

**Lynchburg City School Board  
Regular Meeting  
April 20, 2010**

**BOARD  
MEMBERS  
PRESENT:**

Mary Ann H. Barker, Chairman  
Thomas H. Webb, Vice Chairman  
Keith R. Anderson  
Albert L. Billingsly  
Regina T. Dolan-Sewell  
Darin L. Gerdes  
Ingrid M. Hamlett  
Trenay L. Tweedy  
Charles B. White  
Joshua K. Graham, Student Representative, E. C. Glass High School  
Robert W. Jones, Student Representative, Heritage High School

**BOARD  
MEMBERS  
ABSENT:**

None

**ADMINISTRATION  
PRESENT:**

Paul McKendrick, Superintendent  
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction  
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration  
Beverly A. Padgett, Chief Financial Officer  
William A. Coleman, Jr., Director of Secondary Education  
Leigh F. Farmer, Public Information Officer  
Steven L. Gatzke, Director of Facilities and Transportation  
Michael K. Rudder, Director of Elementary Education  
Billie Kay Wingfield, Director of Personnel  
Pamela D. Smith-Turner, Assistant Director of Personnel  
Wendie L. Sullivan, Recording Secretary/Clerk

**MEDIA  
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda  
Items:**

- A-1. Public Comments
- B-1. Finance Report
- C. Consent Agenda
- D. Student Representative Comments
- E. Unfinished Business
- F-1. Tuition and Fees for Dual Enrollment Courses: 2010-11
- F-2. Administrative Regulation 6-59: Student Examinations
- F-3. Sandusky Middle School and Hutcherson Early Learning Center Early Dismissal
- G. Superintendent's Comments
- H. Board Comments
- I. Informational Items
- J. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:35 p.m. in the Board Room at the School Administration Building. Mrs. Barker opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

Upon MOTION by Mr. Billingsly, SECONDED by Mr. White, the school board removed item F-2. Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures from its school board meeting agenda.

Yes Votes: Mrs. Barker, Mr. Webb, Mr. Bilingsly, Dr. Dolan-Sewell Dr. Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

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Abstentions: None

**A-1. Public Comments**

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

**B-1. Finance Report**

The school administration, in accordance with the 2009-10 school operating budget, authorized, approved, and processed the necessary payments through March 31, 2010. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report, which appeared as an attachments to the agenda report, summarized the payments made through March 31, 2010, for the operating fund (unaudited).

Total Operating Fund Budget	\$89,217,450.83
Expenditures through 03/31/10	(\$53,027,794.16)
Outstanding Encumbrances	(\$1,022,696.16)
Available Balance	\$35,166,960.51
Outstanding Payroll Encumbrances	(\$24,768,811.54)
Available Balance after Payroll	\$10,398,148.97
Percent of Budget Used as of 03/31/10 with payroll encumbrances	88.35%
Percent of Budget Used as of 03/31/10 without payroll encumbrances	60.58%
As of 03/31/10 – 9 months	75.00%

The operating fund revenue report detailed the revenue received through March 31, 2010. The expenditure summary report summarized the payments made through March 31, 2010, for all funds. Both reports appeared as attachments to the agenda report.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 20, 2010, EXHIBIT "A," FOR A COPY OF THE FINANCE REPORT.)

**C. Consent Agenda**

Upon MOTION by Ms. Hamlett, SECONDED by Mrs. Tweedy, the school board approved the school board meeting minutes for April 13, 2010 (Regular Meeting), Administrative Regulation 6-8: School Day, Administrative Regulation 6-18: Instruction, and School Board Policy 7-24: Student Course Load.

Yes Votes: Mrs. Barker, Mr. Webb, Mr. Bilingsly, Dr. Dolan-Sewell, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 20, 2010, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

**D. Student Representative Comments**

Mr. Joshua K. Graham, student representative for E. C. Glass High School, and Mr. Robert W. Jones, student representative for Heritage High School, provided information about events and activities occurring at their schools.

Rev. Anderson arrived at 5:40 p.m.

Dr. Gerdes arrived at 5:41 p.m.

**E. Unfinished Business**

None.

**F-1. Tuition and Fees for Dual Enrollment Courses: 2010-11**

On March 23, 2010, the school board approved the operating budget for 2010-11. One component of that budget was a reduction in annual expenditures of \$86,000 related to the costs of tuition and fees for dual enrollment courses.

Prior to the 2006-07 school year, all students enrolled in dual-enrollment courses paid all tuition and fees for the first semester and purchased any required textbooks. If a student earned a grade of “C” or better for the first semester, the Lynchburg City Schools would pay the tuition and fees for the second semester.

The change for the 2006-07 school year and beyond was for the school division to cover both the costs of the textbooks and the complete tuition and fees for dual-enrollment courses. This was to remove potential economic barriers to students eligible to participate in these courses. However, given the budget challenges for 2010-11, the school administration is making the following recommendations for the 2010-11 school year and beyond:

- 1) Textbooks for dual-enrollment courses will still be provided at no cost to students.
- 2) Students who are not eligible for free or reduced price lunch will pay the half of the tuition and fees charged by Central Virginia Community College each semester. The tuition and fees for dual-enrollment credit from Central Virginia Community College for the spring of 2010 are \$100.00 per credit hour per semester.
- 3) Students who are eligible for free or reduced priced lunches will pay \$25 per credit hour per semester.

