

**Lynchburg City School Board
Regular Meeting
June 2, 2009**

**BOARD
MEMBERS
PRESENT:**

Julie P. Doyle, Chairman
Thomas H. Webb, Vice Chairman
Keith R. Anderson
Mary Ann Barker
Albert L. Billingsly
Regina T. Dolan-Sewell
Leslie J. Faircloth
Trenay L. Tweedy
Kyle P. Tenny, Student Representative, Heritage High School
Pamela F. Gilmer, Student Representative, E. C. Glass High School

**BOARD
MEMBERS
ABSENT:**

Darin L. Gerdes

**ADMINISTRATION
PRESENT:**

Paul McKendrick, Superintendent
Roger L. Roberts, Deputy Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction
Beverly A. Padgett, Chief Financial Officer
Linda J. Cole, Director of Adult and Secondary Alternative Education
William A. Coleman, Jr., Director of Secondary Education
Leigh F. Farmer, Public Information Officer
Michael K. Rudder, Director of Elementary Education
Gregory P. Sullivan, Director of Information Technology
Pamela D. Smith-Johnson, Assistant Director of Personnel
Charles E. Dellinger, Supervisor of Instruction
Wendie L. Sullivan, Recording Secretary/Clerk

**MEDIA
PRESENT:**

Annie McCallum, *The News & Advance*

**Agenda
Items:**

- A-1. Public Comments
- B-1. Resolutions of Recognition
- C. Consent Agenda
- D. Student Representative Comments
- E-1. Fort Hill School Renovations
- F-1. Annual Personnel Report
- F-2. E. C. Glass High School Auxiliary Gymnasium
- F-3. Carl D. Perkins Funding: 2009-10
- F-4. School Board Retreat: 2009
- G. Superintendent's Comments
- H. Board Comments
- I. Informational Items
- J. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:35 p.m. in the Board Room at the School Administration Building. Ms. Doyle opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

A-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

**Lynchburg City School Board – Regular Meeting
June 2, 2009
Page Two**

Mr. Danny Givens spoke before the school board regarding the school division's grading policy, Ms. Laura McDaniel, spoke about the strings programs, and Lanaux Hailey provided school board members with a copy of Heritage High School's literary arts magazine, *Avant-garde Genesis*.

Rev. Anderson arrived at 5:40 p.m.

B-1. Resolutions of Recognition

During this presentation, the school board recognized Kyle P. Tenny, student representative for Heritage High School, and Pamela F. Gilmer, student representative for E. C. Glass High School, for their service as members of the Lynchburg City School Board for the 2008-09 school year.

Upon MOTION by Mr. Billingsly, SECONDED by Rev. Anderson, the school board adopted the resolution of recognition for Kyle P. Tenny.

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

Upon MOTION by Mr. Webb, SECONDED by Mr. Billingsly, the school board adopted the resolution of recognition for Pamela F. Gilmer.

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 2, 2009, EXHIBIT "A," FOR A COPY OF THE RESOLUTIONS OF RECOGNITION.)

C. Consent Agenda

Upon MOTION by Mrs. Barker, SECONDED by Mrs. Tweedy, the school board approved the school board meeting minutes of April 7, 2009 (Regular Meeting.)

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

D. Student Representative Comments

Mr. Kyle P. Tenny, student representative for Heritage High School, and Pamela F. Gilmer, student representative for E. C. Glass High School; provided the school board with information about the events and activities occurring at their schools. Miss Gilmer also introduced Joshua Graham, who will be the school board representative for E. C. Glass High School for the 2009-10 school year.

E-1. Fort Hill School Renovations

At the Lynchburg City Council's May 26, 2009, work session, the school administration requested and received council's approval to use the former Fort Hill School for the school division's alternative education program. The site has a myriad of needs. So much so that the school administration hired Virginia A & E to assess the building's structure and to give an opinion of renovation costs. Virginia A & E estimates that the renovations would cost \$692,000. Thus, the school administration seeks school board approval to move forward with this capital project.

Funding for the renovation would come from funds that the school division received through the American Recovery and Reinvestment Act (ARRA) as well as from the balances of completed capital projects. Thus, as mentioned during the development of the school division's 2009-10 general operating budget, this project would use \$450,000 from the ARRA funds and more than \$245,000 from the capital project balances.

