



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Jennifer R. Poore
School Board District 2

Katie K. Snyder
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
November 27, 2012 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATION

- 1. School Improvement Plan: Bedford Hills Elementary School
William A. Coleman, Jr. Page 2
Discussion

C. FINANCE REPORT

- 1. Finance Report/Budget Presentation
Anthony E. Beckles, Sr. Page 3
Discussion

D. CONSENT AGENDA

- 1. Personnel Report
Marie F. Gee. Page 8
Discussion/Action
- 2. Special Education Annual Plan/Part B Flow-Through
Application and Section 619 Preschool Grant
Applications 2012-2013
William A. Coleman, Jr. Page 10
Discussion/Action

E. STUDENT REPRESENTATIVE COMMENTS

F. UNFINISHED BUSINESS

- 1. Early College Scholars Program
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Discussion/Action

- 2. Safe Routes to School
Ben W. Copeland.Page 20
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- 3. Legislative Positions: 2012-13
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- 4. Fund Balance Recommendations: 2011-12
Anthony E. Beckles, Sr.Page 26
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- 5. Capital Improvement Plan: 2014 - 22
Ben W. Copeland.Page 27
Discussion/Action

G. NEW BUSINESS

- 1. Administrative Regulation 7-45: Interscholastic Athletic
Participation
Ben W. Copeland.Page 30
Discussion
- 2. Student Enrollment Trends
Ben W. Copeland.Page 35
Discussion

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, December 4, 2012, 5:30 p.m.
Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 11/27/12

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 11/27/12

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: School Improvement Plan: Bedford Hills Elementary School

Summary/Description:

The superintendent has directed each school within the school division to form a School Improvement Planning Team that will develop school improvement plans that identify areas for growth and improvement specific to their students' academic, behavioral, and cultural needs. During this presentation, Ms. Faye E. James, interim principal at Bedford Hills Elementary School, will present data relative to that school's plan to the school board.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 11/27/12

Agenda Number: C-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2012-13 school operating budget, authorized, approved, and processed the necessary payments through October 31, 2012. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through October 31, 2012, for the operating fund.

Total Operating Fund Budget		\$81,622,319.00
Through October 31, 2012		
Actual Revenue Received	\$ 11,466,253.08	
Actual Expenditures	\$ 18,989,853.44	
Actual Encumbered	\$ 52,245,155.99	
Percent of Budget Received		14.05%
Percent of Budget Used, excluding encumbrances		23.27%
As of 10/31/12 – 4 months		33.32%

The revenue and expenditure reports detail the transactions recorded through October 31, 2012. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

ACCOUNT TITLE	FY 2011-2012 (unaudited)				FY 2012-13			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(8,965,522.00)	(793,756.08)	(8,171,765.92)	8.85%	(8,713,252.00)	(1,812,456.82)	(6,900,795.18)	20.80%
240202 BASIC SCHOOL AID	(19,663,616.00)	(3,277,269.32)	(16,386,346.68)	16.67%	(20,446,238.00)	(6,815,412.64)	(13,630,825.36)	33.33%
240207 GIFTED & TALENTED	(233,116.00)	(38,852.68)	(194,263.32)	16.67%	(236,687.00)	(78,895.68)	(157,791.32)	33.33%
240208 REMEDIAL EDUCATION	(916,922.00)	(152,820.32)	(764,101.68)	16.67%	(1,193,725.00)	(348,169.78)	(845,555.22)	29.17%
240208 REMEDIAL EDUCATION	(148,487.00)	0.00	(148,487.00)	0.00%	(157,258.00)	0.00	(157,258.00)	0.00%
240209 ENROLLMENT LOSS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240212 SPECIAL ED SOQ	(2,584,995.00)	(430,832.52)	(2,154,162.48)	16.67%	(2,253,670.00)	(657,320.44)	(1,596,349.56)	29.17%
240217 VOCATIONAL ED SOQ	(305,641.00)	(50,940.16)	(254,700.84)	16.67%	(288,140.00)	(84,040.81)	(204,099.19)	29.17%
240221 SOC SEC-INSTR	(1,341,711.00)	(223,618.52)	(1,118,092.48)	16.67%	(1,353,231.00)	(394,692.38)	(958,538.62)	29.17%
240223 VRS INSTRUCTIONAL	(1,212,202.00)	(202,033.68)	(1,010,168.32)	16.67%	(2,258,815.00)	(658,821.03)	(1,599,993.97)	29.17%
240241 GROUP LIFE INST	(46,623.00)	(7,770.52)	(38,852.48)	16.67%	(87,471.00)	(29,157.00)	(58,314.00)	33.33%
240228 READING INTERVENTN	(141,000.00)	0.00	(141,000.00)	0.00%	(170,389.00)	0.00	(170,389.00)	0.00%
240205 CAT-REG FOSTER	(145,135.00)	0.00	(145,135.00)	0.00%	(101,400.00)	0.00	(101,400.00)	0.00%
240246 CAT-HOMEBOUND	(156,865.00)	0.00	(156,865.00)	0.00%	(232,366.00)	0.00	(232,366.00)	0.00%
240248 REGIONAL TUITION	(849,922.00)	0.00	(849,922.00)	0.00%	(743,344.00)	0.00	(743,344.00)	0.00%
240265 AT RISK SOQ	(1,074,910.00)	0.00	(1,074,910.00)	0.00%	(1,242,007.00)	0.00	(1,242,007.00)	0.00%
240309 ESL	(106,053.00)	0.00	(106,053.00)	0.00%	(102,484.00)	0.00	(102,484.00)	0.00%
330213 SCHOOL LUNCH	0.00	0.00	0.00	100.00%	0.00	(22,139.04)	22,139.04	0.00%
240281 AT RISK 4 YR OLDS	(1,231,987.00)	0.00	(1,231,987.00)	0.00%	(1,215,707.00)	0.00	(1,215,707.00)	0.00%
240218 CTE - ADULT ED	(19,175.00)	0.00	(19,175.00)	0.00%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	0.00	0.00	100.00%	0.00	0.00	0.00	0.00%
240253 CTE OCC PREP	(33,809.00)	0.00	(33,809.00)	0.00%	(36,711.00)	0.00	(36,711.00)	0.00%
240273 CPI HOLD HARMLESS	(126,411.00)	0.00	(126,411.00)	0.00%	0.00	0.00	0.00	0.00%
SUPPLEMENTAL SUPPORT	(671,477.00)	0.00	(671,477.00)	0.00%	0.00	0.00	0.00	0.00%
ADDITIONAL STATE SUPPORT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240275 PRIMARY CLASS SIZE	(1,190,402.00)	0.00	(1,190,402.00)	0.00%	(468,992.00)	(156,330.56)	(312,661.44)	33.33%
240214 TEXTBOOKS	(210,115.00)	(35,019.16)	(175,095.84)	16.67%	(1,594,562.00)	0.00	(1,594,562.00)	0.00%
240203 GED/ISAEF	(23,576.00)	0.00	(23,576.00)	0.00%	(461,694.00)	(134,660.75)	(327,033.25)	29.17%
240405 ALGEBRA READINESS	(114,911.00)	0.00	(114,911.00)	0.00%	(23,576.00)	0.00	(23,576.00)	0.00%
COMMONWEALTH OF VA	(41,514,583.00)	(5,212,912.96)	(36,301,670.04)	12.56%	(43,527,260.00)	(11,192,096.93)	(32,335,163.07)	25.71%
330201 BASIC ADULT ED.	(50,000.00)	0.00	(50,000.00)	0.00%	(50,000.00)	0.00	(50,000.00)	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	0.00	(6,000.00)	0.00%	(6,000.00)	(2,957.07)	(3,042.93)	49.28%
180303 MEDICAID REIMBURSE	(300,000.00)	0.00	(300,000.00)	0.00%	(300,000.00)	(14,457.85)	(285,542.15)	4.82%
JR ROTC	(105,000.00)	0.00	(105,000.00)	0.00%	(105,000.00)	(13,394.29)	(91,605.71)	12.76%
FEDERAL	(461,000.00)	0.00	(461,000.00)	0.00%	(461,000.00)	(30,809.21)	(430,190.79)	6.68%

