



Lynchburg City School Board

James E. Coleman
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
September 16, 2014 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

1. Public Comments
Scott S. Brabrand. Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATION

1. Heritage High School: Statistical Data Regarding Graduates and Post-Secondary Education
Scott S. Brabrand. Page 2
Discussion

C. FINANCE REPORT

1. Finance Report
Anthony E. Beckles, Sr. Page 3
Discussion

D. CONSENT AGENDA

1. School Board Meeting Minutes: August 16, 2014 (Regular Meeting)
September 2, 2014 (Regular Meeting)
2. Personnel Report
Marie F. Gee Page 7
Discussion/Action
3. Religious Exemption
Scott S. Brabrand. Page 9
Discussion/Action

E. STUDENT REPRESENTATIVE COMMENTS

F. UNFINISHED BUSINESS

- 1. Lynchburg City School Board Policies and Administrative Regulations Miscellaneous Policy Conversions
Ben W. Copeland. Page 13
Discussion/Action

- 2. LCS-One Update
Ben W. Copeland. Page 44
Discussion

G. NEW BUSINESS

- 1. Capital Improvement Plan: School Administration Building
Ben W. Copeland. Page 45
Discussion/Action

- 2. Federal Annual Measurable Objectives and State Accreditation Results
John C. McClain. Page 46
Discussion

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, October 7, 2014, 5:30 p.m., Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 09/16/14

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/16/14

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Heritage High School: Statistical Data Regarding Graduates and Post--
Secondary Education

Summary/Description:

Representatives from Heritage High School will provide the school board with information about graduates and post-secondary education for their students.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/16/14

Agenda Number: C-1

Attachments:

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject:

Summary/Description:

The school administration, in accordance with the 2014-15 school's operating budget, authorized, approved, and processed the necessary payments through August 31, 2014. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through August 31, 2014, for the operating fund.

Total Operating Fund Budget	\$88,114,120.00
Restricted Donations	\$ 5,000.00
Sale of Assets, Restricted	\$ 3,500.00
Revised Budget	\$88,122,620.00

Through August 31, 2014

Actual Revenue Received	\$ 6,200,329.11
Actual Expenditures	\$ 5,776,185.35
Actual Encumbered	\$ 26,380,516.04

Percent of Budget Received	7.04%
Percent of Budget Used, excluding encumbrances	6.55%

As of 08/31/14 – 2 months	16.67%
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The revenue and expenditure reports detail the transactions recorded through August 31, 2014. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending August 31, 2014

	Fiscal Year 2014-15					BUDGET AVAILABLE	BUDGET % USED
	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES			
INSTRUCTION							
FUNCTION 1100 CLASSROOM INSTRUCTION							
Personnel	46,788,069.25	576,090.10	1.23%	4,179,917.23	42,032,061.92		
Other	3,542,545.20	542,435.89	15.31%	587,974.37	2,412,134.94		
FUNCTION 1200 INST SUPPORT-STUDENT							
Personnel	3,281,195.91	266,052.74	8.11%	2,201,782.48	813,360.69		
Other	169,644.00	4,093.44	2.41%	3,701.72	161,848.84		
FUNCTION 1300 INST SUPPORT-STAFF							
Personnel	3,489,247.41	445,202.57	12.76%	2,816,313.66	227,731.18		
Other	1,485,688.91	49,273.78	3.32%	84,051.65	1,352,363.48		
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN							
Personnel	5,036,969.16	703,089.38	13.96%	4,231,474.87	102,404.91		
Other	119,295.00	1,812.18	1.52%	6,705.07	110,777.75		
TOTAL INSTRUCTION	63,912,654.84	2,588,050.08	4.05%	14,111,921.05	47,212,683.71		26.13%
ADMINISTRATION							
FUNCTION 2100 ADMINISTRATION							
Personnel	2,367,295.20	281,213.21	11.88%	1,391,451.60	694,630.39		
Other	1,258,441.04	135,110.77	10.74%	540,874.14	582,456.13		
FUNCTION 2200 ATTENDANCE & HEALTH SERV							
Personnel	2,624,968.47	86,187.52	3.28%	855,762.96	1,683,017.99		
Other	52,225.00	316.72	0.61%	225.00	51,683.28		
TOTAL ADMINISTRATION	6,302,929.71	502,828.22	7.98%	2,788,313.70	3,011,787.79		52.22%
PUPIL TRANSPORTATION							
FUNCTION 3100 MANAGEMENT & DIRECTION							
Personnel	327,926.10	49,659.71	15.14%	233,595.60	44,670.79		
Other	23,276.00	5,251.99	22.56%	0.00	18,024.01		
FUNCTION 3200 VEHICLE OPERATION SERVICE							
Personnel	2,619,766.00	85,956.25	3.28%	27,750.47	2,506,059.28		
Other	946,900.00	207,326.28	21.90%	0.00	739,573.72		
FUNCTION 3300 MONITORING SERVICE							
Personnel	398,732.57	0.00	0.00%	0.00	398,732.57		
Other	0.00	0.00	0.00%	0.00	0.00		
FUNCTION 3400 VEHICLE MAINT SERVICE							
Personnel	350,627.98	57,533.08	16.41%	279,188.60	13,906.30		
Other	381,750.00	52,903.76	13.86%	2,316.60	326,529.64		
FUNCTION 3500 BUS PURCHASE - REGULAR							
Other	0.00	0.00	0.00%	0.00	0.00		
TOTAL PUPIL TRANSPORTATION	5,048,978.65	458,631.07	9.08%	542,851.27	4,047,496.31		19.84%
OPERATIONS & MAINTENANCE							
FUNCTION 4100 MANAGEMENT & DIRECTION							
Personnel	194,667.69	33,171.48	17.04%	165,857.40	-4,361.19		
Other	20,300.00	7,206.12	35.50%	110,817.56	-97,723.68		

