

**Lynchburg City School Board
Regular Meeting
January 10, 2012**

**BOARD
MEMBERS
PRESENT:**

Treney L. Tweedy, Vice Chairman
Mary Ann H. Barker
Albert L. Billingsly
Regina T. Dolan-Sewell
Troy L. McHenry
Jennifer R. Poore
J. Marie Waller

**BOARD
MEMBERS
ABSENT:**

Charles B. White, Chairman
Keith R. Anderson

**ADMINISTRATION
PRESENT:**

Larry A. Massie, Interim Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Anthony E. Beckles, Sr., Chief Financial Officer
Leigh F. Farmer, Public Information Officer
April M. Bruce, Director of Testing, Guidance, and Gifted
Michael K. Rudder, Director of Elementary Education
Gregory P. Sullivan, Director of Information Technology
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Public Comments
- B. Consent Agenda
- C. Student Representative Comments
- D-1. Athletic Advisory Committee Recommendations: Update
- D-2. High School Program of Studies: 2012-13
- D-3. School Board Policy 7-14: Nonresidents
- D-4. Administrative Regulation 7-14.1: Nonresidents – Employee Student Tuition Waiver
- E-1. School Board Policy 2-13: Distribution of Outside Communications
- E-2. School Board Policy 2-48: Sex Offender Registry Notification
- E-3. School board Policy 2-48.1: Violent Sex Offenders on School Property
- E-4. School board Policy 4-28: Purchasing
- E-5. Administrative Regulation 2-13: Distribution of Outside Communications
- F. Superintendent's Comments
- G. Board Comments
- H-1. Notice of Closed Meeting
- H-2. Certification of Closed Meeting
- I. Informational Items
- J. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:31 p.m. in the Board Room at the School Administration Building. Mrs. Tweedy opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

A-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Mr. Brian S. Wray, principal at Paul Laurence Dunbar Middle School for Innovation, announced that Tom Foster, a teacher at the school, has been selected as one of three finalists for the McGlothlin Award for

**Lynchburg City School Board – Regular Meeting
January 10, 2012
Page Two**

Teaching Excellence. If selected, he will receive \$25,000, \$10,000 of which must be used for international travel and to further professional development.

Upon MOTION by Mrs. Barker, SECONDED by Mr. Billingsly, the school board added item E-5. Administrative Regulation 2-13: Distribution of Outside Communications to the school board meeting agenda.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

B-1. Consent Agenda

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. McHenry, the school board approved the school board meeting minutes for November 1, 2011 (Regular Meeting); November 3, 2011 (Joint Meeting); November 10, 2011 (Special Meeting); November 15, 2011 (Regular Meeting); and November 21, 2011 (Special Meeting); and the personnel report for the period December 6, 2011 – January 10, 2012.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT "A," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

C. Student Representative Comments

Mr. Nick L. Comerford, student representative for Heritage High School, and Joshua K. Graham, student representative for E. C. Glass High School, provided comments about the events and activities occurring at their schools.

D-1. Athletic Advisory Committee Recommendations: Update

Mr. Charles E. Dellinger, supervisor of instruction and co-chairman of the Athletic Advisory Committee, provided the school board with an update regarding the implementation of the recommendations made by the committee. Mr. Dellinger also provided a handout to the school board which contained information on coaching supplements for school division employees. The supplements are based on the level of responsibility within a sport and the gate receipts received. The steps correlate with the numbers of years the coach has been in a position. Mr. Dellinger contacted approximately 30 school divisions to obtain information on how they compensated coaches. Some school divisions compensate coaches based on a percentage of their salaries and coaching responsibilities while others compensate coaches using stipends. School divisions using stipends create steps which usually incorporate five-year increments from one step to the next. While the total number of steps vary, no school division has steps beyond 30 years. Other school divisions provide bonuses for coaches who reach playoffs.