	FY 2011-2012 (unaudited)			FY 2012-2013				
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(31,942,103.00)	0.00	(31,942,103.00)	0.00%	(35,642,103.00)	0.00	(35,642,103.00)	0.00%
510500 FUND BALANCE RETURN	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
510500 USE OF RESERVES	(200,000.00)	0.00	(200,000.00)	0.00%	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	(33,627.00)	0.00	(33,627.00)	0.00%	(33,627.00)	0.00	(33,627.00)	0.00%
CITY	(32,175,730.00)	0.00	(32,175,730.00)	0.00%	(35,675,730.00)	0.00	(35,675,730.00)	0.00%
189912 MISC REV/OTH FUNDS	0.00	(666.00)	666.00	100.00%	0.00	(3,501.01)	3,501.01	100.00%
180303 REBATES & REFUNDS	(15,000.00)	(2,048.00)	(12,952.00)	13.65%	(15,000.00)	(2,300.00)	(12,700.00)	15.33%
189903 DONATIONS & SP GF	0.00	0.00	0.00	0.00%	0.00	(378.33)	378.33	0.00%
189909 SALE OTHER EQUIP	0.00	0.00	0.00	100.00%	0.00	(50.00)	50.00	0.00%
189910 INSURANCE ADJUST	(3,000.00)	0.00	(3,000.00)	0.00%	(3,000.00)	(82,483.04)	79,483.04	2749.43%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00%	0.00	(5,263.84)	5,263.84	0.00%
E RATE REIMBURSEMENT	(85,000.00)	0.00	(85,000.00)	0.00%	(100,000.00)	(2,696.97)	(97,303.03)	2.70%
TRANSFER IN/OUT	0.00	0.00	0.00	-100.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(103,000.00)	(2,714.00)	(100,286.00)	2.63%	(118,000.00)	(96,673.19)	(21,326.81)	81.93%
150201 RENTS	(98,000.00)	(98,000.00)	0.00	100.00%	(98,000.00)	0.00	(98,000.00)	0.00%
161201 TUITION DAY SCHOOL	(160,000.00)	(22,049.02)	(137,950.98)	13.78%	(120,000.00)	(40,100.82)	(79,899.18)	33.42%
161206 TUITION ADULT	(10,000.00)	0.00	(10,000.00)	0.00%	(10,000.00)	0.00	(10,000.00)	0.00%
161207 TUITION SUMMER SCH	(40,000.00)	0.00	(40,000.00)	0.00%	(40,000.00)	(15,473.82)	(24,526.18)	38.68%
161202 SPEC PUPIL FEES	(45,000.00)	(152.00)	(44,848.00)	0.34%	(244,188.00)	(10,174.09)	(234,013.91)	4.17%
161205 BUS RENTAL	(170,500.00)	(36,735.80)	(133,764.20)	21.55%	(400,000.00)	(63,995.99)	(336,004.01)	16.00%
190101 TUIT FM OTH CO/CY	(634,620.00)	0.00	(634,620.00)	0.00%	(634,620.00)	0.00	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(35,000.00)	0.00	(35,000.00)	0.00%	(35,000.00)	0.00	(35,000.00)	0.00%
PRINT SHOP	(100,000.00)	0.00	(100,000.00)	100.00%	(100,000.00)	(2,810.51)	(97,189.49)	2.81%
SCHOOL NUT UTILITIES	(98,500.00)	0.00	(98,500.00)	0.00%	(98,500.00)	0.00	(98,500.00)	0.00%
FACILITY RENTALS	(60,020.00)	(4,707.50)	(55,312.50)	7.84%	(60,020.00)	(14,089.56)	(45,930.44)	23.47%
CHARGES FOR SERVICES	(1,451,640.00)	(161,644.32)	(1,289,995.68)	11.14%	(1,840,328.00)	(146,644.79)	(1,693,683.21)	7.97%
150101 INTEREST-BNK DPST	0.00	6.22	(6.22)	100.00%	0.00	(28.96)	28.96	100.00%
USE OF MONEY	0.00	6.22	(6.22)	100.00%	0.00	(28.96)	28.96	100.00%
LEASE PURCHASE PROCEEDS DESIGNATION - ENCUMBRANCES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
TOTAL OPERATING FUND	(75,705,953.00)	(5,377,265.06)	(70,328,687.94)	7.10%	(81,622,318.00)	(11,466,253.08)	(70,156,064.92)	14.05%

Original budget	\$75,705,953.00
Fund Balance, net of use of reserve	\$ 1,692,695.00
Insurance Proceeds - HHS	\$ 87,359.85
HHS Settlement	\$ 333,350.00
Lease Purchase Funds	\$ -
Designation - Prior Year Encumb	\$ 15,616.00
Adjusted Budget	<u>\$77,834,973.85</u>

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Four Months Ended October 31, 2012

