

**Lynchburg City School Board
Regular Meeting
December 5, 2017**

**BOARD
MEMBERS
PRESENT:**

Michael J. Nilles, Chairman
James E. Coleman, Vice Chairman
Robert O. Brennan
Sharon Y. Carter
Charleta F. Mason
Susan D. Morrison
Derek L. Polley
Kimberly A. Sinha
Katie K. Snyder
Eva Marie Barauskaus, Student Representative, E. C. Glass High School
Manan A. Shah, Student Representative, Heritage High School

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Larry A. Massie, Acting Superintendent
Ben W. Copeland, Assistant Superintendent for Operations and Administration
John C. McClain, Assistant Superintendent for Student Learning and Success
Anthony E. Beckles, Sr., Chief Financial Officer
LaTonya D. Brown, Director for Student Support, Behavior, and Alternative Education
April M. Bruce, Director for Data, Assessment, and Accountability
Steven L. Gatzke, Director for Facilities
Marie F. Gee, Director for Personnel
Michael K. Rudder, Director for School Improvement
Russell E. Stone, Director for Transportation
Wyllys D. VanDerwerker, Director for Exceptional Learners
Dixie B. Sears, Supervisor for Language Arts, History, Library, and Foreign Language
Maria T. Jaeger, Supervisor for Math and Science
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Sydney Schaedel, *The News & Advance*

**Agenda
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B-1. Public Comments
- C-1. Anne Spencer Poetry Contest Winners
- C-2. Efforts to Improve Student Achievement: Paul Laurence Dunbar Middle School for Innovation, Linkhorne Middle School, and Sandusky Middle School
- D-1. Finance Report
- E. Consent Agenda
- F. Student Representative Comments
- G. School Board Committee Report
- H-1. Proposal to Rescind the GPA "Bump"
- I-1. Revisions to the Virginia Standards of Accreditation
- I-2. High School Program of Studies: 2018-19
- I-3. Administrative Regulation 6-48: Secondary Student Evaluation and Grading Procedures
- I-4. Equity Task Force Advisory Committee
- I-5. Memoranda of Understanding Between the Virginia Board of Education and the Lynchburg City School Board
- I-6. Capital Improvement Plan: Linkhorne Middle School
- I-7. Capital Improvement Plan: School Administration Building
- I-8. Blue Ridge Regional Authority Special Education Program Budget: 2017-18
- I-9. School Operating Budget Calendar: 2018-19
- I-10. Addendum to the Agreement with the Acting Superintendent
- J. Superintendent's Comments

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- K. Board Comments
- L-1. Notice of Closed Meeting
- L-2. Certification of Closed Meeting
- M. Informational Items
- N. Adjournment

The Lynchburg City School Board met for its regular business meeting at 4:55 p.m. in the Board Room at the School Administration Building. Dr. Nilles opened the meeting.

A-1. Notice of Closed Meeting

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board convened a closed meeting at 4:56 p.m. pursuant to the Code of Virginia 2.2-3711 (A) (19) to discuss or consider plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building structure and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such matters or a related threat to public safety.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

Ms. Mason arrived at 5:10 p.m.

A-2. Certification of Closed Meeting

Upon MOTION by Dr. Sinha, SECONDED by Ms. Carter, the school board reconvened in open session at 5:25 p.m.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

Upon MOTION by Mrs. Morrison, SECONDED by Dr. Brennan, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

Mr. Polley and Mrs. Snyder arrived at 5:26 p.m.

Dr. Nilles asked those in attendance to rise and recite *The Pledge of Allegiance*.

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Morrison, the school board added an addendum to item E-2. Personnel Report, replaced attachment for item I-4. Equity Task Force Advisory Committee, replaced the attachment for item I-9. School Operating Budget Calendar: 2018-19, and added item L. Closed Meeting to discuss personnel matters.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

B-1. Public Comments

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

C-1. Anne Spencer Poetry Contest Winners

This October, The Anne Spencer House and Garden Museum held its 26th Annual Poetry Contest in honor of Anne Spencer, an American poet who lived in Lynchburg for most of her life. The Anne Spencer Poetry Contest is held annually and is open to all LCS K - 12 children who submit their original poetry to The Anne Spencer Memorial Foundation. This year, students entered the contest in three age categories: Kindergarten through third grade; fourth through eighth grade; and ninth through twelfth grade.

