0.00	0.00	0.00	-	0.00	(8,743.21)	8,743.21	0.00%
240281 AT RISK 4 YR OLDS	(1,089,034.00)	(1,089,034.00)	0.00	100.00%	(1,209,101.00)	(604,550.52)	(604,550.48)	50.00%
240218 CTE - ADULT ED	(19,175.00)	(1,609.00)	(17,566.00)	8.39%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	(10,123.30)	10,123.30	100.00%	0.00	(1,459.00)	1,459.00	0.00%
240253 CTE OCC PREP	(30,573.00)	(22,077.00)	(8,496.00)	72.21%	(29,073.00)	0.00	(29,073.00)	0.00%
LOTTERY PROCEEDS	(493,011.00)	(631,400.00)	138,389.00	128.07%	0.00	0.00	0.00	0.00%
REG SPEC SERV	(817,514.00)	(316,361.54)	(501,152.46)	38.70%	0.00	0.00	0.00	0.00%
240273 CPI HOLD HARMLESS	0.00	0.00	0.00	-	(1,744,519.00)	(1,149,928.61)	(594,590.39)	65.92%
240275 PRIMARY CLASS SIZE	(1,386,843.00)	(1,377,979.00)	(8,864.00)	99.36%	(1,174,904.00)	(585,959.52)	(588,944.48)	49.87%
240214 TEXTBOOKS	(643,024.00)	(294,719.37)	(348,304.63)	45.83%	(272,021.00)	(204,576.54)	(67,444.46)	75.21%
240203 GED/ISAEP	(23,576.00)	(23,576.00)	0.00	100.00%	(23,576.00)	(11,788.02)	(11,787.98)	50.00%
240405 ALGEBRA READINESS	(110,877.00)	(108,654.00)	(2,223.00)	98.00%	(110,760.00)	(57,455.52)	(53,304.48)	51.87%
COMMONWEALTH OF VA	(46,184,894.21)	(44,240,215.67)	(1,944,678.54)	95.79%	(41,806,920.00)	(28,625,454.39)	(13,181,465.61)	68.47%

330201 BASIC ADULT ED.	(80,000.00)	(96,051.19)	16,051.19	120.06%	(50,000.00)	(900.00)	(49,100.00)	1.80%
330212 IMPACT AIDPL81-874	(6,000.00)	(13,891.62)	7,891.62	231.53%	(6,000.00)	(7,990.43)	1,990.43	133.17%
180303 MEDICAID REIMBURSE	(180,000.00)	(629,579.18)	449,579.18	349.77%	(300,000.00)	(330,630.02)	30,630.02	110.21%
JR ROTC	(40,000.00)	(116,420.64)	76,420.64	291.05%	(105,000.00)	(75,934.59)	(29,065.41)	72.32%
FEDERAL	(306,000.00)	(855,942.63)	549,942.63	279.72%	(461,000.00)	(415,455.04)	(45,544.96)	90.12%
510500 CITY OPER APPR	(31,942,103.00)	(29,443,654.00)	(2,498,449.00)	92.18%	(31,942,103.00)	(20,600,000.00)	(11,342,103.00)	64.49%
510502 CITY DEBT SERV APP	(33,627.00)	(31,890.02)	(1,736.98)	94.83%	(33,627.00)	0.00	(33,627.00)	0.00%
CITY	(31,975,730.00)	(29,475,544.02)	(2,500,185.98)	92.18%	(31,975,730.00)	(20,600,000.00)	(11,375,730.00)	64.42%