	Fiscal Year 2011-12 (unaudited)			Fiscal Year 2012-13				
	BUDGET	TRANSACTIONS	BUDGET % USED	BUDGET	TRANSACTIONS	BUDGET % USED	BUDGET AVAILABLE	BUDGET % USED
INSTRUCTION								
FUNCTION 1100 CLASSROOM INSTRUCTION								
Personnel	41,240,350.63	40,649,080.50	98.57%	7,601,690.98				
Other	2,566,847.37	2,349,140.71	91.52%	468,959.41			33,376,152.02	97,331.94
FUNCTION 1200 INST SUPPORT-STUDENT								
Personnel	2,548,425.44	2,450,154.48	96.14%	749,607.45				
Other	206,233.00	2,296,696.00	1113.64%	58,824.24			1,966,501.67	14,521.16
FUNCTION 1300 INST SUPPORT-STAFF								
Personnel	3,399,447.93	3,409,064.80	100.28%	1,058,893.14				
Other	1,692,526.93	1,554,691.16	91.86%	298,184.69			1,946,798.68	201,384.41
FUNCTION 1400 INST SUPPORT-SCHOOL ADMIN								
Personnel	4,250,306.11	3,272,486.13	76.99%	1,459,694.37				
Other	153,862.00	127,579.70	82.92%	32,212.17			3,198,343.58	0.00
TOTAL INSTRUCTION	56,057,999.41	15,459,812.98	27.58%	11,728,066.45		19.87%	40,801,033.46	6,482,219.09
ADMINISTRATION								
FUNCTION 2100 ADMINISTRATION								
Personnel	2,005,375.37	1,669,044.25	83.23%	760,515.25				
Other	444,562.41	427,444.85	96.15%	195,547.45			1,147,034.17	21,832.52
FUNCTION 2200 ATTENDANCE & HEALTH SERV								
Personnel	1,769,421.42	1,717,703.59	97.08%	363,007.27				
Other	34,074.00	19,254.76	56.51%	5,311.87			1,543,069.86	141.44
TOTAL ADMINISTRATION	4,253,433.20	3,833,447.45	90.13%	1,324,381.84		26.55%	2,712,077.99	952,578.17
PUPIL TRANSPORTATION								
FUNCTION 3100 MANAGEMENT & DIRECTION								
Personnel	249,084.38	247,593.24	99.40%	102,257.41				
Other	29,577.00	22,649.42	76.58%	13,439.56			209,927.36	3,139.14
FUNCTION 3200 VEHICLE OPERATION SERVICE								
Personnel	2,153,111.42	2,128,262.91	98.85%	604,786.41				
Other	767,181.00	722,949.10	94.23%	340,809.48			1,459,380.66	73,149.52
FUNCTION 3300 MONITORING SERVICE								
Personnel	318,795.50	303,775.67	95.29%	78,656.21				
Other	0.00	0.00	0.00%	0.00			237,798.24	0.00
FUNCTION 3400 VEHICLE MAINT SERVICE								
Personnel	36,812.50	42,570.56	115.64%	112,365.86				
Other	330,268.00	320,460.00	97.03%	164,889.46			201,451.72	224.60
FUNCTION 3500 BUS PURCHASE - REGULAR								
Other	169,217.06	169,227.06	100.01%				647,573.66	
FUNCTION 3600 BUS - LEASE PURCHASE								
Other	66,000.00	66,506.94	0.00%	0.00				
TOTAL PUPIL TRANSPORTATION	4,120,046.86	4,023,994.90	97.67%	1,417,204.39		27.12%	2,832,644.90	975,859.71
OPERATIONS & MAINTENANCE								
FUNCTION 4100 MANAGEMENT & DIRECTION								
Personnel	254,691.98	253,538.04	99.55%	66,752.03				
Other	52,500.00	33,675.18	64.14%	12,578.33			133,671.92	11,617.92
FUNCTION 4200 BUILDING SERVICES								
Personnel	3,963,443.56	4,031,134.00	101.71%	1,476,676.30				
Other	4,889,224.39	4,543,849.01	92.94%	1,689,865.09			2,254,706.64	2,030,096.44

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Four Months Ended October 31, 2012

FUNCTION 4300 GROUND SERVICES	Personnel	220,590.71	222,378.41	100.81%	85,086.25	136,875.68		
	Other	20,000.00	21,571.54	107.86%	5,845.53	5,935.75		
FUNCTION 4400 EQUIPMENT SERVICES	Personnel	0.00	0.00	0.00%	0.00	0.00		
	Other	48,000.00	48,525.77	101.10%	7,849.83	-106.60		
FUNCTION 4500 VEHICLE SERVICES	Personnel	0.00	0.00	0.00%	3,365.18	3046.02		
	Other	23,000.00	25,566.85	111.16%	45,482.90	4,361.76		
FUNCTION 4600 SECURITY SERVICES	Personnel	156,092.50	178,227.90	114.18%	36,693.24	39,591.41		
	Other	76,132.00	82,323.05	108.13%	3,430,194.68	4,619,796.94	1,600,945.38	83.41%
TOTAL OPERATIONS & MAINTENANCE		9,703,675.14	9,440,789.75	97.29%	9,650,937.00	4,619,796.94	1,600,945.38	83.41%
SCHOOL FOOD SERVICES								
FUNCTION 5100 SCHOOL FOOD SERVICES	Personnel	0.00	0.00	0.00%	55,546.35	100,462.60	(156,008.95)	Reimbursed 100% by
	Other	0.00	0.00	0.00%	3,607.69	89.84	(3,697.53)	School Nutrition
TOTAL SCHOOL FOOD SERVICES		0.00	0.00	100.00%	59,154.04	100,552.44	(159,706.48)	
FACILITIES								
FUNCTION 6200 SITE IMPROVEMENTS	Personnel	0.00	0.00	0.00%	4,046.13	0.00		
	Other	32,295.00	19,576.99	60.62%	13,520.08	13,380.00		
FUNCTION 6600 BLDG ADD & IMP SERVICES	Personnel	65,800.00	43,519.90	66.14%	17,566.21	13,380.00		
	Other	98,095.00	63,096.89	64.32%	128,383.00	97,436.79		24.10%
TOTAL FACILITIES		166,190.00	122,116.89	73.46%	145,192.85	127,705.77	33,627.38	89.05%
DEBT SERVICE								
FUNCTION 7100 DEBT SERVICE -	Other	720,472.94	717,900.14	99.64%	307,126.00	127,705.77	33,627.38	89.05%
TOTAL DEBT SERVICE		720,472.94	717,900.14	99.64%	307,126.00	127,705.77	33,627.38	89.05%
TECHNOLOGY								
FUNCTION 8100 CLASSROOM INSTRUCTION	Personnel	1,386,480.69	1,381,548.98	99.64%	388,541.87	863,278.77		
	Other	173,733.00	380,488.21	219.01%	14,466.20	947.70		
FUNCTION 8200 INSTRUCTIONAL SUPPORT	Personnel	196,167.82	195,442.15	99.63%	70,911.46	123,487.52		
	Other	566,309.76	380,615.23	67.21%	393,573.45	50,250.50		
FUNCTION 8200 LEASE PURCHASE	Personnel	0.00	0.00	0.00%	867,492.98	1,037,964.49	404,349.53	82.49%
	Other	0.00	0.00	0.00%	2,309,807.00	1,037,964.49	404,349.53	82.49%
TOTAL TECHNOLOGY		2,322,691.27	2,338,094.57	100.66%	2,309,807.00	1,037,964.49	404,349.53	82.49%
CONTINGENCY RESERVES								
FUNCTION 9100 CLASSROOM INSTRUCTION	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
	Other	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
FUNCTION 9300 ADMINISTRATION	Personnel	300,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%
	Other	200,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
	Other	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
FUNCTION 9600 OPERATIONS & MAINTENANCE	Personnel	500,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%
	Other	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
TOTAL CONTINGENCY RESERVES		500,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%
TOTAL OPERATING BUDGET		77,776,413.82	35,877,136.68	46.13%	81,622,319.00	52,245,155.99	10,387,309.57	87.27%

