



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker, Chairman
School Board District 1

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School Board District 2

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School Board District 2

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School Board District 3

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School Board District 2

Ingrid M. Hamlett
School Board District 3

Treney L. Tweedy
School Board District 3

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

Stephen C. Smith
Assistant Superintendent of
Curriculum and Instruction

Edward R. Witt, Jr.
Assistant Superintendent of
Operations and Administration

Beverly A. Padgett
Chief Financial Officer

Wendie L. Sullivan
Clerk

**SCHOOL BOARD MEETING
November 17, 2009 6:00 p.m.
School Administration Building
Board Room**

A. PUBLIC COMMENTS

1. Public Comments
Paul McKendrick.Page 1
Discussion (30 minutes)

B. FINANCE REPORT

1. Finance Report
Beverly A. Padgett.Page 2
Discussion (5 Minutes)

C. CONSENT AGENDA

1. School Board Meeting Minutes: November 3, 2009 (Regular Meeting)
2. Religious Exemption
Paul McKendrick.Page 8
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. UNFINISHED BUSINESS

1. Lynchburg City Schools' Comprehensive Plan
Paul McKendrick.Page 14
Discussion/Action (5 Minutes)
2. Legislative Positions: 2009-10
Paul McKendrick.Page 37
Discussion/Action (5 Minutes)
3. October 2009 Staffing Report Follow-up
Billie Kay Wingfield.Page 41
Discussion (5 Minutes)

F. NEW BUSINESS

- 1. Lynchburg Regional Juvenile Detention Center Educational Program Budget: 2009-10
Stephen C. Smith. Page 45
Discussion/Action (5 Minutes)

- 2. Central Virginia Child Development Clinic Budget: 2009-10
Stephen C. Smith. Page 47
Discussion/Action (5 Minutes)

- 3. Blue Ridge Regional Jail Authority Special Education Program Budget: 2009-10
Stephen C. Smith. Page 48
Discussion/Action (5 Minutes)

- 4. Inappropriate Electronic Transmissions
Paul McKendrick.Page 49
Discussion (10 Minutes)

G. SUPERINTENDENT’S COMMENTS

H. BOARD COMMENTS

I. CLOSED MEETING

- 1. Notice of Closed Meeting
Paul McKendrick.Page 51
Discussion

- 2. Certification of Closed Meeting
Paul McKendrick.Page 52
Discussion

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, December 1, 2009, 5:30 p.m.
Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 11/17/09

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 11/17/09

Agenda Number: B-1

Attachments: Yes

From: Paul McKendrick, Superintendent
Beverly A. Padgett, Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2009-10 school operating budget, authorized, approved, and processed the necessary payments through October 31, 2009. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The attached operating fund expenditure report summarizes the payments made through October 31, 2009, for the operating fund (unaudited).

Total Operating Fund Budget	\$86,692,921.77
Expenditures through 10/31/09	(\$18,757,638.47)
Outstanding Encumbrances	(\$3,150,043.06)
Available Balance per Finance Report	\$64,785,240.24
Percent of Budget Used as of 10/31/09	25.27%
Percent of Budget Used as of 10/31/08	22.24%
As of 10/31/09 – 12 months	33.33%

The operating fund revenue report details the revenue received through October 31, 2009. The expenditure summary report summarizes the payments made through October 31, 2009, for all funds. Both reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

	FY 2008 - 2009			FY 2009 - 2010					
	BUDGET	ACTUAL TRANSACTIONS	% OF BUDGET USED	BUDGET	ACTUAL TRANSACTIONS	% OF BUDGET USED	ENCUMB	BUDGET BALANCE	% OF BUDGET USED
INSTRUCTION									
CLASSROOM INSTRUCTION	51,142,093.62	8,955,596.00	17.51%	51,670,871.00	8,837,457.18	17.10%	119,140.35	42,714,273.47	17.33%
INSTR SUPPORT - STUDENT	2,793,295.84	768,010.88	27.49%	2,941,924.07	713,962.09	24.27%	13,256.08	2,214,705.90	24.72%
INSTR SUPPORT- STAFF	5,155,839.17	1,256,625.40	24.37%	4,347,203.60	1,254,901.09	28.87%	331,907.65	2,760,394.86	36.50%
INSTR SUPPORT-SCHOOL ADM	4,708,217.88	1,544,924.71	32.81%	4,813,355.03	1,471,554.94	30.57%	853.73	3,340,946.36	30.59%
TOTAL INSTRUCTION	63,799,446.51	12,525,156.99	19.63%	63,773,353.70	12,277,875.30	19.25%	465,157.81	51,030,320.59	19.98%
ADMINISTRATION									
ADMINISTRATION	2,512,940.73	874,617.91	34.80%	2,458,915.73	952,442.64	38.73%	10,111.39	1,496,361.70	39.15%
ATTENDANCE & HEALTH SERV	2,093,046.16	443,595.79	21.19%	2,119,941.64	379,108.28	17.88%	10,666.50	1,730,166.86	18.39%
TOTAL ADMINISTRATION	4,605,986.89	1,318,213.70	28.62%	4,578,857.37	1,331,550.92	29.08%	20,777.89	3,226,528.56	29.53%
PUPIL TRANSPORTATION									
MANAGEMENT & DIRECTION	356,432.16	115,728.40	32.47%	329,075.12	100,481.00	30.53%	-	228,594.12	30.53%
VEHICLE OPERATION SERVICE	2,389,270.00	836,710.62	35.02%	2,538,597.50	596,369.48	23.49%	-	1,942,228.02	23.49%
MONITORING SERVICE	400,488.00	53,758.77	13.42%	182,578.86	50,311.50	27.56%	-	132,267.36	27.56%
VEHICLE MAINT SERVICE	632,933.00	202,171.32	31.94%	544,420.85	114,692.63	21.07%	48.04	429,680.18	21.08%
BUSES-LEASE PURCHASE	575,000.00	435,006.00	75.65%	-	-	0.00%	-	-	0.00%
TOTAL PUPIL TRANSPORTATION	4,354,123.16	1,643,375.11	37.74%	3,594,672.33	861,854.61	23.98%	48.04	2,732,769.68	23.98%
OPERATION & MAINTENANCE									
MANAGEMENT & DIRECTION	562,489.00	120,722.09	21.46%	345,256.50	102,066.21	29.56%	4,107.40	239,082.89	30.75%
BUILDING SERVICES	10,010,908.00	2,892,576.49	28.89%	9,520,706.65	2,700,608.15	28.37%	2,058,018.68	4,762,079.82	49.98%
GROUND SERVICES	163,077.00	75,828.82	46.50%	223,103.57	77,833.30	34.89%	-	145,270.27	34.89%
EQUIPMENT SERVICES	52,000.00	449.37	0.86%	52,000.00	11,325.14	21.78%	387.09	40,287.77	22.52%
VEHICLE SERVICES	17,000.00	4,521.57	26.60%	17,000.00	1,911.45	11.24%	1,374.31	13,714.24	19.33%
SECURITY SERVICES	421,869.32	71,606.13	16.97%	223,377.00	77,094.65	34.51%	5,799.00	140,483.35	37.11%
TOTAL OPERATION & MAINT	11,227,343.32	3,165,704.47	28.20%	10,381,443.72	2,970,838.90	28.62%	2,069,686.48	5,340,918.34	48.55%
SCHOOL FOOD SERVICES	-	31,054.88	-	55,215.00	8,573.54	15.53%	-	46,641.46	15.53%
FACILITIES	1,221,682.96	26,108.62	2.14%	1,015,726.00	25,706.68	2.53%	78,104.29	911,915.03	10.22%
CONTINGENCY RESERVES	-	-	-	-	-	0.00%	-	-	0.00%
DEBT SERVICE	906,817.00	368,742.88	40.66%	1,027,410.00	414,319.39	40.33%	507,450.25	105,640.36	89.72%
TECHNOLOGY									
INSTR TECHNOLOGY	1,499,958.39	516,009.05	34.40%	1,788,717.67	576,433.29	32.23%	8,818.30	1,203,466.08	32.72%
ADMIN TECHNOLOGY	924,768.77	98,615.70	10.66%	477,525.98	290,485.84	60.83%	-	187,040.14	60.83%
TOTAL TECHNOLOGY	2,424,727.16	614,624.75	25.35%	2,266,243.65	866,919.13	38.25%	8,818.30	1,390,506.22	
TOTAL OPERATING FUND	88,540,127.00	19,692,981.40	22.24%	86,692,921.77	18,757,638.47	21.64%	3,150,043.06	64,785,240.24	25.27%