	FY 2009-2010				FY 2010-2011			
	REVENUE	YTD	BUDGET	%	REVENUE	YTD	BUDGET	%
	BUDGET	TRANSACTIONS	BALANCE	RECEIVED	BUDGET	TRANSACTIONS	BALANCE	RECEIVED
189912 MISC REV/OTH FUNDS	0.00	(3,005.29)	3,005.29	100.00%	0.00	(10,634.39)	10,634.39	100.00%
180303 REBATES & REFUNDS	(115,000.00)	(7,240.41)	(107,759.59)	6.30%	(15,000.00)	(12,948.65)	(2,051.35)	86.32%
189903 DONATIONS & SP GF	(3,000.00)	(3,000.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
189909 SALE OTHER EQUIP	(2,317.24)	(3,606.91)	1,289.67	155.66%	0.00	(1,813.45)	1,813.45	0.00%
189910 INSURANCE ADJUST	(16,797.82)	(19,431.83)	2,634.01	115.68%	(3,000.00)	(20,439.09)	17,439.09	681.30%
189912 OTHER FUNDS	(10,000.00)	0.00	(10,000.00)	0.00%	0.00	0.00	0.00	0.00%
E RATE REIMBURSEMENT	(85,000.00)	(172,619.95)	87,619.95	203.08%	(85,000.00)	(49,288.27)	(35,711.73)	57.99%
SCHOOL NUT UTILITIES	0.00	0.00	0.00	0.00%	(98,500.00)	(62,207.19)	(36,292.81)	63.15%
TRANSFER IN/OUT	0.00	433,045.83	(433,045.83)	9999.99%	0.00	33,634.13	(33,634.13)	0.00%
MISCELLANEOUS	(232,115.06)	224,141.44	(456,256.50)	-96.56%	(201,500.00)	(123,696.91)	(77,803.09)	61.39%
150201 RENTS	(110,000.00)	(110,000.00)	0.00	100.00%	(110,000.00)	(98,000.00)	(12,000.00)	89.09%
161201 TUITION DAY SCHOOL	(189,000.00)	(170,086.13)	(18,913.87)	89.99%	(189,000.00)	(109,990.57)	(79,009.43)	58.20%
161206 TUITION ADULT	(15,750.00)	(8,962.00)	(6,788.00)	56.90%	(15,750.00)	(4,890.00)	(10,860.00)	31.05%
161207 TUITION SUMMER SCH	(42,000.00)	(41,290.00)	(710.00)	98.31%	0.00	0.00	0.00	0.00%
161202 SPEC PUPIL FEES	(35,000.00)	(35,959.64)	959.64	102.74%	(50,000.00)	(24,915.45)	(25,084.55)	49.83%
161205 BUS RENTAL	(122,500.00)	(122,500.00)	0.00	100.00%	(122,500.00)	(147,578.12)	25,078.12	120.47%
190101 TUIT FM OTH CO/CY	(634,620.00)	(623,945.00)	(10,675.00)	98.32%	(634,620.00)	(265,763.15)	(368,856.85)	41.88%
161201 DUAL ENROLLMENT	(42,000.00)	(34,314.55)	(7,685.45)	81.70%	(42,000.00)	0.00	(42,000.00)	0.00%
PRINT SHOP	0.00	0.00	0.00	0.00%	0.00	(88,730.14)	88,730.14	100.00%
FACILITY RENTALS	(85,000.00)	(81,138.26)	(3,861.74)	95.46%	(54,270.00)	(44,091.63)	(10,178.37)	81.24%

CHARGES FOR SERVICES	(1,275,870.00)	(1,228,195.58)	(47,674.42)	96.26%	(1,218,140.00)	(783,959.06)	(434,180.94)	64.36%
150101 INTEREST-BNK DPST	0.00	(1,313.59)	1,313.59	100.00%	0.00	(447.66)	447.66	100.00%
USE OF MONEY								
LEASE PURCHASE PROCEEDS	(240,300.01)	0.00	(240,300.01)	0.00%	(96,687.56)	0.00	(96,687.56)	0.00%
TOTAL OPERATING FUND	(80,214,909.28)	(75,577,070.05)	(4,637,839.23)	94.22%	(75,759,977.56)	(50,549,013.06)	(25,210,964.50)	66.72%