Agenda Report

Date: 11/27/12

Agenda Number: D-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for November 13 – 27, 2012, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for November 13 – 27, 2012.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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RESIGNATIONS:

Davenport, Amber	Wayland Baptist University	M.A./6 yrs. (Lv.6 3)	Sandusky Middle Mathematics	01-07-13
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Agenda Report

Date: 11/27/12

Agenda Number: D-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Special Education Annual Plan/Part B Flow-through Application and Section 619 Preschool Grant Applications: 2012-2013

Summary/Description:

The Annual Special Education Plan is a formal agreement between the local school board and the Virginia Board of Education for the implementation of state and federal laws and regulations related to services mandated for students with disabilities. Accordingly, the disbursement of funds to the school division is contingent upon school board approval of the plan.

On May 1, 2012, the Lynchburg City Schools submitted the Special Education Annual Plan Part B Flow-through and Section 619 Preschool Grant application to the Virginia Department of Education

Lynchburg City Schools received notification \$2,082,585.00 was awarded in Special Education Flow-through funds for the 2012-2013 school year. This amount reflects a \$60,581.00 decrease in funds for the year. Funds provide salaries and staff development activities focused on addressing the unique needs of student with disabilities.

The Lynchburg City Schools also received notification that \$61,856.00 was awarded for the Section 619 Preschool Funds for the 2012–2013 school year. This amount reflects a \$158.00 decrease in funds for the year. This funding will be used to support the Hutcherson Early Learning Program as the staff provides special education and related services to preschool children (ages 2-5) who have been determined eligible for special education services. Funds provide adaptive equipment, computers, diagnostic services, inclusion support, salaries, instructional materials, teacher stipends, and child-find activities.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Special Education Annual Plan/Part B Flow-through Application and Section 619 Preschool Grant Applications for 2012-13.

**VIRGINIA DEPARTMENT OF EDUCATION
SPECIAL EDUCATION FEDERAL PROGRAM
PROPOSED GRANT BUDGET**

Part B, Section 611, Flow-through Funds (July 1, 2012 – September 30, 2014)

Applicant Name: Lynchburg City Schools	Applicant 3-digit Code Number: 115
Contact Person Name: Wyllys D. VanDerwerker	Contact Person Title: Director for Special Education
Telephone No.: (434) 515-5026	E-mail: vanderwerkerwd@lcsedu.net
	Fax No.: (434) 522-3774

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) PROPOSED BUDGET AMOUNT	(D) FOR DOE USE ONLY
Personal Services	1000	1,520,923.42	
Employee Benefits	2000	470,060.26	
Purchased Services	3000	63,753.76	
Internal Services	4000		
Other Charges	5000	7,022.79	
Materials/Supplies	6000	20,824.77	
Joint Operations	7000		
Capital Outlay (list below)	8000		
TOTAL PROPOSED BUDGET		\$2,082,585.00	

Proposed Equipment: (List items costing \$5,000 or more):

Proposed Out-of-State/Country Travel (destination, purpose, estimated cost, # of people):

**PROPOSED USE OF PART B, SECTION 611, FLOW-THROUGH FUNDS
GRANT PERIOD: JULY 1, 2012 – SEPTEMBER 30, 2014**

List and briefly describe all personnel (i.e. teachers, instructional assistants, administrators, clerical, support personnel, and other) to be supported in whole or in part with grant funds (with proposed budget amounts and FTEs).

Lynchburg City Schools has been granted **\$2,082,585.00** in Federal Flow Through Part B funds for the 2012-2013 school year.

Briefly describe all additional activities, goods and services (with proposed budget amounts) to be supported with grant funds.

\$2,082,585.00	In Federal Funds have been allocated to LCS
\$1,915,978.20	of the total will be used to implement the non-federal set aside portion of the Lynchburg City Schools Special Education Annual Plan.
\$ 166,606.80	of the total will be used to implement the federal set-aside portion of the Lynchburg City Schools Special Education Annual Plan.

Non-Federal Set Aside Summary

Total: **\$1,915,978.20**

\$1,834,667.71	will be used for special education teachers' and speech therapist' salaries
\$ 15,647.56	will be used to fully implement the Lynchburg City Schools staff development priorities for the 2012-13 school year as follows:
	Staff Development Travel 6,222.79
	Medicaid Billing, Highly Qualified, Autism Spectrum Disorders, State Performance Plan - LCS Priorities)
	Staff Development (pay for substitutes) \$ 4,100.00
	Staff Development (Contracted) \$ 2,500 .00
	Staff Development (Training CDs) \$ 2,324.77
	Staff Development for after hours work \$ 500.00
\$ 800.00	Printing and postage for mailing special education department newsletter each semester
\$ 46,362.93	Will be used to provide autism programming consultation and the technical assistance for students with disabilities.
\$ 18,500.00	Special Education Materials and Supplies (LCS instructional Initiatives: Reading & Math students with disabilities)

Federal Set Aside Summary

Total: **\$166,606.80**

Implementation of the required federal set aside program for Lynchburg City Schools

\$166,606,80

Services provided through contracted services

Special Education Instruction	\$14,890.83 (contracted non-LCS staff)
Special Education Instruction Provided through LCS SPED Teachers (1.5 FTE)	\$80,910.63 (LCS staff)
Assistive Technology	NONE
Assistive Technology Consultation	NONE
Assistive Technology Consultation	NONE
Occupational Therapy	NONE
Physical Therapy	NONE
Speech Therapy	NONE
Counseling as a related service	NONE
Materials and Supplies	NONE
Speech Therapy Services provided Through LCS speech pathologist	\$70,805.34

Lynchburg City Schools

2012-2014 Special Education Annual Plan/Part B Flow Through Application

Proposed Project Budget Part B, Section 611, Flow-Through / Flow-Through (Non Federal Set-Aside)

By Expenditure Accounts	Total Amount	Staff Development	Total
1. Personal Services (1000)	1,400,509.70	4,600.00	1,405,109.70
2. Employee Benefits (2000)	434,158.01		434,158.01
3. Purchased Services (3000)	46,362.93	2,500.00	48,862.93
4. Internal Services (4000)			
5. Other Charges (5000)	800.00	6,222.79	7,022.79
6. Materials and Supplies (6000)	18,500.00	2,324.77	20,824.77
7. Capital Outlay (8000)			
Subtotal	1,900,330.64	15,647.56	1,915,978.20

