



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker, Chairman
School Board District 1

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School Board District 2

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School Board District 2

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School Board District 3

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School Board District 2

Ingrid M. Hamlett
School Board District 3

Treney L. Tweedy
School Board District 3

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

Stephen C. Smith
Assistant Superintendent of
Curriculum and Instruction

Beverly A. Padgett
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
August 4, 2009 5:30 p.m.
School Administration Building
Board Room

A. CLOSED MEETING

1. Notice of Closed Meeting
Paul McKendrick.Page 1
Discussion
2. Certification of Closed Meeting
Paul McKendrick.Page 2
Discussion

B. PUBLIC COMMENTS

1. Public Comments
Paul McKendrick.Page 3
Discussion (30 minutes)

C. FINANCE REPORT

1. Finance Report
Beverly A. Padgett.Page 4
Discussion (5 Minutes)

D. CONSENT AGENDA

1. School Board Meeting Minutes: June 26, 2009 (Regular Meeting)
July 7, 2009 (Regular Meeting)
2. Personnel Report
Paul McKendrick.Page 10
Discussion/Action
3. Religious Exemption
Paul McKendrick.Page 12
Discussion/Action

E. OLD BUSINESS

- 1. Alternative Education Program Reorganization
Paul McKendrick.Page 14
Discussion/Action (20 Minutes)

- 2. Individuals with Disabilities Education Act (IDEA) Part B
Sub-grant Awards Under the *American Recovery and
Reinvestment Act of 2009*
Stephen C. Smith. Page 15
Discussion/Action (5 Minutes)

F. NEW BUSINESS

- 1. School Board Finance Committee
Paul McKendrick.Page 17
Discussion/Action (5 Minutes)

- 2. Central Virginia Governor’s School for Science and
Technology: 2009-10 Budget
Beverly A. Padgett. Page 20
Discussion/Action (5 Minutes)

- 3. LAUREL Regional School: 2009-10 Budget
Beverly A. Padgett. Page 23
Discussion/Action (5 Minutes)

- 4. School Board Policy 5-47: Family and Medical Leave
Paul McKendrick. Page 29
Discussion (10 Minutes)

G. SUPERINTENDENT’S COMMENTS

H. BOARD COMMENTS

I. INFORMATIONAL ITEMS

New Teacher Orientation and Breakfast: August 11, 2009,
7:30 a.m., Burton Student Center, Lynchburg College

Welcome Back Breakfast: Friday, August 21, 2009, E. C. Glass
High School

Next School Board Meeting: Tuesday, September 1, 2009, 5:30 p.m.
Board Room, School Administration Building

J. ADJOURNMENT

Agenda Report

Date: 08/04/09

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Personnel Matters

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) for the purpose of considering several personnel matters.

Agenda Report

Date: 08/04/09

Agenda Number: A-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

Agenda Report

Date: 08/04/09

Agenda Number: B-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 08/04/09

Agenda Number: C-1

Attachments: Yes

From: Paul McKendrick, Superintendent
Beverly A. Padgett, Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2008-09 school operating budget, authorized, approved and processed the necessary payments through June 30, 2009. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The attached operating fund expenditure report summarizes the payments made through June 30, 2009, for the operating fund (unaudited).

Total Operating Fund Budget	\$89,306,987.22
Expenditures thru 06-30-09	(88,726,872.70)
Outstanding Encumbrances	(47.66)

Available Balance per finance report	\$ 580,066.86
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Percent of Budget Used at 06-30-09	99.35%
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As of June 30, 2009 - 12 months =	100.00%
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The operating fund revenue report details the revenue received through June 30, 2009, for the operating fund (unaudited). The expenditure summary report summarizes the payments made through June 30, 2009, for all funds (unaudited). Both reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends the school board receive this agenda report as an informational item.