* revenue budget increased on reporting due to use of lease purchase funds

		ADOPTED	YTD	OUTSTANDING	UNCOMMITTED	%	Encumber
		BUDGET	EXPENSES	ENCUMBRANCES	FUNDS	USED	no later than
FUND 5 FEDERAL PROJECTS	Project Number						
House	5	\$ 24,576.43	\$ 7,619.98	\$ -	\$ 16,956.45	31.01%	-
Perry Poets	45	\$ 257.71	\$ 75.00	\$ -	\$ 182.71	29.10%	-
10-11 Carl Perkins Voc Ed	110	\$ 219,478.27	\$ 76,124.07	\$ 75,007.24	\$ 68,346.96	68.86%	9/30/2012
10-11 619 Preschool	113	\$ 62,147.00	\$ 31,240.30	\$ 8,273.05	\$ 22,633.65	63.58%	9/30/2012
10-11 Title I Part D	115	\$ 192,142.53	\$ 96,199.09	\$ 64,451.00	\$ 31,492.44	83.61%	9/30/2012
10-11 Title II Part A	116	\$ 683,624.56	\$ 305,078.29	\$ 195,945.69	\$ 182,600.58	73.29%	9/30/2012
10-11 Title II Part D	117	\$ 23,473.29	\$ 588.51	\$ -	\$ 22,884.78	2.51%	9/30/2012
10-11 Title I Part D SOP	118	\$ 22,584.42	\$ 3,169.88	\$ 8,410.10	\$ 11,004.44	51.27%	9/30/2012
10-11 Title III Part A	121	\$ 22,432.16	\$ 10,601.85	\$ 9,087.45	\$ 2,742.86	87.77%	9/30/2012
10-11 Title I Part A	124	\$ 3,888,701.25	\$ 1,502,257.47	\$ 1,169,541.09	\$ 1,216,902.69	68.71%	9/30/2012
Partners in Education	127	\$ 9,539.39	\$ 2,989.75	\$ -	\$ 6,549.64	31.34%	-
10-11 Title VI-B 611 Flow Thru	129	\$ 2,155,042.00	\$ 1,195,934.01	\$ 785,901.15	\$ 173,206.84	91.96%	9/30/2012
10-11 Alternative Education	130	\$ 240,553.00	\$ 114,404.98	\$ 68,218.65	\$ 57,929.37	75.92%	annual
Ed Tech Series XI	134	\$ 492,000.00	\$ -	\$ -	\$ 492,000.00	0.00%	-
10-11 Homeless Grant	137	\$ 26,000.00	\$ 11,408.55	\$ -	\$ 14,591.45	43.88%	9/30/2012
10-11 Mentor Teacher	138	\$ 8,618.00	\$ 1,507.10	\$ -	\$ 7,110.90	17.49%	annual
10-11 21st Century	145	\$ 598,791.00	\$ 131,852.56	\$ 40,350.08	\$ 426,588.36	28.76%	9/30/2012
10-11 ARRA Jobs Fund	190	\$ 1,976,551.06	\$ -	\$ -	\$ 1,976,551.06	0.00%	9/30/2012
Career Switcher	220	\$ 1,000.00	\$ 997.40	\$ -	\$ 2.60	99.74%	-
Distinguished Schools	281	\$ 4,110.62	\$ 2,454.45	\$ -	\$ 1,656.17	59.71%	expired
Industry Certification	294	\$ 2,237.00	\$ 1,265.00	\$ -	\$ 972.00	56.55%	-
National Board Incentive	503	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -	100.00%	annual
Play It Smart Program	510	\$ 9,350.00	\$ 2,015.95	\$ -	\$ 7,334.05	21.56%	annual
Ed Tech Series VIII	529	\$ 138,397.00	\$ 138,397.00	\$ -	\$ -	100.00%	-
Carl Perkins	541	\$ 395.65	\$ 395.65	\$ -	\$ -	100.00%	expired
08-09 Title I Part A	814	\$ 16,822.66	\$ 16,822.66	\$ -	\$ -	100.00%	expired
08-09 Title I, Part D - N&D	815	\$ 2.55	\$ 2.55	\$ -	\$ -	100.00%	expired
08-09 Title II, Part A	816	\$ 14,723.12	\$ 14,723.12	\$ -	\$ -	100.00%	expired
08-09 Title II, Part D	817	\$ 2,378.79	\$ 2,378.79	\$ -	\$ -	100.00%	expired
08-09 Title I-D, JDH-SOP	818	\$ 606.27	\$ 606.27	\$ -	\$ -	100.00%	expired
08-09 Title IV, Part A S&D	819	\$ 1,965.24	\$ 1,965.24	\$ -	\$ -	100.00%	expired
08-09 Title III Part A	821	\$ 64.59	\$ 64.59	\$ -	\$ -	100.00%	expired

