



Lynchburg City School Board

Sharon Y. Carter
School Board District 2

James E. Coleman
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Derek L. Polley
School Board District 1

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

J. Marie Waller
School Board District 2

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Student Learning and Success

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
December 1, 2015 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion (30 Minutes)

B. SPECIAL PRESENTATIONS

- 1. Student Recognition
Scott S. Brabrand. Page 2
Discussion

C. CONSENT AGENDA

- 1. School Board Meeting Minutes: November 17, 2015 (Regular Meeting)
- 2. Personnel Report
Marie F. Gee. Page 4
Discussion/Action
- 3. Capital Improvement Plan: Heritage Elementary School
Ben W. Copeland. Page 6
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. UNFINISHED BUSINESS

- 1. School Operating Budget 2016-17
Anthony E. Beckles, Sr. Page 7
Discussion

F. NEW BUSINESS

- 1. Capital Improvement Plan: Dearington Elementary School
for Innovation
Ben W. Copeland. Page 8
Discussion

- 2. Blue Ridge Regional Jail Authority Special Education
Program Budget: 2015-16
John C. McClain. Page 9
Discussion/Action

G. SUPERINTENDENT’S COMMENTS

H. BOARD COMMENTS

I. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, December 15, 2015, 5:30 p.m., Board Room, School Administration Building

J. ADJOURNMENT

Agenda Report

Date: 12/01/15

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition

Summary/Description:

Heritage High School singer Jaron Crawley and E. C. Glass High School singer Nia Dyke placed in the top three during auditions for the VMEA VI All-District Chorus at Lord Botetourt High School in November. Along with Jaron and Nia, the following LCS students were selected to perform at the All-District Chorus event in February in Blacksburg:

Heritage Delegates:

- Crystal Haley - Soprano II (20)
- Gabrielle Weeks - Soprano II
- Christiana Link - Alto I (14)
- N'Dea Davis - Alto II
- Goodness napper - Alto II
- Ta'Leyia Turner - Alto II
- Julio Aleman - Tenor II
- Jaron Crawley - Bass II (3)

Heritage Honorable Mention:

- Sakieya Royster – 2nd Alternate

E. C. Glass Delegates:

- Jennifer Coffe^{*}, Soprano I (16)
- Caroline Guske^{*}, Soprano I (4)
- Naomi Levin, Soprano I (6)
- Sarah McCormack^{*}, Soprano I (12)
- Abigail Cheshire, Soprano I
- Emma Eubank, Soprano II
- Lucy Jablonski, Soprano II
- Emily Pawlas^{*}, Soprano II (19)
- Claire Renninger^{*}, Soprano II
- Nia Dyke^{*}, Alto I (3)
- Jerrika Martin, Alto I
- Hannah Mendez-Riffe^{*}, Alto I
- Claudia Pick^{*}, Alto I (13)
- Tilyana Brewer^{*}, Alto II (7)
- Jenna Derksen, Alto II (15)
- Kobe Scott, Tenor I (7)
- George Phillips^{*}, Bass I (5)

* Candidates for All-Virginia Chorus (All-State)

Agenda Report

Date: 12/01/15

Agenda Number: B-1

Attachments: No

E. C. Glass Honorable Mention:

- Jai Williams
- Mary Anders Giavedoni
- Audrey Martin
- La’Kira Johnson
- Geoffrey Murphy
- Dillon Ingersoll

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 12/01/15

Agenda Number: C-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for November 17 – December 1, 2015, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for November 17 – December 1, 2015.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2015-2016:

Riggles, Pamela	James Madison University	M.A./ 7 yrs. (Lv. 7 3)	Sandusky Elementary Vocal Music	11-30-15
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Agenda Report

Date: 12/01/15

Agenda Number: C-3

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Heritage Elementary School

Summary/Description:

The 2015-16 capital improvement plan includes \$200,000 in construction funding for replacement of the main electrical service at Heritage Elementary School. This work involves the removal of the existing and installation of the new main electrical switch gear including the current transformer cabinet, main distribution panel, transformer, breakers, feeders, wiring, and conduit necessary to complete the electrical service upgrade for this school. AEP installed a new pad mounted transformer last summer as part of an electrical upgrade for both Heritage Elementary School and the new Heritage High School. The existing sub panels and their breakers and circuits are not part of this work.