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending August 31, 2014

FUNCTION 4200 BUILDING SERVICES							
	Personnel	4,553,884.22	740,060.13	16.25%	3,159,345.22	654,478.87	
	Other	4,460,360.00	719,163.00	16.12%	2,806,877.99	934,319.01	
FUNCTION 4300 GROUNDS SERVICES							
	Personnel	245,101.40	36,316.99	14.82%	193,179.40	15,605.01	
	Other	129,000.00	7,850.79	6.09%	25,115.00	96,034.21	
FUNCTION 4400 EQUIPMENT SERVICES							
	Personnel	0.00	0.00	0.00%	0.00	0.00	
	Other	62,500.00	3,305.58	5.29%	1,487.52	57,706.90	
FUNCTION 4500 VEHICLE SERVICES							
	Personnel	0.00	0.00	0.00%	0.00	0.00	
	Other	25,000.00	3,036.36	12.15%	0.00	21,963.64	
FUNCTION 4600 SECURITY SERVICES							
	Personnel	165,445.67	0.00	0.00%	0.00	165,445.67	
	Other	209,002.00	8,858.24	4.24%	78,019.00	122,124.76	
FUNCTION 4700 WAREHOUSING SERVICES							
	Personnel	8,482.29	4,069.14	47.97%	0.00	4,413.15	
TOTAL OPERATIONS & MAINTENANCE		10,073,743.27	1,563,037.83	15.52%	6,540,699.09	1,970,006.35	80.44%
Other Non-Instructional Operations							
FUNCTION 5000 Non-Instructional Operations - Other		25,439.48	3,053.15	12.00%	1,652.80	20,733.53	
TOTAL Non-Instructional Operations		25,439.48	3,053.15	12.00%	1,652.80	20,733.53	18.50%
FACILITIES							
FUNCTION 6200 SITE IMPROVEMENTS		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 6600 BLDG ADD & IMP SERVICES							
	Personnel	22,178.34	594.69	2.68%	0.00	21,583.65	
	Other	20,000.00	9,956.00	49.78%	0.00	10,044.00	
TOTAL FACILITIES		42,178.34	10,550.69	25.01%	0.00	31,627.65	25.01%
DEBT SERVICE							
FUNCTION 7100 DEBT SERVICE - Other		0.00	0.00	0.00%	0.00	0.00	
TOTAL DEBT SERVICE		0.00	0.00	0.00%	0.00	0.00	0.00%
TECHNOLOGY							
FUNCTION 8100 CLASSROOM INSTRUCTION							
	Personnel	1,504,306.92	217,945.87	14.49%	1,269,253.80	17,107.25	
	Other	268,600.00	391.31	0.15%	699,358.23	-431,149.54	
FUNCTION 8200 INSTRUCTIONAL SUPPORT							
	Personnel	394,238.79	40,841.46	10.36%	216,366.40	137,030.93	
	Other	549,550.00	390,855.67	71.12%	210,099.70	-51,405.37	
TOTAL TECHNOLOGY		2,716,695.71	650,034.31	23.93%	2,395,078.13	-328,416.73	112.09%
CONTINGENCY RESERVES							
FUNCTION 9100 CLASSROOM INSTRUCTION		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 9300 ADMINISTRATION		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 9500 PUPIL TRANSPORTATION		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 9600 OPERATIONS & MAINTENANCE		0.00	0.00	0.00%	0.00	0.00	
TOTAL CONTINGENCY RESERVES		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET		88,122,620.00	5,776,185.35	6.55%	26,380,516.04	55,965,918.61	36.49%

Lynchburg City Schools
Operating Fund - Statement of Revenue
For the Month Ending August 31, 2014

