

**Lynchburg City School Board
Regular Meeting
December 6, 2011**

**BOARD
MEMBERS
PRESENT:**

Charles B. White, Chairman
Trenay L. Tweedy, Vice Chairman
Keith R. Anderson
Mary Ann H. Barker
Albert L. Billingsly
Regina T. Dolan-Sewell
Troy L. McHenry
Jennifer R. Poore
J. Marie Waller

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Larry A. Massie, Interim Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Anthony E. Beckles, Sr., Chief Financial Officer
Leigh F. Farmer, Public Information Officer
Steven L. Gatzke, Director of Facilities and Transportation
Merle P. Herndon, Director of Professional Development and School Business Partnerships
Gloria S. Preston, Director of Student Services and Alternative Education
Michael K. Rudder, Director of Elementary Education
Gregory P. Sullivan, Director of Information Technology
Billie Kay Wingfield, Director of Personnel
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B-1. Special Announcement
- C-1. Public Comments
- D-1. Pre-Kindergarten Program
- E-1. Finance Report
- F. Consent Agenda
- G. Student Representative Comments
- H-1. School Operating Budget Calendar: 2011-12
- I-1. Youth Risk Behavior Survey
- I-2. Intersection Improvements at Memorial Avenue, Lakeside Drive, and Park Avenue
- I-3. Special Education Annual Plan/Park B. Flow-through Application and Section 619 Preschool Grant Applications: 2011-12
- I-4. Blue Ridge Regional Jail Authority Special Education Program Budget: 2011-12
- I-5. Central Virginia Child Development Clinic Budget: 2011-12
- I-6. Lynchburg Juvenile Detention Center Educational Program Budget: 2011-12
- I-7. Lynchburg Juvenile Detention Center Educational Program Budget: 2011-12 Title I Teacher
- I-8. High School Program of Studies: 2012-13
- J. Superintendent's Comments
- K. Board Comments
- L-1. Notice of Closed Meeting
- L-2. Certification of Closed Meeting
- M. Informational Items
- N. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:30 p.m. in the Board Room at the School Administration Building. Mr. White opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

**Lynchburg City School Board – Regular Meeting
December 6, 2011
Page Two**

Upon MOTION by Mr. McHenry, SECONDED by Mrs. Barker, the school board added items A-1. Notice of Closed Meeting, A-2. Certification of Closed Meeting, B-1. Special Announcement, and an addendum to the personnel report.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

A-1. Notice of Closed Meeting

Upon MOTION by Rev. Anderson, SECONDED by Dr. Dolan-Sewell, the school board convened a closed meeting at 5:31 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss employee appointments.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

A-2. Certification of Closed Meeting

Upon MOTION by Mr. McHenry, SECONDED by Mr. Billingsly, the school board reconvened in open session at 5:52 p.m.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Waller, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

B-1. Special Announcement

Mr. White provided information about the superintendent's search process and stated that more than 1,000 stakeholders in the community provided input regarding the new superintendent. Further, there were multiple highly-qualified candidates who applied for the position. Mr. White then introduced Dr. Scott S. Brabrand, who is currently the assistant superintendent of Cluster IV. Dr. Brabrand will begin April 1, 2012, and Dr. Massie has agreed to serve as interim until March 31.

Upon MOTION by Ms. Waller, SECONDED by Mrs. Barker, the school board approved an amendment to the agreement with Dr. Larry A. Massie extending his appointment as acting superintendent through March 31, 2012.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

Upon MOTION by Mr. Billingsly, SECONDED by Dr. Dolan-Sewell, the school board appointed Dr. Scott S. Brabrand as superintendent of the Lynchburg City Schools for a term commencing April 1, 2012, and ending

**Lynchburg City School Board – Regular Meeting
December 6, 2011
Page Three**

June 30, 2015, and that the chairman and clerk be authorized to enter into a contract with Dr. Brabrand setting forth, among other things, salary and benefits and in the form attached to the minutes of this meeting.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT "A," FOR A COPY OF THE CONTRACT FOR DR. SCOTT S. BRABRAND.)