The City of Lynchburg Office of Procurement and Purchasing has received a total of five bids for the main electrical service replacement project. The school administration recommends A & L Electrical based on their bid of \$74,373, which was the lowest bid. All bids received are listed below.

BIDDER	A & L Electrical, Inc.	Unlimited Electrical Contracting, Inc.	J. B. Moore Electrical Contractor, Inc.	Southern Air, Inc.	IES Commercial, Inc.
BASE BID	\$74,373	\$88,500	\$93,544	\$101,500	\$205,862

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to enter into a contract with A&L Electrical in the amount of \$74,373 for the main electrical service replacement project for Heritage Elementary School.

Agenda Report

Date: 12/01/15

Agenda Number: E-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: School Operating Budget: 2015-16

Summary/Description:

As part of the budget development process for FY2016-17, the school administration has conducted community budget meetings in order to share information and receive comments about next year's budget. The school administration has also received requests and input from all principals and department heads. Following a review of the information gathered through the community meetings and from staff members, the school administration has prepared a tiered budget proposal to present to the school board.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 12/01/15

Agenda Number: F-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Dearington Elementary School for Innovation

Summary/Description:

The capital improvement plan includes \$450,000 in construction funding for the replacement of the DESI ceilings and upgrades to the lighting. The City of Lynchburg Office of Procurement and Purchasing has received bids on the project.

A total of four bids for the DESI ceiling replacement and lighting upgrades project were received. The school administration recommends Jamerson-Lewis Construction based on their bid of \$380,000, which was the lowest bid. All bids received are listed below.

BIDDER	Jamerson-Lewis Construction	Glass & Associates Construction	Coleman-Adams Construction, Inc.	Piney Ridge Contracting & Consulting, Inc.
BASE BID	\$380,000	\$435,552	\$394,987	\$396,000

Disposition: Action
 Information
 Action at Meeting on: 12/15/15

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on December 15, 2015.

Agenda Report

Date: 12/01/15

Agenda Number: F-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
John C. McClain., Assistant Superintendent for Student Learning and Success

Subject: Blue Ridge Regional Jail Authority Special Education Program Budget: 2015-16

Summary/Description:

The Virginia Department of Education has approved the 2015-16 funding for the special educational instructional program provided in the Blue Ridge Regional Jail Authority in the amount of \$207,942.27. The state funding provides one regional jail education coordinator and one special education teacher who delivers educational services to students in the Blue Ridge Regional Jail – Lynchburg Site. The summary below outlines planned expenditures for 2015-16. Lynchburg City Schools serves as the fiscal agent for this state-operated program.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Blue Ridge Regional Jail Authority Program budget in the amount of \$207,942.27 for the 2015-16 school year.

Blue Ridge Regional Jail Authority
Special Education Program Budget: 2015-16

Personnel Salary Compensation	\$141,280.83
Fringe Benefits and Fixed Charges	\$ 50,181.44
Salary Supplement	\$ 480.00
Substitutes	\$ 3,000.00
Technical Professional Services	\$ 1,500.00
Instructional Aide	\$ 1,500.00
Professional Services -Private Contracted Services (Occupational Therapy, Physical Therapy, Socio-cultural(s), Psychological(s))	\$ 6,240.00
Travel Expenses (Mileage, Parking, Registration & Staff Dev.	\$ 780.00
Travel Expenses (Lodging, Meals)	
Instructional Materials/Equipment	\$ 1,450.00
Communications (Cell Phone Services)	\$ 530.00
Food Supplies	\$ 200.00
Other Charges (Copier Lease)	\$ 450.00
Total	\$207,942.27