Flow Through (Federal Set-Aside)

By Expenditure Accounts	Federal Set-Aside
1. Personal Services (1000)	115,813.72
2. Employee Benefits (2000)	35,902.25
3. Purchased Services (3000)	14,890.83
4. Internal Services (4000)	
5. Other Charges (5000)	
6. Materials and Supplies (6000)	
7. Capital Outlay (8000)	
Subtotal	166,606.80

Total 2012-14 Part B Flow Through

Flow-Through (Non Federal Set-Aside)	\$1,915,978.20
Flow-Through (Federal Set-Aside)	<u>\$ 166,606.80</u>
Total	\$2,082,585.00

**VIRGINIA DEPARTMENT OF EDUCATION
SPECIAL EDUCATION FEDERAL PROGRAM
PROPOSED GRANT BUDGET**

Part B, Section 619, Preschool Funds (July 1, 2012– September 30, 2014) –H173A120112

Applicant Name: Lynchburg City Schools

Applicant 3-digit Code Number: 115

Contact Person Name: Wyllys D. VanDerwerker

Contact Person Title: Director for Special Education

Telephone No.: (434) 515-5026

E-mail: vanderwerkerwd@lcsedu.net

FaxNo.:(434) 522-3774

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) PROPOSED BUDGET AMOUNT	(D) FOR DOE USE ONLY
Personal Services	1000	2,500.00	
Employee Benefits	2000	191.00	
Purchased Services	3000	50,206.38	
Internal Services	4000	0.00	
Other Charges	5000	6,000.00	
Materials/Supplies	6000	2,958.62	
Joint Operations	7000	0.00	
Capital Outlay (list below)	8000	0.00	
TOTAL PROPOSED BUDGET		\$ 61,856.00	

Proposed Equipment: (List items costing \$5,000 or more):

Proposed Out-of-State/Country Travel (destination, purpose, estimated cost, # of people):

Agenda Report

Date: 11/27/12

Agenda Number: F-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Early College Scholars Program

Summary/Description:

In September 2012, the school board approved the concept of offering an Early College Scholars program in collaboration with Central Virginia Community College (CVCC) to qualified student beginning in fall semester of 2013. Students enrolled in the Early College Scholars program for their junior and senior years of high school will earn an Associate of Arts and Science degree from CVCC as well as their high school diplomas.

Representatives from the two high schools and members of the Department of Curriculum and Instruction met with representatives of CVCC to develop guidelines for the implementation of the Early College Scholars program.

During this presentation, the school administration will answer questions and provide additional information as necessary.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Early College Scholars program.

Curriculum:

- All students will complete the same courses.
- All students' daily schedules will be the same.

JUNIOR YEAR

Course Number	Course Title	Credits	
		First Semester	Second Semester
English 111-112	College Composition	3	3
History 121-122	United States History I – II	3	3
Math 163	Pre-Calculus I	3	
Math 271	Applied Calculus I		3
Biology 101-102	General Biology I – II	4	4
Communication Studies 100	Principals of Public Speaking	3	
Health 110	Concepts of Personal and Community Health		3
Student Development 100	College Success Skills	1	
Total Credits		17	16

SENIOR YEAR

Course Number	Course Title	Credits	
		First Semester	Second Semester
English 241-242	Survey of American Literature I – II	3	3
Political Science 211-212	US Government I – II	3	3
Information Technology 115	Introduction to Computer Applications and Concepts	3	
Math 164	Pre-Calculus II	3	
Math 240	Statistics		3
Psychology 230	Developmental Psychology		3
Spanish 101-102	Beginning Spanish I – II	4	4
Total Credits		16	16

Selection Process:

- Ideally, each cohort will consist of 24 students.
- CVCC application procedures will be followed.
 - A selection rubric based on current high school GPA, scores on the CVCC Compass assessment in mathematics and English, teacher recommendations, attendance history, and the general quality of the application packet will be used to rank all applicants.
 - CVCC officials will assess and rank the applications.

- Of the 24 students, eight slots will be reserved for the top eight applicants from each high school (16 total). The final eight slots will be filled by the remaining top eight applicants regardless of high school.

Tuition and Books

- Currently, CVCC tuition rates are \$129.50 per credit hour (\$117.00 per credit hour + \$12.50 per hour for technology fee).
 - \$4,273.50 – Junior year tuition (33 hours x \$129.50)
 - \$4,144.00 – Senior year tuition (32 hours x \$129.50)
 - \$8,417.50 – Associate of Arts and Science degree (65 hours x \$129.50)
 - For a cohort of 24 students, total tuition for completion of the two-year program based on current rates of \$202,020.00.
- Estimating textbook costs is a less-exact process.
 - A conservative estimated cost is \$500 per student year.
 - For a cohort of 24 students, estimated textbook cost is \$12,000 per year.
 - LCS officials will work with CVCC officials to use the same textbooks for consecutive cohorts.
- CVCC officials are currently researching a plan to provide some level of tuition support for students eligible for free/reduced lunch.

Transportation and Daily Schedule:

- All classes will be held on the Lynchburg campus of CVCC.
- Classes will be scheduled per the traditional college weekly schedule (three hours per week for a three-hour credit course, etc.)
- Students in need of transportation will ride a school bus to their high school campus and then be transported by shuttle bus to CVCC.
- CVCC classes will begin at 8:00 a.m. and conclude by 1:00 p.m.
- A shuttle bus will return students to their high school campus in time for seventh period.
- Students may choose to complete an elective class during seventh period.
- Students will return to campus in time either to participate in after-school activities or to ride the bus home.

Academic Year Calendar:

- Early College Scholar students will follow the CVCC calendar for all Early College courses, including observing the same holidays and academic breaks (fall, semester, and spring).
- If CVCC is closed for inclement weather, cohort students do not report to CVCC.
- The academic year for CVCC will begin August 19, 2013.

Reporting Attendance:

- CVCC official will report daily attendance of cohort student using the email attendance procedures established for parents to submit excuses.

Daily High School Announcements:

- CVCC Early College Scholar teaching staff as well as Early College Scholar students will receive daily announcements through the same email blast currently used to send announcements to parents.

Agenda Report

Date: 11/27/12

Agenda Number: F-2

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Safe Routes to School

Summary/Description:

The partnership between Region 2000, the City of Lynchburg, and the Lynchburg City Schools has yielded three grants for construction related to Safe Routes to School (SRTS): Dearington Elementary School for Innovation, Thomas C. Miller Elementary School for Innovation, and Perrymont Elementary School. The City is pursuing additional construction grants for the four remaining pilot schools: Paul Munro Elementary School, Robert S. Payne Elementary School, William Marvin Bass Elementary School, and Linkhorne Elementary School.