D-2. High School Program of Studies: 2012-13

Each year modifications are made to the *High School Program of Studies* to reflect changes at the federal, state, or local level. This year's recommended changes are based on the following: significant student enrollment in Advanced Placement online courses, increased interest in career-technical programs, removal of career-technical courses no longer available, updating of some course descriptions, and the need for additional elective offerings. The recommended additions are in line with the following goals of the school division's Comprehensive Plan:

- Goal 4 of Academic Eminence: One hundred percent of high school graduates will have completed one of the following programs: college preparatory, career-technical education, or school-to-work."
- Goal 5 of Academic Eminence: "The school division will increase opportunities for students to develop higher levels of knowledge and skills in the core content areas and to explore and advance in elective, co-curricular, and extra-curricular offerings as well."

In addition, minor corrections and clarifications have been made in the program of studies. Members of the school board have reviewed the program of studies.

Upon MOTION by Mrs. Barker, SECONDED by Mr. Billingsly, the school board approved the High School Program of Studies for 2012-13.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT “B,” FOR A COPY OF THE HIGH SCHOOL PROGRAM OF STUDIES: 2012-13 SUPPORTING DOCUMENTS.)

D-3. School Board Policy 7-14: Nonresidents

During the school board retreat, school board members discussed the ability of students who live outside the city and pay tuition to attend the Lynchburg City Schools to have access to the same programs as students who reside in the city. Revisions were made to the school board policy and presented to the school board at the meeting on November 15, 2011. The school administration presented information about the prekindergarten program to the school board on December 6, 2011. This program would not be available to nonresident students because this program is funded by the state and is based on the estimated number of four-year-olds eligible for free lunch within each locality.

Nonresident students who pay tuition to attend the Lynchburg City Schools and who have disabilities that require special services must pay the additional cost of those services. Should nonresident students be eligible to attend the Central Virginia Governor’s School for Science and Technology, they would also need to pay the additional cost associated with the tuition for that program. There would be no additional costs for nonresident students who are eligible to attend the schools for innovation or the Gifted Opportunities Center; however, as with all nonresident students, parents would need to provide transportation to and from school.

Following discussion of the changes to the policy, the school board requested that language requiring nonresident students to be enrolled for one academic year before being eligible to have access to the schools for innovation, the Gifted Opportunities Center, and the Central Virginia Governor’s School for Science and Technology.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT “C,” FOR A COPY OF SCHOOL BOARD POLICY 7-14: NONRESIDENTS.)

D-4. Administrative Regulation 7-14.1: Nonresidents – Employee Student Tuition Waiver

Administrative Regulation 7-14.1 allows employees who do not live in the city to enroll their children in the Lynchburg City Schools tuition free. Those students have not had access to programs to which those students who live in the city and attend the Lynchburg City Schools have access to. Should the school board make changes to School Board Policy 7-14: Nonresidents, changes might be necessary to this administrative regulation.

No discussion occurred regarding this administrative regulation.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT “D,” FOR A COPY OF ADMINISTRATIVE REGULATION 7-14.1: NONRESIDENTS – EMPLOYEE STUDENT TUITION WAIVER.)

E-1. School Board Policy 2-13: Distribution of Outside Communications

The school board asked that the school administration review School Board Policy 2-13: Distribution of Outside Communications. That review has been completed, and revisions to the policy appeared as an attachment to the agenda report.

Dr. Sullivan explained that the revisions to the policy were taken from the Virginia School Boards Association policy services. This policy will be considered for action at the meeting on January 24, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT “E,” FOR A COPY OF SCHOOL BOARD POLICY 2-13: DISTRIBUTION OF OUTSIDE COMMUNICATIONS.)

E-2. School Board Policy 2-48: Sex Offender Registry Notification

The school administration is reviewing school board policies and administrative regulations. As a result of that review, a school board policy regarding sex offender registry notification has been developed. The policy has been reviewed by legal counsel. That policy appeared as an attachment to the agenda report.

This policy will be considered for action at the meeting on January 24, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT “F,” FOR A COPY OF SCHOOL BOARD POLICY 2-38: SEX OFFENDER REGISTRY NOTIFICATION.)

