

**Lynchburg City School Board
Regular Meeting
December 1, 2015**

**BOARD
MEMBERS
PRESENT:**

Mary Ann Hoss, Chairman
J. Marie Waller, Vice Chairman
Sharon Y. Carter
James E. Coleman
Derek L. Polley
Katie K. Snyder
Regina T. Dolan-Sewell
Michael J. Nilles
Jennifer R. Poore
Alexis N. Harvey, Student Representative Pro Tem, Heritage High School
Stephen M. Farmer, Student Representative, E. C. Glass High School

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success
Ben W. Copeland, Assistant Superintendent for Operations and Administration
Anthony E. Beckles, Sr., Chief Financial Officer
April M. Bruce, Director for Data, Assessment, and Accountability
David A. Childress, Director for Information Technology
Jason J. Ferguson, Director for Transportation
Steven L. Gatzke, Director for Facilities and Maintenance
Marie F. Gee, Director for Personnel
Michael K. Rudder, Director of School Improvement and Grants
Wyllys D. VanDerwerker, Director for Exceptional Learners
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

None

**Agenda
Items:**

- A. Public Comments
- B-1. Student Recognition
- C. Consent Agenda
- D. Student Representative Comments
- E-1. School Operating Budget 2016-17
- F-1. Capital Improvement Plan: Dearington Elementary School for Innovation
- F-2. Blue Ridge Regional Jail Authority Special Education Program Budget: 2015-16
- F-3. VDOE Security Grant Bid
- G. Superintendent's Comments
- H. Board Comments
- I. Informational Items
- J. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:30 p.m. in the Board Room at the School Administration Building. Ms. Hoss opened the meeting and asked those in attendance to rise and recite the *Pledge of Allegiance*.

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Snyder, the school board added item F-3. VDOE Security Grant Bid to its school board meeting agenda.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Mr. Polley, Ms. Poore, Ms. Snyder

No Votes: None

Abstentions: None

A-1. Public Comments

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

B-1. Student Recognition

Heritage High School singer Jaron Crawley and E. C. Glass High School singer Nia Dyke placed in the top three during auditions for the VMEA VI All-District Chorus at Lord Botetourt High School in November. Along with Jaron and Nia, the following LCS students were selected to perform at the All-District Chorus event in February in Blacksburg:

Heritage Delegates:

- Crystal Haley - Soprano II (20)
- Gabrielle Weeks - Soprano II
- Christiana Link - Alto I (14)
- N'Dea Davis - Alto II
- Goodness napper - Alto II
- Ta'Leyia Turner - Alto II
- Julio Aleman - Tenor II
- Jaron Crawley - Bass II (3)

Heritage Honorable Mention:

- Sakieya Royster – 2nd Alternate

E. C. Glass Delegates:

- Jennifer Coffey*, Soprano I (16)
- Caroline Guske*, Soprano I (4)
- Naomi Levin, Soprano I (6)
- Sarah McCormack*, Soprano I (12)
- Abigail Cheshire, Soprano I
- Emma Eubank, Soprano II
- Lucy Jablonski, Soprano II
- Emily Pawlas*, Soprano II (19)
- Claire Renninger*, Soprano II

- Nia Dyke*, Alto I (3)
- Jerrika Martin, Alto I
- Hannah Mendez-Riffe*, Alto I
- Claudia Pick*, Alto I (13)
- Tilyana Brewer*, Alto II (7)
- Jenna Derksen, Alto II (15)
- Kobe Scott, Tenor I (7)
- George Phillips*, Bass I (5)

* Candidates for All-Virginia Chorus (All-State)

E. C. Glass Honorable Mention:

- Jai Williams
- Mary Anders Giavedoni
- Audrey Martin
- La'Kira Johnson
- Geoffrey Murphy
- Dillon Ingersoll

Students in attendance received certificates of recognition from the school board.

C. Consent Agenda

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Poore, the school board approved the school board meeting minutes of November 17, 2015 (Regular Meeting); the personnel report for the period November 2 – 17, 2015; and the Capital Improvement Plan: Heritage Elementary School.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Mr. Polley, Ms. Poore, Ms. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 1, 2015, EXHIBIT "A," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

D. Student Representative Comments

Mr. Stephen M. Farmer, student representative for E. C. Glass High School, and Miss Alexis N. Harvey, student representative pro tem for Heritage High School, provided comments about the events and activities occurring at their schools.

E-1. School Operating Budget: 2016-17

As part of the budget development process for FY2016-17, the school administration has conducted community budget meetings in order to share information and receive comments about next year's budget. The school administration has also received requests and input from all principals and department heads. Following a review of the information gathered through the community meetings and from staff members, the school administration prepared a tiered budget proposal to present to the school board. Dr. Brabrand explained that the budget has three major foci this year: attracting and retaining high quality personnel; enhancing targeted instructional support; and increasing student opportunities "By Name and By Need." The total Tier I request recommended by the superintendent is \$3.27 million. The school administration continues to review reallocation of budget for this year and spending cuts that might support some of the Tier I requests as well as other requests submitted by staff. At this time, the school administration has not received any information from the governor about the 2016-17 budget for education.

Dr. Brabrand is recommending a one percent increase in compensation for all employees. He is also recommending adjustments to the pay scales for all instructional assistants, therapeutic educational assistants, bus drivers, bus assistants, custodians, and some maintenance staff. He is recommending the opening of the Empowerment Academy; beginning Phase 2 of LCS One; hiring five elementary coaches/reading specialists; hiring an instructional coach for special education; hiring an instructional coach for math; providing speech, occupational, and transportation for identified students; expanding co-teaching for students with disabilities; hiring a culinary arts teacher; hiring a precision machinist for CTE programs; providing additional support for the Criminal Justice course; and establishing a girls JV and Varsity field hockey at E. C. Glass High School.