FY 2008-2009

FY 2009-2010

ACCOUNT TITLE	REVENUE BUDGET	YEAR-TO-DATE TRANSACTIONS	BUDGET BALANCE	% BUDGET RECEIVED	REVENUE BUDGET	YEAR-TO-DATE TRANSACTIONS	BUDGET BALANCE	% BUDGET RECEIVED
SALES TAX RECEIPTS	(9,253,060.00)	(2,232,501.60)	(7,020,558.40)	24.13%	(8,736,195.00)	(1,364,776.41)	(7,371,418.59)	15.62%
240202 BASIC SCHOOL AID	(25,740,683.00)	(8,580,227.68)	(17,160,455.32)	33.33%	(23,163,938.00)	(7,716,800.00)	(15,447,138.00)	33.31%
240207 GIFTED & TALENTED	(252,164.00)	(84,054.64)	(168,109.36)	33.33%	(249,571.00)	(83,190.32)	(166,380.68)	33.33%
240208 REMEDIAL EDUCATION	(992,212.00)	(330,737.36)	(661,474.64)	33.33%	(982,006.00)	(327,335.36)	(654,670.64)	33.33%
240208 REMEDIAL ED-SUMMER	(195,994.00)	-	(195,994.00)	0.00%	(215,497.00)	-	(215,497.00)	0.00%
240209 ENROLLMENT LOSS	(171,829.00)	-	(171,829.00)	-100.00%	(174,302.00)	-	(174,302.00)	0.00%
240212 SPECIAL ED SOQ	(3,623,494.00)	(1,207,831.36)	(2,415,662.64)	33.33%	(3,586,222.00)	(1,195,407.36)	(2,390,814.64)	33.33%
240217 VOCATIONAL ED SOQ	(312,465.00)	(104,155.04)	(208,309.96)	33.33%	(314,676.00)	(104,892.00)	(209,784.00)	33.33%
240221 SOC SEC-INSTR	(1,496,541.00)	(498,847.04)	(997,693.96)	33.33%	(1,481,148.00)	(493,716.00)	(987,432.00)	33.33%
240223 VRS INSTRUCTIONAL	(1,935,088.00)	(645,029.36)	(1,290,058.64)	33.33%	(1,909,758.00)	(636,586.00)	(1,273,172.00)	33.33%
240241 GROUP LIFE INST	(65,782.00)	(21,927.36)	(43,854.64)	-100.00%	(54,254.00)	(18,084.64)	(36,169.36)	33.33%
240228 READING INTERVENTION	(133,077.00)	-	(133,077.00)	-100.00%	(118,746.00)	-	(118,746.00)	0.00%
240205 CAT-REG FOSTER	(163,827.00)	-	(163,827.00)	0.00%	(205,262.00)	-	(205,262.00)	0.00%
240246 CAT-HOMEBOUND	(72,121.00)	-	(72,121.00)	-100.00%	(65,417.00)	-	(65,417.00)	0.00%
240248 REGIONAL TUITION	(979,174.00)	-	(979,174.00)	-100.00%	(800,760.00)	-	(800,760.00)	0.00%
240265 AT RISK SOQ	(1,133,398.00)	-	(1,133,398.00)	0.00%	(1,029,835.00)	-	(1,029,835.00)	0.00%
240309 ESL	(85,194.00)	-	(85,194.00)	0.00%	(128,081.00)	-	(128,081.00)	0.00%
330213 SCHOOL LUNCH	-	(328,426.70)	328,426.70	100.00%	-	-	-	100.00%
240281 AT RISK 4 YR OLDS	(984,935.00)	-	(984,935.00)	-100.00%	(1,008,958.00)	-	(1,008,958.00)	0.00%
240218 CTE - ADULT ED	(19,175.00)	-	(19,175.00)	-100.00%	(19,175.00)	-	(19,175.00)	0.00%
240253 CTE OCC PREP	(27,116.00)	-	(27,116.00)	-100.00%	(30,573.00)	-	(30,573.00)	0.00%
LOTTERY PROCEEDS	(1,306,102.00)	-	(1,306,102.00)	0.00%	(493,011.00)	-	(493,011.00)	0.00%
REG SPEC SERV	(701,368.00)	-	(701,368.00)	-	(817,514.00)	-	(817,514.00)	0.00%
240275 PRIMARY CLASS SIZE	(1,346,207.00)	-	(1,346,207.00)	-100.00%	(1,386,843.00)	-	(1,386,843.00)	0.00%
240214 TEXTBOOKS	(649,707.00)	(216,569.04)	(433,137.96)	33.33%	(643,024.00)	(214,341.36)	(428,682.64)	33.33%
240203 GED/ISAP	(23,576.00)	(7,858.64)	(15,717.36)	-100.00%	(23,576.00)	-	(23,576.00)	0.00%
240306 SCHOOL CONSTRUCT	(213,956.00)	-	(213,956.00)	0.00%	-	-	-	-
240405 ALGEBRA READINESS	(121,377.00)	-	(121,377.00)	-100.00%	(110,877.00)	-	(110,877.00)	0.00%
COMMONWEALTH OF VA	(51,999,622.00)	(14,258,165.82)	(37,741,456.18)	27.42%	(47,749,219.00)	(12,155,129.45)	(35,594,089.55)	25.46%
330201 BASIC ADULT ED.	(80,000.00)	-	(80,000.00)	0.00%	(80,000.00)	(59,123.05)	(20,876.95)	73.90%
330212 IMPACT AIDPL81-874	(6,000.00)	-	(6,000.00)	0.00%	(6,000.00)	-	(6,000.00)	0.00%
330219 TITLE VI-B SPEC ED	(2,067,000.00)	(408,094.71)	(1,658,905.29)	19.74%	(2,283,354.38)	-	(2,283,354.38)	0.00%
180303 MEDICAID REIMBURSE	(180,000.00)	(412,133.81)	232,133.81	228.96%	(180,000.00)	(412,493.11)	232,493.11	229.16%
JR ROTC	-	-	-	-	(40,000.00)	(18,648.21)	(21,351.79)	46.62%
FED STIMULUS-STABILIZATION	-	-	-	-	(2,892,748.00)	-	(2,892,748.00)	0.00%
FEDERAL	(2,333,000.00)	(820,228.52)	(1,512,771.48)	35.16%	(5,482,102.38)	(490,264.37)	(4,991,838.01)	8.94%
510500 CITY OPER APPR	(32,442,103.00)	(3,775,000.00)	(28,667,103.00)	11.64%	(31,942,103.00)	(5,485,000.00)	(26,457,103.00)	17.17%
510502 CITY DEBT SERV APP	(33,627.00)	-	(33,627.00)	0.00%	(33,627.00)	-	(33,627.00)	0.00%
CITY	(32,475,730.00)	(3,775,000.00)	(28,700,730.00)	11.62%	(31,975,730.00)	(5,485,000.00)	(26,490,730.00)	17.15%
189912 MISC REV/OTH FUNDS	-	(142.97)	142.97	-	-	(2,587.03)	2,587.03	100.00%
180303 REBATES & REFUNDS	(115,000.00)	(9,985.82)	(105,014.18)	8.68%	(115,000.00)	(2,300.41)	(112,699.59)	2.00%
189903 DONATIONS & SP GF	-	(200.00)	200.00	-	-	-	-	-
189908 SALE OF SCHOOL BUSES	-	-	-	-	-	-	-	-
189909 SALE OTHER EQUIPMENT	-	-	-	-	-	-	-	-
189910 INSURANCE ADJUST	-	-	-	-	-	-	-	-
189912 OTHER FUNDS	(10,000.00)	-	(10,000.00)	0.00%	(10,000.00)	-	(10,000.00)	0.00%
E RATE REIMBURSEMENT	-	-	-	-	(85,000.00)	(97,183.93)	12,183.93	114.33%

MISCELLANEOUS	(125,000.00)	(10,328.79)	(114,671.21)	8.26%	(210,000.00)	(102,071.37)	(107,928.63)	48.61%
150201 RENTS	(110,000.00)	-	(110,000.00)	0.00%	(110,000.00)	(4,000.00)	(106,000.00)	3.64%
161201 TUITION DAY SCHOOL	(189,000.00)	(93,458.27)	(95,541.73)	49.45%	(189,000.00)	(69,178.89)	(119,821.11)	36.60%
161206 TUITION ADULT	(15,750.00)	-	(15,750.00)	0.00%	(15,750.00)	-	(15,750.00)	0.00%
161207 TUITION SUMMER SCH	(42,000.00)	(3,300.00)	(38,700.00)	7.86%	(42,000.00)	(6,290.00)	(35,710.00)	14.98%
161202 SPEC PUPIL FEES	(525.00)	(124.00)	(401.00)	23.62%	(35,000.00)	(95.00)	(34,905.00)	0.27%
161205 BUS RENTAL	(122,500.00)	(58,717.36)	(63,782.64)	47.93%	(122,500.00)	(81,768.50)	(40,731.50)	66.75%
190101 TUIT FM OTH CO/CY	-	-	-	-	(634,620.00)	-	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(42,000.00)	-	(42,000.00)	0.00%	(42,000.00)	-	(42,000.00)	0.00%
FACILITY RENTALS	(85,000.00)	(22,408.77)	(62,591.23)	26.36%	(85,000.00)	(20,460.49)	(64,539.51)	24.07%
CHARGES FOR SERVICES	(606,775.00)	(178,008.40)	(428,766.60)	29.34%	(1,275,870.00)	(181,792.88)	(1,094,077.12)	14.25%
150102 INTEREST-INVEST	-	(1,346.56)	1,346.56	100.00%	-	-	-	-
150101 INTEREST-BNK DPST	-	(2,428.19)	2,428.19	100.00%	-	(645.77)	645.77	100.00%
GRANTOR TRUST INTEREST	-	-	-	-	-	-	-	-
USE OF MONEY	-	(3,774.75)	3,774.75	100.00%	-	(645.77)	645.77	100.00%
LEASE PURCHASE PROCEEDS	(1,000,000.00)	-	(1,000,000.00)	0.00%	-	-	-	-
TOTAL OPERATING FUND	(88,540,127.00)	(19,045,506.28)	(69,494,620.72)	21.51%	86,692,921.38)	(18,414,903.84)	(68,278,017.54)	21.24%