In the coming months, LCS will be applying for a VDOT SRTS Non-Construction Application for implementing SRST programmatic activities. Part of that application will require a letter of support from the school board. The school administration asks that the school board authorize the chairman to submit a letter of support on the school board's behalf and authorize the superintendent to sign documents as necessary for the grant process.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the chairman to submit a letter of support on the school board's behalf and authorize the superintendent to sign documents as necessary for the grant process.

Agenda Report

Date: 11/27/12

Agenda Number: F-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Legislative Positions: 2012-13

Summary/Description:

The Lynchburg City School Board approved its legislative positions for 2011-12 on November 1, 2011. Those positions appear as an attachment to this agenda report. Also, the Virginia School Boards Association's Delegate Assembly Handbook, which includes VSBA's legislative positions have been provided to the school board for review. The school board will review these and make any possible revisions to the Lynchburg City School Board's legislative positions for 2012-13. Once approved, the positions will be forwarded to area legislators.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve its legislative positions for 2012-13 and authorize the school administration to forward the positions to area legislators.

Lynchburg City Schools
2011-12 2012-13 Legislative Positions

Compensation and Employee Relations

- **The Lynchburg City School Board opposes legislation that would provide for binding arbitration, meet-and-confer requirements, and imposed grievance procedures thus restricting the authority of school boards.**

Instruction

- **The Lynchburg City School Board continues to urge legislators to request that the United States Department of Education allow the Commonwealth of Virginia to use the state's standards of accreditation system as the sole accountability system for public schools.**
 - The school board appreciates recent flexibility provided in the No Child Left Behind (NCLB) requirements; however, the school board believes that the Virginia Standard's of Learning assessments, which were in place before the No Child Left Behind legislation was enacted, is the appropriate program for measuring the academic progress of Virginia's students. The school board also supports modification of the Virginia's Standards of Accreditation to include provisions for monitoring the achievement of major subgroups of students and including specific goals for continuous academic improvement.
- **The Lynchburg City School Board supports passage of legislation to permit each local school board to set the school calendar and determine the opening of the school year.**
- **The Lynchburg City School Board supports modifications to the requirements for the General Achievement Diploma.**
 - The current requirements include actually withdrawing the student from school after completing the 20 required credits. The requirement that the student drop out of school may push the student further from needed resources and support. That requirement should be removed.
- **{The Lynchburg City School Board supports continued priority funding for Career and Technical Education classroom lab equipment and program improvement in order to prepare students for a competitive workforce and further education.**
 - **Under the Virginia Standards of Accreditation, high schools are expected to offer a minimum of three career and technical programs to meet students' needs. Most high schools in the state have multiple labs that must be updated with new technology on a regular basis.**

Under the present funding level, local and federal funds support the largest percentages of CTE equipment resources.

- **The Lynchburg City School Board supports increased funding to modernize and expand capacity of Career and Technical Education equipment and to teach and apply STEM initiatives and performances-based, problem-solving processes for all students.}**

Funding

- **The Lynchburg City School Board supports legislation that would provide the necessary state funding for increased compensation for its teachers.**
 - Teachers throughout the Commonwealth deserve salaries commensurate with their duties and the average national salary for teachers.
- **The Lynchburg City School Board supports legislation establishing incentives to encourage students to consider teaching as a career and to keep teachers trained in Virginia colleges in the Commonwealth.**
 - As the pool of qualified teacher candidates decreases, teacher recruitment becomes increasingly challenging. Incentives such as those offered in North Carolina (see <http://www.ncpublicschools.org/scholarships/>) may encourage students to consider teaching as a career and may also encourage veteran teachers to remain in the profession and stay in Virginia. Efforts to increase the pool of qualified teachers would benefit all school divisions in the state.
- **The Lynchburg City School Board supports legislation which requires both public and private pre-kindergarten programs that use public tax dollars meet the same standards required of local school boards and school divisions.**
- **The Lynchburg City School Board urges the General Assembly to eliminate the Federal Revenue Deduction from the Basic Aid formula.**
- **The Lynchburg City School Board is appreciative of the Virginia General Assembly’s support for many of the Standards of Quality (SOQ). The school board understands and is aware of the present financial downturn, but still believes that the SOQ are needed in order to meet the prescribed requirements for a quality education for each student in the school division. Thus the school board supports the legislation that funds the following:**
 - one principal at every elementary school,
 - an assistant principal for every 400 students in grades K-12
 - reduced caseloads for speech-language pathologist (from 68 to 60 students)
 - one full-time instructional position for each 1,000 students to serve as a reading specialist

- **one full-time counselor for each 250 students as prescribed by the American School Counselor Association National Model**
- In addition to supporting funding for these modifications, the Lynchburg City School Board requests funding for one testing coordinator for every 1,000 students.
- **The Lynchburg City School Board supports legislation that fully funds the educational costs of students with disabilities.**
- **The Lynchburg City School Board supports legislation to provide additional funds to maintain alternative education opportunities for students {at all levels} who would benefit from non-traditional programs housed in smaller, highly structured environments.**
- **The Lynchburg City School Board supports the Virginia General Assembly's effort to provide funding for the improvement of aging schools through *School Construction Grants* thereby allowing for the implementation of instructional improvements. The School Board also supports legislation which would increase the level of support provided through consistent funding sources.**
- **The Lynchburg City School Board supports legislation that would maintain the level of funding provided through the *Literary Fund* for the renovation and construction of public school buildings. The current funding application process must be shortened so that funds are available to localities more quickly.**
- **The Lynchburg City School Board opposes federal or state legislation that would create or expand private school voucher programs.**
 - Private school vouchers and tuition tax credits undermine public education by diverting dwindling education tax dollars from public schools to subsidize the tuition of private school students. There is no reliable data to suggest that private schools outperform public schools when adjusting for differences in student populations. Additionally, Virginia public schools are required to meet accountability measured under the state's accreditation system through the Standards of Learning and the federal Adequate Yearly Progress under the *No Child Left Behind Act*, now known as the *Elementary and Secondary Education Act*. In using public funds, private school voucher programs do not use public accountability standards, do not make achievement and budget information public, and do not have to meet the standards of equity and special services provided in public schools.

Lynchburg City School Board

~~Mary Ann Hoss Barker, Chairman~~ **Charles B. White, Chairman**

~~Thomas H. Webb, Vice Chairman~~ **Treney L. Tweedy, Vice Chairman**

~~Keith R. Anderson~~

Mary Ann Barker

Albert L. Billingsly

Regina T. Dolan-Sewell

~~Troy L. McHenry~~

~~Treney L. Tweedy~~

Jennifer R. Poore

Katie K. Snyder

J. Marie Waller

~~Charles B. White~~ **Thomas H. Webb**

School Administration

~~Paul McKendrick, Superintendent~~ **Scott S. Brabrand, Superintendent**

William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

~~Edward R. Witt, Jr.~~, **Ben W. Copeland**, Assistant Superintendent for Operations and Administration

Anthony E. Beckles, Sr., Chief Financial Officer

Marie F. Gee, Director of Personnel

Agenda Report

Date: 11/27/12

Agenda Number: F-4

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Fund Balance Recommendations: 2011-12

Summary/Description:

The fund balance for the 2011-12 school year is \$2,138,086. The school administration has discussed possible uses for those funds and recommends the following:

Replenish Health Insurance Reserve	\$300,000
Allot Unspent Textbook Funds for 2012 to Textbook Reserve	\$372,862
Capital Improvement Projects: 2012-13	\$975,000
Purchase IP Phones for All Facilities/Schools	\$149,825
Establish Special Education Disproportional Penalty Reserve	\$321,000

Additional information regarding the recommended uses for the 2011-12 fund balance will be shared during this presentation.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the fund balance recommendations.