ACCOUNT TITLE	FY 2013-14 (unaudited)				FY 2014-15			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(9,771,846.00)	(8,622,541.20)	(1,149,304.80)	88.24%	(9,950,157.00)	(889,566.34)	(9,060,590.66)	8.94%
240202 BASIC SCHOOL AID	(19,245,033.00)	(19,831,810.00)	586,777.00	103.05%	(21,651,824.00)	(3,608,637.32)	(18,043,186.68)	16.67%
240207 GIFTED & TALENTED	(231,550.00)	(235,323.00)	3,773.00	101.63%	(240,997.00)	(40,166.16)	(200,830.84)	16.67%
240208 REMEDIAL EDUCATION	(1,167,820.00)	(1,186,844.00)	19,024.00	101.63%	(1,292,157.00)	(215,359.50)	(1,076,797.50)	16.67%
240208 REMEDIAL EDUCATION	(195,237.00)	(120,169.00)	(75,068.00)	61.55%	(123,629.00)	(15,453.63)	(108,175.37)	12.50%
240212 SPECIAL ED SOQ	(2,250,067.00)	(2,286,721.00)	36,654.00	101.63%	(2,794,545.00)	(465,757.50)	(2,328,787.50)	16.67%
240217 VOCATIONAL ED SOQ	(281,888.00)	(286,480.00)	4,592.00	101.63%	(225,615.00)	(37,602.50)	(188,012.50)	16.67%
240221 SOC SEC-INSTR	(1,328,898.00)	(1,350,547.00)	21,649.00	101.63%	(1,404,964.00)	(234,160.68)	(1,170,803.32)	16.67%
240223 VRS INSTRUCTIONAL	(2,214,831.00)	(2,250,911.00)	36,080.00	101.63%	(2,861,204.00)	(476,867.32)	(2,384,336.68)	16.67%
240241 GROUP LIFE INST	(85,573.00)	(86,967.00)	1,394.00	101.63%	(87,169.00)	(14,528.16)	(72,640.84)	16.67%
240228 READING INTERVENTN	(144,929.00)	(164,513.00)	19,584.00	113.51%	(168,326.00)	0.00	(168,326.00)	0.00%
240205 CAT-REG FOSTER	(71,786.00)	(117,687.56)	45,901.56	163.94%	(71,041.00)	0.00	(71,041.00)	0.00%
240246 CAT-HOMEBOUND	(214,961.00)	(199,896.17)	(15,064.83)	92.99%	(208,242.00)	0.00	(208,242.00)	0.00%
240248 REGIONAL TUITION	(776,368.00)	(642,299.73)	(134,068.27)	82.73%	(766,658.00)	0.00	(766,658.00)	0.00%
240265 AT RISK SOQ	(1,216,431.00)	(1,236,110.00)	19,679.00	101.62%	(1,439,822.00)	0.00	(1,439,822.00)	0.00%
240309 ESL	(82,660.00)	(106,224.00)	23,564.00	128.51%	(117,708.00)	0.00	(117,708.00)	0.00%
330213 SCHOOL LUNCH	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240281 AT RISK 4 YR OLDS	(1,215,707.00)	(1,215,707.00)	0.00	100.00%	(1,059,219.00)	0.00	(1,059,219.00)	0.00%
240218 CTE - ADULT ED	(19,175.00)	(584.00)	(18,591.00)	0.00%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	(6,655.13)	6,655.13	0.00%	0.00	0.00	0.00	0.00%
240253 CTE OCC PREP	(42,030.00)	(35,667.00)	(6,363.00)	84.86%	(42,990.00)	0.00	(42,990.00)	0.00%
240273 CPI HOLD HARMLESS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MATH/READING INSTR SPECIALISTS	0.00	0.00	0.00	0.00%	(40,267.00)	0.00	(40,267.00)	0.00%
ADDITIONAL STATE SUPPORT	(466,336.00)	(466,336.29)	0.29	0.00%	0.00	0.00	0.00	0.00%
EARLY READING SPECIALISTS INIT	(37,214.00)	0.00	(37,214.00)	0.00%	0.00	0.00	0.00	0.00%
240275 PRIMARY CLASS SIZE	(1,570,158.00)	(1,616,146.00)	45,988.00	102.93%	(1,707,979.00)	0.00	(1,707,979.00)	0.00%
240214 TEXTBOOKS	(451,674.00)	(459,032.00)	7,358.00	101.63%	(493,378.00)	(82,229.68)	(411,148.32)	16.67%
SALARY SUPPLEMENT	(500,162.00)	(508,716.00)	8,554.00	101.71%	0.00	0.00	0.00	0.00%
240203 GED/ISAEP	(23,576.00)	(23,576.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
240405 ALGEBRA READINESS	(124,221.00)	(130,376.00)	6,155.00	104.95%	(139,687.00)	0.00	(139,687.00)	0.00%
COMMONWEALTH OF VA	(43,730,131.00)	(43,187,839.08)	(542,291.92)	98.76%	(46,906,753.00)	(6,080,328.79)	(40,826,424.21)	12.96%
330201 BASIC ADULT ED.	(50,000.00)	(69,594.58)	19,594.58	139.19%	0.00	0.00	0.00	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	(7,616.99)	1,616.99	126.95%	(6,000.00)	0.00	(6,000.00)	0.00%
180303 MEDICAID REIMBURSE	(300,000.00)	(377,901.31)	77,901.31	125.97%	(300,000.00)	(33,520.64)	(266,479.36)	11.17%
JR ROTC	(120,000.00)	(109,144.52)	(10,855.48)	90.95%	(120,000.00)	(3,088.42)	(116,911.58)	2.57%
FEDERAL	(476,000.00)	(564,257.40)	88,257.40	118.54%	(426,000.00)	(36,609.06)	(389,390.94)	8.59%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending August 31, 2014

	FY 2013-2014 (unaudited)				FY 2014-2015			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(38,201,147.00)	(38,201,147.00)	0.00	100.00%	(38,924,147.00)	0.00	(38,924,147.00)	0.00%
510500 FUND BALANCE RETURN	(507,487.00)	(507,487.00)	0.00	100.00%	0.00	0.00	0.00	#DIV/0!
510500 USE OF RESERVES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
CITY	(38,708,634.00)	(38,708,634.00)	0.00	100.00%	(38,924,147.00)	0.00	(38,924,147.00)	0.00%
189912 MISC REV/OTH FUNDS	0.00	(193,564.59)	193,564.59	100.00%	0.00	(737.45)	737.45	100.00%
180303 REBATES & REFUNDS	(30,000.00)	(21,421.90)	(8,578.10)	71.41%	(30,000.00)	(2,412.50)	(27,587.50)	8.04%
189903 DONATIONS & SP GF	(100.00)	(100.00)	0.00	0.00%	(5,000.00)	(5,000.00)	0.00	0.00%
189909 SALE OTHER EQUIP	0.00	(9,833.86)	9,833.86	0.00%	(3,500.00)	(4,695.02)	1,195.02	0.00%
189910 INSURANCE ADJUST	(3,000.00)	(4,114.66)	1,114.66	137.16%	(3,000.00)	(3,207.96)	207.96	106.93%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
E RATE REIMBURSEMENT	(120,000.00)	(101,994.43)	(18,005.57)	85.00%	(120,000.00)	0.00	(120,000.00)	0.00%
TRANSFER IN/OUT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(153,100.00)	(331,029.44)	177,929.44	216.22%	(161,500.00)	(16,052.93)	(145,447.07)	9.94%
150201 RENTS	(98,000.00)	(123,000.00)	25,000.00	125.51%	(118,000.00)	0.00	(118,000.00)	0.00%
161201 TUITION DAY SCHOOL	(110,000.00)	(112,830.67)	2,830.67	102.57%	(110,000.00)	(26,312.23)	(83,687.77)	23.92%
161206 TUITION ADULT	(18,000.00)	(6,183.25)	(11,816.75)	34.35%	(18,000.00)	0.00	(18,000.00)	0.00%
161207 TUITION SUMMER SCH	(40,000.00)	(38,721.50)	(1,278.50)	96.80%	(25,000.00)	0.00	(25,000.00)	0.00%
161202 SPEC PUPIL FEES	(45,000.00)	(40,081.17)	(4,918.83)	89.07%	(40,000.00)	(389.53)	(39,610.47)	0.97%
161205 BUS RENTAL	(400,000.00)	(312,682.37)	(87,317.63)	78.17%	(400,000.00)	(22,541.42)	(377,458.58)	5.64%
190101 TUIT FM OTH CO/CY	(634,620.00)	(651,421.70)	16,801.70	102.65%	(634,620.00)	0.00	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(85,000.00)	(120,367.50)	35,367.50	141.61%	(85,000.00)	0.00	(85,000.00)	0.00%
PRINT SHOP	(100,000.00)	(76,650.75)	(23,349.25)	76.65%	(100,000.00)	(11,775.15)	(88,224.85)	11.78%
SCHOOL NUT UTILITIES	(98,500.00)	(86,976.73)	(11,523.27)	88.30%	(98,500.00)	0.00	(98,500.00)	0.00%
FACILITY RENTALS	(60,020.00)	(61,317.26)	1,297.26	102.16%	(75,000.00)	(6,320.00)	(68,680.00)	8.43%
CHARGES FOR SERVICES	(1,689,140.00)	(1,630,232.90)	(58,907.10)	96.51%	(1,704,120.00)	(67,338.33)	(1,636,781.67)	3.95%
150101 INTEREST-BNK DPST	0.00	0.00	0.00	100.00%	(100.00)	0.00	(100.00)	100.00%
USE OF MONEY								
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DESIGNATION - ENCUMBRANCES	(36,798.29)	0.00	(36,798.29)	0.00%	0.00	0.00	0.00	0.00%
TOTAL OPERATING FUND	(84,793,803.29)	(84,421,992.82)	(335,012.18)	99.56%	(88,122,620.00)	(6,200,329.11)	(81,922,290.89)	7.04%