	ADOPTED	CARRYOVER	TOTAL	YEAR TO DATE	OUTSTANDING	UNCOMMITTED	% OF
	BUDGET	BUDGET	BUDGET	ACTIVITY	ENCUMBRANCES	FUNDS	BUDGET USED
FUND 1 OPERATING	86,692,921.77	-	86,692,921.77	18,757,638.47	3,150,043.06	64,785,240.24	25.27%
FUND 5 FEDERAL PROJECT							
005 09-10 HOUSE CONSTRUCTION	12,000.00	-	12,000.00	130.00	-	11,870.00	1.08%
045 PERRY POETS' FUND	-	700.00	700.00	-	-	700.00	0.00%
127 PARTNERS IN EDUCATION	10,195.00	-	10,195.00	11,601.54	-	(1,406.54)	113.80%
479 07-08 TITLE I, PART A	-	-	-	-	-	-	-
480 07-08 TITLE I, PART D N&D	-	3,823.85	3,823.85	3,823.85	-	-	100.00%
491 21ST CENTURY GRANT 08-09	-	23,212.70	23,212.70	30,347.57	200.85	(7,335.72)	131.60%
510 PLAY IT SMART	-	-	-	15,465.53	-	(15,465.53)	-
520 QUALITY INITIATIVE	-	5,063.00	5,063.00	-	-	5,063.00	0.00%
810 08-09 CARL PERKINS VOC FUNDS	-	9,680.76	9,680.76	9,680.76	-	-	-
813 08-09 619-A PRESCHOOL SPED	-	31,695.95	31,695.95	31,925.98	-	(230.03)	100.73%
814 08-09 TITLE I, PART A	-	380,206.36	380,206.36	374,959.26	2,624.86	2,622.24	99.31%
815 08-09 TITLE I, PART D N&D	-	35,939.48	35,939.48	49,953.12	-	(14,013.64)	138.99%
816 08-09 TITLE II, PART A	-	238,510.93	238,510.93	151,164.06	46,992.13	40,354.74	-
817 08-09 TITLE II,PART D	-	22,383.39	22,383.39	20,004.60	-	2,378.79	-
818 08-09 TITLE I PART D JDH (SOP)	-	15,159.67	15,159.67	5,236.71	19.09	9,903.87	34.67%
819 08-09 TITLE IV, PART A S&D	-	12,517.08	12,517.08	1,466.86	-	11,050.22	-
821 08-09 TITLE III, PART A	-	-	-	(1,101.30)	-	1,101.30	-
830 08-09 ALT ED REGIONAL	-	-	-	1,034.93	-	(1,034.93)	-
831 08-09 BLUE RIDGE CONSORT	-	1,570.16	1,570.16	103.02	-	1,467.14	-
832 08-09 BLUE RIDGE REG JAIL	-	-	-	-	-	-	-
833 08-09 DETENTION HOME/CDC	-	-	-	-	-	-	-
834 ED TECH SERIES VIII - MSLC	26,000.00	-	26,000.00	-	-	26,000.00	0.00%
837 08-09 TITLE VII - HOMELESS	-	10,507.31	10,507.31	644.09	-	9,863.22	-
842 09-10 PROJECT GRADUATION	-	-	-	74.28	-	(74.28)	-
845 08-09 21ST CENTURY GRANT #2	-	292,829.01	292,829.01	65,933.19	53.43	226,842.39	-
847 WEYERHAEUSER GRANT-HES	-	2,759.10	2,759.10	-	2,498.50	260.60	90.55%
910 09-10 CARL PERKINS VOC FUNDS	233,979.00	20,083.31	254,062.31	20,801.10	18,701.41	214,559.80	15.55%
911 09-10 GEAR UP GRANT	46,700.00	2,744.00	49,444.00	11,699.31	100.00	37,644.69	23.86%
912 09-10 GENERAL ADULT ED	17,635.00	-	17,635.00	-	-	17,635.00	0.00%
913 09-10 619-A PRESCHOOL SPED	62,854.00	-	62,854.00	-	74.74	62,779.26	0.12%
915 09-10 TITLE I, PART D N&D	302,470.00	(88,652.29)	213,817.71	224.37	495.00	213,098.34	0.34%
915 09-10 TITLE I, PART D N&D - STIMULUS	-	78,957.40	78,957.40	-	-	78,957.40	0.00%
916 09-10 TITLE II,PART A	673,750.00	13,224.81	686,974.81	55,309.42	-	631,665.39	8.05%
917 09-10 TITLE II,PART D	31,000.00	5,257.68	36,257.68	-	-	36,257.68	0.00%
917 09-10 TITLE II, PART D - STIMULUS	-	92,439.46	92,439.46	58,782.00	698.56	32,958.90	64.35%
919 09-10 TITLE IV,PART A S&D	60,000.00	(10,552.86)	49,447.14	440.00	39.31	48,967.83	0.97%
920 09-10 TITLE V,PART A	25,039.00	-	25,039.00	-	-	25,039.00	0.00%
921 09-10 TITLE III, PART A	-	19,771.53	19,771.53	3,737.55	-	16,033.98	18.90%
924 09-10 TITLE I, PART A	3,005,099.00	-	3,953,080.08	334,463.70	1,165.01	3,617,451.37	8.49%
924 09-10 TITLE I, PART A - STIMULUS	-	2,779,108.02	2,779,108.02	152,027.90	1,816.46	2,625,263.66	5.54%
927 ISTATION - PERRYMONT	-	6,500.00	6,500.00	6,500.00	-	-	100.00%
930 09-10 ALT ED REGIONAL	268,336.00	-	268,336.00	70,899.94	6,536.00	190,900.06	28.86%
932 09-10 BLUE RIDGE REG JAIL	195,719.00	(12,957.00)	182,762.00	56,610.92	-	126,151.08	30.98%

933	09-10 DETENTION HOME/CDC	519,830.00	-	519,830.00	175,168.38	3,092.11	341,569.51	34.29%
934	09-10 ED TECH INIT BOND	492,000.00	-	492,000.00	-	-	492,000.00	0.00%
934	09-10 ED TECH INIT BOND - MSLC	26,000.00	-	26,000.00	-	-	26,000.00	0.00%
937	09-10 TITLE X PART C	-	26,000.00	26,000.00	-	-	26,000.00	0.00%
938	09-10 MENTOR TEACHERS	6,456.00	-	6,456.00	2,068.38	-	4,387.62	32.04%
945	09-10 21ST CENTURY GRANT	-	-	-	-	-	-	-
	TOTAL FEDERAL PROJECTS	6,015,062.00	4,018,482.81	10,981,525.89	1,721,181.02	85,107.46	9,175,237.41	16.45%
	FUND 7 STEP WITH LINKS							
	STEP WITH LINKS	44,918.00	-	44,918.00	4,792.43	-	40,125.57	10.67%
	TOTAL STEP WITH LINKS	44,918.00	-	44,918.00	4,792.43	-	40,125.57	10.67%
	FUND 8 CENTRAL VA GOV SCHOOL							
	GOV SCHOOL	892,367.70	6,273.00	898,640.70	227,125.59	17,242.89	654,272.22	27.19%
	TOTAL CENTRAL VA GOV SCH	892,367.70	6,273.00	898,640.70	227,125.59	17,242.89	654,272.22	27.19%
	FUND 9 LAUREL REGIONAL PROGRAM							
	LAUREL PROGRAM	4,575,068.00	-	4,575,068.00	558,217.73	10,644.64	4,006,205.63	12.43%
	TOTAL LAUREL REGIONAL PROGRAM	4,575,068.00	-	4,575,068.00	558,217.73	10,644.64	4,006,205.63	12.43%
	TOTAL ALL FUNDS	98,220,337.47	4,024,755.81	103,193,074.36	21,268,955.24	3,263,038.05	78,661,081.07	23.77%

Agenda Report

Date: 11/17/09

Agenda Number: C-2

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 11/17/09

Agenda Number: E-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Lynchburg City Schools' Comprehensive Plan: 2009-2011

Summary/Description:

The *Standards of Quality* require local school boards to adopt a division-wide comprehensive plan to improve classroom instruction and student achievement. The proposed *Lynchburg City Schools' Comprehensive Plan 2009-11* includes goals and strategies organized around the school board's *Vision for Education*, adopted August 7, 2000. At this time, the school administration requests that the school board approve the evaluation of the LCS Comprehensive Plan 2008-2009 Goals and Strategies by Vision Focus Areas.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the evaluation of the LCS Comprehensive Plan 2008-2009 Goals and Strategies by Vision Focus Areas.



**Lynchburg City Schools
Comprehensive Plan
2009-2011**

Draft 10.29.09

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2009-11 Comprehensive Plan Stakeholders

This Lynchburg City Schools' planning document is the product of a team effort over a period of many months. Parents, teachers, other staff members, administrators, and community members worked together to discuss the challenges facing the school division and to decide upon goals and strategies to address these challenges. Following is a listing of those stakeholders who served on committees or attended focus group meetings leading to the development of this plan.

