

**Lynchburg City School Board
Special Meeting
June 23, 2014**

**BOARD
MEMBERS
PRESENT:**

Regina T. Dolan-Sewell, Chairman
Mary Ann Hoss
Katie K. Snyder
J. Marie Waller
Thomas H. Webb
Charles B. White

**BOARD
MEMBERS
ABSENT:**

Treney L. Tweedy, Vice Chairman
Michael J. Nilles
Jennifer R. Poore

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Curriculum and Instruction
Ben W. Copeland, Assistant Superintendent of Operations and Administration
Marie F. Gee, Director of Personnel
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B-1. Personnel Report
- C-1. Superintendent's Contract
- D. Adjournment

The Lynchburg City School Board met for a special meeting at 5:07 p.m. in the Board Room at the School Administration Building.

A-1. Notice of Closed Meeting

Upon MOTION by Mr. Webb, SECONDED by Mr. White, the school board convened a closed meeting at 5:07 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) (7) to discuss specific personnel matters and to receive a briefing from legal counsel regarding actual litigation where such briefing in open meeting would adversely affect the negotiating or litigating posture of the school board.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-2. Certification of Closed Meeting

Upon MOTION by Mr. White, SECONDED by Mr. Webb, the school board reconvened in open session at 5:44 p.m.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Mr. White, SECONDED by Ms. Hoss, the school board approved by roll call vote the following Certification of Closed Meeting:

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The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Ms. Hoss, SECONDED by Mr. White, the school board amended the agenda by adding the consideration of a personnel report for the period June 17 – 23, 2014, and consideration of an amendment to the superintendent's contract.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

B-1. Personnel Report

Upon MOTION by Mr. Webb, SECONDED by Mrs. Snyder, the school board approved the personnel report for the period June 17-23, 2014.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

With the approval of the personnel report, Ms. Marianne U. Turner was employed as director of student services, effective July 7, 2014.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 23, 2014, EXHIBIT "A," FOR A COPY OF THE PERSONNEL REPORT.)

C-1. Superintendent's Contract

Dr. Scott S. Brabrand assumed the office of superintendent of the Lynchburg City Schools on April 1, 2012. The Lynchburg City School Board recently completed the second annual evaluation of Dr. Brabrand.

During the evaluation, the board recognized many contributions of Dr. Brabrand to the Lynchburg City Schools. Examples include:

- the development and implementation of the comprehensive plan;
- the improvement in student attendance and achievement;
- the timely and transparent budget development; and
- the improved community engagement.

In acknowledgement of Dr. Brabrand's contributions and as a demonstration of our confidence in Dr. Brabrand, the school board will consider amending Dr. Brabrand's contract as follows:

- 1.) This year, Dr. Brabrand will receive a raise in the amount of 3.5 percent. For context, LCS staff will have received a total of five percent in raises between the 2013-14 school year and the 2014-15 school year. Dr. Brabrand has indicated that should the budget situation change at the state or local level resulting in LCS staff not receiving the proposed two percent for 2014-15, he would not take the corresponding increase proposed by the school board.
- 2.) A clause in the contract providing that in the future, Dr. Brabrand will receive a raise equal to no less than the average percent increase awarded to instructional staff members, provided all ratings on his evaluation are "satisfactory" or better.

The school board thanks Dr. Brabrand for his dedication, energy, and resulting contributions. We look forward to our continued work together.

Upon MOTION by Mr. White, SECONDED by Ms. Hoss, the school board adopted the proposed changes to the superintendent's contract.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Mrs. Snyder, Ms. Waller, Mr. Webb, Mr. White

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No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 23, 2014, EXHIBIT "B," FOR A COPY OF THE AMENDMENT TO THE SUPERINTENDENT'S CONTRACT.)

D. Adjournment

The meeting adjourned at 5:50 p.m.

Regina T. Dolan-Sewell, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)