Fifteen finalists were selected from the three categories based on their written poetry submissions. On the evening of November 9th, the 15 finalists competed in front of a live audience at Dunbar Middle School for Innovation. Winners were selected by a panel of judges based on their poetry and performances. All the finalists who performed their poetry were awarded a book about Anne Spencer and a medal.

The winners of the contest in each category were:

Kindergarten – Third Grade

Karter Woody “Hunter” Grade 3 Robert
S. Payne Elementary School, Teacher Mrs.
Smith

Fourth – Eighth Grade

Haley Piercy “The Magazine” Grade 6
Linkhorne Middle School, Teacher Ms. Short

Ninth – Twelfth Grade (Tie)

Desiree Younger "An Intelligent Black Girl" Grade 9
Heritage High School Teacher Mr. Yarber

Bethany Waller "The girl in the corner" Grade 12 Heritage High
School Teacher Mrs. Mayfield

Ms. Shaun Spencer-Hester from The Anne Spencer Memorial Foundation, Inc. offered opening comments, and then the four students read their poetry selections.

C-2. Efforts to Improve Student Achievement: Paul Laurence Dunbar Middle School for Innovation, Linkhorne Middle School, and Sandusky Middle School

Paul Laurence Dunbar Middle School, Linkhorne Middle School, and Sandusky Middle School continue their efforts to improve student achievement through instructional activities that will garner success for students in the classroom. The three schools shared key aspects of their improvement efforts in English, reading, and writing during this presentation.

Dr. Coleman left at 6:10 p.m.

D-1. Finance Report

The school administration, in accordance with the FY2017-18 school operating budget, authorized, approved, and processed the necessary payments through October 31, 2017. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through October 31, 2017 for the operating fund.

Total Operating Fund Budget		\$ 95,324,667.00
Through October 31, 2017		
Actual Revenue Received	\$ 21,548,892.90	
Actual Expenditures	\$ 26,016,892.73	
Actual Encumbered	\$ 59,684,450.02	
Percent of Budget Received		22.61%
Percent of Budget Used, excluding encumbrances		27.29%
As of 10/31/17 – 4 months		33.34%

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The revenue and expenditure reports detailed the transactions recorded through October 31, 2017. All reports appeared as attachments to the agenda report.

Mr. Beckles explained that we are one-third of the way through the current school year, and there are no issues with revenue. He expects the first draft of the governor's budget next week. He will send this information to the school board and to members of the Senior Leadership Team when it is received.

The expenses are aligning with the budget for this year. He does not plan to ask for any reallocations between accounts. The finance department is still in transition between the two financial operating systems.

Mr. Beckles reviewed the membership report provided to school board members. This report will be provided each month. He stated that the school administration uses the figures provided by this report to forecast revenue for each month. He also stated that information about why students are leaving would be helpful to the school board.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 5, 2017, EXHIBIT "A," FOR A COPY OF THE FINANCE REPORT.)

E. Consent Agenda

Upon MOTION by Ms. Carter, SECONDED by Mrs. Morrison, the school board approved the school board meeting minutes for November 1, 2017 (Special Meeting); November 1, 2017 (School Board Retreat); November 7, 2017 (Regular Meeting); November 21, 2017 (Closed Meeting); November 28, 2017 (Special Meeting); and November 28, 2017 (Student Discipline Committee Meeting); the personnel report and addendum for the period November 7 – December 5, 2017, and Virginia Tiered Systems of Support Grant Cohort 4: Implementation Phase 2017-18.

Yes Votes: Dr. Nilles, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 5, 2017, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

F. Student Representative Comments

Ms. Eva Marie Barauskas, student representative for E. C. Glass High School, and Mr. Menan A. Shah, student representative for Heritage High School, shared comments about the events and activities occurring at their schools.

G. School Board Committee Reports

Dr. Brennan provided information about the recent Governor's Regional XLR8 STEM Academy board meeting.

Mr. Polley provided information about the Finance Committee meeting that occurred on November 9, 2017. Topics for discussion at that meeting were health insurance, the operating budget for 2018-19, and the fund balance for 2016-17.

H-1. Proposal to Rescind the GPA "Bump"

The school administration has reviewed the change to go into effect this year to provide ninth and eleventh grade students with an AP exam score of three or higher with an additional 0.5 for the GPA calculation. Following that review, it was determined that communication regarding this change had not been communicated well to parents and students prior to the enrollment in AP courses for the 2017-18 school year.