Renee Anderson, teacher
 Steve Barnwell, guidance counselor
 Anne Berry, instructional specialist
 John Blakely, principal
 Mariela Boyers, teacher
 Matthew Brandon, parent
 Eddie Brogdon, teacher assistant
 April Bruce, principal
 Polly Cassady, supervisor, Title I
 Barbara Clair, teacher
 Linda Cole, director, alternative/adult programs
 Al Coleman, director, secondary education
 Ethel Coles, instructional specialist
 Christy Compton, coordinator
 Tyrice Deane, student
 Ed Dellinger, supervisor, instruction
 Terra Dowunah-Hammond, teacher
 Leigh Farmer, public information officer
 Patty Ferington, coordinator
 Jim Gallaher, parent
 Steve Gatzke, director, facilities and transportation
 Anne Bond-Gentry, coordinator
 Jodi Gillette, parent
 Linda Graham, teacher
 Sharron Gunter, coordinator, special education
 Terrie Haley, principal
 Sandy Harbin, teacher assistant
 Merle Herndon, director, professional development
 Katrina Johnson
 Tawanda Johnson, teacher
 Rhonda Jones, teacher
 Judy LaReau, parent
 Lyn Long, teacher
 Demonna Mack, parent

Matthew MacFarland, student
 Suzanne Mason, coordinator
 Heather McCormick, teacher
 Paul McKendrick, superintendent
 Julie Miller, parent
 Yvette Miller, past director, student services
 Barbara Moody, teacher
 Beverly Padgett, chief financial officer
 Toni Pate, guidance counselor
 Pat Price, community representative
 Michael Riley, community representative
 Roger Roberts, past deputy superintendent
 Mike Rudder, director, elementary education
 George Saunders, parent
 Dixie Sears, instructional reading specialist
 Denise Spinner, parent
 Pamela Smith-Johnson, assistant director, personnel
 Stephen Smith, assistant superintendent
 Fred Stanbery, past director, personnel
 Greg Sullivan, director, information technology
 Kenna Tarkenton, teacher
 Julia Timmons, instructional technology specialist
 Eugene Tweedy, community representative
 Wyllys Vanderwerker, director, special education
 Kate Wall, teacher
 Massie Ware, community representative
 Patty West, instructional math specialist
 Kim White, secretary
 Susan White, past supervisor, instruction
 Linda Williams, instructional reading specialist
 Diane Wilson, secretary
 Billie Kay Wingfield, director, personnel
 Sonny Witt, assistant superintendent
 Brian Wray, principal

2009 School Board Members

Mrs. Mary Ann Barker, Chairman
Mr. Thomas H. Webb, Vice-Chairman
Rev. Keith R. Anderson
Mr. Charles W. White
Mr. Albert L. Billingsly
Dr. Regina Dolan-Sewell
Ms. Ingrid M. Hamlett
Dr. Darin L. Gerdes
Mrs. Treney L. Tweedy



Superintendent's Foreword

Paul McKendrick, Ed. D.
Superintendent

Introduction

The Lynchburg City Schools' 2009-11 Comprehensive Plan is based on the Lynchburg City School Board's Vision for Education adopted August 7, 2000. Intended not only to reflect the school board's vision but also to bring it to fruition, this plan sets goals and strategies for each of the vision's six critical focus areas:

- Academic Eminence**
- Sound, Honorable Character**
- Exemplary Personnel**
- Parental Involvement and Community Investment**
- Respect for Diversity**
- Model Facilities**

The goals and strategies in each of these vision focus areas provide direction for the Lynchburg City Schools as it strives to maintain and extend the "tradition of excellence" for which it is so well known. They are the foundations for decisions regarding almost every facet of the Lynchburg City Schools, including budgetary decisions.

To ensure that the programs and activities associated with each goal and strategy are implemented effectively, the 2009 – 2011 Comprehensive Plan identifies the individuals in the school division to whom the superintendent has assigned specific responsibility for accomplishing the goals and carrying out the strategies.

In addition to the goals and strategies developed for each vision focus area, the 2009-2011 Comprehensive Plan includes other valuable information as follows: Regional Services, Forecasting and Managing Enrollment Changes, Lynchburg City Schools' SOL/AYP Data, Capital Improvement Plan Summary for 2009-11, and highlights of the Lynchburg City Schools' Educational Technology Plan 2008-2012. In conjunction with the goals and strategies of the 2009-2011 Comprehensive Plan, these reports provide important data for consideration when decisions must be made.

Developed by the 2009 Comprehensive Plan Stakeholders composed of teachers and other staff members, administrators, parents, and community members, the 2009- 2011 Comprehensive Plan will help to ensure both the continuation of an outstanding educational program and realization of the school board's vision for education.



Lynchburg City School Board's Vision for Education Adopted August 7, 2000

The Lynchburg City Schools is an educational community of diverse individuals who are developing their intellectual, artistic, and physical talents to the highest degree. These individuals have an exalted sense of purpose in their lives. This purpose inspires our community to transcend barriers, work harmoniously, and mobilize positive change. Our school division is a sought-after teaching institution that exemplifies highest professional standards, scholarship, and innovative instructional practices. Our vision encompasses six critical focus areas that affect the future of public education: academic eminence, sound and honorable character, exemplary personnel, parental involvement and community investment, respect for diversity, and model facilities.

Academic Eminence

Academic Eminence is the distinguishing characteristic of the school division. Fully accredited schools offer academic programs that challenge the intellect and maximize the potential of each student to acquire knowledge, concepts, and skills necessary to become thinking, productive, responsible citizens. Excellence in academics results in a love of lifelong learning and a supportive, involved community.

Sound, Honorable Character

We foster a culture of mutual respect that builds trust and engages students in learning. Each student develops strong character modeled by caring adults and reflecting those values cherished by the Lynchburg community.

Exemplary Personnel

We are in the business of developing human potential. We value our employees as the lifeblood of the organization. They serve as ambassadors for education in the community. Our dedicated employees are highly qualified, superbly talented, and exemplary individuals. They embody professionalism that compels personal and group commitment to excellence in education for all students.

Parental Involvement and Community Investment

Parents want the best for their children and share in the responsibility and the process of educating their children. These involved parents serve as catalysts to unite the community in support of education, bringing Lynchburg to new heights of prosperity, prominence, and promise.

Respect for Diversity

Our schools are a just and inclusive community in which people from different cultural, ethnic, racial, and religious backgrounds learn, live, and work harmoniously with mutual respect, without compromising their beliefs and their identities. We pioneer the cause of excellence and equity. We are committed to eliminating racism and discrimination in the schools. Learning about the contributions of all races and cultures promotes understanding and social justice.

Model Facilities

Our schools are the heart of our academic, economic, and social development and evoke deep civic pride. Structurally sound, diverse in design, and unique in character, our state-of-the-art schools are adaptable and foster technologically advanced and optimal learning environments. Each of our buildings enhances a new era of education and the life of the community.

Vision Principles

The Lynchburg City School Board will provide principle-centered leadership and assist others in understanding the boundaries for collective decision making and planning. The school board will use these principles to enable it to achieve its vision for the future of education in Lynchburg.

Academic Eminence

- We resolve to measure the quality of education in the City of Lynchburg through the accreditation of our schools, the productive transition of our students to satisfying careers or higher education, and the positive accomplishments of our students.
- All educational programs are rigorous and demand that each student thinks, learns, and performs at the highest possible level.
- Students will be technologically adept and will develop the initiative and self-discipline necessary to take command of a changing world in which traditional structures of employment give way to new forms based on ever-increasing information and entrepreneurship.
- We will provide a broad array of extra and co-curricular activities that allow students to explore and develop their interests, gifts, and talents to help guide them toward a fulfilling future.
- We will continue to explore and develop alternative education programs and sites which offer opportunities to students who need an environment different from the traditional school program.

Sound, Honorable Character

- We promote a standard of behavior that fosters mutual respect, responsibility, self-discipline, and a productive school environment.
- With input from our community, we will define and refine the character traits that best reflect successful citizenship.
- Teachers will actively plan for and reinforce opportunities and experiences for positive character development.
- All employees will model exemplary character.

Exemplary Personnel

- We will develop and implement a comprehensive, multifaceted recruitment and retention strategy that ensures quality teachers.
- Competitive salaries that exceed the state and national averages will characterize Lynchburg teacher salary schedules.
- We will reward exemplary achievement in our educational community that assists us in realizing our vision.
- We will provide a staff development program of distinction for all categories of personnel which addresses the needs of the individual and the needs of the school division.
- The organizational ethos will promote pride in work, trusting relationships, and effective collaboration.

Parental Involvement and Community Investment

- Because parental involvement is a cornerstone that undergirds the schools' efforts, we will create avenues for increased dialogue with parents and the community.
- We will promote activities and programs that enable parents to be confident and helpful in assisting their children to succeed in school.
- We will promote community involvement in our schools by nurturing our business partnerships and our relationships with educational and religious institutions and community agencies and organizations.
- We will engage in high profile public relations activities that result in a community that is well-informed of its schools' desired outcomes, programs, and needs.
- Acknowledging our common goal for a strong public education system, we resolve to work collaboratively with City leadership, including City Council and City administration, in planning, communicating our needs, and coordination of our budgetary processes.

Respect for Diversity

- We applaud our individual diversity and will capitalize on this strength to enhance, enrich, and promote the entire educational process.
- The curriculum will reflect the contributions of individuals from diverse backgrounds to society and teach understanding and respect for differences.
- Beginning in kindergarten, the learning environment will encourage and challenge minority students to pursue higher level classes.
- We will pursue programs and activities to assist minority students in overcoming barriers that hinder success in academic areas.
- The personnel of our schools will reflect the diversity of our community.