Original budget	\$ 84,249,418.00
Fund Balance Return	\$ 507,487.00
Restricted Donation Received	\$ 100.00
Lease Purchase Funds	\$ -
Designation - Prior Year Encumb	\$ 36,798.29
Adjusted Budget	\$ 84,793,803.29

Original budget	\$ 88,114,120.00
Fund Balance Return	\$ -
Restricted Donation Received	\$ 5,000.00
Restricted Sale of Assets (CTE)	\$ 3,500.00
Designation - Prior Year Encumb	\$ -
Adjusted Budget	\$ 88,122,620.00

Agenda Report

Date: 09/16/14

Agenda Number: D-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for September 2 – 16, 2014, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for September 2 – 16, 2014.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2013-14:

Grimm, Kelly	Virginia Commonwealth	M.A./0 yrs. (Lv. 0 3)	Laurel Regional Special Education	09-01-14
Maurice, William	Florida State University	M.A./19 yrs. (Lv. 19 4)	Linkhorne Middle English	08-14-14
Shoge, Jocelyn	Liberty University	B.A./0 yrs. (Lv. 0 3)	Dunbar Middle English	08-29-14
Shreve, Haley	Liberty University	B.A./0 yrs. (Lv. 0 3)	Perrymont Elementary Kindergarten	08-20-14
Stratton, Wendy	Lynchburg College	M.A./8 yrs. (Lv. 8 3)	Carl B. Hutcherson Special Education	08-18-14

RESIGNATIONS:

Ferrick, Melanie	University of Virginia	M.A./2 yr. (Lv. 2 3)	Carl B. Hutcherson Speech Pathologist	09-26-14
Peterson, Jeremy	Liberty University	B.A./1 yr. (Lv. 1 4)	E.C. Glass High Math	06-07-14

Agenda Report

Date: 09/16/14

Agenda Number: D-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Religious Exemptions

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.”

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 09/16/14

Agenda Number: F-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Lynchburg City School Board Policies and Administrative Regulations
Miscellaneous Conversion Policies

Summary/Description:

The process of converting the Lynchburg City Schools' (LCS) policies to the Virginia School Board Association (VSBA) format is ongoing process which has involved the conversion of entire sections of the LCS policy manual at a time. During the conversion of the first three LCS sections, several VSBA policies were not adopted at that time as there was no corresponding LCS policy. In addition, updates to VSBA policies have been received that need to be adopted immediately as a LCS policy. Rather than delay until an entire section is converted, individual policies are being brought to the Board for adoption.

AE	School Division Goals and Objectives
AF	Comprehensive Plan
AFA	Evaluation of School Board Operational Procedures
BBD	Board Member Removal from Office
BDD	Electronic Participation in Meetings from Remote Locations
BHE	School Board Member Liability Insurance
CBE	Severance Benefits
CMA	School Division Annual Report Card
GBECA	Electronic Cigarettes
GBEF/JHCL	Lactation Support
JM	Restraint and Seclusion of Students
KGB	Public Conduct on School Property
KGC	Use of Tobacco and Electronic Cigarettes on School Premises

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the revisions to the miscellaneous policies listed above.

A TRADITION OF EXCELLENCE FOR ALL



LYNCHBURG CITY SCHOOLS

Lynchburg City School Board

to

Virginia School Board Association

Policy Conversion

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Lynchburg City Schools
Lynchburg, Virginia

This manual contains Virginia School Board Association (VSBA) policies that need to be adopted by Lynchburg City Schools due to revisions based on changes in law and regulations or the absence of a LCS policy. Adopting the VSBA format allows the Lynchburg City School Board to keep up with the latest changes in Virginia legislation as it relates to education.