	ADOPTED BUDGET	CARRYOVER BUDGET	TOTAL BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED FUNDS	% OF BUDGET USED
FUND 1 OPERATING							
REGULAR	89,306,987.22	-	89,306,987.22	88,726,872.70	47.66	580,066.86	99.35%
TOTAL OPERATING FUND	89,306,987.22	-	89,306,987.22	88,726,872.70	47.66	580,066.86	99.35%
FUND 5 FEDERAL PROJECT							
HOUSE	-	11,754.84	11,754.84	10,382.54	-	1,372.30	88.33%
REGULAR	-	9,901.80	9,901.80	(7.03)	-	9,908.83	-0.07%
PARTNERS IN EDUCATION	10,195.00	6,005.86	16,200.86	7,457.31	-	8,743.55	46.03%
TITLE II PART A 02-03 C O	-	-	-	(19.13)	-	19.13	0.00%
TITLE II PART D 07-08	-	24,370.04	24,370.04	24,370.04	-	-	100.00%
TITLE I SCHOO IMP (HES)	-	42,455.54	42,455.54	42,455.54	-	-	100.00%
GEAR UP GRANT 07-08(SHEV)	-	12,430.00	12,430.00	9,813.03	-	2,616.97	78.95%
07-08 STATE N&D JDH GRANT	-	16,250.18	16,250.18	16,050.16	-	200.02	98.77%
07-08 TITLE III PART A	-	47.69	47.69	47.69	-	-	100.00%
CHESAPEAKE BAY GRANT	-	3,300.00	3,300.00	3,300.00	-	-	100.00%
ED TECH SERIES VII	-	179,229.00	179,229.00	(8,492.45)	-	187,721.45	-4.74%
BLUE RIDGE E NEW REG CONS	-	3,188.24	3,188.24	3,188.24	-	-	100.00%
07-08 PRE-SCHOOL #619	-	23,629.67	23,629.67	19,040.75	-	4,588.92	80.58%
HARD TO STAFF MENTOR TEAC	-	-	-	2,159.85	-	(2,159.85)	-
07-08 TITLE V, PART A	-	19,593.51	19,593.51	19,204.92	-	388.59	98.02%
PROJECT GRADUATION	-	27,084.83	27,084.83	27,084.83	-	-	100.00%
CHESAPEAKE BAY GRT 07-08	-	-	-	2,767.83	-	(2,767.83)	-
07-08 TITLE IV DRUG FREE	-	36,963.83	36,963.83	27,860.49	-	9,103.34	75.37%
TITLE I, A05 FUNDS 06-07	-	688.21	688.21	-	-	688.21	0.00%
TITLE I, PART A 07-08	-	769,334.75	769,334.75	469,967.54	-	299,367.21	61.09%
TITLE I, PART D(N&D)07-08	-	77,955.93	77,955.93	63,600.98	-	14,354.95	81.59%
21ST CENTURY GRANT 08-09	-	164,267.45	164,267.45	128,951.43	-	35,316.02	78.50%
HOMELESS GRANT 07-08	-	22,084.28	22,084.28	14,466.82	-	7,617.46	65.51%
NAT'L BOARD INCENTIVE	-	17,500.00	17,500.00	17,500.00	-	-	100.00%
INCLUSIVE CHILD CARE	-	4,410.03	4,410.03	4,410.00	-	0.03	100.00%
PLAY IT SMART PROGRAM	-	45,000.00	45,000.00	51,936.73	-	(6,936.73)	115.41%
QUALITY INITIATIVE	-	4,000.00	4,000.00	3,916.91	-	83.09	97.92%
CARL PERKINGS 07-08	-	64,733.83	64,733.83	6,448.42	-	58,285.41	9.96%
04-05 CARL PERKINS	-	-	-	-	-	-	0.00%
ED TECH SERIES VIII	-	208,000.00	208,000.00	180,530.71	-	27,469.29	86.79%
05-06 CARL PERKINGS	-	-	-	-	-	-	0.00%
ED TECH VI	-	-	-	(488.00)	-	488.00	0.00%
08-09 CARL PERKINS VOCA	233,979.00	-	233,979.00	201,991.60	-	31,987.40	86.33%
08-09 GEAR UP GRANT	46,700.00	5,800.00	52,500.00	39,013.64	-	13,486.36	74.31%
08-09 GENERAL ADULT ED	17,635.00	-	17,635.00	-	-	17,635.00	0.00%
08-09 619-A PRE-SCH INC	65,813.00	(2,959.00)	62,854.00	31,158.05	-	31,695.95	49.57%
08-09 TITLE I-PART A	3,005,099.00	300,213.97	3,305,312.97	2,905,140.38	-	400,172.59	87.89%
08-09 TITLE I, PART D N&D	302,470.00	(95,029.50)	207,440.50	171,543.32	-	35,897.18	82.70%
08-09 TITLE II,PART A	673,750.00	12,554.41	686,304.41	443,614.61	670.40	242,019.40	64.74%
08-09 TITLE II,PART D	31,000.00	825.42	31,825.42	9,442.03	-	22,383.39	29.67%
08-09 TITLE I PART D JDH (SOP)	-	22,584.21	22,584.21	6,728.06	-	15,856.15	29.79%
08-09 TITLE IV,PART A S&D	60,000.00	(9,661.44)	50,338.56	36,605.48	-	13,733.08	72.72%
08-09 TITLE III PART A	-	14,076.40	14,076.40	15,177.70	-	(1,101.30)	107.82%
08-09 TITLE V,PART A	25,039.00	-	25,039.00	-	-	25,039.00	0.00%