C-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Ms. Donna John, Mrs. Sandy House, and Mrs. John House spoke about the termination of Doug Smith as football coach at Heritage High School.

D-1. Pre-Kindergarten Program

Mr. Michael K. Rudder, director of elementary education, provided information to the school board about the pre-kindergarten program. He explained that in 1994, the Virginia General Assembly appropriated \$10.3 million for the Virginia Pre-School Initiative (VPI), which would begin in 1996. Since that time, funding has gradually increased so that more at-risk four-year-olds could be served. In FY2011, \$60.5 million was allocated for this program.

The Virginia General Assembly uses a funding methodology which uses the estimated number of four-year-olds for Free Lunch as the proxy for at-risk four-year-olds. The estimated number of unserved at-risk four-year-olds is calculated by applying each locality's free lunch eligibility rate to the total estimated number of four-year-olds and subtracting the number of children being served by Head Start. State funding is provided based on the state share of \$6,000 per eligible child, minus the composite index. The local share is capped at 50 percent.

The VPI provides students with a quality preschool education, health services, social services, and incorporates parental involvement. Students must go through a screening process before they are accepted to the program.

E-1. Finance Report

The school administration, in accordance with the 2011-12 school's operating budget, authorized, approved, and processed the necessary payments through November 30, 2011. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through November 30, 2011, for the operating fund.

Total Operating Fund Budget		\$75,705,953.00
Through November 30, 2011		
Actual Revenue Received	\$ 20,836,718.92	
Actual Expenditures	\$ 22,900,010.20	
Actual Encumbered	\$ 43,686,046.70	
Percent of Budget Received		27.52%
Percent of Budget Used, excluding encumbrances		30.25%
As of 11/30/11 – 5 months		41.66%

The revenue and expenditure reports detail the transactions recorded through November 30, 2011. All reports appeared as attachments to the agenda report.

The Comprehensive Annual Finance Report is to be presented the Lynchburg City Council on December 13, 2011. A representative from Brown Edwards will then come during January to present information from the CAFR to the school board.

**Lynchburg City School Board – Regular Meeting
December 6, 2011
Page Four**

The city and the schools administration continue to meet regarding the consolidation of health benefits. Information was presented to the group by Livingwell Health Solutions so that the city could learn what services they are providing to school employees through helping them understand intervention and health management.

The composite index has increased to .3727, which will cost the school division about \$400,000. Federal stimulus funding ceases this year, therefore that \$2.5 million will no longer be available to the school division. Proposed increases to VRS could cost the school division \$5.8 million. Mr. Beckles suggested that the school board consider building a reserve each year to help with anticipated increases from here forward. The school administration is looking at an \$8.9 million deficit for the 2012-13 school operating budget.

Rev. Anderson announced that there would be a Finance Committee meeting on January 26, 2012, at 1:00 p.m. in Room 206 at the School Administration Building.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT "B," FOR A COPY OF THE FINANCE REPORT.)

F. Consent Agenda

Upon MOTION by Mr. Billingsly, SECONDED by Mrs. Tweedy, the school board approved the school board meeting minutes for October 4, 2011 (Regular Meeting); October 18, 2011 (Regular Meeting); and October 20-21, 2011 (School Board Retreat); the personnel report and addendum for the period November 15 – December 6, 2011; and a request for a religious exemption.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT "C," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

G. Student Representative Comments

Mr. Nick L. Comerford, student representative for Heritage High School, and Joel A. Graham, student representative for E. C. Glass High School, provided comments about the events and activities occurring at their schools.

H-1. School Operating Budget Calendar: 2011-12

On October 4, 2011, the school board adopted its budget calendar for 2011-12. Since that time, the superintendent has found it necessary to make changes to that calendar. Those changes are as follows:

December 2011

- Superintendent meets with school board to set operating and capital budget priorities

January 2012

- School board holds budget work session to review revenue and expenditure information
- Superintendent presents preliminary estimate of operating revenues and expenditures to the school board along with budget requests

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. McHenry, the school board approved the changes to the school operating budget calendar for 2011-12.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT "D," FOR A COPY OF THE SCHOOL OPERATING BUDGET CALENDAR FOR 2011-12.)