E-3. School Board Policy 2-48.1: Violent Sex Offenders on School Property

The school administration is reviewing school board policies and administrative regulations. As a result of that review, a school board policy regarding violent sex offenders on school property has been developed. The policy has been reviewed by legal counsel. That policy appeared as an attachment to the agenda report.

This policy will be considered for action at the meeting on January 24, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT "G," FOR A COPY OF SCHOOL BOARD POLICY 2-48.1: VIOLENT SEX OFFENDERS ON SCHOOL PROPERTY.)

E-4. School Board Policy 4-28: Purchasing

As a result of the development of School Board Policy 2-48: Sex Offender Registry Notification, it is necessary to revise School Board Policy 4-28: Purchasing. Revisions to the policy have been reviewed by legal counsel. That policy appeared as an attachment to the agenda report.

This policy will be considered for action at the meeting on January 24, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT "H," FOR A COPY OF SCHOOL BOARD POLICY 4-28: PURCHASING.)

E-5. Administrative Regulation 2-13: Distribution of Outside Communications

The school board asked that the school administration review School Board Policy 2-13: Distribution of Outside Communications. That review has been completed, and an administrative regulation has been added to support the policy. The administrative regulation appeared as an attachment to the agenda report.

This regulation will be considered for action at the meeting on January 24, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 10, 2012, EXHIBIT "I," FOR A COPY OF ADMINISTRATIVE REGULATION 2-13: DISTRIBUTION OF OUTSIDE COMMUNICATIONS.)

F. Superintendent's Comments

Dr. Brabrand will meet with school board members throughout the day on Thursday, January 12 and with staff on Friday, January 13.

Mr. Beckles stated that we are on target with the budget calendar. The school board will conduct a budget workshop on January 17, 2012, and Mr. Beckles has compiled budget requests in preparation for that workshop. The school administration has received some preliminary information regarding the governor's proposed budget.

Dr. Massie requested that the school board authorize him to request the remaining funds from the FY2011 fund balance from city council. Dr. Massie has met with staff to determine how those funds should be spent, which includes the purchase of school buses, cameras for the bus fleet, purchase of digital radios for the bus fleet and maintenance fleet, air conditioning for the gymnasium at Paul Laurence Dunbar Middle School for Innovation, as well as the installation of HVAC controls and new roofing and windows at several schools.

Upon MOTION by Mr. McHenry, SECONDED by Dr. Dolan-Sewell, the school board authorized Dr. Massie to request the remaining FY2011 fund balance from the Lynchburg City Council at its next meeting.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

Dr. Massie announced that there have been a number of applicants for the head football coaching positions at E. C. Glass High School and Heritage High School. Interviews for this position will begin this week.

G. Board Comments

Mr. Billingsly stated that he been praying for and thinking of Rev. Anderson's family and the Boyd Family following the loss of their daughters.

Ms. Waller announced that she had been involved in the recent *We the People* competition and that she would like to get Lynchburg City Schools student involved in this worthwhile competition.

**Lynchburg City School Board – Regular Meeting
January 10, 2012
Page Five**

H-1. Notice of Closed Meeting

Upon MOTION by Mr. McHenry, SECONDED by Dr. Dolan-Sewell, the school board convened a closed meeting at 7:12 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss personnel matters.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

H-2. Certification of Closed Meeting

Upon MOTION by Mr. McHenry, SECONDED by Dr. Dolan-Sewell, the school board reconvened in open session at 8:07 p.m.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

Upon MOTION by Mr. Billingsly, SECONDED by Ms. Waller, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

I. Informational Items

School Board Work Session: Tuesday, January 17, 2012, 5:00 p.m., Board Room, School Administration Building

Next School Board Meeting: Tuesday, January 24, 2012, 5:30 p.m., Board Room, School Administration Building

J. Adjournment

The meeting adjourned at 8:07 p.m.

Treney L. Tweedy, Vice Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)