08-09 ALT ED REGIONAL	200,000.00	47,866.00	247,866.00	310,218.76	-	(62,352.76)	125.16%
08-09 BLUE RIDGE CONSORT	2,000.00	-	2,000.00	429.84	-	1,570.16	21.49%
PRE-LITERACY	-	-	-	59.88	-	(59.88)	0.00%
MENTOR	-	-	-	6,042.35	-	(6,042.35)	100.00%
08-09 BLUE RIDGE REG JAIL	150,060.00	35,192.42	185,252.42	175,060.98	-	10,191.44	94.50%
08-09 DETE HOME/CDC	519,830.00	156,068.00	675,898.00	622,186.53	-	53,711.47	92.05%
08-09 ED TECH INIT BOND	518,000.00	-	518,000.00	491,730.00	-	26,270.00	94.93%
08-09 GOVERNOR'S SCHOOL	230,178.00	-	230,178.00	-	-	230,178.00	0.00%
08-09 VA M S TEACHER CORP	5,000.00	5,000.00	10,000.00	10,000.00	-	-	100.00%
08-09 TITLE VII-HOMELESS	35,000.00	(9,000.00)	26,000.00	14,967.92	-	11,032.08	57.57%
08-09 MENTOR TEACHERS	22,188.00	(13,569.63)	8,618.37	4,264.71	-	4,353.66	49.48%
08-09 SCHOOL NUTRITION	42,828.00	-	42,828.00	-	-	42,828.00	0.00%
08-09 RACE TO GED	25,000.00	-	25,000.00	-	-	25,000.00	0.00%
PROJ GRADUATION - REGULAR	-	10,178.40	10,178.40	6,191.68	-	3,986.72	60.83%
08-09 21ST CENTURY GRANT	-	200,000.00	200,000.00	84,106.75	-	115,893.25	42.05%
WEYERHAEUSER GRANT - HES	-	5,000.00	5,000.00	4,877.13	-	122.87	97.54%
08-09 HOUSE CONSTRUCTION	12,000.00	-	12,000.00	-	-	12,000.00	0.00%
VA CAREER ED MINI GRANT	-	5,000.00	5,000.00	2,240.90	-	2,759.10	44.82%
TITLE II PART A 2007-08	-	210,853.33	210,853.33	210,853.33	-	-	100.00%
TITLE II PART A 06-07	-	2,338.92	2,338.92	-	-	2,338.92	0.00%
TOTAL FEDERAL PROJECTS	6,233,764.00	2,697,511.42	8,931,275.42	6,951,551.78	670.40	1,979,053.24	77.84%
FUND 7 STEP WITH LINKS							
STEP WITH LINKS	45,733.00	-	45,733.00	41,380.01	-	4,352.99	90.48%
TOTAL STEP WITH LINKS	45,733.00	-	45,733.00	41,380.01	-	4,352.99	90.48%
FUND 8 CENTRAL VA GOV SCHOOL							
06-07 GOV SCHOOL	10,000.00	-	10,000.00	9,392.99	-	607.01	93.93%
07-08 GOV SCHOOL	893,266.24	-	893,266.24	811,947.63	-	81,318.61	90.90%
TOTAL CENTRAL VA GOV SCH	903,266.24	-	903,266.24	821,340.62	-	81,925.62	90.93%
FUND 9 LAUREL REGIONAL PROGRAM							
LAUREL PROGRAM	5,272,384.00	73,097.00	5,345,481.00	4,812,118.06	-	533,362.94	90.02%
TOTAL LAUREL REGIONAL PROGRAM	5,272,384.00	73,097.00	5,345,481.00	4,812,118.06	-	33,362.94	90.02%
TOTAL ALL FUNDS	101,762,134.46	2,770,608.42	104,532,742.88	101,353,263.17	718.06	3,178,761.65	96.96%