Policy	Title	Page(s)	Change
VSBA - AE	School Division Goals and Objectives	2	Need to be adopted due to the absence of a current LCS policy
VSBA - AF	Comprehensive Plan	3-4	Need to be adopted due to the absence of a current LCS policy
VSBA - AFA	Evaluation of School Board Operational Procedures	5	Need to be adopted due to the absence of a current LCS policy
VSBA - BBD	Board Member Removal from Office	8	Need to be adopted due to the absence of a current LCS policy
VSBA - BDD	Electronic Participation in Meetings from Remote Locations	9-11	Previously approved by the LCS Board on May 6, 2014; revised by the VSBA in May 2014
VSBA - BHE	School Board Member Liability Insurance	12	Need to be adopted due to the absence of a current LCS policy
VSBA - CBE	Severance Benefits	14	Need to be adopted due to the absence of a current LCS policy
VSBA - CMA	School Division Annual Report Card	15-17	Need to be adopted due to the absence of a current LCS policy
VSBA - GBECA	Electronic Cigarettes	20	New Virginia legislation
VSBA - GBEF/JHCL	Lactation Support	21	New Virginia legislation
VSBA - JM	Restraint and Seclusion of Students	24-26	Need to be adopted due to the absence of a current LCS policy
VSBA - KGB	Public Conduct on School Property	28	Need to be adopted due to the absence of a current LCS policy
VSBA - KGC	Use of Tobacco and Electronic Cigarettes on School Premises	29-30	Need to be adopted due to the absence of a current LCS policy

- Strikethrough sentences or words indicate wording that will be removed from the VSBA policy
- Underlined sentences or words indicate wording that will be added

Section A

Foundations and Basic Commitments

SCHOOL DIVISION GOALS AND OBJECTIVES

A. Generally

The school division is committed to excellence in education, equality of educational opportunity, and the recognition of each student's individuality. Inasmuch as students differ in their rate of physical, mental, emotional and social growth and vary in their needs and abilities, learning opportunities are provided that are consistent with personal development and potential. Programs shall emphasize diagnostic and prescriptive instruction, allowing an individual approach to each student's learning style and educational needs.

The educational program introduces each student to a variety of interest and subject areas that offer exposure to the range of opportunities available in later years. These experiences produce the basis for further education and future employment. As students demonstrate increased maturity, they may assume more responsibility for the decisions regarding their education.

The school environment should be responsive and conducive to learning. The physical environment facilitates and enhances the learning experiences available to each student. A responsive environment includes competent, dedicated teachers using a variety of techniques and a classroom atmosphere where students can function and develop according to their abilities. Safety, physical comfort, and appearance also are vital environmental components.

B. Standards of Quality and Objectives

The School Board accepts the overall goals of public education as expressed by the Standards of Quality legislated by the Virginia General Assembly and implemented by State Board of Education regulations.

The School Board will report its compliance with the Standards of Quality to the Board of Education annually. The report of compliance will be submitted to the Board of Education by the Chairman of the Board and the Division Superintendent.

C. Standards of Quality □ □ Programs and Services

The School Board commits itself to providing programs and services as stated in the Standards of Quality to the extent funding thereof is provided by the General Assembly.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:1, 22.1-253.13:8.

COMPREHENSIVE PLAN

The Lynchburg City School Board will adopt a divisionwide comprehensive, unified, long-range plan based on data collection, an analysis of the data, and how the data will be utilized to improve classroom instruction and student achievement. The plan will be developed with staff and community involvement and will include, or be consistent with, all other divisionwide plans required by state and federal laws and regulations. The School Board shall review the plan biennially and adopt any necessary revisions. Prior to the adoption of the plan or revisions thereto, the School Board will post the plan or revisions on the division's Internet website if practicable and make a hard copy of the plan or revisions available for public inspection and copying and will conduct at least one public hearing to solicit public comment on the plan or revisions.

The divisionwide comprehensive plan will include

- (i) the objectives of the school division, including strategies for first improving student achievement, particularly the achievement of educationally at risk students, then maintaining high levels of student achievement;
- (ii) an assessment of the extent to which these objectives are being achieved;
- (iii) a forecast of enrollment changes;
- (iv) a plan for projecting and managing enrollment changes including consideration of the consolidation of schools to provide for a more comprehensive and effective delivery of instructional services to students and economies in school operations;
- (v) an evaluation of the appropriateness of establishing regional programs and services in cooperation with neighboring school divisions;
- (vi) a plan for implementing such regional programs and services when appropriate;
- (vii) a technology plan designed to integrate educational technology into the instructional programs of the school division, including the division's career and technical education programs, consistent with or as part of the comprehensive technology plan for Virginia adopted by the Board of Education;
- (viii) an assessment of the needs of the school division and evidence of community participation, including parental participation, in the development of the plan;
- (ix) any corrective action plan required pursuant to Va. Code § 22.1-253.13:3; and
- (x) a plan for parent and family involvement to include building successful school and parent partnerships that will be developed with staff and community involvement, including participation by parents.

The School Board will present a report to the public by November 1 of each odd-numbered year on the extent to which the objectives of the divisionwide comprehensive plan have been met during the previous two school years.

Each school will prepare a comprehensive, unified, long-range plan, which shall be given consideration by the School Board in the development of the divisionwide comprehensive plan.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-253.13:6.

EVALUATION OF SCHOOL BOARD OPERATIONAL PROCEDURES

The School Board reviews its performance annually to ensure its proper discharge of responsibilities to the community. Evaluation is based on a positive approach, identifying the strengths of the School Board and opportunities for improvement.

The following elements are included in the self-evaluation process:

1. School Board members are involved in the development of an evaluation instrument and procedure.
2. The School Board evaluation instrument is completed by individual Board members on a confidential basis, and submitted to the School Board Chairman, or the Chairman’s designee, for compilation.
3. The School Board meets, with all members present, to review and discuss the composite results.
4. Each conclusion is supported by objective evidence.

Based on discussion of the results, the School Board develops both short and long-range goals and objectives to ensure continued proficiency in its areas of excellence, to strengthen weak areas and to improve the efficiency of the Board.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78.

Cross Refs.:	AE	School Division Goals and Objectives
	AF	Comprehensive Plan
	BBA	School Board Powers and Duties

Section B

Board Governance and Operations

BOARD MEMBER REMOVAL FROM OFFICE

Any School Board member may be removed from office in accordance with the provisions of sections 24.2-230 through 24.2-238 of the Code of Virginia.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, §§ 24.2-230 through 24.2-238.

ELECTRONIC PARTICIPATION IN MEETINGS
FROM REMOTE LOCATIONS

Except as provided hereafter, the School Board shall not conduct any meeting wherein the public business is discussed or transacted through telephonic, video, electronic or other communication means where the members are not physically assembled.