08-09 21st Century Grant	845	\$ 41,299.18	\$ 41,299.18	\$ -	\$ -	100.00%	expired	
Weyerhaeuser Grant - HES	847	\$ 260.60	\$ -	\$ -	\$ 260.60	0.00%	-	
09-10 Carl Perkins Voc Ed	910	\$ 69,165.79	\$ 69,165.79	\$ -	\$ -	100.00%	expired	
Gear Up Grant	911	\$ 45,950.00	\$ 24,751.78	\$ 4,934.00	\$ 16,264.22	64.60%	7/1/2011	
09-10 619 Preschool	913	\$ 87,218.17	\$ 19,876.89	\$ -	\$ 67,341.28	22.79%	9/30/2011	
09-10 Title I Part D	915	\$ 61,689.47	\$ 32,644.88	\$ 0.44	\$ 29,044.15	52.92%	9/30/2011	
09-10 Title II, Part A	916	\$ 156,273.54	\$ 164,339.95	\$ 1,284.11	\$ (9,350.52)	105.98%	9/30/2011	(excess to 100%)
09-10 Title II, Part D	917	\$ 52,461.22	\$ 24,053.40	\$ 462.27	\$ 27,945.55	46.73%	9/30/2011	
09-10 Title I-D JDH-SOP	918	\$ 9,083.00	\$ 9,372.50	\$ -	\$ (289.50)	103.19%	9/30/2011	(excess to 100%)
09-10 Title IV Part A	919	\$ 13,445.30	\$ 5,438.90	\$ 2,583.90	\$ 5,422.50	59.67%	9/30/2011	
09-10 Title III, Part A	921	\$ 2,055.98	\$ 2,055.98	\$ -	\$ -	100.00%	9/30/2011	
09-10 Title I, Part A	924	\$ 3,151,403.82	\$ 1,763,190.73	\$ 335,966.17	\$ 1,052,246.92	66.61%	9/30/2011	
09-10 IDEA 611 Sped	929	\$ 944,063.19	\$ 398,097.64	\$ 154,244.19	\$ 391,721.36	58.51%	9/30/2011	
Blue Ridge Jail	932	\$ 183,562.00	\$ 121,055.49	\$ 41,715.17	\$ 20,791.34	88.67%	7/31/2011	
JDH/CDC	933	\$ 819,315.00	\$ 448,236.84	\$ 210,501.67	\$ 160,576.49	80.40%	7/31/2011	
Ed Tech Series X	934	\$ 443,244.00	\$ 258,866.00	\$ 45,003.96	\$ 139,374.04	68.56%	-	
09-10 Title X, Part C	937	\$ 15,506.42	\$ 15,506.42	\$ -	\$ -	100.00%	expired	
Project Graduation - Summer 2010	942	\$ 9,616.65	\$ 3,362.36	\$ -	\$ 6,254.29	34.96%	7/1/2011	
09-10 21st Century Grant	945	\$ 427,129.04	\$ 272,080.99	\$ 42,427.43	\$ 112,620.62	73.63%	9/30/2011	
State Stabilization Funds	990	\$ 1,215,112.45	\$ 980,510.90	\$ 27,980.80	\$ 206,620.75	83.00%	9/30/2011	
		\$ 18,598,920.38	\$ 8,339,546.68	\$ 3,292,289.61	\$ 6,967,084.09	62.54%		
FUND 7 STEP WITH LINKS	804	\$ 43,732.00	\$ 21,300.06	\$ 11,679.00	\$ 10,752.94	75.41%		
FUND 8 CENTRAL VA GOV SCHOOL	715	\$ 918,722.93	\$ 588,324.71	\$ 163,537.44	\$ 166,860.78	81.84%		
FUND 9 LAUREL REGIONAL PROGRAM	914	\$ 5,411,062.00	\$ 2,248,040.93	\$ 1,136,885.64	\$ 2,026,135.43	62.56%		

* increase due to Ed Tech

Agenda Report

Date: 04/12/11

Agenda Number: C-1

Attachments: Yes

From: Paul McKendrick, Superintendent
Billie Kay Wingfield, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for March 24 – April 12, 2011, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for March 24 – April 12, 2011.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2010-11:

Bryan, Julia	Randolph College	B.S./2 yrs. (Lv.2 3)	Dunbar Middle Special Education	03/14/11
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RESIGNATIONS:

Hackmann, Allen	ODU	B.S./7 yrs. (Lv.6 4)	Heritage High Special Education	05/29/11
Vest, David	Lynchburg College	B.A./5 yrs. (Lv.4 4)	Perrymont Elementary Fifth Grade	03/24/11

RETIREMENTS:

Ingram, Donna	Radford University	B.S./27 yrs. (Lv.26 3)	Perrymont Elementary Second Grade	05/29/11
Morris, Betty	Lynchburg College	M.Ed./34 yrs. (Lv.31 3)	Sandusky Elementary Social Studies	05/29/11
Stroud, Diane	Lynchburg College	M.Ed./35 yrs. (Lv.31 3)	E C Glass English	05/29/11

Agenda Report

Date: 04/12/11

Agenda Number: E-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: School Operating Budget: 2011-12

Summary/Description:

The Lynchburg City School Board approved its 2011-2012 general operating budget on March 24, 2011. The school board then presented that budget to the Lynchburg City Council on March 29, 2011. At that meeting, city council did not support the school board's request for additional funds and therefore would not approve the school board's budget. Therefore, the school administration amended that budget and is now making recommendations to the budget.