FY 2007 - 2008

FY 2008 - 2009

ACCOUNT TITLE	REVENUE BUDGET	YEAR-TO-DATE TRANSACTIONS	BUDGET BALANCE	% BUDGET RECEIVED	REVENUE BUDGET	YEAR-TO-DATE TRANSACTIONS	BUDGET BALANCE	% BUDGET RECEIVED
SALES TAX RECEIPTS	(9,283,994.00)	(8,883,897.03)	(400,096.97)	95.69%	(9,253,060.00)	(8,128,412.71)	(1,124,647.29)	87.85%
240202 BASIC SCHOOL AID	(24,142,158.00)	(22,147,217.00)	(1,994,941.00)	91.74%	(25,740,683.00)	(26,241,523.00)	500,840.00	101.95%
240207 GIFTED & TALENTED	(226,394.00)	(221,222.00)	(5,172.00)	97.72%	(252,164.00)	(252,634.00)	470.00	100.19%
240208 REMEDIAL EDUCATION	(855,881.00)	(836,327.00)	(19,554.00)	97.72%	(992,212.00)	(994,058.00)	1,846.00	100.19%
240208 REMEDIAL ED-SUMMER	(195,287.00)	(166,434.00)	(28,853.00)	85.23%	(195,994.00)	(203,425.00)	7,431.00	103.79%
240209 ENROLLMENT LOSS	-	(231,920.00)	231,920.00	-100.00%	(171,829.00)	(157,991.00)	(13,838.00)	91.95%
SUPPL STATE PAYMENT	-	(1,559,345.00)	1,559,345.00	-100.00%	-	-	-	-
240212 SPECIAL ED SOQ	(3,526,462.00)	(3,097,107.00)	(429,355.00)	87.82%	(3,623,494.00)	(3,630,236.00)	6,742.00	100.19%
240217 VOCATIONAL ED SOQ	(325,295.00)	(291,366.00)	(33,929.00)	89.57%	(312,465.00)	(313,046.00)	581.00	100.19%
240221 SOC SEC-INSTR	(1,487,478.00)	(1,316,540.00)	(170,938.00)	88.51%	(1,496,541.00)	(1,499,326.00)	2,785.00	100.19%
240223 VRS INSTRUCTIONAL	(1,902,021.00)	(1,974,811.00)	72,790.00	103.83%	(1,935,088.00)	(1,938,689.00)	3,601.00	100.19%
240224 VRS NON-INSTR	(97,540.00)	-	(97,540.00)	0.00%	-	-	-	-
240241 GROUP LIFE INST	-	(70,144.00)	70,144.00	-100.00%	(65,782.00)	(65,904.00)	122.00	100.19%
240228 READING INTERVENTION	-	(117,799.00)	117,799.00	-100.00%	(133,077.00)	(120,793.00)	(12,284.00)	90.77%
240205 CAT-REG FOSTER	(188,388.00)	(80,629.00)	(107,759.00)	42.80%	(163,827.00)	(199,066.00)	35,239.00	121.51%
240206 CAT-ADULT ED	-	(17,969.00)	17,969.00	-100.00%	-	-	-	-
240259 CAT-SPED FOSTER	-	(111,465.00)	111,465.00	-100.00%	-	-	-	-
240246 CAT-HOMEBOUND	-	(63,864.98)	63,864.98	-100.00%	(72,121.00)	(64,854.35)	(7,266.65)	89.92%
240248 REGIONAL TUITION	-	(139,496.33)	139,496.33	-100.00%	(979,174.00)	(731,663.64)	(247,510.36)	74.72%
240265 AT RISK SOQ	(1,131,603.00)	(1,109,210.00)	(22,393.00)	98.02%	(1,133,398.00)	(1,135,564.00)	2,166.00	100.19%
240309 ESL	(54,456.00)	(67,679.00)	13,223.00	124.28%	(85,194.00)	(110,205.00)	25,011.00	129.36%
330213 SCHOOL LUNCH	-	-	-	-100.00%	-	-	-	100.00%
240281 AT RISK 4 YR OLDS	-	(1,131,878.00)	1,131,878.00	-100.00%	(984,935.00)	(1,089,033.80)	104,098.80	110.57%