The superintendent is requesting that the school board consider modifying the 2017-18 High School Program of Studies to remove the GPA increase associated with an AP exam score. By making this modification now, parents and students can be advised of this change prior to AP exams that will be administered in spring 2018. Students will still have the motivation for strong performance on AP exams that they have always had – the potential for course credit from the college or university they attend in the future.

Upon MOTION by Ms. Carter, SECONDED by Mrs. Snyder, the school board approved the modification to the 2017-18 High School Program of Studies to remove any GPA increase associated with an AP exam score.

Yes Votes: Dr. Nilles, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

I-1. Revisions to the Virginia Standards of Accreditation

On November 16, 2017, the Virginia Board of Education (VBE) approved revisions to standards must meet for state accreditation and standards students must meet to earn a high school diploma (beginning with students entering 9th grade in 2018-2019). The VBE vote means the standards enter the final stage of the regulatory process (final review by the governor and secretary of education and one more public comment period).

The four key changes for schools are:

- 1) Growth of students will be factored into the proficiency rating in math and English. Rating will include students who pass and students who move up in a band of proficiency levels compared to the prior year.
- 2) New areas of accountability will be incorporated, including achievement gaps, absenteeism, and dropout rates (later, starting in 2021, high schools are also accountable for participation and achievement in advanced programs, CTE, and service learning). There will likely be more schools who do not meet all indicators due to the expansion of indicator areas and the use of subgroups.
- 3) Accreditation will be tied to the larger set of indicators, with performance on each indicator at a level 1, 2, or 3. School and district plans will be required to address performance on each indicator. Schools can achieve a Level 1 by either meeting the bar or decreasing the failure rate by at least 10 percent. The GCI target is increasing from 85 to 88.
- 4) There will be three types of accreditation ratings:
 - Accredited (all indicators at a Level 1 or 2)
 - Accredited with Conditions (one or more indicators at a Level 3)
 - Accreditation Denied (failure to implement corrective actions)

The four key changes for students are:

- 1) the reduction in the number of SOL tests required for graduation from nine and six to five while maintaining the number of credits required for each diploma;
- 2) the expansion of the use of performance-based assessments, including local alternative assessment credit in history/social, science, and possibly in writing;
- 3) the implementation of *Profile of a Graduate* with a focus on the “5 C’s”: Creativity, Critical Thinking, Communication, Collaboration, and Citizenship; and
- 4) the new graduation requirements that include career planning and exploration and demonstrating civic responsibility and community engagement.

I-2. High School Program of Studies: 2018-19

The school board annually reviews and approves the High School Program of Studies for the next school year. The updated version for 2018-2019 is as follows:

- 1) Incorporate changes in the Virginia Standards of Accreditation for incoming ninth grade students which includes the change in verified credit requirements, testing requirements, and diploma seals;
- 2) Add Environmental Science course;
- 3) Update and clarify PE/Health course options and requirements;
- 4) Update timelines regarding dropping or changing courses;
- 5) Modify GPA “bump” for AP exam score; and
- 6) Clarify language and course descriptions in various areas, including +/- grades, dual enrollment process, grade levels for some courses, and location of some CTE courses.

The school board will receive additional information regarding changes to the program of studies at its next school board meeting.

I-3. Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures

Several updates are proposed to the regulation to better account for dual enrollment courses and to adjust the timing for dropping and changing courses in high school. Revisions to this administrative regulation were reviewed during this presentation. Dr. McClain will review some of the wording in Section E (1) relative to courses that will “typically” prevail over the deadlines in this regulation.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 5, 2017, EXHIBIT “C,” FOR A COPY OF ADMINISTRATIVE REGULATION 6-58: SECONDARY STUDENT EVALUATION AND GRADING PROCEDURES.)

Dr. Coleman returned at 7:40 p.m.

I-4. Equity Task Force Advisory Committee

In September 2016, the membership of the Equity Task Force Advisory Committee was approved by the school board. The membership for that committee has been updated, and appeared as an attachment to this agenda report. It was noted that school board members will not be required to sit on this committee in the future. Policy BCFZ Advisory

Committees to the School Board, will be revised to reflect this change and presented to the school board at its next meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 5, 2017, EXHIBIT “D,” FOR A COPY OF THE MEMBERSHIP FOR THE EQUITY TASK FORCE ADVISORY COMMITTEE.)