I. Quorum Physically Assembled

A School Board member may participate in a meeting through electronic communication means from a remote location that is not open to the public:

1. if, on or before the day of a meeting, the School Board member notifies the chair of the School Board that he or she is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter, and the School Board
 - a. approves the member's participation by a majority vote of the members present at a meeting and
 - b. records in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated.

In deciding whether or not to approve a Board member's request to participate from a remote location, the Board shall not consider the identity of the member making the request or the matters that will be considered or voted on at the meeting.

If a Board member's participation from a remote location is disapproved, such disapproval will be recorded in the minutes with specificity.

Such participation by a School Board member shall be limited each calendar year to two meetings or 25 percent of the meetings of the School Board, whichever is fewer; or

2. if a School Board member notifies the School Board chair that he or she is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance and the School Board records this fact and the remote location from which the member participated in its minutes.

A School Board member may participate in a meeting by electronic means pursuant to this section only when:

- a quorum of the School Board is physically assembled at the primary or central meeting location; and
- the School Board makes arrangements for the voice of the remote participant to

be heard by all persons at the primary or central meeting location.

II. Quorum Not Physically Assembled

The School Board may meet by electronic communication means without a quorum physically assembled at one location when the Governor has declared a state of emergency in accordance with Va. Code § 44-146.17, provided

- the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location, and
- the purpose of the meeting is to address the emergency.

If it holds a meeting pursuant to this section, the School Board shall

- give public notice using the best available method given the nature of the emergency contemporaneously with the notice provided members of the School Board;
- make arrangements for public access to the meeting;
- make available to the public, at the time of the meeting, agenda packets and all materials, unless exempt, that will be distributed to members of the School Board and that have been made available to the School Board's staff in sufficient time for duplication and forwarding to all locations at which public access will be provided;
- record minutes of the meeting in accordance with Policy BDDG Minutes; and
- record in the minutes votes taken by name in roll-call fashion.

The nature of the emergency, the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held shall be stated in the minutes of the meeting.

III. Reporting

1. If the School Board meets by electronic means, it shall make a written report of the following to the Virginia Freedom of Information Advisory Council and the Joint Commission on Technology and Science by December 15 of each year:

- the total number of electronic communication meetings held that year
- the dates and purposes of the meetings
- a copy of the agenda for each meeting
- the number of sites for each meeting
- the types of electronic communication means by which the meetings were held
- the number of participants, including members of the public, at each meeting location
- the identity of the members of the School Board recorded as absent and those recorded as present at each meeting location
- a summary of any public comment received about the electronic communication

meetings

- a summary of the School Board's experience using electronic communication meetings, including its logistical and technical experience

2. At any meeting at which any member of the School Board participates electronically, the School Board will make copies of the public comment form prepared by the Virginia Freedom of Information Advisory Council available to the public.

Adopted: June 4, 2013

Revised: May 6, 2014

Legal Ref.: Code of Virginia, 1950, as amended, §§ 2.2-3708, 2.2-3708.1, 2.2-3710.

Cross Ref.: BDDG Minutes

SCHOOL BOARD MEMBER LIABILITY INSURANCE

The Lynchburg City School Board shall provide liability insurance, or self-insurance, for its members while performing functions or services for the school division to cover the costs and expenses incident to liability, including those for settlement, suit or satisfaction of judgment, arising from their conduct in discharging their duties or in performing functions or services for the school division.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-84.

Cross Refs.: BHD Board Member Compensation and Benefits
EI Insurance Management

Section C

General School Administration

SEVERANCE BENEFITS

Any severance benefits provided to a departing Superintendent will be publicly announced prior to the Superintendent's departure.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, § 15.2-1510.1.

SCHOOL DIVISION ANNUAL REPORT CARD

I. Division Report Cards

The Lynchburg City School Board will annually prepare and disseminate a division report card. The report card will contain, but is not limited to, the following information:

- Information, in the aggregate, on student achievement at each proficiency level on the Standards of Learning. The information will also be disaggregated by race, ethnicity, gender, disability status, migrant status, English proficiency, and status as economically disadvantaged and each combined subgroup, if any, identified by the Virginia Department of Education. Disaggregated information will not be provided if the number of students in a category is less than 10.
- Information that provides a comparison between the actual achievement levels of economically disadvantaged students, students from major racial and ethnic groups, students with disabilities, and students with limited English proficiency and Virginia's annual measurable objective for each such group of students on each of the Standards of Learning.
- The percentage of students not tested (disaggregated by the same categories and subject to the same exception described in the first bullet above).
- the most recent 2-year trend in student achievement in each subject area, and for each grade level, for which Standards of Learning tests are required.
- Aggregate information on any other indicators used by Virginia to determine the adequate yearly progress of students in achieving Virginia's academic achievement standards.
- Graduation rates for secondary school students. The graduation rates reported will include graduation rates for public school students who graduate from secondary school with a regular diploma in the standard number of years.
- The names of reward schools, priority schools and focus schools.
- The professional qualifications of teachers in the division, the percentage of such teachers teaching with emergency or provisional credentials, and the percentage of classes in the Division not taught by highly qualified teachers, in the aggregate and disaggregated by high-poverty compared to low-poverty schools which, for the purpose of this provision, means schools in the top quartile of poverty and the bottom quartile of poverty in Virginia.
- Information showing how students served by the division achieved on the Standards of Learning tests compared to students in the state as a whole.
- The state's percentage of students at each achievement level on the National Assessment of Educational Progress (NAEP) in reading and mathematics for grades four and eight for the "all students" group. The data will be disaggregated by race, ethnicity, disability status, English proficiency and status as economically disadvantaged. The participation rates for English Learners and students with disabilities will also be reported.

The report card will also show, by the year following implementation of college and career-ready standards, but no later than the 2014-2015 school year, college-going and college credit-accumulation rates for all students and sub-groups of students in each high school and

information that shows how the school's students' achievement on the Standards of Learning and other indicators of adequate yearly progress compared to students in the division and the state as a whole.

