



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Robert O. Brennan
School Board District 1

Sharon Y. Carter
School Board District 2

James E. Coleman, Jr.
School Board District 3

Charleta F. Mason
School Board District 2

Susan D. Morrison
School Board District 1

Michael J. Nilles
School Board District 3

Derek L. Polley
School Board District 1

Katie K. Snyder
School Board District 3

Kimberly A. Sinha
School Board District 2

School Administration

Larry A. Massie
Acting Superintendent

John C. McClain
Assistant Superintendent of
Student Learning and Success

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
September 19, 2017 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

1. Public Comments

Michael J. Nilles. Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATIONS

1. Standards of Learning State Accreditation Results

Larry A. Massie. Page 2
Discussion

C. CONSENT AGENDA

1. School Board Meeting Minutes: September 5, 2017 (Regular Meeting)
September 5, 2017 (Work Session)
September 5, 2017 (Closed Meeting)
September 12, 2017 (Student Discipline
Committee Meeting)

2. VSBA Policy Services Contract

Larry A. Massie. Page 3
Discussion/Action

3. Lynchburg Juvenile Detention Center Education Program
Budget: 2017-18

Ben W. Copeland. Page 7
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. SCHOOL BOARD COMMITTEE REPORTS

F. UNFINISHED BUSINESS

1. School Board Retreat: 2017-18

Larry A. Massie. Page 9
Discussion

G. NEW BUSINESS

- 1. LCS One
Anthony E. Beckles, Sr.Page 10
Discussion

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

School Board Training: Friday, September 22, 2017, Virginia
School Board Association Offices, 200 Hansen Road, Charlottesville,
Virginia

Next School Board Meeting: Tuesday, October 3, 2017, 5:30 p.m.
Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 09/19/17

Agenda Number: A-1

Attachments: No

From: Michael J. Nilles, School Board Chairman

Subject: Public Comments

Summary/Description:

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The school board chairman recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/19/17

Agenda Number: B-1

Attachments: No

From: Larry A. Massie, Acting Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Standards of Learning State Accreditation Results

Summary/Description:

Each year the school division administers Standards of Learning (SOL) tests in grades three through eight as well as 12 high school end-of-course tests. On September 13, 2017, the Virginia Department of Education released official state accreditation results based on Standards of Learning tests. During this presentation, the school administration will share these results and the status of each school.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The acting superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/19/17

Agenda Number: C-2

Attachments: Yes

From: Larry A. Massie, Acting Superintendent

Subject: VSBA Policy Services Contract

Summary/Description:

For the past several years, the Lynchburg City Schools has used the policy services provided by the Virginia School Boards Association (VSBA). The current contract between the school division and VSBA will expire on September 30, 2017.

The new contract, in the amount of \$3,000, will “require the school board to maintain and follow up-to-date policies and further requires that all policies shall be reviewed at least every five years and revised as needed.” The contract provides the school board with online access to the VSBA policy manual, update services to policies, and access to VSBA staff members and its attorney to help answer questions about policies.

This contract is renewable for four additional one-year terms at the original (\$3000) contract fee. A copy of the contract appears as an attachment to the agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The acting superintendent recommends that the school board approve the contract with VSBA for Policy Services in the amount of \$3,000 renewable for four additional one-year terms at the \$3,000 contract fee and authorize the school chairman and school board clerk to sign the contract.



Policy Services Agreement

This Agreement made this ____ day of _____, 2017 by and between the School Board of Lynchburg City (hereinafter "Board") and the Virginia School Boards Association (hereinafter "VSBA").

WHEREAS, Va. Code § 22.1-253.13:7 (part of the Standards of Quality) requires the Board to maintain and follow up-to-date policies and further requires that all policies shall be reviewed at least every five years and revised as needed; and

WHEREAS, the Board is a member of the VSBA and is desirous of having the VSBA provide it with policy services to enable it to comply with the Standards of Quality; and

WHEREAS, the VSBA, in order to promote the economy and efficiency of its members and to assist its members in complying with the Standards of Quality, is desirous of providing policy services to the Board.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

- 1. During the term of this contract, VSBA will provide to the Board, through its website, access to the following**
 - A. a manual containing sample policies**
 - B. update services including, but not limited to, new and revised sample policies based on**
 - statutory law**
 - case law**
 - agency rules and regulations**
 - Attorney General opinions**
 - C. availability of VSBA staff member/attorney to answer questions regarding policies**
- 2. The Board, in accordance with Va. Code § 22.1-71, agrees to contract with the VSBA for policy services.**
- 3. The Board will pay VSBA \$3,000.00 for its services under this Agreement. The VSBA shall provide the Policy Contact designated by the superintendent with a password to the Policy Services section of the VSBA website only after full payment has been received.**