Agenda Report

Date: 11/27/12

Agenda Number: F-5

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: 2014 - 2022

Summary/Description:

The attached spreadsheet contains a draft capital improvement plan for FY 2014 to 2022. This draft has been refined and be submitted to the city for capital improvement projects for FY 2014-2018. The city administration has requested the school division's CIP package by November 21, 2012. The school administration will answer questions and provide additional information as necessary during this presentation.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Capital Improvement Plan for 2014-2022.

LYNCHBURG CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN
FY 2014 - FY 2022

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Total Cost
Renovations/Replacement Projects						
Heritage High School Replacement	750,000	14,500,000	30,500,000	46,500,000		92,250,000
Sandusky Elementary School Renovation	400,000	8,000,000				8,400,000
Linkhorne Elementary School Renovation		500,000	9,300,000			9,800,000
Paul Munro Elementary School Renovation			400,000	7,600,000		8,000,000
Paul Munro Window Replacement	275,000					275,000
Paul Munro Gym Addition				486,000		486,000
Linkhorne Elementary Gym Addition			468,000			468,000
Sandusky Elementary Gym Addition	50,000	450,000				500,000
Bedford Hill Gym Addition		450,000				450,000
Dearington Gym Addition				486,000		486,000
Heritage Elementary Gym Addition		450,000				450,000
Perrymont Gym Addition			468,000			468,000
Sheffield Gym Addition			468,000			468,000
Facilities Condition Assessment (FCA)	200,000					
Total Replacement/Renovation Projects	1,150,000	24,350,000	41,604,000	55,072,000	0	122,176,000
Capital Maintenance Projects:						
Mechanical/Electrical:						0
Admn Bldg - HVAC Upgrade				900,000		900,000
HES main elec service		210,000				210,000
DESI Lighting/Ceiling Upgrade			560,000			560,000
Governor's School Chiller	150,000					150,000
HELCO HVAC replacement	350,000				180,000	350,000
DMS Moeze HVAC Replacement						180,000
RS Payne HVAC Upgrade						0
TC Miller Lighting Upgrade	40,000					40,000
BHES Lighting Upgrade	45,000					45,000
Bass Lighting Upgrade	35,000					35,000
Administration Bldg Lighting Upgrade	30,000					30,000
RS Payne Lighting Upgrade	45,000					45,000
Bus Lot Electrical Upgrade		125,000				125,000
Gym Lighting Upgrade (10 Gyms)	55,000					55,000
Bass Fire Sprinkler Head Replacement	30,000					30,000
LMS Fire Sprinkler Flow Switch Add.		30,000				30,000
ECG Fire Sprinkler Flow Switch Add.		35,000				35,000
BHES Chiller Replacement						0
DESI Chiller Replacement						0
Perrymont Chiller Replacement						0
TCM Chiller Replacement					200,000	200,000
Security						
Security Vestibule Additions - 14 schools		140,000				140,000
Visitor Check Hardware		25,000				25,000
Secondary School Athletics -						
DMS Tennis Courts	30,000	470,000				500,000

LYNCHBURG CITY SCHOOLS
CAPITAL IMPROVEMENT PLAN
FY 2014 - FY 2022

HHS Track		10,000	190,000				200,000
ECG Track		1,000	190,000				191,000
ECG Turf			40,000	610,000			650,000
Roof Replacement/Repair:							
Admin Building		150,000					150,000
ECG Annex 5,6,12,13	320,000						320,000
ECG Section A		500,000					500,000
ECG Section B			500,000				500,000
LAUREL Round Section	36,000						36,000
Sandusky ES	350,000						350,000
Heritage ES				720,000			720,000
Bass ES							0
Paul Munro ES							0
Linkhorne MS							0
Dunbar West High Roof					160,000		160,000
Linkhorne Elementary B,C,D,E,K							0
Dunbar MS retaining walls and parking	25,000	300,000					325,000
Admin Bldg Elevator Replacement		250,000					250,000
EC Glass Auditorium Stage Upgrades	300,000						300,000
ECG Auditorium Stage Smoke Vent Repl.	200,000	100,000					100,000
ECG Aud. Stage Lighting Upgrade		75,000					200,000
ECG Aud. Stage Apron Repl.							75,000
Dunbar Auditorium Stage Upgrades	50,000						50,000
School Bus Replacement (note 1)	1,000,000	1,040,000	950,000	988,000	670,000		4,648,000
Contracted Painting	100,000	104,000	108,160	112,486	116,986		541,632
Paving & Fencing	140,000	145,600	151,424	157,481	163,780		758,285
Playgrounds	110,000	114,400	118,976	123,735	128,684		595,795
IT Infrastructure Upgrades	100,000	104,000	108,160	112,486	116,986		541,632
Contingency	100,000	104,000	108,160	112,486	116,986		541,632
Total Capital Maintenance Projects	3,641,000	4,033,000	3,024,880	3,836,675	1,853,422		16,388,977
TOTAL ANNUAL CIP	4,791,000	28,383,000	44,628,880	58,908,675	1,853,422		138,564,977
Bus replacements Note 1	Planned purchase of 11 regular ed buses and one activity bus for 2014 and 2015						
	Planned purchase of 10 regular ed buses and one special ed bus for 2016 and 2017						
	Planned purchase of 8 regular ed buses for 2018 and 2022						

Agenda Report

Date: 11/27/12

Agenda Number: G-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Administrative Regulation 7-45: Interscholastic Athletic Participation

Summary/Description:

As a result of the school division moving to a nine-week grading period for students, it is necessary to revise Administrative Regulation 7-45: Interscholastic Athletic Participation, which provides direction in Section (C) (4) for students who receive less than a "C" during a reporting period. A copy of the revisions to the school board policy appears as an attachment to the agenda report.

Disposition: Action
 Information
 Action at Meeting on: 11/27/12

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on August 21, 2012.

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Interscholastic Athletic Participation R 7-45A. Generally

In order to be eligible to try out or to participate in any school-sponsored interscholastic athletic program, the student-athlete must submit to a physical examination and give the coach (or his/her designee) the completed examination, properly signed by the doctor, parent/guardian, and student. The physical examination must be conducted after May 1 for participation in athletics for the succeeding school year and must be completed before the student will be allowed to participate in any manner. This includes try-outs for all interscholastic teams including cheerleading squads.