The Lynchburg City School Board will publicly disseminate the information in the annual report card to all schools in the division and to all parents of students attending those schools in an understandable and uniform format. To the extent practicable, the information will be provided in a language that the parents can understand. The Board will also make the information widely available through public means such as posting on the Internet, distribution to the media, and distribution through public agencies.

II. School Performance Report Cards

The Lynchburg City School Board shall ensure that every school in the division, regardless of whether or not that school receives funds under Title I, Part A, shall provide annually to the parents and the community a School Performance Report Card containing information for the most recent three-year period. Such information shall include but not be limited to:

- Virginia assessment program results by percentage of participation and proficiency and disaggregated by student subgroups
- the accreditation rating earned by the school
- attendance rates for students
- information related to school safety to include, but not be limited to, incidents of crime and violence
- information related to qualifications and educational attainments of the teaching staff

In addition, School Performance Report Cards for secondary schools shall include the following:

- Advanced Placement (AP) information to include percentage of students who take AP courses and percentage of students who take AP tests
- International Baccalaureate (IB) or Cambridge course information to include percentage of students who are enrolled in IB or Cambridge programs and percentage of students who receive IB or Cambridge Diplomas
- college-level course information to include percentage of students who take college-level courses including dual enrollment courses
- number and percentage of (i) graduates by diploma type as prescribed by the Board of Education, (ii) certificates awarded to the senior class including high school equivalency credentials, and (iii) students who do not complete high school
- number and percentage of drop-outs
- the number of Board-approved industry certifications obtained
- the number of state licensure examinations passed
- the number of national occupational competency assessments passed
- the number of Virginia workplace readiness skills assessments passed

- the number of career and technical education completers who graduated. A "career and technical education completer" is a student who has met the requirements for a career and technical concentration or specialization and all requirements for high school graduation or an approved alternative education program

Adopted:

Legal Refs.: 20 U.S.C. § 6311.

34 C.F.R. 200.11.

Non-Regulatory Guidance, State and Local Report Cards: Title I, Part A of the Elementary and Secondary Education Act of 1965, as Amended, U.S. Department of Education (as Revised February 8, 2013).

Code of Virginia, 1950, as amended, § 22.1-253.13:4.

8 VAC 20-131-270.

ESEA Flexibility Request Virginia Department of Education (as revised and submitted January 11, 2013).

Section G

Personnel

ELECTRONIC CIGARETTES

The use of electronic cigarettes is prohibited on school buses, on school premises and at school-sponsored activities.

Adopted:

Legal Refs.: Code of Virginia, 1950, as amended, § 22.1-79.5.

Cross Refs.: GBEC/JFCH Tobacco-Free School for Staff and Students
JFC-R Standards of Student Conduct
KG Community Use of School Facilities
KGB Public Conduct on School Property
KGC Use of Tobacco and Electronic Cigarettes on School Premises

LACTATION SUPPORT

The Superintendent shall designate a non-restroom location in each school as an area in which any mother who is employed by the Lynchburg City School Board or enrolled as a student in the division may take breaks of reasonable length during the school day to express milk to feed her child until the child reaches the age of one. The area must be shielded from public view.

Adopted:

Legal Refs.: Code of Virginia, 1950, as amended, § 22.1-79.6.

Section J

Students

RESTRAINT AND SECLUSION OF STUDENTS

Physical and mechanical restraint and seclusion may only be used consistent with this policy.

As used in this policy,

“physical restraint” means the use of physical force to restrict the free movement of all or a part of a student’s body. Excluded from this definition is the use of procedures the use of which is documented in the student’s Individualized Education Plan (IEP), Section 504 plan, or behavior intervention plan;

“mechanical restraint” means the use of any device or material attached to a student’s body that restricts freedom of movement or normal access to any portion of the student’s body and that the student cannot easily remove. Excluded from this definition is the use of devices or materials the use of which is documented in the student’s Individualized Education Plan (IEP), Section 504 plan, or behavior intervention plan;

“seclusion” means the confinement of a student alone in a separate enclosed space, in a manner that prevents the student from leaving. Seclusion is permitted in accordance with a student’s IEP, Section 504, or behavior intervention plan, or to prevent injury to the student or others. When a student is placed in seclusion, he or she will be monitored by a staff member in close proximity. It is preferable that the staff member can see or observe student. A student placed in seclusion will be released from seclusion upon cessation of the behaviors that led to the seclusion; after a reasonable period of time in the seclusion setting during which it is determined that the seclusion will not be effective; or in accordance with the student’s IEP, Section 504 plan, or behavior intervention plan. The space used for seclusion must be appropriately lighted, ventilated, and heated or cooled, and free from objects that unreasonably expose the student or others to harm.

Physical restraint, mechanical restraint, and seclusion may only be used by a staff member who has been trained in the proper use of the technique applied or device utilized and should only be used in the following circumstances:

- as needed to protect an individual from his or her own actions;
- as needed to protect others from injury by the restrained person;
- as needed to quell a disturbance;
- as needed to gain possession of weapons or other dangerous objects on the person or within the control of a student;
- as needed for self-defense;
- as needed to escort a student safely from one area to another;
- as reasonably needed to prevent imminent destruction to school or another person’s property;
- when using seat belts or other safety restraints to secure a student during transportation;

- to direct the movement or actions of a student to avoid the undue or deliberate disruption of the learning environment;
- as authorized by the Code of Virginia, or
- as authorized by a student's IEP, Section 504 plan or behavior intervention plan.

Nothing in this policy is intended to limit the application of Va. Code § 22.1-279.1 which provides generally that:

No teacher, principal or other person employed by the school board shall subject a student to corporal punishment. This prohibition of corporal punishment shall not be deemed to prevent the use of incidental, minor or reasonable physical contact or other actions designed to maintain order and control;

- the use of reasonable and necessary force to quell a disturbance or remove a student from the scene of a disturbance which threatens physical injury to persons or damage to property;
- the use of reasonable and necessary force to prevent a student from inflicting physical harm on himself;
- the use of reasonable and necessary force for self-defense or the defense of others;
- the use of reasonable and necessary force to obtain possession of weapons or other dangerous objects or controlled substances or paraphernalia which are upon the person of the student or within his control;
- physical pain, injury or discomfort caused by participation in practice or competition in an interscholastic sport; or
- participation in physical education or an extracurricular activity.