4. **The services provided for in this Agreement shall not include any comments, suggestions, or recommendations regarding any other documents or publications including, but not limited to, administrative rules, regulations, procedures, school manuals or handbooks, exhibits or forms.**
5. **The VSBA sample policies are copyright protected, and intended for the sole and exclusive use of current subscribers to the VSBA policy services. Current subscribers may not share the sample policies with or provide the policies to non-subscribers or their agents or representatives, unless required by law or with the prior approval of the VSBA.**
6. **VSBA's liability is limited as follows:**
 - a. **Sample policies that are developed by the VSBA which have not been altered or amended by the policy subscriber are subject to VSBA liability.**
 - b. **Local revisions, deletions and additions to VSBA sample policies are excluded from VSBA liability.**
 - c. **The Board agrees, in the event that a sample policy prepared by VSBA is alleged to be not in compliance with relevant laws or regulations, to notify VSBA of such allegation within five (5) working days of such allegation.**
7. **The VSBA will not review, interpret, or comment on any VSBA sample policy that is altered by the administrative staff, local school board attorney or school board. Such alterations should be referred to the local school board attorney for review and interpretation.**
8. **The VSBA's liability for damages to the Board for any cause whatsoever shall be limited to the fee for the services to be performed under this Agreement.**
9. **This Agreement is in full force and effect for a term of one (1) year, effective October 1, 2017, and terminating September 30, 2018. The Board's eligibility for policy services is conditioned on the Board remaining a member of VSBA. The Agreement is renewable for three (3) additional one-year terms at the original contract fee. At the end of the final renewal year, the contract may be renewed at the prevailing fee at the time of renewal. If the Board terminates the contract prior to the expiration of the contract term, there shall be no refund of any payments made.**
10. **Upon the termination of the Board's participation in policy services, whether prior to the term of the contract or after expiration of the contract, the Board shall return or destroy all policy manuals, updated policies and/or any CDs, and will discontinue use of and destroy any and all copies of the VSBA password. Furthermore, the Board shall subsequently act in accordance with copyright laws.**

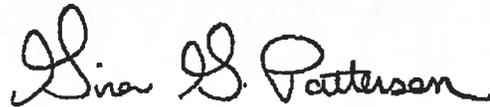
- 11. **This Agreement constitutes the complete understanding of the parties and supersedes any and all prior understandings and agreements, oral or written, relating hereto. No alteration, modification or amendment of this Agreement shall be valid and binding unless in writing and executed by both parties.**

LYNCHBURG CITY SCHOOL BOARD

BY _____ Date: _____, 2017
Chair

Attest: _____
Clerk

VIRGINIA SCHOOL BOARDS ASSOCIATION



BY _____ Date: August 14, 2017
Gina G. Patterson, Executive Director

Agenda Report

Date: 09/19/17

Agenda Number: C-3

Attachments: Yes

From: Larry A. Massie, Acting Superintendent
Ben W. Copeland, Assistant Superintendent for Operations and Administration

Subject: Lynchburg Juvenile Detention Center Education Program Budget: 2017-18

Summary/Description:

The 2017-18 funding for the Lynchburg Regional Juvenile Detention Center Education Program in the amount of \$813,879.00 has been approved by the Virginia Department of Education. Lynchburg City Schools serves as the fiscal agent for this state-operated program. Lynchburg City Schools employs eight teachers, a principal, and a full-time administrative secretary at the Lynchburg Regional Juvenile Detention Center where educational services are provided to approximately 48 students. The summary on the attachment outlines expenditures for the 2017-18 school year.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The acting superintendent recommends that the school board approve the Lynchburg Juvenile Detention Center Education Program Budget for 2017-18.

Budget:

Personnel Salary Compensation	\$535,265
5% of Salaries Expanded-Indirect	\$26,763
Fringe Benefits and Fixed Charges	\$190,451
Substitutes	\$2,500
<u>Sub-total Personal Salary Compensation</u>	<u>\$755,029</u>
Travel Expenses	\$10,950
Instructional Supplies and Equipment	\$10,000
Technology	\$21,000
Related Services LCS Contracted	\$4,000
Textbooks	\$1,000
Other/Misc.	\$11,400
<u>Sub-total Non-Personnel Expenses:</u>	<u>\$58,850</u>
Total	\$813,879

Agenda Report

Date: 09/19/17

Agenda Number: F-1

Attachments: No

From: Larry A. Massie, Acting Superintendent

Subject: School Board Retreat: 2017-18

Summary/Description:

Each year, Lynchburg City School Board conducts an annual retreat. Members of the school board have submitted potential topics for discussion. They are as follows:

Professional Learning Communities	Student Discipline
Achievement Gap	School Finance 101
Teacher Turnover Rate and Retention Data	Salary Trends
Data Warehouse	LOLET/COLET
School Safety	Poverty-to-Progress: Education Group
School Environment	Capital Improvement
School Calendar	School Start Times

The school board will discuss possible dates for the retreat and offer additional suggestions for discussion topics during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The acting superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/19/17

Agenda Number: G-1

Attachments: No

From: Larry A. Massie, Acting Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: LCS-ONE Update

Summary/Description:

LCS-ONE was approved for implementation in the spring 2014. The purpose of LCS-ONE is to break the digital divide of our students and increase student engagement. The school administration will provide an update on LCS-ONE during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The acting superintendent recommends that the school board receive this agenda report as an informational item.