I-1. Youth Risk Behavior Survey

In 1999, Lynchburg City Schools began conducting the Youth Risk Behavior Survey (YRBS) with students in sixth, ninth, and twelfth grades. The survey has been given every three years since 1999 and gathers

information about student health and risk taking behaviors. This year, 2011, is the year in which the student survey should be given. Over the years funding for this project has come from grant sources; however, grant funds for the 2011-12 survey are no longer available.

Central Virginia Health District/Virginia Department of Health currently has an Action Communities for Health, Innovation, and Environmental Change (ACHIEVE) grant which has funds available for the YRBS project. Since the funding is available, the team that guides the ACHIEVE project and the members of the School Health Advisory Board would like to see the YRBS conducted with sixth, ninth, and twelfth grade students during the second semester of the 2011-12 school year. The survey information has been vital to the community and the schools for the planning of prevention activities and programs.

Mrs. Bond-Gentry explained that students may opt out of the survey. The students who take the survey remain anonymous; however, there is a space within the survey that allows for students who are experiencing difficulty to identify themselves so that counselors and others can help with problems they might be having.

Upon MOTION by Rev. Anderson, SECONDED by Dr. Dolan-Sewell, the school board approved administering the Youth Risk Behavior Survey to students in grade six, nine, and twelve during second semester of the 2011-12 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

I-2. Intersection Improvements at Memorial Avenue, Lakeside Drive, and Park Avenue

The City of Lynchburg's Department of Transportation Engineering is requesting acquisition of a temporary or permanent right-of-way of approximately 424 square feet/.01 acres at the southeast corner of the E. C. Glass High School property directly adjacent to the intersection of Memorial Avenue and Lakeside Drive. This right-of-way will accommodate a five-foot sidewalk that will connect to the existing sidewalk on Memorial Avenue. This request is due to the federally-funded Highway Safety Improvement Program project initiated by the city.

Additional information regarding the project appeared as an attachment to the agenda report. Mr. Steven L. Gatzke, director of facilities and transportation, was available for questions during this presentation.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT "E," FOR A COPY OF THE SUPPORTING DOCUMENTS.)

I-3. Special Education Annual Plan/Park B. Flow-through Application and Section 619 Preschool Grant Applications: 2011-12

The Annual Special Education Plan is a formal agreement between the local school board and the Virginia Board of Education for the implementation of state and federal laws and regulations related to services mandated for students with disabilities. Accordingly, the disbursement of funds to the school division is contingent upon school board approval of the plan.

On May 17, 2011, the Lynchburg City Schools submitted the Special Education Annual Plan Part B Flow-through Application to the Virginia Department of Education. On November 4, 2011, Lynchburg City Schools received notification that the plan as submitted was approved and \$2,123,152 in federal funds were awarded. This award is \$31,890 below the anticipated grant award. Lynchburg City Schools also received notification that the Section 619 Preschool Funds for 2011-12 was approved, and \$62,014 in funds were awarded. This award is \$133 below the anticipated grant award.

The Virginia Department of Education requires the Lynchburg City Schools to submit a revised budget. Therefore, the attached proposed grant budget reflected revisions to the Part B Flow-through and Section 619 Preschool Grant.

The reduction in funding has created significant problems for school divisions across the Commonwealth as the reduction was not anticipated.

Upon MOTION by Mr. Billingsly, SECONDED by Ms. Waller, the school board approved the revised Special Education Annual Plan/Part B Flow-through application and Section 619 Preschool Grant Application for 2011-12.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

**Lynchburg City School Board – Regular Meeting
December 6, 2011
Page Six**

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT "F," FOR A COPY OF THE SUPPORTING DOCUMENTS.)

I-4. Blue Ridge Regional Jail Authority Special Education Program Budget: 2011-12

The Virginia Department of Education has approved the 2011-12 funding for the special educational instructional program provided in the Blue Ridge Regional Jail Authority in the amount of \$182,762. The state funding provides one regional jail education coordinator and one special education teacher who deliver educational services to students in the Blue Ridge Regional Jail – Lynchburg Site. The summary below outlines planned expenditures for 2011-12. Lynchburg city Schools serves as the fiscal agent for this state-operated program.

