

**Lynchburg City School Board
Regular Meeting
March 4, 2014**

**BOARD
MEMBERS
PRESENT:**

Regina T. Dolan-Sewell, Chairman
Trenay L. Tweedy, Vice Chairman
Mary Ann Hoss
Michael J. Nilles
Jennifer R. Poore
Katie K. Snyder
J. Marie Waller
Thomas H. Webb
Charles B. White
Sara B. Natour, Student Representative, E. C. Glass High School
Alexis T. Johnson, Student Representative, Heritage High School

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Ben W. Copeland, Assistant Superintendent of Operations and Administration
Anthony E. Beckles, Sr., Chief Financial Officer
David A. Childress, Director of Information Technology
Jason J. Ferguson, Director of Transportation
Steven L. Gatzke, Director of Facilities
Marie F. Gee, Director of Personnel
Michael K. Rudder, Director of School Improvement
Wyllys D. VanDerwerker, Director of Special Education
Brian S. Wray, Director of PreK-12 Instruction
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Public Comments
- B-1. Award for Excellence in Education
- C. Consent Agenda
- D. Student Representative
- E-1. Middle School Program of Studies: 2014-15
- E-2. Capital Improvement Plan: Heritage High School (Materials Testing and Special Inspection)
- F-1. William Marvin Bass Elementary School: 2014-15
- F-2. Summer School Programs: 2014-15
- G. Superintendent's Comments
- H. Board Comments
- I. Informational Items
- J. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:31 p.m. in the Board Room at the School Administration Building. Dr. Dolan-Sewell opened the meeting.

Upon MOTION by Mr. Webb, SECONDED by Ms. Poore, the school board removed item E-1. Lynchburg Beacon of Hope Memorandum of Understanding from its school board meeting agenda.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Ms. Hoss, Dr. Nilles, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

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Abstentions: None

A-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

B-1. Award for Excellence in Education

The family of Dr. Charles Pryor has generously donated \$100,000 to the Lynchburg City Schools in support of one \$25,000 scholarship per year for the next four years. The scholarship is awarded to a Lynchburg City Schools' senior who has demonstrated a strength and interest in science. Each senior applicant completed a written application packet that included a letter of interest, three letters of recommendation, and an official transcript. This year there were 19 very strong applicants. The top five applicants then participated in an interview with a panel of administrators, science specialists, and community members.

During tonight's presentation, the school board recognized Samuel Fedeler as the recipient of the first Award for Excellence in Science Scholarship given by the Dr. Charles Pryor family. Mr. Fedeler expressed his appreciation for being able to participate in the competition for this scholarship. The school board congratulated Mr. Fedeler for receiving this award as well as its deep appreciation for this generous scholarship donated by the Pryor family.

C. Consent Agenda

Upon MOTION by Ms. Hoss, SECONDED by Mr. White, the school board approved the school board meeting minutes for February 18, 2014 (Regular Meeting), and the personnel report and addendum for the period February 18 – March 4, 2-14.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Ms. Hoss, Dr. Nilles, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MARCH 4, 2014, EXHIBIT "A," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

D. Student Representative Comments

Ms. Sara B. Natour, student representative for E. C. Glass High School, and Ms. Alexis T. Johnson, student representative for Heritage High School, provided comments about the events and activities occurring at their high schools.

E-1. Middle School Program of Studies: 2014-15

The Middle School Program of Studies provides information to the parents of rising and current middle school students about middle school programs and practices. Middle school counselors use the Program of Studies when working with students and parents in the scheduling of classes for the next school year. This document is especially helpful when students transfer in or out of the division's middle schools. The Middle School Program of Studies includes links to the Lynchburg City Schools' website regarding high school graduation requirements.

Recommended changes to the Middle School Program of Studies for 2014-15 include the following:

- Inclusion of the Secondary Mathematics Instructional Sequence Options (flowchart)
- Elimination of specific descriptions of school-based exploratory and elective course offerings which are subject to change to a more generalized description of exploratory and elective course offerings with directions for parents to contact the school's counseling department
- Modified directions and procedures for parents when considering high school credit options

Draft copies of the proposed 2014-15 Middle School Program of Studies were distributed to members of the school board prior to the February 18, 2014, school board meeting.

Upon MOTION by Ms. Hoss, SECONDED by Ms. Poore, the school board approved the Middle School Program of Studies for 2014-15.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Ms. Hoss, Dr. Nilles, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

E-2. Capital Improvement Plan: Heritage High School (Materials Testing and Special Inspections)

Lynchburg City Schools requested proposals from three companies on the state contract for Materials Testing and Special Inspections. There will be a significant number of materials tests and third party special inspections required throughout the life of the high school project. The school administration recommends ESC Mid-Atlantic, LLC as their estimated cost of \$189,193.80 and price per test represents the best value for the school division.