**Lynchburg City School Board – Regular Meeting
June 2, 2009
Page Three**

In moving the middle school alternative education programs to the Fort Hill site, the school division should realize savings of more than \$320,000 per year. The school division will realize these savings in several areas, including staffing compensation, contracted services, and lease costs.

Along with the request for school board approval of this project, the school administration also requested that the school board accept the recommendation that the site be named the Fort Hill Community School. This presentation also included information that the school administration presented to city council at its May 26, 2009, work session. That information detailed the number of students transferring from the Middle School Learning Center, the Amelia Pride Center eighth grade program, and the Homebound Learning Center and indicated that there would be an average of 65 students on campus at one time. Use of this facility will allow for middle school students and high school students to be on separate campuses, will provide a longer day for students, reduce staff, and eliminate costs associated with leasing. The school administration anticipates savings of approximately \$300,000 per year.

Dr. McKendrick also presented photographs of landscaping that has already been completed at the Fort Hill site.

It is anticipated that the school administration will provide a presentation on bids received on the renovation project at the July school board meeting.

Upon MOTION by Mrs. Tweedy, SECONDED by Mr. Webb, the school board approved funding in the amount of \$692,000 for the renovations at the Fort Hill site and approved naming the site the Fort Hill Community School.

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

F-1. Annual Personnel Report

- 1) Recommendation for continuing contracts for personnel completing third year or completing one year after attaining continuing contract status in another Virginia school division.
- 2) Recommendation for renewal of annual contracts for second year personnel.
- 3) Recommendation for renewal of annual contracts for first year personnel.
- 4) Recommendation for renewal of annual contracts for personnel completing less than 180 days.
- 5) Recommendation for continuing contracts to remain in force for part-time personnel.
- 6) Recommendation for renewal of annual contracts for part-time personnel and/or full-time personnel with a part-time administrative assignment.
- 7) Recommendation for Title/grant funded personnel.
 - A) Recommendation for continuing contracts. Title/grant funded personnel completing third year or completing one year after attaining continuing contract status in another Virginia school division.
 - B) Recommendation for renewal of annual contracts. Title/grant funded personnel completing second year.
 - C) Recommendation for renewal of annual contracts. Title/grant funded personnel completing first year.
 - D) Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/grant personnel.
 - E) Recommendation for renewal of annual contracts for part-time and/or partially funded Title/grant personnel.
 - F) Recommendation for continuing contracts to remain in force for Title/grant funded personnel.
- 8) Recommendation for non-renewal of contracts.
- 9) Recommendation for continuing contracts to remain in force for 2009-10.
 - A) Personnel earning continuing contract status under School Board Policy 5-7.
 - B) Other administrative and instructional personnel.
- 10) Recommendation for renewal of annual contracts for non-licensed administrative personnel.
- 11) Reduction in force in accordance with School Board Policy 5-18.

**Lynchburg City School Board – Regular Meeting
June 2, 2009
Page Four**

Upon MOTION by Mr. Faircloth, SECONDED by Dr. Dolan-Sewell, the school board approved the annual personnel report.

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, JUNE 2, 2009, EXHIBIT "B," FOR A COPY OF THE ANNUAL PERSONNEL REPORT.)

F-2. E. C. Glass High School Auxiliary Gymnasium

The principal and several staff members at E. C. Glass High School (ECGHS) have requested that the school board approve the naming of the school's auxiliary gymnasium in honor of Mrs. Susan D. Morrison, its former principal.

The ECGHS staff hold that she is deserving of this honor for a number of reasons. First, Morrison, an alumnus of the school, was the second longest serving principal in the school's history, having served as principal for 13 years. While a student there, she participated on the cheerleading team, which at the time, was the only athletic team available to young women. Moreover, as a teacher in the Special Education Department, she served as department chair and she coached the cheerleading team. It was also during this time that she witnessed the addition of several female athletic teams at the school.

Further, while she championed all aspects of the school, including, but not limited to, teaching and learning, building management, prudent fiscal practices, and leadership development of staff, the staff believe that Morrison's support for female athletic teams makes her deserving of this honor. For example, it was during her tenure that the school division built an auxiliary gymnasium. That gymnasium became the home of female volleyball and basketball teams. On any given scheduled game, one could find Morrison there, cheering and supporting the teams. From 1980, her first year as a staff member at the school, until her retirement, she spent countless hours on the sidelines.