This amended budget is similar to that which the school administration presented on March 15, 2011, in that it does not include requests for additional funding, and it does not include bonuses or step increases. Moreover, this budget includes:

- Additions to the budget
 - Middle school resource administrative staff, in light of the possible staffing changes by the Lynchburg Police Department at our middle schools.
 - Two elementary teachers, due to enrollment increases.
- Expenditure Reductions
 - Twelve (12) FTE, including 9 teachers and 3.5 classified staff.
 - Six percent reduction in central office allocations.
- No funding for expenditures that were considered in the March 24, 2011, budget. These expenditures included 1.5 percent step increases; two .5 FTE career-technical positions; an accountant for the finance department; four custodians for the high schools; a social worker; and two special education buses.

The school administration will present the budget and will be available to answer questions related to the recommendations and/or the rationale for the reductions and the additions to the budget.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 04/12/11

Agenda Number: E-2

Attachments: No

From: Paul McKendrick, Superintendent
Billie Kay Wingfield, Director of Personnel

Subject: Teacher Turnover

Summary/Description:

The school board requested information regarding instructional turnover with particular regard to teacher salaries. Turnover information from SY 08-09, SY 09-10, and the current school year have been reviewed and identified below:

Reason	SY 08-09	SY 09-10	SY 10-11
Accept administrative position	2	0	0
Another teaching position	4	3	0
Another job (non-teaching)	1	2	2
Commuting distance	0	0	1
Continuing education	0	3	3
Disability retirement	1	0	0
ERIP	31	NA	NA
Family concern	0	0	1
Itinerant position	1	0	0
Job stress	0	0	1
Leave of absence	2	2	2
Licensure issues	1	1	0
Marriage	1	0	1
Nonrenewal	2	1	NA
Not a fit	1	1	0
Personal illness	0	0	3
Reduction in force	7	9	NA
Relocation	6	3	2

Agenda Report

Date: 04/12/11

Agenda Number: E-2

Attachments: No

Reason	SY 08-09	SY 09-10	SY 10-11
Retirement	6	21	11
Stay at home parent	3	3	1
Transfer of spouse	3	4	3
Unknown	1	8	2
Total	73	61	33

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an information item.

Agenda Report

Date: 04/12/11

Agenda Number: F-1

Attachments: No

From: Paul McKendrick, Superintendent
Edward R. Witt, Jr., Assistant Superintendent for Operations and Administration

Subject: Safe Routes to School

Summary/Description:

Safe Routes to School (SRTS) seeks to enable and encourage children, including those with disabilities, to walk or bicycle to school.

SRTS is a transportation program created through Section 1404 of the 2005 Safe, Accountable, Flexible and Efficient Transportation Equity Act: A Legacy for User Act (SAFETEA-LU). The SRTS program established a grant program administered by the state transportation programs for providing communities opportunities to improve conditions by which students and residents could safely walk or bike to schools containing grades K-8. SRTS does not require children to walk or bike to school.

In Virginia, the program is administered by the Virginia Department of Transportation (VDOT). The FY2011 SRTS program provides funding to localities for infrastructure improvements and around schools to create safe walking and biking facility improvements. Only schools, school districts, and localities that are actively working to promote walking, biking, and healthy activities for students are considered eligible for funding.

To be eligible for VDOT SRTS funding, a school/locality must complete and submit for approval a Safe Routes to School Travel Plan. The travel plan must be endorsed by both the school board and the city council. Kelly Hitchcock, Region 2000 Local Government Council, will make a brief presentation on the travel plan and other activities in support of the SRTS funding application.

Disposition: Action
 Information
 Action at Meeting on: 05/03/11

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the meeting on May 3, 2011.