The contract is not a fixed priced contract because there might be additional inspections necessary over the course of the project. If the costs exceed a certain percentage, the school administration will need to present this item for approval of a change order. Further, the best value for the school division is not necessarily the lowest price.

Upon MOTION by Dr. Nilles, SECONDED by Ms. Poore, the school board authorized the school administration to enter into a contract not to exceed \$215,000 with ESC Mid-Atlantic, LLC for Materials Testing during the High School project.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Ms. Hoss, Dr. Nilles, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

F-1. William Marvin Bass Elementary School: 2014-15 Academic Calendar

Using the division-wide academic calendar for the 2014-15 school year and the current academic calendar for William Marvin Bass Elementary School, central office administration, the principal, and faculty members of the school designed an academic calendar for 2014-15.

The proposed calendar includes the following:

- 180 instructional days
- The same number of contracted working days for staff as the division-wide calendar
- The same holiday time as established in the division-wide calendar
- The same convocation day and professional development days as designated in the division-wide calendar
- As is the case with other schools' elementary teachers, similar work time at the end of each nine weeks to prepare report cards

This item will be considered for action at the next school board meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MARCH 4, 2014, EXHIBIT "B," FOR A COPY OF THE 2014-14 ACADEMIC CALENDAR FOR WILLIAM MARVIN BASS ELEMENTARY SCHOOL.)

F-2. Summer School Programs: 2014

The school division offers summer programs to provide enrichment, acceleration, and academic support opportunities for elementary, middle, and high school students. The attachment to this agenda report provides the name, description, student groups, dates, times, transportation needs, and funding sources for each of the proposed summer programs.

Program	Students Served Program Description	Location	Dates & Hours
Elementary Jump Start Summer Program	Students rising into grades K-5 needing a jump start based on progress during the school year will receive two hours of math and two hours of reading instruction. Students will also receive two hours of enrichment in science/social studies. Breakfast and lunch are provided. Transportation is also provided. There is no cost to families.	Linkhorne Elementary School	June 16-27 (M-F) (Teacher Workday June 13) Students: 8:00 a.m. – 2:00 p.m. Teachers: 7:45 a.m. – 2:15 p.m.

<p>Middle School Jump Start Program</p>	<p>Rising 6th grade students will receive remediation support in math and/or reading in order to receive a jump start prior to enrolling in 6th grade. Rising 7th- 9th grade students will receive support in reading and/or math in order to receive a jump start prior to enrolling in the next grade level. One week will be dedicated to reading and one week to math. Students will receive five hours of instruction in that content area and two hours of enrichment. Breakfast and lunch are provided. Transportation is also provided. There is no cost to families.</p> <p>Current 9th-12th grade students needing to earn credit towards graduation. Students may take a maximum of two semester courses. Breakfast and lunch are provided. Transportation is also provided.</p> <p>Semester credit costs are \$75.00. Students seeking to earn credits in Economics and Personal Finance and Algebra II will be able to complete these credits through on-line instruction. The counselors will determine eligibility for these courses. This option is for students taking these courses for the first-time only.</p> <p>Students who have passed a course but failed the associated SOL test. Breakfast and lunch are provided. Transportation is also provided.</p> <p>Students rising into grades 2-6 recommended for acceleration in reading or math will receive SOL-based instruction and enrichment in the recommended area. Math students will receive instruction and support with 21st Century skills such as problem-solving and other practical applications. Reading students will receive instruction and support with higher level comprehension skills to include creative writing opportunities. Breakfast and lunch are provided. Transportation is also provided. There is no cost to families.</p>	<p>Linkhorne Middle School</p>	<p>Registration: Wednesday, June 11 8:30 a.m. – 5:30 p.m. (Teacher Workday June 13)</p> <p><u>One-Week Sessions</u> June 16-20 (M-F) June 23-27 (M-F)</p> <p>Students: 8:00 a.m. - 3:00 p.m. Teachers: 7:45 a.m. - 3:15 p.m.</p>
<p>High School Credit Recovery Summer School</p>	<p>Students rising into grades 7 & 8 currently in the PETAL middle school program will receive two hours of math, two hours of problem-solving, and two hours of enrichment. Breakfast and lunch are provided. Transportation is also provided. There is no cost to families.</p>	<p>Linkhorne Middle School</p>	<p>Registration: Wednesday, June 11 8:30a.m. – 5:30p.m. (Teacher Workday June 13)</p> <p><u>1st Semester</u> June 16-June 20 (M-F) <u>2nd Semester</u> June 23-June 27 (M-F)</p> <p>Graduation: Friday, June 27 <u>Class Times (both semesters)</u> <u>Students:</u> 8:00 – 3:00 p.m. <u>Teachers:</u> 7:45 a.m. – 3:15 p.m.</p>