B. High School Student-Athletes

1. Coaches shall require all athletes participating in high school athletics to read the Lynchburg City Schools High School Student-Athlete Handbook which highlights relevant sections of the Virginia High School League, Inc. Handbook (VHSLH).
2. Each high school student-athlete shall sign a certification indicating compliance with number 1 above prior to engaging in any athletic practice. This shall be kept on file by the high school athletic director.
3. Each high school student-athlete must agree to random drug testing during his/her competitive season; a parent or guardian must also signify agreement with this policy.
4. Transfer Rule (28-6-1 from VHSLH)

The student shall not have enrolled in one high school and subsequently transferred to and enrolled in another high school without a corresponding change in the residence of his/her parents, parent, or guardian.

Note: The provisions of the Transfer Rule apply to students transferring from one school to another, including transfers from a private school to a public school as well as transfers from one public school to another. For the purposes of this rule only, the phrase "high school" is defined as a school providing instruction at the ninth or tenth or eleventh or twelfth grade level(s).

Exceptions Rule (28-6-2 from VHSLH)

- (1) A student shall become eligible for interscholastic competition after he/she has been enrolled in the school for 365 consecutive calendar days.

STUDENTS

Interscholastic Athletic Participation R 7-45

- (2) A student transferring from a school closed by executive or administrative order to the school serving the district in which his/her parent, parents or guardian reside.
- (3) A student transferring to the high school serving the district in which his/her parents reside upon completion of the highest grade level offered by the intermediate school, middle school, junior high school or nonpublic high school from which he/she transfers.
- (4) The first time a student transfers from a nonmember high school to a member school of the attendance area of the student's parents or guardians, he/she shall be eligible immediately provided that he/she has not participated at the school from which he/she transferred in the sport in which he/she wishes to participate during the current school year at the member school to which he/she transfers. For the purpose of this exception only, the student must have been a ward of the guardian for at least one semester prior to his/her transfer.
- (5) A student entering the eighth grade for the first time becomes immediately eligible in the high school in which he/she enrolls regardless of his or her residence status. A student entering the ninth grade for the first time becomes immediately eligible in the high school in which he/she enrolls regardless of his or her residence status.
- (6) A foreign exchange student may become immediately eligible in the high school in which he/she is placed regardless of his/her residence status by meeting the conditions of this exception; however, all other eligibility requirements shall be met. A bona fide foreign exchange student with a J-1 visa may be immediately eligible the first year in residence and is limited to eligibility only during that first year in residence, and only while the student remains enrolled in an established foreign exchange program accepted for listing by the Council on Standards for International Educational Travel (CSIET). The foreign exchange program must comply with all applicable CSIET and federal regulations and there must be no evidence of athletic recruitment resulting in the student's attendance at the school either by school personnel or other outside parties. Once the student no longer is a participant in a foreign exchange program or subsequent to his/her first year of enrollment in such program, he/she must meet all normal requirements of the Transfer Rule and would have to meet 28-6-2 (1), discounting any period while enrolled in the foreign exchange program, at the high school in which the student wishes to be eligible.

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Interscholastic Athletic Participation R 7-45

- (7) A school board or division superintendent may transfer a student, by name, within the school division without affecting that student's eligibility by specifically granting a waiver of the Transfer Rule (28-6-1). Such waivers should be considered for the welfare of the student and/or school system and not for athletic and/or activity purposes. The Master Eligibility List of all teams which have students who have been so waived shall reference the specific school board minutes or written documentation granting the waiver.
- (8) When a local school board requires students within a geographical area, or those who fall within any other category as distinguished from individuals by name, to attend a high school other than the one the students have been attending, such students shall become eligible in the high school to which they are required to transfer at the time the transfer becomes effective.
- (9) In the case of a school reorganization or consolidation which results in the discontinuance of one or more high schools in which students had been or would be eligible under this rule, these students become eligible in the school designated by the school board to receive pupils from the discontinued school at the time set for the reorganization or consolidation and only in the high school so designated.
- (10) If the city or county school board redistricts the city or county for high school purposes, students who by this action are required to transfer to another high school are immediately eligible at the school to which they are reassigned.
- (11) A student under the care and guidance of any department of welfare, any department of corrections or an orphanage who is required to change residence by court order, unless that order was sought to enable the student to participate in extracurricular activities, or who is legally adopted, is eligible to participate in League activities in the school district in which he/she is placed.
- (12) In cases of court-ordered custody, a copy of the appropriate legal custody document, signed by the presiding judge of the appropriate jurisdiction, shall be submitted to the Executive Director for review and approval. Approval is contingent upon the receiving school's principal attesting that there is no evidence that the transfer was for athletic and/or activity purposes. A student, 18 years of age or older, who would be subject to a transfer of custody if he/she were less than 18 years of age may petition

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Interscholastic Athletic Participation R 7-45

the Executive Director through the student's principal for eligibility, and the Executive Director has authority to grant such eligibility immediately.

- (13) If the district committee of the district in which the student wishes to participate approves such eligibility, a student may, for the first time only, transfer from one school to another as result of a move from one parent to another parent or from a guardian to a parent, when the parents are residing in different school attendance zones, and become eligible immediately provided the student has not participated during the school year at the school from which he/she transferred in the sport in which he/she wishes to participate at the school to which he/she transfers.
- (14) The eligibility of students transferring to a Governor's School or a magnet school shall be determined by the policies approved by the respective Governor's School or magnet school's Board of Directors. The eligibility of students transferring from a Governor's School or magnet school back to the home school of the student shall be approved by the home school division superintendent.

C. Middle School Student-Athletes

1. Coaches shall require each middle school student-athlete participating in middle school athletics to read the Lynchburg City Schools Middle School Student-Athlete Handbook.
2. Each middle school student-athlete and a parent/guardian shall sign a certification indicating compliance with number 1 above prior to engaging in any athletic practice. This shall be kept on file by the middle school athletic director.
3. Students must pass at least five subjects per semester to remain eligible.
4. Student athletes receiving a grade in any subject of less than "C" on an interim or a ~~six~~ **{nine}**-week report card shall be assigned to study hall and shall remain in study hall until the next interim or ~~six~~ **{nine}**-week report card on which all grade are "C" or better.

Approved by Superintendent: August 4, 1981

Revised by School Board: March 15, 2005

Revised by School Board: June 17, 2008

Revised by School Board: August 16, 2011

Revised by School Board:

Agenda Report

Date: 11/27/12

Agenda Number: G-2

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Student Enrollment Trends

Summary/Description:

During this presentation, the school administration will compare student enrollment to past projections and birth rates. Additionally, the school administration will review high school enrollment history and provide short-range projections.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.