Agenda Report

Date: 04/12/11

Agenda Number: F-2

Attachments: No

From: Paul McKendrick, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Lynchburg City Schools' Educational Technology Plan: 2010-2012

Summary/Description:

The Educational Technology Plan for Virginia: 2010-2015 is the department of education's recently released vision for the use of technology in schools. It serves as a blueprint for school divisions by identifying the necessary components of an effective technology program.

In accordance with the No Child Left Behind Act, the universal services Act (E-Rate), and the Code of Virginia, school divisions must submit a local technology plan that is aligned with the state plan. The local plan must guide the division's use of educational technology for three to six years. The current school board approved Lynchburg City Schools' Educational Technology Plan outlines goals and objectives for years 2008-2012. The Technology Leadership Team, along with other stakeholders, has amended our current plan to align with the revised state plan until it expires on June 30, 2012. At that time, a new LCS Educational Technology Plan for 2012-2015 will take effect contingent upon school board approval. This timetable, if permitted, will also bring our local plan into the same renewal cycle as the Virginia Department of Education Technology Plan.

A draft of the Lynchburg City Schools' Educational Technology Plan: 2010-12 was provided to school board members.

Disposition: **Action**
 Information
 Action at Meeting on:

Superintendent's Recommendation:

The superintendent recommends that the school board approve the Lynchburg City Schools' Educational Technology Plan for 2010-2012 for submittal to the Virginia Department of Education.

Agenda Report

Date: 04/12/11

Agenda Number: F-3

Attachments: No

From: Paul McKendrick, Superintendent
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Heritage High School

Summary/Description:

The 2010-11 Capital Improvement Plan includes \$500,000 for replacement of the gym floor and bleachers at Heritage High School. The City of Lynchburg's Office of Procurement and Purchasing has received bids on the gym flooring replacement project. The bids were opened March 23, 2011. Three bids were received:

Recreational Plus of Richmond, Virginia	\$251,685
Southern Flooring of Greenville, South Carolina	\$234,545
Warthan Associates of Chester, Virginia	\$214,651

The school administration recommends that the school board enter into a contract with Southern Flooring in the amount of \$234,545 for replacement of the Heritage High School gym floor.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board enter into a contract with Southern Flooring in the amount of \$234,545 for the replacement of the Heritage High School gym floor.

Agenda Report

Date: 04/12/11

Agenda Number: F-4

Attachments: No

From: Paul McKendrick, Superintendent
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration

Subject: Administrative Regulation 6-8: School Day

Summary/Description:

At the March 15, 2011, school board meeting, the school board approved the Lynchburg City Schools academic calendar for the 2011-12 school year. The academic calendar for William Marvin Bass Elementary School was approved March 24, 2011. Both calendars feature a return to the 180-day school year.

The lengthening of the academic year from 172 to 180 instructional school days enabled the school division to spread required instructional time over a greater number of days. This allows for a slightly abbreviated instructional day. Administrative Regulation 6-8: School Day has been revised to reflect this change.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to Administrative Regulation 6-8: School Day.

INSTRUCTION

School Day R 6-8

~~For the 2009-10 school year, the length of the school day for students is as follows:~~

~~(a) Elementary Schools 8:55 a.m. – 3:30 p.m.~~

~~8:45 a.m. – 3:50 p.m.~~

~~(b) Middle Schools 8:20 a.m. – 2:55 p.m.~~

~~8:15 a.m. – 3:20 p.m.~~

~~(c) High Schools 8:00 a.m. – 2:25 p.m. or optional first period~~

~~7:08 a.m. – 2:25 p.m.~~

For the 2010-11 school year, the length of the school day for students is as follows:

(a) Elementary Schools 8:45 a.m. – 3:50 p.m.

(b) Middle Schools 8:15 a.m. – 3:20 p.m.

(c) High Schools 7:40 a.m. – 2:45 p.m.

{For the 2011-12 school year, the length of the school day for students is as follows:

(a) Elementary School 8:50 a.m. – 3:30 p.m.

(b) Middle Schools 8:05 a.m. – 2:55 p.m.

(c) High Schools 7:30 a.m. – 2:30 p.m.}

Approved by School Board: April 7, 1981

Revised by School Board: August 1, 1989

Revised by School Board: June 6, 2006

Revised by School Board: April 20, 2010

Revised by School Board:

Agenda Report

Date: 04/12/11

Agenda Number: I-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Employee Performance

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) to discuss specific employee performance.

Agenda Report

Date: 04/12/11

Agenda Number: I-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).