

**Lynchburg City School Board
Regular Meeting
April 1, 2008**

**BOARD
MEMBERS
PRESENT:**

Julie P. Doyle, Chairman
Sterling A. Wilder, Vice Chairman
Mary Ann Barker
Albert L. Billingsly
Leslie J. Faircloth
Darin L. Gerdes
Contessa A. Tracy, Student Representative, E. C. Glass High School

**BOARD
MEMBERS
ABSENT:**

Keith R. Anderson
Ellis M. Frankfort
Alison A. Reynolds, Student Representative, Heritage High School

**ADMINISTRATION
PRESENT:**

Paul McKendrick, Superintendent
Roger L. Roberts, Deputy Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction
Beverly A. Padgett, Chief Financial Officer
Merle P. Herndon, Director of Professional Development and School Business Partnerships
Gregory P. Sullivan, Director of Information Technology
Wyllys D. VanDerwerker, Director of Special Education
Edward R. Witt, Jr., Director of Facilities and Transportation
Wendie L. Summers, Recording Secretary/Clerk

**MEDIA
PRESENT:**

Annie McCallum, *The News & Advance*

**Agenda
Items:**

- A-1. Public Comments
- B. Consent Agenda
- C. Student Representative Comments
- D-1. School Operating Budget: 2008-09
- E-1. Special Education Annual Plan/Part B. Flow-through Application and Section 619 Preschool Grant Applications: 2008-09
- E-2. School Operating Budget: Fund Balance
- E-3. Resolution of the Lynchburg City School Board
- F. Superintendent's Comments
- G. Board Comments
- H. Informational Items
- I. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:35 p.m. in the Board Room at the School Administration Building. Ms. Doyle opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

Upon MOTION by Mr. Billingsly, SECONDED by Mr. Wilder, the school board added item E-3. Resolution of the Lynchburg City School Board to the school board meeting agenda.

Yes Votes: Ms. Doyle, Mr. Wilder, Mrs. Barker, Mr. Billingsly, Mr. Faircloth, Dr. Gerdes

No Votes: None

Abstentions: None

A-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Ms. Ginger Burke of the Piedmont Association for Early Childhood Education invited school board members to attend the kickoff carnival for the Week of the Young Child. The event will occur at River Avenue Baptist Church beginning at 10:00 a.m. on April 14, 2008.

B. Consent Agenda

Upon MOTION by Mr. Faircloth, SECONDED by Mr. Wilder, the school board approved the school board meeting minutes for March 4, 2008 (Regular Meeting), and March 18, 2008 (Regular Meeting).

Yes Votes: Ms. Doyle, Mr. Wilder, Mrs. Barker, Mr. Billingsly, Mr. Faircloth, Dr. Gerdes

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 1, 2008, EXHIBIT "A," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

C. Student Representative Comments

Contessa A. Tracy, student representative for E. C. Glass High School, provided comments about the events and activities occurring at her school.

D-1. School Operating Budget: 2008-09

Ms. Padgett reviewed the state funding allocation for the school division as approved by the Virginia General Assembly. While there were several adjustments made in specific categorical items, the school division will receive an increase of \$62,031 in state funding as compared to the governor's proposed budget.

The Lynchburg City Council will conduct its public budget hearing later this evening. Once the city council has approved its budget, the school administration will present its final operating budget to the school board.

E-1. Special Education Annual Plan/Part B Flow-through Application and Section 619 Preschool Grant Applications: 2008-09

The Special Education Annual Plan is a formal agreement between the local school board and the Virginia Board of Education for the implementation of state and federal laws and regulations related to services mandated for students with disabilities. Accordingly, the disbursement of funds to the school division is contingent upon school board approval of the plan.

For the 2008-09 school year, the Lynchburg City Schools will apply for \$2,060,614 in special education flow-through funds. The application for the funds must be approved by the school board and submitted to the Virginia Department of Education for plan approval and reimbursement.

Further, the school division will apply for \$64,037 in Section 619 Preschool funds for the 2008-09 school year. This funding will support special education and related services to preschool students (ages 2-5) at Hutcherson Early Learning Center who have been determined eligible for special education services. Those services include adaptive equipment, computers, diagnostic services, inclusion support, salaries, instructional materials, teacher stipends, and child-find activities.