Model Facilities

- We resolve to responsibly maintain and anticipate the needs of our facilities by maintaining a dynamic, long-term facility plan.
- We will continually assess our facilities in relationship to program, curriculum needs, student enrollment, and community demographics.
- We will work cooperatively with City Council and state and federal representatives to secure essential funding to renovate, upgrade, and create viable learning environments in our facilities.
- We will promote our facilities as resources for the community so that they serve as hubs for lifelong learning.

**Evaluation of the LCS Comprehensive Plan
2008-2009 Goals and Strategies
By Vision Focus Areas**

Evaluation of 2008-09 Comprehensive Plan Vision Focus Areas Goals and Strategies

School Board Vision Focus Area: Academic Eminence	
Goal 1 (of 6): All schools in the division will be fully accredited and will close achievement gaps between subgroups to make Adequate Yearly Progress (AYP) under No Child Left Behind.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
1.a Conduct meetings between the executive committee and other members of the curriculum and instruction team and each principal three times during the year to discuss disaggregated SOL data, the reasons for the data, the school improvement plan, and the evidence that strategies and initiatives designed to increase student achievement are working.	During 2008-09, two meetings were held with each principal
1.b Provide professional development for teachers throughout the year based on the specific achievement gap reduction goals identified in each School Improvement Plan and the data discussion meetings noted in strategy 1.a.	Workshops were provided in all four content areas in a variety of formats (division-wide, building or grade specific, etc.) during 2008-09.
1.c Continue to provide professional development for teachers and administrators in the appropriate instructional use of student-level achievement data.	Workshops were held in buildings to teach faculty to use the division-wide assessment program reports in grades 1-8. Also, workshops targeting reading deficits were provided.
1.d Implement the Professional Learning Communities (PLC) model in each school with an emphasis on developing specific strategies to increase the achievement of lower-achieving subgroups.	For 2009-10 2.6 FTE of elementary resource teachers were hired to provide for three 40-minute PLC meetings per week at the elementary level. Secondary PLC meetings by department occurred during 2008-09.
1.e Require that Professional Growth Plans for instructional staff focus on increasing student achievement in specific areas identified as needing improvement in the School Improvement Plan.	This requirement was presented to the principals at a meeting in the fall of 2008.
1.f Develop options and recommendations to provide additional instructional time for struggling students including proposals for piloting extended day or extended year calendars at identified elementary schools in 2009-10.	Options were reviewed for increasing time in elementary schedules, but they were not implemented due to a lack of available funds. Enrichment/remediation periods during the school day were implemented in all elementary and secondary schools in 2009-10.
1.g Assess the effectiveness of intervention strategies and programs in meeting the needs of students experiencing difficulty in the classroom.	At the school level, each School Improvement Team reviews strategies and programs. At the division level, as an example, an evaluation of the pilot <i>I Can Learn</i> math lab program was conducted in the fall of 2009.

School Board Vision Focus Area: Academic Eminence
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Goal 1 (of 6): All schools in the division will be fully accredited and will close achievement gaps between subgroups to make Adequate Yearly Progress (AYP) under No Child Left Behind. (continued)	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
<p>1.h Review current instructional delivery and support options for students with disabilities accessing the general education curriculum in the least restrictive environment and set goals for each school based on data from Indicator 5 of the State Special Education Performance Plan. (Indicator #5: the percentages of children with IEPs aged 6 through 21 served A. Inside the regular class \geq 80% of the day; B. Inside the regular class < 40% of the day; and C. In separate schools, residential facilities, or homebound/hospital placements.)</p>	<p>This is an on-going process. The High Expectation Initiative related to this strategy is in the third year of its implementation.</p>
<p>1.i Continue to provide funding for, implement, and monitor quality educational programs/pre-kindergarten programs for four-year-olds.</p>	<p>Completed for all 17 pre-K classrooms in 2008-09. The Pre-K Active Learning initiative was implemented for 2009-10.</p>
<p>1.j Conduct a review of the elementary reading program in 2008-09 and select a program for implementation in 2010-11.</p>	<p>Due to funding limitations, this process was postponed until 2010-11.</p>
<p>1.k Implement the Play It Smart Program at each high school to provide academic support for student-athletes.</p>	<p>This program is in place for a second year in 2009-10.</p>
<p>1.l Continue to provide access to and professional development for new technologies and software to increase student engagement and achievement in all content areas.</p>	<p>Please refer to the evaluation section of the division technology plan for specifics related to this strategy.</p>

School Board Vision Focus Area: Academic Eminence	
Goal 2 (of 6): Division-wide passing rates on the math Standards of Learning tests at each level (elementary, middle, and high) will exceed 75%.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
<p>2.a Implement the essential actions identified in the School Support Team reviews of the math departments at the three middle schools during the 2007-08 school year.</p>	<p>This occurred, and all three middle schools met the accreditation goal in mathematics.</p>
<p>2.b Utilize the instructional specialist for secondary mathematics to provide resources and effective strategies for middle school math teachers, including effective mnemonic devices, lesson plans, and mathematical vocabulary.</p>	<p>This occurred during 2008-09 with the primary emphasis at Paul Laurence Dunbar Middle School for Innovation, and significant improvements in student achievement were realized.</p>
<p>2.c Implement "The 24 Game" in each elementary and middle school as a strategy to improve students' capacity for mental mathematics and basic computation.</p>	<p>This program was implemented in 2008-09, with a large-scale culminating competition held at E.C. Glass High School.</p>

School Board Vision Focus Area: Academic Eminence	
Goal 2 (of 6): Division-wide passing rates on the math Standards of Learning tests at each level (elementary, middle, and high) will exceed 75%. (continued)	
2.d Revise division-wide assessments in first through fifth grade to include a basic computation section for each six weeks.	Completed in 2008-09.
2.e Use the new Virginia Algebra Readiness Diagnostic Test in each middle school to identify specific knowledge and skills deficits and to guide appropriate intervention strategies.	Completed in 2008-09.
2.f Provide substitutes for middle school math teachers to attend three days of professional development activities each year which target areas of need as identified by SOL assessment data.	Completed in 2008-09.

School Board Vision Focus Area: Academic Eminence	
Goal 3 (of 6): The percentage of African-American and economically disadvantaged students successfully completing advanced level courses in high school will increase each year.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
3.a Continue to provide PETAL accelerated blocked math courses in grades 6 and 9.	Completed in 2008-09.
3.b Continue to provide PETAL summer acceleration programs in reading and math for students in grades 2-8 and bridge courses for high school students.	Completed in summer 2009.
3.c Require and monitor the implementation of accelerated math classes in each elementary school beginning in second grade.	This data was collected in 2008-09, and data collection is continuing in 2009-10.
3.d Continue to include funding in the school operating budget for the tuition and textbooks for students enrolled in dual enrollment courses.	Funding was maintained for 2009-10.
3.e Provide professional development related to students of poverty.	During 2008-09 workshops were provided for new teachers division-wide, at selected schools, and during the Best Practices Conference.
3.f Identify challenges and make recommendations for policy changes, programs, staff development, and student supports to facilitate the attainment of the Advanced Studies Diploma and the Advanced Studies Diploma with Lynchburg Honors Seal.	Completed in 2008-09; discussions are on-going related to the increased requirement for 26 credits for the Advanced Studies Diploma.

School Board Vision Focus Area: Academic Eminence	
Goal 4 (of 6): The division graduation rate, based on the Virginia On-Time Graduation Rate, will increase each year, with an associated decrease in the four-year drop-out rate.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
4.a Increase the offerings of afternoon recovery courses for high school students.	This was done in 2008-09, but funding and student attendance continue to be challenges.
4.b Identify options and make recommendations to increase the instructional time for students enrolled in alternative education programs.	Time will be increased for 8 th grade students at the new Fort Hill Community School.
4.c Provide additional pre-General Educational Development (GED) classes for qualified students at each high school.	This was done in 2008-09, but funding challenges resulted in the programs being eliminated for 2009-10.
4.d Implement and evaluate summer and fall transition programs in grades 6 and 9.	Completed for 2008-09 and 2009-10. Funding for 2010-11 will be identified from stimulus funds (special education maintenance of effort).
4.e Support the implementation of mentoring and monitoring programs for high school freshmen.	Both high schools implemented programs in 2008-09 and 2009-10, and specific time was allotted for these efforts in the enrichment/achievement periods.
4.f Evaluate the current truancy prevention, intervention, and reduction programs and make recommendations for improvements.	This evaluation was completed informally, and no funds are currently available for changes recommended.

School Board Vision Focus Area: Academic Eminence	
Goal 5 (of 6): One hundred percent of high school graduates will have completed one of the following programs: college preparatory, career-technical education (CTE), or school-to-work.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
5.a Identify options and make recommendations for providing increased access to Career Technical Education (CTE) program offerings.	The Teachers for Tomorrow program was implemented in 2008-09, the Medical Assistant program was implemented in 2009-10.
5.b Continue to provide support for students participating in the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP).	Completed for 2008-09 and on-going in 2009-10 for the grant-selected cohort of students.
5.c Continue to assess all rising eighth grade and tenth grade students for career aptitude and interest using Kuder Career Interest software to generate individual student profiles.	Completed in 2008-09. State support for the <i>Virginia Wizard</i> software ended in 2008-09, so we are moving to the <i>Naviance</i> guidance software in 2009-10.
5.d Increase the percentage of CTE students who earn industry certification or pass a licensure exam in their area of study.	This occurred in 2008-09.