I-5. Memoranda of Understanding Between the Virginia Board of Education and the Lynchburg City School Board

In October 2017, the Virginia Department of Education notified Lynchburg City Schools that William Marvin Bass Elementary School, Linkhorne Elementary School, and Sandusky Middle School would be rated Denied Accreditation for 2017-2018. Per requirements outlined in the *Regulations Establishing Standards of Accrediting Public Schools in Virginia* (SOA), a Memorandum of Understanding (MOU) between the Virginia Board of Education and the Lynchburg City School Board must be developed and implemented for each school rated Denied Accreditation. The MOU for each school outlines the responsibilities of the Virginia Board of Education, Lynchburg City Schools, and the principal of the respective schools.

Attached to the agenda report were the Memoranda of Understanding for William Marvin Bass Elementary School, Linkhorne Elementary School, and Sandusky Middle School. The chairperson of the Lynchburg City School Board and the superintendent are required to sign the MOU for each school and then return the signed documents to the Office of School Improvement.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 5, 2017, EXHIBIT “E,” FOR A COPY OF THE MEMORANDA OF UNDERSTANDING BETWEEN THE VIRGINIA DEPARTMENT OF EDUCATION AND THE LYNCHBURG CITY SCHOOL BOARD.)

I-6. Capital Improvement Plan: Linkhorne Middle School

The capital improvement plan includes \$1,050,000 in construction funding for replacement of the Linkhorne Middle School roof. The City of Lynchburg Office of Procurement and Purchasing has received a total of four bids on the project.

All base bids were significantly above the budgeted amount. The base bid was based on insulation with 1/4” slope as well as mechanical and electrical work to raise several roof mounted air conditioners to allow adequate flow of condensate off the roof. Higher cost was anticipated due to the additional work and materials required to satisfy the base bid scope of work. A deductive alternative bid was requested based on keeping the insulation at 1/8” slope and piping the air conditioner condensate directly to a roof drain.

The prices listed in the bid table are for the deductive alternative scope of work, and the school administration recommends Roofing Solutions based on their bid of \$1,082,600, which was the lowest deductive alternative total bid. All bids received are listed below.

BIDDER	Craftsman Roofing	Simpson Unlimited, Inc.	Roofing Solutions, Inc.	AAR of North Carolina
BASE BID	Bid Withdrawn	\$1,485,419	\$1,455,000	\$1,354,970
DEDUCTIVE ALTERNATE		\$269,376	\$372,400	\$98,000
TOTAL BID		\$1,216,043	\$1,082,600	\$1,256,970

This item will be considered on the consent agenda at the next school board meeting.

I-7. Capital Improvement Plan: School Administration Building

The 2017-18 capital improvement plan includes \$900,000 for upgrades to the School Administration Building’s HVAC system. This includes the architectural and engineering services needed throughout the entire project. The engineering services necessary for the project include a preliminary design phase, a final design phase, bidding phase, and a construction phase to include observations and recommendations to the contractor.

The request for proposals was released via the City of Lynchburg Purchasing Office on August 14, 2017, and 12 proposals were received on September 19, 2017. After the initial evaluation and scoring, two firms were selected for interviews on October 23, 2017.

The school administration recommends Moseley Architects for the architectural and engineering services of the project based on their bid of \$61,970.

This item will be considered on the consent agenda at the next school board meeting.

I-8. Blue Ridge Regional Jail Authority Special Education Program Budget: 2017-18

The 2017-18 funding for the Blue Ridge Regional Jail Authority Special Education Program in the amount of \$213,575.34 has been approved by the Virginia Department of Education. Lynchburg City Schools serves as the fiscal agent for this state-operated program. Lynchburg City Schools employs one regional jail education coordinator and one special education teacher who delivers educational services to the students at the Blue Ridge Regional Jail- Lynchburg Adult Detention Center. The summary on the attachment outlines expenditures for the 2017- 18 school year.

Budget:

Personnel Salary Compensation	\$150, 923.38
Fringe Benefits and Fixed Charges	\$ 50,268.26
Salary Supplement	\$ 480.00
Substitutes	\$ 1,000.00
Technical Professional Services	\$ 1,000.00
Instructional Aide	\$ 800.00
Professional Services – Private Contracted Services (Occupational Therapy, Physical Therapy, Socio-cultural(s), Psychological(s))	\$ 320.00
Travel Expenses (Mileage, Parking, Registration & Staff Dev.	\$ 6,035.00
Travel Expenses (Lodging, Meals)	\$ 707.50
Instructional Materials and Equipment	\$ 707.50
Communications (Cell Phone Services)	\$ 600.00
Food Supplies	\$ 233.70
Other Charges (Copier Lease)	\$ 500.00
Total	\$ 213,575.34

This item will be considered on the consent agenda at the next school board meeting.