The school administration will provide additional information about the governor's proposed budget as well as additional information associated with the Empowerment Academy and other instructional programs that will impact the 2016-17 budget at the next school board meeting.

F-1. Capital Improvement Plan: Dearington Elementary School for Innovation

The capital improvement plan includes \$450,000 in construction funding for the replacement of the DESI ceilings and upgrades to the lighting. The City of Lynchburg Office of Procurement and Purchasing has received bids on the project.

A total of four bids for the DESI ceiling replacement and lighting upgrades project were received. The school administration recommends Jamerson-Lewis Construction based on their bid of \$380,000, which was the lowest bid. All bids received are listed below.

BIDDER	Jamerson-Lewis Construction	Glass & Associates Construction	Coleman-Adams Construction, Inc.	Piney Ridge Contracting & Consulting, Inc.
BASE BID	\$380,000	\$435,552	\$394,987	\$396,000

This item will be considered as a consent agenda item at the next school board meeting.

F-2. Blue Ridge Regional Jail Authority Special Education Program Budget

The Virginia Department of Education has approved the 2015-16 funding for the special educational instructional program provided in the Blue Ridge Regional Jail Authority in the amount of \$207,942.27. The state funding provides one regional jail education coordinator and one special education teacher who delivers educational services to students in the Blue Ridge Regional Jail – Lynchburg Site. The summary below outlines planned expenditures for 2015-16. Lynchburg City Schools serves as the fiscal agent for this state-operated program.

Blue Ridge Regional Jail Authority
 Special Education Program Budget: 2015-16

Personnel Salary Compensation	\$141,280.83
Fringe Benefits and Fixed Charges	\$ 50,181.44
Salary Supplement	\$ 480.00
Substitutes	\$ 3,000.00
Technical Professional Services	\$ 1,500.00
Instructional Aide	\$ 1,500.00
Professional Services -Private Contracted Services (Occupational Therapy, Physical Therapy, Socio-cultural(s), Psychological(s))	\$ 350.00
Travel Expenses (Mileage, Parking, Registration & Staff Dev.	\$ 6,240.00
Travel Expenses (Lodging, Meals)	\$ 780.00
Instructional Materials/Equipment	\$ 1,450.00
Communications (Cell Phone Services)	\$ 530.00

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Food Supplies	\$ 200.00
Other Charges (Copier Lease)	\$ 450.00
Total	\$207,942.27

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Poore, the school board approved the Blue Ridge Regional Jail Authority Program Budget in the amount of \$207,942.27 for the 2015-16 school year.

Yes Votes: Ms. Hoss, Ms. Waller, Ms. Carter, Dr. Coleman, Dr. Dolan-Sewell, Dr. Nilles, Mr. Polley, Ms. Poore, Ms. Snyder

No Votes: None

Abstentions: None

F-3. VDOE Security Grant Bid

Lynchburg City Schools was awarded a third security equipment grant this year from the Virginia Department of Education. The grant scope includes complete new camera packages for Fort Hill Community School and the Carl B. Hutcherson Building as well as additional cameras at all elementary schools. This bid package also includes the cameras for the new Heritage High School.

Lynchburg City Schools received a total of three bids for security camera system and installation. The school administration recommends Crist Communications based on their low bid amount of \$127,639.77.

	Vendor	Base Bid	Options	Total Cameras	Total
1	Crist Communications	\$125,552.95	\$2,086.82	172	\$127,639.77
2	CDWG	\$182,493.24		170	\$182,493.24
3	Moore's Electrical **	\$88,763.20	\$1,720.76	172	\$90,483.96

** Moore's Electrical bid did not include installation or camera licenses. They only provided a price for the cameras. Their per-camera price was the highest of all three bids.

This item will be considered as a consent agenda item at the next school board meeting.

G. Superintendent's Comments

Dr. Brabrand announced that the annual school culture survey is underway and closes this Friday. The survey is shorter this year with only 30 responses to complete.

The Partners in Education program hosted its annual breakfast this week with several businesses recognized for 25 years of service as a partner with the Lynchburg City Schools.

H. Board Comments

Ms. Waller provided information she gathered from the VSBA Annual Convention. Of particular note was information about absenteeism among students in Kindergarten and first grade and ensuring that students are in school at this young age so that they do not get behind in learning the fundamental skills they will need as they learn to read and write.

Ms. Carter was pleased to see that the school administration is recognizing the hard work and effort of its instructional assistants, therapeutic education assistant, bus drivers and aids, and maintenance staff with a change to the pay scale for these employees.

Mr. Polley provided information about a workshop he attended while at the VSBA Annual Convention regarding a credit recovery program that has been implemented in a school division in Virginia. He is excited about the Empowerment Academy and the options the program will offer our students.

Dr. Dolan-Sewell provided information about the board assessment workshop she and other board members attended while at the VSBA Annual Convention. The Committee will meet within the next few weeks and bring options to the board for a discussion regarding an assessment tool.

Ms. Hoss provided information about the workshop she attended regarding Harrisonburg Public Schools' efforts in the challenges they have experienced with its growing Hispanic population and how they have appointed a committee to research how best to provide instructional programs for these students.

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I. Informational Items

Next School Board Meeting: Tuesday, December 15, 2015, 5:30 p.m., Board Room, School Administration Building

J. Adjournment

The meeting adjourned at 7:02 p.m.

Mary Ann Hoss, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)