As noted previously, this change will result in a reduction to the operating budget of \$86,000. The reduction in tuition and fees for students who are eligible for free or reduced price lunch will be covered through the partial reimbursement of tuition provided by Central Virginia Community College to school divisions participating in the dual-enrollment program.

The credit hours awarded for the various dual-enrollment courses in the Lynchburg City Schools High School Program of Studies for 2010-11 are listed below:

Core Courses

Advanced College Biology	4 credits per semester
Advanced College Composition	3 credits per semester
Advanced Pre-Calculus and Applied Calculus	3 credits per semester

Career-Technical Courses

Building Trades 2	3 credits per semester
Computer Networking and Hardware 1	3 credits per semester
Computer Networking and Hardware 2	4 credits per semester
Computer Systems Technology 1	3 credits per semester
Computer Systems Technology 2	4 credits per semester
Early Childhood Education 2	3 credits per semester
Emergency Medical Technician	4 credits per semester
Precision Machining Technology	3 credits per semester

Two courses, Nuclear Technologies (three credits total), and Teachers for Tomorrow (four credits total), award college credits at the end of the year rather than at the end of the semester. For these courses, students who are eligible for free or reduced price lunch will pay half of the tuition and fees charged, and students who are not economically disadvantaged will pay the full cost.

Schools will work with individual students and families to set up payment plans for courses, and will also work with families who have multiple students taking multiple dual enrollment courses. Typically when the guidance counselor is scheduling students they provide information to parents about financial assistance. Further, Mrs. Jodi Gillette, director of the Lynchburg City Schools’ Education Foundation, Inc. will speak with the board of directors about the possibility of providing scholarships for students to access dual enrollment courses.

This item will be considered for action at the school board meeting on May 4, 2010.

**F-2. Administrative Regulation 6-59: Student Examinations**

On March 23, 2010, the school board approved the Lynchburg City Schools academic calendar for 2010-11. The approved academic calendar includes the following changes:

- 1) the replacement of the optional first-period with a seven-period high school day
- 2) the removal of the current high school exam structure
- 3) the addition of study halls and repeat courses in high school
- 4) the addition of a senior early dismissal option
- 5) the addition of elementary early dismissal days at the end of each six-weeks
- 6) the removal of seven work and professional development days

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- 7) the lengthening of the winter break
- 8) a spring break the week prior to Easter
- 9) an earlier last day of instruction, May 27, 2011
- 10) graduation on the afternoon on Sunday, May 29, 2011

Given the removal of the current high school exam structure (item two) the school administration recommends the deletion of Administrative Regulation 6-59: Student Examinations.

The school board will consider this item for action at the school board meeting on May 4, 2010.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 20, 2010, EXHIBIT "C," FOR A COPY OF THE ADMINISTRATIVE REGULATION 6-59: STUDENT EXAMINATIONS.)

**F-3. Sandusky Middle School and Hutcherson Early Learning Center**

As part of its planning for the closing of Sandusky Middle School and the closing of the Hutcherson Early Learning Center, the school administration proposes that the last day of instruction for both sites be June 4, 2010. Ordinarily, the last instructional day for the school division is June 10. The primary reason for the proposed amendment to the schools' calendar is to move staff and equipment to the new sites.

The school administration has reviewed all of the issues, factors, and concerns related to the amended schedule, including, but not limited to, informing parents, employing staff during that period, and administering state testing at Sandusky Middle School. While all of these issues are important, the one most critical relates to state testing. State testing will be complete by then. Further, the school administration has confirmed with the Virginia Department of Education that the proposed amended schedule does not violate any regulations relative to required attendance, testing, or any aspect of the daily operations of either school.

Of equal importance is the need to vacate Sandusky Middle School as early as possible so that the construction company can demolish the building. Further, the site's landscaping also has to be completed.

The school administration requests approval from the school board to amend the schedule for Sandusky Middle School and for Hutcherson Early Learning Center so that the last instructional day for this academic year is June 4, 2010.

Upon MOTION by Mr. Webb, SECONDED by Dr. Gerdes, the school board approved June 4, 2010, as the last instructional day for students at Sandusky Middle School and Hutcherson Early Learning Center.

Yes Votes: Mrs. Barker, Mr. Webb, Rv. Anderson, Mr. Bilingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

**G. Superintendent's Comments**

A ceremony will be conducted on April 29, 2010, beginning at 6:00 p.m. to commemorate the closing of Sandusky Middle School. Mrs. Consuella Woods and Mr. Gilliam Cobbs, both former principals of the school, will provide comments. A tour of the old building will occur. Tours of the new building will occur at the beginning of the 2010-11 school year.

Those who wish to participate in the Parent Academy on April 22, 2010, can register at the door. Babysitting services will be offered as well as a meal.

Heritage Elementary School, Robert S. Payne Elementary School, and Sandusky Middle School are in the process of applying for the 21<sup>st</sup> Century Grant. Recipients of the grant are eligible for up to \$200,000 per school year. Dr. McKendrick thanked principals and Mr. Rudder for their efforts in applying for these grants.

**H. Board Comments**

Mr. Webb offered comments about the activities and events in which he participated during the past week. He also thanked members of the school board for visiting with the staff at Hutcherson Early Learning Center

Mrs. Barker thanked the faculty and staff at Hutcherson Early Learning Center for the well conducted meeting on April 19, 2010.

**I. Informational Items**

Next School Board Meeting: Tuesday, May 4, 2010, 5:30 p.m., Board Room, School Administration Building.

**J. Adjournment**

The meeting adjourned at 6:07 p.m.

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Mary Ann H. Barker, Chairman

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Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)