

**Lynchburg City School Board  
Regular Meeting  
February 7, 2017**

**BOARD  
MEMBERS  
PRESENT:**

Michael J. Nilles, Chairman  
Regina T. Dolan-Sewell, Vice Chairman  
Sharon Y. Carter  
James E. Coleman  
Charleta F. Mason  
Susan D. Morrison  
Derek L. Polley  
Katie K. Snyder

**BOARD  
MEMBERS  
ABSENT:**

None

**ADMINISTRATION  
PRESENT:**

Scott S. Brabrand, Superintendent  
Ben W. Copeland, Assistant Superintendent of Operations and Administration  
John C. McClain, Assistant Superintendent of Student Learning and Success  
Anthony E. Beckles, Sr., Chief Financial Officer  
April M. Bruce, Director for Data, Assessment, and Accountability  
Marie F. Gee, Director for Personnel  
Ethel E. Reeves, Director for Engagement, Equity, and Opportunity  
Wyllys D. VanDerwerker, Director for Exceptional Learners  
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA  
PRESENT:**

Josh Moody, *The News & Advance*

**Agenda  
Items:**

- A. Opening Comments
- B-1. Finance Report
- C. Consent Agenda
- D-1. High School Program of Studies: 2017-18
- E. Superintendent's Comments
- F. Board Comments
- G. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:00 p.m. in the Community Room at the Lynchburg Public Library. Dr. Nilles opened the meeting and asked those in attendance to rise and recite *The Pledge of Allegiance*.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Mason, the school board replaced the attachment for item C-2. Personnel Report

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

**B-1. Finance Report**

The school administration, in accordance with the FY2016-17 school operating budget, authorized, approved, and processed the necessary payments through December 31, 2016. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through December 31, 2016, for the operating fund.

**Lynchburg City School Board – Regular Meeting  
February 7, 2017  
Page Two**

Total Operating Fund Budget	\$ 93,056,175.00
Prior Year Encumbrances	\$ 121,556.00
Insurance Proceeds	\$ 1,227.20
Adjusted Budget	\$ 93,178,958.20

Through December 31, 2016		
Actual Revenue Received	\$	38,100,882.91
Actual Expenditures	\$	40,797,593.78
Actual Encumbered	\$	44,685,694.49

Percent of Budget Received	40.89%
Percent of Budget Used, excluding encumbrances	43.78%

As of 12/31/16 – 6 months	50.00%
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The revenue and expenditure reports detailed the transactions recorded through December 31, 2016. All reports appeared as attachments to the agenda report.

Mr. Beckles informed the school board that revenue from the state was down due to a decrease in student enrollment and sales tax for the state. He will keep the school board apprised of revenue projections over the next few months.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF FEBRUARY 7, 2017, EXHIBIT "A," FOR A COPY OF THE FINANCE REPORT.)

**C. Consent Agenda**

Upon MOTION by Ms. Carter, SECONDED by Mrs. Snyder, the school board approved the school board meeting minutes of December 6, 2016 (Regular Meeting); December 15, 2016 (Closed Meeting); December 15, 2016 (Work Session); January 3, 2017 (Regular Meeting); January 5, 2017 (Student Discipline Committee Meeting); January 17, 2017 (Work Session); and January 24, 2017 (Regular Meeting); the personnel report for the period January 24 – February 7, 2017; item C-3. School Board Policy 5-43: Vacations; and Employee Benefits Enhancement.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF FEBRUARY 7, 2017, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

**D-1. High School Program of Studies: 2017-18**

The school board annually reviews and approves the High School Program of Studies for the next school year. The updated version for 2017-2018

- Adds courses including Astronomy, Physics, World Geography, Hip Hop, Teachers for Tomorrow II, Study Skills,
- Extends course offerings for the math sequence to include an additional math for students who begin Algebra II in eighth grade (and identifies when courses are paid for in a high-level sequence);
- Updates terminology from Foreign Language to World Languages;
- Includes clarifying language regarding when it is acceptable to add/drop a course, take a course outside of LCS, or take more/less than the standard number of courses;
- Modifies DE Biology course to a two-period course;
- Adds fees for AP tests and for dropping a dual enrollment course;
- Modifies the GPA calculation and explanation; and
- Updates language to match state changes regarding graduation, diploma seals, and other areas.

The school administration requests that the school board approve the changes to the High School Program of Studies for 2017-18.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Dr. Coleman, the school board approved the High School Program of Studies for 2017-18.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

**E. Superintendent's Comments**

Dr. Brabrand offered commented about the upcoming events and activities associated with Black History Month.

Dr. Brabrand announced that it is School Counselor Week, and that tomorrow is School Crossing Guard Day.

Dr. Steven Staples, superintendent of public instruction, along with superintendents from across the Commonwealth will visit on February 10, 2017, to observe classrooms at E. C. Glass High School and Dearington Elementary School for Innovation using COLET/LOLET.

**F. Board Comments**

Dr. Coleman stated that he enjoyed going to the E. C. Glass vs. Heritage game. This was the first time he has had the opportunity to participate in this competition. He stated that he is also grateful for the superintendent providing information about the Black History Month activities occurring throughout the school division.

Ms. Carter attended the Empowerment Academy graduation on January 27, 2017.

Dr. Nilles welcomed Dr. Sinha to the school board.

Mrs. Snyder attended the recent NSBA Equity Symposium. She will send information she gathered during the symposium to school board members within the next few days.

**G. Informational Items**

Next School Board Meeting: Tuesday, February 21, 2017, 5:30 p.m., Board Room, School Administration Building

**H. Adjournment**

The meeting adjourned at 5:18 p.m.

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Michael J. Nilles, Chairman

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Wendie L. Sullivan, Clerk

SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)