I-9. School Operating Budget: 2018-19

The school administration proposes a schedule for the activities that supports the development of the 2018-19 school operating budget. This calendar identifies dates for public hearings as well as dates when specific activities associated with the development of the school operating budget will occur.

November 2017

- November 1 – 10: Superintendent and chief financial officer will visit every school principal to discuss and review operating budget needs
- Administration meets with department heads to review budget requests
- Chief financial officer consolidates and summarizes budget requests for the superintendent and executive staff to review
- Preliminary budget of operating revenues and expenditures is prepared by the chief financial officer

December 2017

- Chief financial officer presents the superintendent school board operating budget revenue estimates including the state’s revenue information based on the governor’s proposed budget and local revenue based on the city manager’s proposal

January 2018

- School board conducts a public budget hearing
- Superintendent presents preliminary estimate of operating revenues and expenditures to the school board along with budget requests
- School board holds budget work session to review revenues and expenditure information
- Superintendent presents city manager with funding requests

February 2018

- School board receives updated revenue and expenditure figures from school administration

March 2018

- School board holds budget work session to review revenue and expenditure information based on final state and city revenue funding

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May 2018

- School board approves budget and forwards to city council
- School administration publishes approved budget book

Upon MOTION by Ms. Mason, SECONDED by Mr. Polley, the school board adopted the school operating budget calendar for 2018-19.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

I-10. Addendum to the Agreement with the Acting Superintendent

The Memorandum of Agreement between the Lynchburg City School Board and Dr. Larry A. Massie will end on December 31, 2017. In an effort to ensure that the school division continues to be in compliance with the Code of Virginia, the school board will consider an Addendum to its existing Agreement with Dr. Massie extending the Agreement to March 31, 2018.

Upon MOTION by Dr. Brennan, SECONDED by Ms. Mason, the school board approved the Addendum to the Agreement with Dr. Larry A. Massie.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 5, 2017, EXHIBIT "F," FOR A COPY OF THE ADDENDUM TO THE AGREEMENT WITH THE ACTING SUPERINTENDENT.)

J. Superintendent's Comments

Dr. Massie announced that Dr. James E. Coleman has been appointed to the VSBA Board of Directors and is representing the Southern Region.

The Heritage High School Pioneer Theater received 1st Runner Up in the VHSL State Competition.

Dr. Massie expressed best wishes to the Lynchburg City Schools community and extended his appreciation to them for a successful first semester.

K. Board Member Comments

Dr. Brennan thanked the school administration for all of the time and effort they put forth to provide a successful school board retreat in November.

Ms. Mason thanked the board for allowing her the opportunity to attend the VSBA Annual Convention. It was good to network with other school board members around the state, and she now feels better equipped to serve as a board member.

Ms. Carter thanked the middle school principals for the presentation this evening. She also thanked the Fort Hill Community School and Paul Munro Elementary School for their holiday cards.

Dr. Coleman attended the VSBA Annual Convention in November, and he remarked that it was wonderful to see that Heritage High School received the award for design. He extended his compliments to Mr. Copeland for a job well done.

Mr. Polley thanked the students who read their poetry this evening. He also provided comments about his visit to the African American Studies class.

Dr. Coleman thanked Dr. Nilles and others on the school board for the time they had contributed to the superintendent search over the past few weeks.

L-1. Notice of Closed Meeting

Upon MOTION by Mrs. Morrison, SECONDED by Ms. Carter, the school board convened a closed meeting at 7:43 p.m. pursuant to the Code of Virginia 2.2-3711 (A) (1) to discuss personnel matters.

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Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

L-2. Certification of Closed Meeting

Upon MOTION by Mrs. Morrison, SECONDED by Ms. Carter, the school board reconvened in open session at 8:13 p.m.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Upon MOTION by Ms. Mason, SECONDED by Mrs. Morrison, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

M. Informational Items

Public Budget Hearing: Tuesday, January 16, 2018, 5:30 p.m., Board Room, School Administration Building

Next School Board Meeting: Tuesday, January 16, 2018, Immediately following the public Budget Hearing, Board Room, School Administration Building

N. Adjournment

The meeting adjourned at 8:13 p.m.

Michael J. Nilles, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)