<p>5.e Implement the Career Coaches initiative in partnership with Central Virginia Community College (CVCC) to support students as they work toward a successful transition to post-secondary education or work.</p>	<p>Completed in 2008-09, and on-going in 2009-10.</p>
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<p>School Board Vision Focus Area: Academic Eminence</p>	
<p>Goal 6 (of 6): The division will increase opportunities and options for students to develop higher levels of knowledge and skills in the core content areas and to explore and advance in elective offerings as well.</p>	
<p>Strategy To Achieve Goal</p>	<p>Evaluation/ Evidence of Completion</p>
<p>6.a Continue to expand the Advanced Placement offerings and enrollments at the high schools, including access to Virginia’s Virtual AP School.</p>	<p>Enrollment in the Virtual Virginia program increased in 2008-09, Heritage High School scheduled AP Chemistry in 2009-10, and ECG piloted AP Macro and Micro Economics in an independent study format.</p>
<p>6.b Review the content and rigor of advanced-level core-content courses at the secondary schools.</p>	<p>Meetings were held with selected dual enrollment teachers and AP teachers, and an initiative was implemented related to the rigor of the middle school English courses.</p>
<p>6.c Improve, expand, and modernize career technical programs annually.</p>	<p>The Nuclear Tech/Robotics labs have been expanded and the commercial kitchen in the culinary arts program will be modernized in 2009-10. In addition, the EMT course was moved to the more updated lab at CVCC.</p>
<p>6.d Evaluate the current programs in the schools for innovation and research other successful models of innovation programs.</p>	<p>Meetings were held with stakeholders of each school for innovation during 2008-09, and program components were expanded at Paul Laurence Dunbar Middle School for Innovation for 2009-10.</p>
<p>6.e Refocus, redefine, fund, and clearly communicate to potential applicants the innovative features and advantages of attendance at each of the three schools of innovation.</p>	<p>This has not occurred, as the discussions of the data collected from the evaluations have not yet occurred.</p>
<p>6.f Review and update the exploratory and elective offerings at all grade levels.</p>	<p>Completed in 2008-09 and finalized in the High School and Middle School Program of Studies documents.</p>

School Board Vision Focus Area: Sound, Honorable Character	
Goal 1 (of 1): All schools in the division will cultivate a learning environment in which students and staff feel safe and secure and that promotes student achievement, reduces student behaviors that require disciplinary action, develops civic-minded students of high character, and actively and purposefully models and teaches the six character traits adopted by the Lynchburg City School Board.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
1.a Develop a written plan at each school for implementation of School Board Policy <i>Character Education</i> and Code of VA 22.1-208.01.	In progress
1.b Distribute to each school a copy of <i>Educating for Character: A Virginia Tradition</i> to be used for the development of school plans.	Completed Distributed fall of 2009
1.c Display character trait posters in all classrooms, cafeterias, and hallways.	Completed Distributed for display fall of 2009
1.d Display posters containing the key messages from <i>Skillful Teacher</i> .	Completed

School Board Vision Focus Area: Exemplary Personnel	
Goal 1 (of 7): The school division will recruit and retain a highly qualified staff.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
1.a Use multiple recruitment tools and approaches to enhance the selection process and diversify the workforce.	Completed. Annual October Staffing Report. LCS held two instructional job fairs, recruited at two conferences, recruited at seven colleges/universities, advertised in newspapers and forwarded openings to colleges/universities.
1.b Implement the researched-based <i>Skillful Teacher</i> program to assist teachers in building a repertoire of skills that will promote learning and increase student achievement.	In progress
1.c Select and build teacher induction program teams (mentor coordinator, lead mentor, and mentor teachers) to provide differentiated support and training for beginning/new-to-district teachers.	In progress
1.d Implement the revised teacher evaluation process (Professional Growth System) to assess the instructional performance and effectiveness of instructional personnel.	In progress
1.e Assess the current process and forms used in the evaluation of non-professional personnel.	Assessment has started but has not been completed.

1.f Screen potential candidates to determine highly qualified status as defined by the Virginia Department of Education.	Ongoing. Progress noted in the Virginia Department of Education's IPAL Report submitted January 2009.
1.g Monitor the progress of provisionally licensed teachers and new non-professional personnel and identify effective ways to recruit and retain them.	Ongoing. Record of communication/progress from Licensure Specialist. Licensure status report of provisional teachers from SY 08-09.
1.h Fill all teacher vacancies with licensed personnel who meet state or alternative licensure requirements.	Ongoing. Progress noted in the Virginia Department of Education's IPAL Report submitted from LCS January 2009.
1.i Implement the <i>Teacher for Tomorrow</i> (TFT) high school career technical program to encourage professional education careers in the Lynchburg City Schools.	Program implemented at both high schools for 2008-09. Enrollment warranted continuation at one high school for 2009-10.
1.j Design and implement an orientation/induction program for new school division administrators.	Program is in development stages. Effective date of implementation SY 10-11. .

School Board Vision Focus Area: Exemplary Personnel	
Goal 2 (of 7): The school division will increase the diversity of its teaching force.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
2.a Recruit at historically black colleges and universities (HBCUs) with established teacher education programs with recruitment efforts to include, but not be limited to, advertisements and participation in college job fairs.	Due to budgetary constraints, recruitment was sharply curtailed. HBCUs were not recruitment sites.
2.b Establish an alliance with departments/schools of education in area colleges to facilitate recruitment of teachers in areas of need in the Lynchburg City Schools.	Formal program has not been established. This strategy will be carried forward SY 09-10.

School Board Vision Focus Area: Exemplary Personnel	
Goal 3 (of 7): The school division will offer professional development opportunities and programs that support the vision of the school division and address the needs of professional and non-professional personnel.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
3.a Develop and administer a staff development needs assessment for all employees.	The department for information technology administered a written survey for all employees regarding needs.
3.b Implement a comprehensive staff development program based on the results of the needs assessment and the school division’s priorities.	In progress.
3.c Provide and advertise annual opportunities for professional growth in classroom management and discipline.	In progress.

School Board Vision Focus Area: Exemplary Personnel	
Goal 4 (of 7): Employee participation in the school division’s wellness program will increase, leading to improved health for employees and minimizing health insurance rate increases.	
Strategy To Achieve Goal	Strategy To Achieve Goal
4.a Establish a division-wide wellness committee to promote activities leading to a healthy lifestyle.	Committee has been established and has met.
4.b Educate employees about the benefits of participating in the wellness program through visits to each site by Living Well representatives and information on the school division’s website and provided links.	In progress.
4.c Schedule and provide annual wellness screenings at each school/building site.	Wellness screenings were held at twenty-one sites, with sixty-nine stations utilized. The screenings were held from September 15 – 30, 2009.
4.d Assess the benefits of employing a health educator or nurse practitioner model.	Postponed. Assessment will be completed by 11/30/2009.

School Board Vision Focus Area: Exemplary Personnel	
Goal 5 (of 7): The school division will improve the effectiveness of technology and software programs related to the personnel department.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
5.a Provide Employee Self Service (ESS) access to all employees through ASCENT software to view their personal data via the web (e.g. leave balances, payroll information, etc.).	Access to ASCENT is now available to employees.

5.b Provide in-service training for personnel and finance department employees to stay abreast of ASCENT updates.	Ongoing and in progress.
5.c Research and develop a Request for Proposals (RFP) for financial software that incorporates payroll and personnel functions.	Research of current system and other products is in progress.
5.d Assess the effectiveness and user-friendly capability of current software for meeting the needs of the personnel department.	Research of current system and other products is in progress.

School Board Vision Focus Area: Exemplary Personnel	
Goal 6 (of 7): The school division will continue to provide a competitive salary scale that ranks among the highest in Central Virginia.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
6.a Conduct salary comparisons of surrounding school districts and adjust the school division's salary schedule as necessary.	LCS participated in salary surveys but did not conduct a Salary Survey Report due to budgetary constraints.
6.b Research current cost-of-living indices and make recommendations for salary adjustments based on the information.	Research was not conducted due to budgetary constraints impact.
6.c Review extra-curricular salary supplements, travel supplements, and substitute pay in view of ongoing increases in the federal/state minimum wage and fuel costs and make recommendations for increases dependent on financial resources.	LCS did not conduct extra-curricular salary supplements, travel supplements, and substitute pay report due to budgetary constraints. Substitutes (instructional, classified, and classified hourly) pay were increased due to federal/state minimum wage increases.
6.d Continue to make competitive salaries a priority in developing the annual budget.	Due to budgetary constraints, no action was taken in this area.

School Board Vision Focus Area: Exemplary Personnel	
Goal 7 (of 7): The school division's professional and non-professional job descriptions will reflect accurately each employee's responsibilities, expectations, and qualifications.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
7.a Research educational job descriptor resource banks.	In progress.
7.b Assess and revise current professional and classified job descriptions.	In progress.

School Board Vision Focus Area: Parental Involvement and Community Investment	
Goal 1 (of 1): The school division will implement effective programs, activities, and procedures designed to involve parents meaningfully in the division goal of full accreditation for all schools	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
1.a Develop a parental involvement policy consistent with the requirements of No Child Left Behind (NCLB).	Completed for division and each elementary school. Copies of plans on file.
1.b Provide coordination and technical assistance to schools in planning and implementing effective parent involvement activities designed to improve student academic achievement	Coordinator of Federal Grants provided this technical assistance
1.c Build capacity for parental involvement at the school level through various workshops including, but not limited to, workshops on the Standards of Learning, literacy, technology, teamwork, and Key Communicators.	Completed as per Title I plans at each eligible school
1.d Convene at a minimum one annual meeting at the school level to discuss with parents the rights and responsibilities of parental involvement.	Completed as per documentation at each Title I eligible school.