240218 CTE - ADULT ED	-	(1,311.00)	1,311.00	-100.00%	(19,175.00)	(1,957.00)	(17,218.00)	10.21%
240253 CTE OCC PREP	-	(16,512.00)	16,512.00	-100.00%	(27,116.00)	(18,466.00)	(8,650.00)	68.10%
LOTTERY PROCEEDS	(1,220,266.00)	(1,202,153.00)	(18,113.00)	98.52%	(1,306,102.00)	(1,090,883.00)	(215,219.00)	83.52%
REG SPEC SERV	-	-	-	-	(701,368.00)	-	(701,368.00)	0.00%
240299 OTHER STATE FUNDS	-	(1,643.00)	1,643.00	-100.00%	-	-	-	-
240275 PRIMARY CLASS SIZE	-	(1,319,943.00)	1,319,943.00	-100.00%	(1,346,207.00)	(1,401,749.00)	55,542.00	104.13%
240214 TEXTBOOKS	(553,728.00)	(541,077.00)	(12,651.00)	97.72%	(649,707.00)	(650,916.00)	1,209.00	100.19%
240258 SALARY SUPPLEMENT	(2,713,208.00)	-	(2,713,208.00)	0.00%	-	-	-	-
240203 GED/ISAEP	-	(23,576.00)	23,576.00	-100.00%	(23,576.00)	(23,576.00)	-	100.00%
240306 SCHOOL CONSTRUCT	(213,805.00)	(213,676.00)	(129.00)	99.94%	(213,956.00)	(214,122.00)	166.00	100.08%
240405 ALGEBRA READINESS	-	(111,664.00)	111,664.00	-100.00%	(121,377.00)	(113,012.00)	(8,365.00)	93.11%
COMMONWEALTH OF VA	(48,117,964.00)	(47,067,875.34)	(1,050,088.66)	97.82%	(51,999,622.00)	(50,391,105.50)	(1,608,516.50)	96.91%
330201 BASIC ADULT ED.	(80,000.00)	(22,538.16)	(57,461.84)	28.17%	(80,000.00)	-	(80,000.00)	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	(1,436.72)	(4,563.28)	23.95%	(6,000.00)	(1,200.27)	(4,799.73)	20.00%
330219 TITLE VI-B SPEC ED	(2,067,000.00)	(2,095,927.45)	28,927.45	101.40%	(2,199,240.22)	(1,982,885.84)	(216,354.38)	90.16%
180303 MEDICAID REIMBURSE	(180,000.00)	(171,467.75)	(8,532.25)	95.26%	(180,000.00)	(674,713.36)	494,713.36	374.84%
JR ROTC	-	-	-	-	-	(109,595.92)	109,595.92	-100.00%
FEDERAL	(2,333,000.00)	(2,291,370.08)	(41,629.92)	98.22%	(2,465,240.22)	(2,768,395.39)	303,155.17	112.30%
510500 CITY OPER APPR	(33,070,150.85)	(33,329,862.00)	259,711.15	100.79%	(32,442,103.00)	(32,442,103.00)	-	100.00%
510502 CITY DEBT SERV APP	(33,627.00)	(33,626.95)	(0.05)	100.00%	(33,627.00)	(32,758.45)	(868.55)	97.42%
CITY	(33,103,777.85)	(33,363,488.95)	259,711.10	100.78%	(32,475,730.00)	(32,474,861.45)	(868.55)	100.00%
189912 MISC REV/OTH FUNDS	-	(686.06)	686.06	-100.00%	-	(1,706.18)	1,706.18	-100.00%
180303 REBATES & REFUNDS	(115,000.00)	(112,067.96)	(2,932.04)	97.45%	(115,000.00)	(9,971.38)	(105,028.62)	8.67%
189903 DONATIONS & SP GF	-	-	-	-	-	(200.00)	200.00	-100.00%
189908 SALE OF SCHOOL BUSES	-	-	-	-	-	(17,265.85)	17,265.85	100.00%