It has become traditional to name parts of the building after long-serving administrators at the school. Morrison's tenure supports that criterion. Equally important, she was a tremendous influence in the lives of hundreds of students.

Upon MOTION by Mrs. Barker, SECONDED by Mr. Billingsly, the school board approved naming the auxiliary gymnasium at E. C. Glass High School the *Susan D. Morrison Gymnasium*.

Yes Votes: Ms. Doyle, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: Mr. Webb

Abstentions: None

F-3. Carl D. Perkins Funding: 2009-10

The Lynchburg City Schools' application for career-technical funds for the 2009-2010 fiscal year has been prepared with an approved Carl Perkins Grant allocation of \$254,062.31. The budget, outlining proposed expenditures was developed following consultation with the General Career-Technical Education Advisory Committee, which is composed of a business/industry representative from each of the school division's 15 career-technical programs.

The federal funding will allow for the purchase of equipment and instructional materials. The funds will also pay for professional development and student organizational activities in the trade and industrial, technology education, marketing, health occupations, family and consumer sciences, career connections, and business and information technology programs.

School board approval is necessary prior to submitting the local application to the Virginia Department of Education. A summary of proposed expenditures for 2009-2010 appeared as an attachment to the agenda report.

Upon MOTION by Mr. Webb, SECONDED by Mr. Billingsly, the school board approved the Carl Perkins budget for the 2009-10 school year.

**Lynchburg City School Board – Regular Meeting
June 2, 2009
Page Five**

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 2, 2009, EXHIBIT "C," FOR A COPY OF THE BUDGET.)

F-4. School Board Retreat: 2009

During this presentation the school board indicated that it would like for the retreat to remain local, either at Lynchburg College or possibly Eagle Eyrie. The school board also identified possible topics for discussion during the retreat. They are as follows: RIF policy, grading practices, building utilization and efficiency, achievement gap, alternative education program, school calendar, test scores, and budget process.

G. Superintendent's Comments

Jenni Knight, a senior at E. C. Glass High School, has been awarded the McNair Scholarship for out-of-state students. The McNair offers a full scholarship which includes tuition, room, and board. Miss Knight will be attending the University of South Carolina-Columbia this fall.

The Senior Honors dinner will occur at 6:00 p.m. in the Burton Center at Lynchburg College. This dinner recognizes the top 15 students at each of the high schools.

Dr. McKendrick explained that as a result of the school board adopting the early retirement incentive program, the school administration has been able to call back all but 15 of the 68 employees who were reduced in force. Further, by rehiring these individuals, the school division will realize a savings in excess of \$700,000 in costs associated with COBRA and employment. Dr. McKendrick indicated that following discussions at the City/Schools Leadership meeting on June 1, 2009, he would like to propose that the school operating budget for 2009-10 be amended and that \$500,000 of the budget amount requested from the city be given back to the city.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Rev. Anderson, the school board approved an amendment to the school operating budget for 2009-10 to present to the Lynchburg City Council to reduce the school board's funding request in the amount of \$500,000.

Yes Votes: Ms. Doyle, Mr. Webb, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Mr. Faircloth, Mrs. Tweedy

No Votes: None

Abstentions: None

H. Board Comments

Mrs. Tweedy reminded school board members that graduation for the Amelia Pride Center students will occur on June 8, 2009, in the Carl Anderson Performance Auditorium at Paul Laurence Dunbar Middle School for Innovation at 7:00 p.m.

Mr. Billingsly noted that the completion ceremony for students in the College for Living Plus had occurred at CVCC on June 1.

Mr. Webb noted the many different events and activities he had attend over the past two weeks. He also announced that all 22 students on the E. C. Glass High School lacrosse team had made honor roll.

Ms. Doyle stated that she had attended the DARE graduation at Robert S. Payne Elementary School and noted that this was a great example of the collaborative efforts between the police department and the schools.

I. Informational Items

Next School Board Meeting: Tuesday, June 16, 2009, 5:30 p.m., Board Room, School Administration Building

**Lynchburg City School Board – Regular Meeting
June 2, 2009
Page Six**

J. Adjournment

The meeting adjourned at 7:30 p.m.

Julie P. Doyle, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)