School Board Vision Focus Area: Respect for Diversity	
Goal 1 (of 2): The school division will revise and update its educational programs designed to emphasize the appreciation and understanding of cultural and individual differences as they relate to student achievement.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
1.a Revise the content and activities of the cultural competency training for new professional staff, based on feedback from teachers, newly available resources, and related <i>Skillful Teacher</i> content and strategies.	Cultural Competency training (1-day) was held in the fall of 2008 and is revised on an ongoing basis as new instructional personnel are trained.
1.b Identify successful student-centered cultural competency activities in schools and develop a plan to extend these activities, as appropriate, to other schools.	Students have participated in various activities including, but not limited to, Project Inclusion, Mix-It-Up Day, the Mercy Care Project, the Clothesline Project and on-going activities related to brotherhood.
1.c Develop cultural competency offerings, including the topic of teaching children in poverty, for the professional development menu of workshops and in-service opportunities.	Professional development workshops have been held on professional development days and during faculty meetings. Some of the topics include grading practices, Skillful Teacher workshops, and understanding poverty.

<p>1.d Establish a diversity council of interested teachers, students, and community members to address issues related to cultural diversity in the school division and to make recommendations to the administration and school board.</p>	<p>The council has not been established. Based on the feedback from the fall 2009 cultural competency training, there is an interest and a continued need for this council. Key Communicators continues to meet bi-monthly to address concerns of the community.</p>
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<p>School Board Vision Focus Area: Respect for Diversity</p>	
<p>Goal 2 (of 2): The school division will provide for the continuity and sustainability of its cultural competency training programs.</p>	
<p style="text-align: center;">Strategy To Achieve Goal</p>	<p style="text-align: center;">Evaluation/ Evidence of Completion</p>
<p>2.a Identify staff members with an interest in cultural competency issues and requisite presentation and human relations skills and design a plan to provide these individuals with the additional training that will qualify them to assume the role of division trainers.</p>	<p>Staff members have been identified and will be trained at the National Multi-Cultural Institute in the fall/spring Of 2009-10.</p>

<p>School Board Vision Focus Area: Model Facilities</p>	
<p>Goal 1 (of 4): The school division will upgrade Lynchburg City Schools' facilities as specified in the six-year Capital Improvement Plan to allow for effective instruction in state-of-the-art facilities and to provide a physical environment conducive to learning.</p>	
<p style="text-align: center;">Strategy To Achieve Goal</p>	<p style="text-align: center;">Evaluation/ Evidence of Completion</p>
<p>1.a Review the Capital Improvement Plan annually.</p>	<p>Compiled CIP for 2009-2014</p>
<p>1.b Assess facilities and adjust the CIP, prioritizing projects as determined by the needs of the school division and the financial resources available.</p>	<p>Revised CIP April 21, 2009 to reflect work at roof project at HHS (2010), gym project at HHS (2010) and A&E work at HHS (2014).</p>

<p>School Board Vision Focus Area: Model Facilities</p>	
<p>Goal 2 (of 4): The school division will promote school facilities as community hubs for lifelong learning.</p>	
<p style="text-align: center;">Strategy To Achieve Goal</p>	<p style="text-align: center;">Evaluation/ Evidence of Completion</p>
<p>2.a Review the rental rate structure for all school facilities and explore differentiated rental scales for charitable versus for-profit activities.</p>	<p>Revised rate structure developed January 2009. Review in progress due January 2010.</p>
<p>2.b Pursue centralized modern facilities for alternative and adult education programs.</p>	<p>Fort Hill Community School project to be completed December 2009, occupied January 2010.</p>

School Board Vision Focus Area: Model Facilities	
Goal 3 (of 4): The school division's properties will reflect the division's concern for student safety.	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
3.a Conduct an annual safety review of each school to include, but not be limited to, a review of outdoor lighting for proper placement and functionality.	Completed October 2008, October 2009.
3.b Review the placement of numbers on door entrances at all schools.	Currently underway.
3.c Assess and possibly expand video surveillance and access control systems.	SMS will be connected to "Milestone" system.

School Board Vision Focus Area: Model Facilities	
Goal 4 (of 4): School properties will reflect the division's concern for economy of operation and environmental preservation	
Strategy To Achieve Goal	Evaluation/ Evidence of Completion
4.a Design new construction to meet Leadership in Environmental and Energy Design (LEED) certification standards.	SMS project will meet or exceed LEED standards.
4.b Design modifications to existing buildings to comply with Energy Star standards.	SMS & FHCS will have Energy Star components.
4.c Develop and implement an energy conservation policy to include, but not be limited to, utilities and fuel.	Completed energy audits, initiated energy policy, held energy completion between school sites.
4.d Explore the use of internet protocol telephones as a cost-saving measure over traditional telephone service.	SMS & FHCS will have internet protocol telephones.
4.e Conduct an efficiency review of the facilities department to improve service and track expenses.	Completed August 2008 by EPIRITUS Consultants.

Agenda Report

Date: 11/17/09

Agenda Number: E-2

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Legislative Positions: 2009-10

Summary/Description:

During the school board retreat, members of the school board reviewed the adopted legislative positions for 2008-09 and proposed changes to those positions. The school board again reviewed those changes at its school board meeting on November 3, 2009. The school administration now requests that the school board approve its legislative positions for 2009-10. The school administration will then disseminate those positions to members of the Virginia General Assembly and to the governor.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the legislative positions for 2009-10.

Lynchburg City Schools
2009-10 Legislative Positions

Compensation and Employee Relations

- The Lynchburg City School Board opposes legislation that would provide for binding arbitration, meet-and-confer requirements, and imposed grievance procedures thus restricting the authority of school boards.

Instruction

- The Lynchburg City School Board continues to urge legislators to request that the United States Department of Education allow the Commonwealth of Virginia to use the state's standards of accreditation system as the sole accountability system for public schools.
 - The school board appreciates recent flexibility provided in the No Child Left Behind (NCLB) requirements; however, the school board believes that the Virginia Standard's of Learning assessments, which were in place before the No Child Left Behind legislation was enacted, is the appropriate program for measuring the academic progress of Virginia's students. The school board also supports modification of the Virginia's Standards of Accreditation to include provisions for monitoring the achievement of major subgroups of students and including specific goals for continuous academic improvement.
- The Lynchburg City School Board supports passage of legislation to permit each local school board to set the school calendar and determine the opening of the school year.
- ~~• The Lynchburg City School Board urges the General Assembly to modify the Code of Virginia to require parents to participate in the education of their children.~~
 - ~~○ Students whose parents take an active role in their education are generally far more successful than their peers whose parents do not. Therefore the school board requests that the Code of Virginia be amended with enabling legislation to allow local governments to require parental involvement in education.~~
- The Lynchburg City School Board supports modifications to the requirements for the General Achievement Diploma.
 - The current requirements include actually withdrawing the student from school after completing the 20 required credits. The requirement that the student drop out of school may push the student further from needed resources and support. That requirement should be removed.

Funding

- **The Lynchburg City School Board supports legislation that would provide the necessary state funding for increased compensation for its teachers.**
 - Teachers throughout the Commonwealth deserve salaries commensurate with their duties and the average national salary for teachers.
- **The Lynchburg City School Board supports legislation establishing incentives to encourage students to consider teaching as a career and to keep teachers trained in Virginia colleges in the Commonwealth.**
 - As the pool of qualified teacher candidates decreases, teacher recruitment becomes increasingly challenging. Incentives such as those offered in North Carolina (see <http://www.ncpublicschools.org/scholarships/>) may encourage students to consider teaching as a career and may also encourage veteran teachers to remain in the profession and stay in Virginia. Efforts to increase the pool of qualified teachers would benefit all school divisions in the state.
- **The Lynchburg City School Board supports legislation which requires both public and private pre-kindergarten programs that use public tax dollars meet the same standards required of local school boards and school divisions.**
- **The Lynchburg City School Board urges the General Assembly to eliminate the Federal Revenue Deduction from the Basic Aid formula.**
- **The Lynchburg City School Board is appreciative of the Virginia General Assembly's support for many of the Standards of Quality (SOQ). The school board understands and is aware of the present financial downturn, but still believes that the SOQ are needed in order to meet the prescribed requirements for a quality education for each student in the school division. Thus the school board supports the legislation that funds the following:**
 - one principal at every elementary school,
 - an assistant principal for every 400 students in grades K-12
 - reduced caseloads for speech-language pathologist (from 68 to 60 students)
 - one full-time instructional position for each 1,000 students to serve as a reading specialist
 - In addition to supporting funding for these modifications, the Lynchburg City School Board requests funding for one testing coordinator for every 1,000 students.
- **The Lynchburg City School Board supports legislation that fully funds the educational costs of students with disabilities.**

- The Lynchburg City School Board supports legislation to provide additional funds to maintain alternative education opportunities for students who would benefit from non-traditional programs housed in smaller, highly structured environments.
- The Lynchburg City School Board supports ~~continuation~~ of the Virginia General Assembly's efforts to provide funding for the improvement of aging schools through *School Construction Grants* thereby allowing for the implementation of instructional improvements. The School Board also supports legislation which would increase the level of support provided through consistent funding sources.
- The Lynchburg City School Board supports legislation that would maintain the level of funding provided through the *Literary Fund* for the renovation and construction of public school buildings. The current funding application process must be shortened so that funds are available to localities more quickly.