189909 SALE OTHER EQUIPMENT	-	-	-	-	-	(1,940.66)	1,940.66	-100.00%
189910 INSURANCE ADJUST	-	(10,236.88)	10,236.88	-100.00%	-	(3,973.00)	3,973.00	-100.00%
189912 OTHER FUNDS	(10,000.00)	20.00	(10,020.00)	-0.20%	(10,000.00)	-	(10,000.00)	0.00%
E RATE REIMBURSEMENT	-	(85,571.46)	85,571.46	-100.00%	-	(74,162.62)	74,162.62	-100.00%
MISCELLANEOUS	(125,000.00)	(208,542.36)	83,542.36	166.83%	(125,000.00)	(109,219.69)	(15,780.31)	87.38%
150201 RENTS	(110,000.00)	(98,000.00)	(12,000.00)	89.09%	(110,000.00)	(98,000.00)	(12,000.00)	89.09%
161201 TUITION DAY SCHOOL	(189,000.00)	(215,798.51)	26,798.51	114.18%	(189,000.00)	(177,846.25)	(11,153.75)	94.10%
161206 TUITION ADULT	(15,750.00)	(21,822.31)	6,072.31	138.55%	(15,750.00)	(15,502.00)	(248.00)	98.43%
161207 TUITION SUMMER SCH	(42,000.00)	(36,162.86)	(5,837.14)	86.10%	(42,000.00)	(49,651.00)	7,651.00	118.22%
161202 SPEC PUPIL FEES	(525.00)	(410.00)	(115.00)	78.10%	(525.00)	(65,919.00)	65,394.00	12556.00%
161205 BUS RENTAL	(122,500.00)	(255,179.11)	132,679.11	208.31%	(122,500.00)	(267,449.86)	144,949.86	218.33%
190101 TUIT FM OTH CO/CY	-	(693,147.20)	693,147.20	-	(634,620.00)	(627,016.37)	(7,603.63)	98.80%
161201 DUAL ENROLLMENT	(42,000.00)	-	(42,000.00)	0.00%	(42,000.00)	-	(42,000.00)	0.00%
FACILITY RENTALS	(85,000.00)	(59,632.84)	(25,367.16)	70.16%	(85,000.00)	(66,382.00)	(18,618.00)	78.10%
CHARGES FOR SERVICES	(606,775.00)	(1,380,152.83)	773,377.83	227.46%	(1,241,395.00)	(1,367,766.48)	126,371.48	110.18%
150102 INTEREST-INVEST	-	(11,223.58)	11,223.58	-	-	(3,057.82)	3,057.82	-100.00%
150101 INTEREST-BNK DPST	-	(20,694.30)	20,694.30	-100.00%	-	(3,689.82)	3,689.82	-100.00%
GRANTOR TRUST INTEREST	-	(2,361.58)	2,361.58	-100.00%	-	-	-	-
USE OF MONEY	-	(34,279.46)	34,279.46	-100.00%	-	(6,747.64)	6,747.64	-100.00%
LEASE PURCHASE PROCEEDS	(1,000,000.00)	(1,000,000.00)	-	100.00%	(1,000,000.00)	(1,000,000.00)	-	100.00%
TOTAL OPERATING FUND	(85,286,516.85)	(85,345,709.02)	59,192.17	100.07%	(89,306,987.22)	(88,118,096.15)	(1,188,891.07)	98.67%