Mr. VanDerwerker will report any comments received from the public to the school board during the school board meeting on April 15, 2008. He noted that the Special Education Advisory Committee focused on specific school division needs as it developed the special education plan. Those needs include staff development, meeting the needs of students with autism, and more assistive technology for students placed in private schools.

The school board will consider this item on April 15, 2008.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 1, 2008, EXHIBIT "B," FOR A COPY OF THE PROPOSED BUDGET.)

E-2. School Operating Budget: Fund Balance

As per an agreement dated December 14, 1993, the Lynchburg City Schools, in cooperation with the Lynchburg City Council, may request from city council a re-appropriation of any "duly-budgeted, non-debt service local funding which the schools manage to avoid spending by the close of each fiscal year." The established procedure requires the school board to request an appropriation in the next fiscal year for those unexpended funds.

Brown, Edwards & Company, L.L.P. has completed the annual audit for the school division for the year ending June 30, 2007. That report was presented to the school board on January 8, 2008. The audit indicates that the school division since 2000-01 to 2006-07 has an accumulated fund balance of \$2,612,741.

Accumulated Fund Balance	\$2,612,741
Amount appropriated to School CIP	(\$1,573,000)
Amount added to Health Insurance Reserve	(\$ 250,000)
2004-05 Fund Balance projects not complete	(\$ 86,061)
2005-06 Fund Balance projects not complete	(\$ 201,360)
Un-appropriated Fund Balance	\$ 502,320

The spreadsheet detailing the Fund Balance as of June 30, 2007, appeared as an attachment to the agenda report.

Upon MOTION by Mr. Faircloth, SECONDED by Mr. Billingsly, the school board authorized the school administration to seek an appropriation in the amount of \$1,254,741 from Lynchburg City Council of the unexpended funds as of June 30, 2007.

Yes Votes: Ms. Doyle, Mr. Wilder, Mrs. Barker, Mr. Billingsly, Mr. Faircloth, Dr. Gerdes

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 1, 2008, EXHIBIT "C," FOR A COPY OF THE SUPPORTING DOCUMENTS.)

E-3. Resolution of the Lynchburg City School Board

On March 18, 2008, the school board approved the petition for revocation of the teaching license for the individual listed as "A-3" in accordance with the Virginia Department of Education Licensure Regulations for School Personnel, Part VII.

The superintendent's proposed that the school board approve the Resolution of the Lynchburg City School Board which recommended that the teaching license of the individual be revoked by the Virginia Board of Education.

Upon MOTION by Mr. Billingsly, SECONDED by Mr. Wilder, the school board adopted the Resolution of the Lynchburg City School Board.

Yes Votes: Ms. Doyle, Mr. Wilder, Mrs. Barker, Mr. Billingsly, Mr. Faircloth, Dr. Gerdes

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF APRIL 1, 2008, EXHIBIT "D," FOR A COPY OF THE RESOLUTION.)

F. Superintendent's Comments

The E. C. Glass High School SCA will host its annual school board breakfast on April 17, 2008, at 7:30 a.m.

Leland Melvin will be presented with a resolution by Senator Steven D. Newman on April 7, 2008, at 8:00 a.m. at Heritage High School.

**Lynchburg City School Board – Regular Meeting
April 1, 2008
Page Four**

G. Board Comments

Mr. Billingsly reminded school board members that the Juvenile Detention Center will have an open house on April 4, 2008, from 9:00 a.m. – 12 noon.

Mr. Wilder announced that the youth dialogue on race and racism will occur on April 4-5, 2008, at Amazement Square.

Mr. Wilder congratulated the city for being one of the top 25 best places in the United States for business and careers by *Forbes Magazine*.

Mr. Wilder thanked all special education staff for their hard work and the extra hours they put forth for the special needs children in our schools.

H. Informational Items

Next School Board Meeting: Tuesday, April 15, 2008, 5:30 p.m., Board Room, School Administration Building

I. Adjournment

The meeting adjourned at 6:05 p.m.

Julie P. Doyle, Chairman

Wendie L. Summers, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)