Budget

Personnel Salary Compensation	\$131,562
Fringe Benefits and Fixed Charges	\$ 43,200
Travel Expenses	\$ 3,000
Instructional Materials/Equipment	\$ 2,500
Other (Internet, Phone, Rental Space)	\$ 840
Professional Services (Occupational Therapy, Physical Therapy, Socio-cultural(s), Psychological(s) and GED Examiner and Student Fee)	\$ 1,300
Staff Development	\$ 360
Total	\$ 182,762

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Rev. Anderson, the school board approved the Blue Ridge Regional Jail Authority Program budget in the amount of \$182,762 for the 2011-12 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

I-5. Central Virginia Child Development Clinic Budget: 2011-12

The 2011-12 funding for the educational assessment component of the Central Virginia Child Development Clinic in the amount of \$98,180.75 has been approved by the Virginia Department of Education. Lynchburg City Schools employs, one teacher, who serves as the educational diagnostician for the Child Development Clinic. This State-Operated program provides assessment and diagnostic services to families living in Central Virginia. Lynchburg City Schools serves as the fiscal agent for this state-funded program. The summary below outlines expenditures for the 2011-2012 school year.

Budget

Personnel Salary Compensation	\$68,835.00
Five Percent of Salaries Expended – Indirect Cost	\$ 3,441.75
Possible Bonus	\$ 500.00
Fringe Benefits and Fixed Charges	\$23,404.00
Substitutes	\$ 0.00
Travel Expenses	\$ 1,000.00
Instructional Supplies and Equipment	\$ 1,000.00
Total	\$98,180.75

Upon MOTION by Mr. Billingsly, SECONDED Ms. Waller, the school board approved the Central Virginia Child Development Clinic Budget: 2011-12.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

I-6. Lynchburg Juvenile Detention Center Educational Program Budget: 2011-12

The 2011-12 funding for the Lynchburg Regional Juvenile Detention Center Education Program in the amount of \$840,187.95 has been approved by the Virginia Department of Education. Lynchburg City Schools employs

**Lynchburg City School Board – Regular Meeting
December 6, 2011
Page Seven**

eight teachers, one part-time administrative secretary, one literacy coach, and one principal who deliver educational services monthly to approximately 25 students enrolled in the Lynchburg Juvenile Detention Center. The Lynchburg City Schools serves as the fiscal agent for this state-operated program. The summary below outlines expenditures for 2011–12.

Budget

Personnel Salary Compensation	\$543,119.00
Five Percent of Salaried Expended – Indirect Cost	\$27,155.95
Fringe Benefits and Fixed Charges	\$184,363.00
Possible Bonus	\$5,500.00
Substitutes	\$2,500.00
Travel Expenses	\$4,700.00
Instructional Supplies and Equipment	\$17,000.00
Tuition Reimbursement	\$1,600.00
Music Materials	\$3,000.00
Related	\$2,500.00
PD Grant	\$2,500.00
Technology Replenish	\$36,700.00
Fax/Copier	\$3,000.00
PD Materials/OSHA Certification	\$500.00
Staff Development and New Teacher Institute	\$2,550.00
Text	\$0.00

Upon MOTION by Rev. Anderson, SECONDED by Mr. McHenry, the school board approved the Lynchburg Regional Juvenile Detention Center Program budget in the amount of \$840,187.95 for the 2011-12 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

I-7. Lynchburg Juvenile Detention Center Educational Program Budget: 2011-12 Title I Teacher

The 2011-12 funding for the Lynchburg Juvenile Detention Center Title I, Part D, Neglected, Delinquent, or at-Risk teacher (Literacy Coach) in the amount of \$2,400 has been approved by the Virginia Department of Education. The literacy coach salary will be paid out of the Lynchburg Regional Juvenile Detention Center grant for the 2011-12 school year. Lynchburg City Schools employs one full-time teacher who serves as the literacy coach for the Lynchburg Juvenile Detention Center. This position provides assessments and delivers educational services monthly to approximately 25 students enrolled in the Lynchburg Juvenile Detention Center. The Lynchburg City Schools serves as the fiscal agent for this state-operated program. The summary below outlines expenditures for 2011–12.