<p>SOL Content Academies</p>	<p>This program is for current students in grades 9 &10 in the high school PETAL program needing a transitional course into their next accelerated math course. Breakfast and lunch are provided. Transportation is also provided. There is no cost to families.</p>	<p>Linkhorne Middle School</p>	<p>Registration for all academies: Wednesday, June 11 8:30a.m. – 5:30p.m.</p> <ul style="list-style-type: none"> • June 16-18: VA & U.S History, Reading, Algebra I, Biology I (test June 18 or 19) • SOL Testing June 18 - June 27 • (Individual SOL tests will be administered after each academy. • June 19, 20, 23: World History I, Earth Science, Geometry (test June 23 or 24) • June 24-26 (M-Th): World History II, Chemistry, Algebra II (test June 26 or 27) • July 14-18: Writing Academy & testing at LMS • SOL Writing Testing – July 18 • Graduation Friday, June 27 <p>Students: 8:00 a.m.- 3:00 p.m. Teachers: 7:45 a.m. - 3:15 p.m.</p>
<p>PETAL Elementary Accelerated Reading and Math Academies</p>	<p>Students Served Program Description</p>	<p>Dearington Elementary School for Innovation</p>	<p>June 16-June 27 (M-F) (One Teacher workday – TBD)</p> <p>Students: 8:15 a.m. – 2:15 p.m. Teachers: 8:00 a.m. – 2:30 p.m.</p>
<p>PETAL Middle School Accelerated Math Academy</p>	<p>Students rising into grades 1-6. No transportation provided. Funded through program fees.</p> <p>Enrichment classes will consist of morning and afternoon sessions lasting three hours each.</p>	<p>E. C. Glass High School</p>	<p>June 16-June 27 (M-F) (One Teacher workday – TBD)</p> <p>Students: 8:25 a.m. – 2:25 p.m. Teachers: 8:10 a.m. – 2:40 p.m.</p>
<p>PETAL High School Accelerated Math Bridge Academies</p>	<p>Elementary, middle, and high school students interested in developing skills in particular sports</p>	<p>Linkhorne Middle School</p>	<p>July 14-18 (M-F) (One Teacher workday – TBD)</p> <p>Students: 8:00 a.m. - 3:00 p.m. Teachers: 7:45 a.m.- 3:15 p.m.</p>

Program		Location	Dates & Hours
Elementary Enrichment Programs: Art Science		Linkhorne Elementary School	Offered in 2 one-week sessions: June 16-20 June 23-27 Specific hours: TBA
Summer Athletic Camps		Heritage and E.C. Glass High Schools	Dates–TBA Hours vary by camp

Economics and Personal Finance and Algebra 2 will be offered as new credit courses during summer school. Summer school opportunities will be listed on the school division’s website

G. Superintendent’s Comments

On March 13, 2014, the school division will host technology focus groups which will provide feedback regarding the school division’s implementation of technology.

Dr. Brabrand extended his appreciation to the Pryor family for their wonderful investment in the community by providing the \$25,000 scholarships for students over the next four years.

Representatives from the Lynchburg City Schools will visit Richland School District 2 on March 3-7, 2014, to observe and learn more about that school division’s implementation of Google Chrome books.

The annual Breakfast with the Superintendent will occur on March 13, 2014, at 7:30 a.m. in the Burton Center at Lynchburg College.

H. Board Comments

Ms. Waller visited students at Hutcherson this past Friday and said they were very respectful. She asked them what they would like to have, and they indicated that they would like more field trips to area historical sites. She was also able to visit a school that was holding a career-technical program fair showcasing all of the opportunities available to students.

Mr. Webb provided information about the events and activities in which he has participated over the past two weeks. Of particular note was the performance of *Pippin* by E. C. Glass High School students, and that the School Health Advisory Board is investigating grant opportunities that will support nutrition and health.

Mr. White thanked the school administration for its handling of the recent rash of bomb threats experienced across the school division. He also made positive comments about the recent student-focused presentations that have been presented to the school board.

Dr. Nilles also provided positive remarks about the handling of the bomb threats.

Dr. Dolan-Sewell thanked building and grounds staff for coming in and ensuring that the grounds were safe and cleared for student and staff return after the inclement weather recently experienced in Lynchburg.

I. Informational Items

Next School Board Meeting: Tuesday, March 18, 2014, 5:30 p.m., Board Room, School Administration Building

J. Adjournment

The meeting adjourned at 6:50 p.m.

Regina T. Dolan-Sewell, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)