

**Lynchburg City School Board
Regular Meeting
July 21, 2015**

**BOARD
MEMBERS
PRESENT:**

Mary Ann Hoss, Chairman
J. Marie Waller, Vice Chairman
Sharon Y. Carter
James E. Coleman
Regina T. Dolan-Sewell
Michael J. Nilles
Derek L. Polley
Jennifer R. Poore
Katie K. Snyder

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent for Operations and Administration
John C. McClain, Assistant Superintendent for Student Learning and Success
April M. Bruce, Director for Data, Assessment, and Accountability
Jason J. Ferguson, Director for Transportation
Steven L. Gatzke, Director for Facilities
Marie F. Gee, Director for Personnel
Marianne Turner, Director for Students Services
Michael K. Rudder, Director of School Improvement and Grants
Wyllys D. VanDerwerker, Director for Exceptional Learners
Kimberly D. Lukanich, Assistant Director for Finance
Maria T. Jaeger, Supervisor for Math and Science
Dixie B. Sears, Supervisor for English, Libraries, and Foreign Language
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Katrina Dix, *The News & Advance*

**Agenda
Items:**

- A-1. Public Comments
- B-1. Finance Report
- C. Consent Agenda
- D-1. Department for Curriculum and Instruction: Reorganization Update
- E-1. No Child Left Behind Act Waiver: Public School Choice
- F. Superintendent's Comments
- G. Board Comments
- H. Informational Items
- I. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:30 p.m. in the Board Room at the School Administration Building. Ms. Hoss opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Poore, the school board added and addendum to item C-2. Personnel Report.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Mr. Polley, Ms. Poore, Ms. Snyder

No Votes: None

Abstentions: None

A-1. Public Comments

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

B-1. Finance Report

The school administration, in accordance with the 2014-15 school operating budget, authorized, approved, and processed the necessary payments through June 30, 2015. The school administration certified that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through June 30, 2015, for the operating fund.

Total Operating Fund Budget			\$ 88,114,120.00
Fund Balance Return			\$ 130,000.00
Withdrawal from Textbook Reserves			\$ 777,000.00
CIP funds allocated to Schools			\$ 75,000.00
Insurance Proceeds Reallocated			
Restricted Donations			\$ 124,289.54
Allocation of Prior Year End Encumbrances			
Miscellaneous Revenue			\$ 7,075.00
Sale of Assets, Restricted			
Revised Budget			\$ 500,478.90
Through June 30, 2015			\$ 238.75
	Actual Revenue Received	\$ 88,551,354.05	
	Actual Expenditures	\$ 85,972,440.28	\$ 3,500.00
	Actual Encumbered	\$ 270,767.70	\$ 89,731,702.19

Percent of Budget Received	98.68%
Percent of Budget Used, excluding encumbrances	95.81%
As of 06/30/15 – 12 months	100.00%

The revenue and expenditure reports detailed the transactions recorded through June 30, 2015. All reports appeared as attachments to the agenda report.

Mrs. Lukanich reported that the reports presented to the school board were preliminary as the Department for Finance continues to make year-end adjustments. Approximately 98 percent of the operating budget revenue has been received. Insurance from the water damage that occurred to several schools this past winter has not been received which accounts for the deficit in one of the maintenance accounts.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 21, 2015, EXHIBIT “A,” FOR A COPY OF THE FINANCE REPORT.)

C. Consent Agenda

Upon MOTION by Mrs. Snyder, SECONDED by Ms. Poore, the school board approved the school board meeting minutes for June 29, 2015 (Called Meeting) and July 7, 2015 (Annual Organizational Meeting), and the personnel report and addendum for the period July 7 -21, 2015.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Mr. Polley, Ms. Poore, Ms. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 21, 2015, EXHIBIT “B,” FOR A COPY OF THE CONSENT AGENDA ITEMS.)

D-1. Department for Curriculum and Instruction: Reorganization Update

As of July 1, the Department of Curriculum and Instruction began to use its new title of Department of Student Learning and Success. Changes in this department are meant to create a more responsive and supportive organization for the work of the schools. This new structure will minimize the opportunity for things to “fall through the cracks” as well as minimize duplication of services among department staff, and it will increase clarity of ownership and the synergy of teams. The new organizational structure includes the Office for Teaching and Learning; Office for Exceptional Learners; Office for Engagement, Equity, and Opportunity; Office for Student Services; Office for Data Assessment, and Accountability; and Office for School Improvement and Grants.

E-1. No Child Left Behind Act Waiver: Public School Choice

On May 15, 2012, the school administration presented information to the school board about the Virginia Department of Education’s submission of a request to the United States Department of Education for waivers from certain requirements outlined in what was formerly known as the No Child Left Behind Act. The waiver request was approved which meant that schools in the Commonwealth of Virginia are no longer required to offer public school choice.

The school administration recommended that students currently participating in public school choice be allowed to complete their elementary program in the school of choice with the school division providing transportation at no charge. Upon completion of the elementary program, the student must attend the middle school for which the child’s resident is zoned. The school board approved the recommendation and asked that the school administration provide an update each year.

For the 2015-16 school year, approximately 23 students are expected to participate in public school choice. The anticipated cost will be \$22,437 to transport these students to their school of choice. The school administration recommends that students who participate in public school choice for the 2015-16 school year be provided transportation at no charge as funding can be provided through the regular school operating budget.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Poore, the school board approved transporting students who participate in public school choice at no cost for the 2015-16 school year.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Mr. Polley, Ms. Poore, Ms. Snyder

No Votes: None

Abstentions: None

F. Superintendent’s Comments

Dr. Brabrand announced that William Marvin Bass Elementary School had its first day of school yesterday.

On August 11, 2015, the Virginia Department of Education will release test scores for 2014-15, and the school board will receive a presentation regarding those scores on August 18.

The Summer Leadership Conference will occur on July 30-31, 2015, at the Carl B. Hutcherson Building. School board members were invited to visit on either or both of those days.

The school administration plans to submit a grant for the extended calendar. One of the items under this grant would pay for is teacher salaries during intersession.

The Lynchburg City Schools Convocation will occur on August 10, 2015, at 8:00 a.m. in the Civic Auditorium. School board members were invited to attend.

G. Board Comments

Ms. Carter attended the VSBA New School Board Member Orientation and the VSBA Conference on Education during the past two days.

Ms. Waller attended the VSBA Conference on Education, and she provided information about one of the workshops she attended regarding pre-Kindergarten and Kindergarten students.

Mr. Polley also attended the VSBA New School Board Member Orientation and the VSBA Conference on Education.

Ms. Hoss asked school board members to submit topics for discussion for the school board retreat to Mrs. Sullivan by July 28, 2015.

Dr. Coleman commended Dr. Brabrand and Dr. McClain for the presentation regarding LOLET/COLET to the Lynchburg City Council. It was an outstanding articulation of what the school division is trying to do.

H. Informational Items

Next School Board Meeting: Tuesday, August 4, 2015, 5:30 p.m., Board Room, School Administration Building

I. Adjournment

The meeting adjourned at 6:10 p.m.

Mary Ann Hoss, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)