Budget

Travel	\$1,000.00
Materials	\$1,400.00
Total	\$2,400.00

Upon MOTION by Mrs. Barker, SECONDED by Mr. Billingsly, the school board approved the Juvenile Detention Center Program budget for a part-time Title I teacher in the amount of \$2,400.00 for the 2011-12 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

I-8. High School Program of Studies: 2012-13

Each year modifications are made to the *High School Program of Studies* to reflect changes at the federal, state, or local level. This year's recommended changes are based on the following: significant student enrollment in Advanced Placement online courses, increased interest in career-technical programs, removal of career-technical courses no longer available, updating of some course descriptions, and the need for additional elective offerings. The recommended additions are in line with the following goals of the school division's Comprehensive Plan:

- Goal 4 of Academic Eminence: One hundred percent of high school graduates will have completed one of the following programs: college preparatory, career-technical education, or school-to-work.”
- Goal 5 of Academic Eminence: “The school division will increase opportunities for students to develop higher levels of knowledge and skills in the core content areas and to explore and advance in elective, co-curricular, and extra-curricular offerings as well.”

In addition, minor corrections and clarifications have been made in the program of studies. The attachment provided more detail regarding proposed new courses.

Further, the e2020 online provider for credit recovery and credit accrual is designed to help students stay on track for graduation. This program has allowed more students to enroll in Advanced Placement courses.

This item will be considered at the meeting on January 10, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF DECEMBER 6, 2011, EXHIBIT “G,” FOR A COPY OF THE SUPPORTING DOCUMENTS.)

J. Superintendent’s Comments

Dr. Massie thanked staff for the presentations given to the school board this evening. He also thanked Mr. Gatzke for the extraordinary work performed by him and his crew last week on the electrical problems at Heritage High School.

Dr. Massie explained that the rough draft of the Request for Qualifications for Heritage High School has been completed and it will be delivered to the city’s procurement office on December 7, 2011. The school board will be given a copy of the final document once it’s completed.

The next City/Schools Leadership meeting will occur on January 9, 2012, at 8:00 a.m. at City Hall.

Dr. Massie announced that a committee has been formed to discuss the school division’s student uniform policy. The committee, consisting of two parents, two principals, and Mr. Coleman, will meet next week.

Dr. Massie asked the school board permission to present the results of the efficiency study in March rather than January. Through consensus, the school board granted his request.

Dr. Massie announced that he is forming a Customer Service Committee. This committee will be charged with helping school division employees interact with parents and students more effectively.

K. Board Comments

Rev. Anderson thanked colleagues on the school board for their support during the loss of his father. It was comforting to him to have that support.

Mr. Billingsly spoke with Mr. Comerford prior to the school board meeting and learned that the work occurring at Heritage High School to relieve the leaking is working as there were no major leaks during the past few rainy days.

Mr. White was requested by the HiPE Coalition to provide a letter of support on behalf of the school. HiPE is applying for a Strategic Prevention Framework Implementation grant that will help the City of Lynchburg decrease the number of alcohol-related motor vehicle crashes for youth between the ages of 15 and 24. The board, through consensus, authorized Mr. White to sign the letter of support.

Mr. White thanked everyone for their efforts during the past few months of the superintendent's search. The luxury of having Dr. Massie in place allowed the school board the needed to choose the most qualified superintendent for the Lynchburg City Schools.

L-1. Notice of Closed Meeting

Upon MOTION by Mrs. Barker, SECONDED by Mr. Billingsly, the school board convened a closed meeting beginning at 7:53 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) (7) to discuss personnel matters and receive a briefing by a staff member about probably litigation.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

L-2. Certification of Closed Meeting

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Rev. Anderson, the school board reconvened in open session at 9:25 p.m.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

Upon MOTION by Mrs. Barker, SECONDED by Ms. Waller, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

M. Informational Items

Public Budget Hearing/School Board Meeting: Tuesday, January 10, 2012, 5:30 p.m., Board Room, School Administration Building

N. Adjournment

The meeting adjourned at 9:26 p.m.

Charles B. White, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)