Lynchburg City School Board

Mary Ann H. Barker, Chairman
Thomas H. Webb, Vice Chairman
Keith R. Anderson
Albert L. Billingsly
Regina T. Dolan-Sewell
Darin L. Gerdes
Ingrid M. Hamlett
Trenay L. Tweedy
Charles B. White

School Administration

Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration
Beverly A. Padgett, Chief Financial Officer

Agenda Report

Date: 11/17/09

Agenda Number: E-3

Attachments: Yes

From: Paul McKendrick, Superintendent
Billie Kay Wingfield, Director of Personnel

Subject: October 2009 Staffing Report Follow-up

Summary/Description:

During the school board meeting on October 20, 2009, the school administration presented a profile of certificated employees for the 2009-10 school year. The school board then requested demographic information for the entire school division. The school administration will present that information during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Degree Levels of Classroom Teachers

Degree	Number of Staff
Doctorate	12
Educational Doctorate	5
Master of Art	69
Master of Education	292
Master of Science	46
Bachelor's	329
Associate's	4
High School Diploma	6
Total	763

Classroom Teachers by Gender and Race School Year 2009-2010

LOCATION	Female					Male					Total
	White	Black	Asian	Hispanic	Pacific	White	Black	Asian	Hispanic	Pacific	
Bass Elem.	15	6				2					23
Bedford Hills Elementary	31	2				0					33
Dearington Elementary	14	5				2					21
Heritage Elem.	29	3				1	1				34
Linkhorne Elem.	32	4			1	2					39
Paul Munro Elem.	21	1				3					25
Payne Elem.	36	6				4					46
Perrymont Elem.	31	1				3					35
Sandusky Elem.	23	2				1					26
Sheffield Elem.	29	4				1					34
Laurel	19	2				1					22
Hutcherson ELC	16	1				2					19
T. C. Miller Elementary	18	2				0					20
Dunbar Middle	30	5		1		16	1				53
Linkhorne Middle	31	5				17	3				56
Sandusky Middle	31	7				11	4				53
Middle School Learn. Center	4	1				0	1				6
E. C. Glass	47	7	1			40	5		1		101
Heritage High	38	5		1		33	4		1	1	83
Pride	5	2				3	3				13
CVGS	2	0				4					6
Curriculum & Instruction	5	1				0					6
Special Ed	3	1				4	1				9
Total	510	73	1	2	1	150	23		2	1	763

Classroom Teachers - Years of Experience School Year 2009-2010
Number of Instructional Staff Year(s) of Teaching Experience

25	0
26	1
36	2
45	3
40	4
29	5
31	6
15	7
30	8
29	9
40	10
39	11
22	12
23	13
26	14
12	15
12	16
22	17
23	18
25	19
19	20
10	21
12	22
14	23
10	24
13	25
6	26
13	27
16	28
12	29
17	30
12	31
10	32
18	33
6	34
4	35
6	36
5	37
0	38
2	39
0	40
4	41
1	42
1	45
2	47
<hr/>	
Total	763
<hr/>	

Agenda Report

Date: 11/17/09

Agenda Number: F-1

Attachments: No

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Lynchburg Regional Juvenile Detention Center Educational Program
Budget: 2009-10

Summary/Description:

The Virginia Department of Education has approved the 2009-10 funding for the Lynchburg Regional Juvenile Detention Center Education Program in the amount of \$658,293. Lynchburg City Schools serves as the fiscal agent for this state-operated program. The detention center currently employs one full-time principal, six full-time teachers (another full-time position is pending school board approval) and one part-time administrative secretary who delivers educational services monthly to approximately 58 students enrolled. The summary below outlines expenditures for 2009–10.

Budget

Personnel Salary Compensation	\$ 445,241
Five Percent of Salaries Expanded – Indirect Cost	\$ 22,262
Fringe Benefits and Fixed Charges	\$ 146,740
Substitutes	\$ 2,500
Travel Expenses	\$ 7,800
Instructional Supplies and Equipment	\$ 15,000
Textbooks	\$ 2,000
Related	\$ 2,500
Technology Replenish	\$ 5,800
Staff Development	\$ 500
Fax/Copier	\$ 3,000

Agenda Report

Date: 11/17/09

Agenda Number: F-1

Attachments: No

GED Materials	\$ 2,500
Postage	\$ 450
Computer Support	\$ 2,000
Total	\$ 658,293

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Lynchburg Regional Juvenile Detention Center Program budget in the amount of \$658,293 for the 2009-10 school year.

Agenda Report

Date: 11/17/09

Agenda Number: F-2

Attachments: No

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Central Virginia Child Development Clinic Budget: 2009-10

Summary/Description:

The Virginia Department of Education has approved the 2009-10 funding for the educational assessment component of the Central Virginia Child Development Clinic in the amount of \$103,181. Lynchburg City Schools serves as the fiscal agent for this state-funded program. The clinic employs one teacher, who serves as the educational diagnostician. This state-operated program provides assessment and diagnostic services to families. The summary below outlines expenditures for the 2009-10 school year.

Budget

Personnel Salary Compensation	\$	68,835
Five Percent of Salaries Expended – Indirect Cost	\$	3,442
Fringe Benefits and Fixed Charges	\$	23,404
Travel Expenses	\$	2,000
Instructional Supplies and Equipment	\$	1,500
Technology Computer	\$	2,000
Assessments	\$	2,000
Total	\$	103,181

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Central Virginia Child Development Clinic Program budget in the amount of \$103,181 for the 2009-10 school year.

Agenda Report

Date: 11/17/09

Agenda Number: F-3

Attachments: No

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Blue Ridge Regional Jail Special Education Program Budget: 2009-10

Summary/Description:

The Virginia Department of Education has approved the 2009-10 funding for the Special Education Instructional Program provided in the Blue Ridge Regional Jail Authority in the amount of \$182,762. Lynchburg City Schools serves as the fiscal agent for this state-operated program. The state funding provides one regional jail education coordinator and one special education teacher who deliver educational services to students in the Blue Ridge Regional Jail. The summary below outlines planned expenditures for 2009-10.

Budget

Personnel Salary Compensation	\$ 131,562
Fringe Benefits and Fixed Charges	\$ 43,200
Travel Expenses	\$ 4,000
Instructional Materials/Equipment	\$ 1,000
Staff Development	\$ 1,500
Professional Service (Occupational Services, Physical Therapy, Socio-cultural(s), Psychological(s))	\$ 300
Other services: Internet, Rental Space, Phone Bill, GED Examiner, and Student Fees	\$ 1,200
Total	\$ 182,762

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Blue Ridge Regional Jail Special Education Program budget in the amount of \$182,762 for the 2009-10 school year.

Agenda Report

Date: 11/17/09

Agenda Number: F-4

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Inappropriate Electronic Transmissions

Summary/Description:

The school administration has been working with the city attorney, the Lynchburg Police Department, and the commonwealth attorney to develop an activity that highlights the harmful effects and the consequences of inappropriate electronic transmissions otherwise known as sexting.

Sexting is the act of electronically sending inappropriate, explicit messages or photos, primarily through the use of cell phones. This practice is occurring more frequently partly because of the increasing number of young people having access to cell phones. However, sending, possessing, and distributing these messages and pictures may have very serious consequences, ranging from embarrassment to legal prosecution.

The school administration has consulted with local law enforcement and court officials in developing an activity that hopefully will protect students from this harmful behavior. Therefore, on December 8, 2009, secondary schools will engage students in age-appropriate instruction to help them understand the harmful effects and the consequences of sexting. Because this is a sensitive matter, the school administration plans to inform parents of this activity beforehand. Also, as has been the school division's practice when engaging in sensitive matters, parents may use the opt-out option for their child(ren). A draft copy of the letter that will be sent to parents appears as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Dear Parents/Guardians,

We in the Lynchburg City Schools (LCS) take seriously the responsibility of protecting our children. Thus we try to guard against practices and behaviors that would possibly place children in danger. One such practice that has recently come to the forefront, especially among teens, is sexting.

Sexting is the act of electronically sending inappropriate, explicit messages or photos, primarily through the use of cell phones. This practice is occurring more frequently partly because more and more young people have access to cell phones. However, sending, possessing, and distributing these messages and pictures may have very serious consequences, ranging from embarrassment to legal prosecution.

Lynchburg City Schools is acting proactively, wanting to ensure as much as possible that no LCS student is the victim of sexting. Thus, we have consulted local law enforcement and court officials in developing what we believe is an approach that will protect our students from this harmful practice. Therefore, on December 8, 2009, LCS students will be involved in age-appropriate instruction to help them understand the harmful effects and the consequences of sexting. Because this is a sensitive matter, we want you to be aware that these discussions will take place and to ensure you that teachers will be mindful of the age and the maturity of all students involved. Of course, as has been our practice when engaging in sensitive matters, you may use the opt-out option for your child. If you wish to opt your child out of this discussion, please complete the lower portion of this letter and return it to your child's school.

If you should have questions or concerns about any aspect of this matter, please contact your child's principal.

Thank you very much for your continued support and cooperation.

Sincerely,

Paul McKendrick, Ed. D.
Superintendent

I wish to opt my child, _____, out of discussions
(Name of Student)
regarding sexting.

Parent Signature

Date

Agenda Report

Date: 11/17/09

Agenda Number: I-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Personnel Matters

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) for the purpose of considering personnel matters.

Agenda Report

Date: 11/17/09

Agenda Number: I-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).