Documentation and Notice to Parents

A parent or guardian will be notified in writing within a reasonable period of time, not to exceed 15 school days, after any use of

- physical restraint; or
- seclusion resulting in observed physical injury to the student.

The staff member who utilizes restraint or seclusion will be responsible for making a record of information regarding its use including the date, time, duration, precipitating behavior, outcome and other pertinent observations. Documentation is not required when using mechanical devices that are authorized and utilized for the student's safety or physical support such as bus harnesses, lap belts, rifton chairs and similar devices. This policy does not permit the use of a restraining device to limit a student's mobility when that device is not ordinarily used with the student.

Adopted:

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78, 22.1-279.1.

Cross Refs.:	IGBA	Programs for Students with Disabilities
	JFC	Student Conduct
	JFC-R	Standards of Student Conduct
	JGA	Corporal Punishment
	JGDA	Disciplining Students with Disabilities
	JGDB	Discipline of Students with Disabilities for Infliction of Serious Bodily Injury

Section K

School-Community Relations

PUBLIC CONDUCT ON SCHOOL PROPERTY

All visitors must register at the school office on arrival.

No one may possess or consume any alcoholic beverage in or on the grounds of any public school during school hours or school or student activities. In addition, no one may consume, and no organization shall serve, any alcoholic beverage in or on the grounds of any public school after school hours or school or student activities, except for religious congregations using wine for sacramental purposes only.

In accordance with Policy KGC Use of Tobacco and Electronic Cigarettes on School Premises, smoking and the use of electronic cigarettes is not permitted in schools or school vehicles.

Any person found to be engaged in or advocating illegal activity while on school property, including school buses, shall be reported by the principal to the local law enforcement authorities.

Any person who willfully and maliciously damages, destroys or defaces any school district building, or damages or removes any school property from a school building, will be required to compensate the school division and may be prosecuted.

Any person who willfully interrupts or disturbs the operation of any school or, being intoxicated, disturbs the same, whether willfully or not, may be ejected and/or prosecuted.

Adopted:

Legal Refs.: 20 U.S.C. §§ 6083, 7183.

Code of Virginia, 1950, as amended, §§ 4.1-309, 18.2-415, 18.2-128, 18.2-138, 22.1-78, 22.1-79.5.

Cross Refs:	ECAB	Vandalism
	GBEC/JFCH	Tobacco-Free School for Staff and Students
	GBECA	Electronic Cigarettes
	KGC	Use of Tobacco and Electronic Cigarettes on School Premises
	KK	School Visitors
	KN	Sex Offender Registry
	KNA	Violent Sex Offenders on School Property

USE OF TOBACCO AND ELECTRONIC CIGARETTES ON SCHOOL PREMISES

Smoking is prohibited

- in the interior of indoor facilities owned or leased or contracted for and utilized for the provision of regular kindergarten, elementary, or secondary educational or library services to children;
- on every public school bus and all other vehicles used by the division for transporting students, staff, visitors, or other persons; and
- in every indoor facility, or portion of such facility, owned or leased or contracted for and utilized for the provision of regular or routine health care, day care, or early childhood development (Head Start) services.

For purposes of this policy, “smoking” means the carrying or holding of any lighted pipe, cigar, or cigarette of any kind, or any other lighted smoking equipment, or the lighting, inhaling, or exhaling of smoke from a pipe, cigar, or cigarette of any kind.

Each principal shall post signs stating "No Smoking," or containing the international "No Smoking" symbol, consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a bar across it, clearly and conspicuously in every school cafeteria or other dining facility in the school.

Designated Smoking Areas

The School Board may direct the Superintendent to issue regulations designating smoking areas on school grounds outside buildings.

Electronic Cigarettes

Students are prohibited from possessing electronic cigarettes on school buses, on school premises and at school-sponsored activities.

All other persons are prohibited from using electronic cigarettes on school premises and school vehicles.

Adopted:

Legal Refs.: 20 U.S.C. §§ 6083, 7183.

Code of Virginia, 1950, as amended, §§ 15.2-2820, 15.2-2824, 15.2-2827, 22.1-78, 22.1-79.5, 22.1-279.6.

Cross Refs.: JFCH/GBEC Tobacco-Free School for Staff and Students

GBECA
KG
KGB

Electronic Cigarettes
Community Use of School Facilities
Public Conduct on School Property

Agenda Report

Date: 09/16/14

Agenda Number: F-2

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: LCS-One Update

Summary/Description:

During this presentation, the school administration will provide an update on the LCS-One initiative and present a video about blended learning and why technology is important to this method of learning.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/16/14

Agenda Number: G-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: School Administration Building

Summary/Description:

The 2014-15 capital improvement plan includes \$150,000 for replacement of the roof on the School Administration Building. The City of Lynchburg Office of Procurement and Purchasing has received bids on the roof project.

A total of ____ bids for the roof project was received. The school administration recommends _____ based on their bid of \$_____, which was the lowest bid. Other bids were received and are attached.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to enter into a contract with _____ in the amount of \$_____ for the roof project at the School Administration Building.

Agenda Report

Date: 09/16/14

Agenda Number: G-2

Attachments: No

From: Scott Brabrand, Superintendent
Jay McClain, Assistant Superintendent of Curriculum and Instruction

Subject: Federal Annual Measurable Objectives and State Accreditation Results

Summary/Description:

Each year since 1998, the school division has administered Standards of Learning (SOL) tests in grades three through eight as well as 12 high school end-of-course tests. On September 16, 2014, the Virginia Department of Education released official Federal Annual Measurable Objectives (FAMO) and state accreditation results based on Standards of Learning tests taken during the 2013-14 school year. During this presentation, the school administration will share these results and the status of each school.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.