	FY 2007 - 2008			FY 2008 - 2009			ENCUMB	BUDGET BALANCE	% OF BUDGET USED
	BUDGET	ACTUAL TRANSACTIONS	% OF BUDGET USED	BUDGET	ACTUAL TRANSACTIONS	% OF BUDGET USED			
INSTRUCTION									
CLASSROOM INSTRUCTION	49,033,615.24	48,557,407.65	99.03%	51,787,760.00	51,879,517.68	100.18%	47.67	(91,805.35)	100.18%
INSTR SUPPORT - STUDENT	2,941,567.44	3,049,838.93	103.68%	2,935,857.99	3,157,199.42	107.54%	-	(221,341.43)	107.54%
INSTR SUPPORT- STAFF	4,809,157.60	5,965,320.73	124.04%	4,792,492.48	5,006,447.72	104.46%	(0.01)	(213,955.23)	104.46%
INSTR SUPPORT-SCHOOL ADM	4,808,580.44	4,742,330.15	98.62%	5,006,130.07	4,887,749.28	97.64%	-	118,380.79	97.64%
INSTR TECHNOLOGY	1,651,382.76	1,856,170.47	112.40%	1,755,175.76	1,805,998.07	102.90%	-	(50,822.31)	102.90%
TOTAL INSTRUCTION	63,244,303.48	64,171,067.93	101.47%	66,277,416.30	66,736,912.17	100.69%	47.66	(459,543.53)	100.69%
ADMINISTRATION									
ADMINISTRATION	2,139,059.05	2,051,659.77	95.91%	2,561,014.95	2,548,858.16	99.53%	-	12,156.79	99.53%
ATTENDANCE & HEALTH SERV	1,974,538.97	1,959,397.37	99.23%	2,105,875.80	2,135,874.33	101.42%	-	(29,998.53)	101.42%
ADMIN TECHNOLOGY	922,373.13	793,982.46	86.08%	902,372.87	678,648.07	75.21%	-	223,724.80	75.21%
TOTAL ADMINISTRATION	5,035,971.15	4,805,039.60	95.41%	5,569,263.62	5,363,380.56	96.30%	-	205,883.06	96.30%
PUPIL TRANSPORTATION									
MANAGEMENT & DIRECTION	377,947.66	336,555.48	89.05%	350,249.85	337,376.01	96.32%	-	12,873.84	96.32%
VEHICLE OPERATION SERVICE	2,462,855.20	2,933,059.07	119.09%	2,474,185.00	2,858,906.00	115.55%	-	(384,721.00)	115.55%
MONITORING SERVICE	340,728.92	349,712.30	102.64%	235,671.00	347,957.30	147.65%	-	(112,286.30)	147.65%
VEHICLE MAINT SERVICE	637,281.53	520,734.39	81.71%	508,639.60	523,342.92	102.89%	-	(14,703.32)	102.89%
BUSES-LEASE PURCHASE	575,000.00	562,160.00	97.77%	575,000.00	435,006.00	75.65%	-	139,994.00	75.65%
TOTAL PUPIL TRANSPORTATION	4,393,813.31	4,702,221.24	107.02%	4,143,745.45	4,502,588.23	108.66%	-	(358,842.78)	108.66%
OPERATION & MAINTENANCE									
MANAGEMENT & DIRECTION	475,833.04	346,917.69	72.91%	372,446.00	365,525.27	98.14%	-	6,920.73	98.14%
BUILDING SERVICES	9,508,405.98	9,116,118.79	95.87%	9,829,535.68	9,212,640.34	93.72%	-	616,895.34	93.72%
GROUNDS SERVICES	69,754.34	183,236.73	262.69%	263,713.60	254,504.78	96.51%	-	9,208.82	96.51%
EQUIPMENT SERVICES	52,000.00	8,742.48	16.81%	52,000.00	18,646.59	35.86%	-	33,353.41	35.86%
VEHICLE SERVICES	17,000.00	14,572.80	85.72%	17,000.00	20,038.83	117.88%	-	(3,038.83)	117.88%
SECURITY SERVICES	368,519.91	271,791.06	73.75%	213,377.00	289,586.31	135.72%	-	(76,209.31)	135.72%
TOTAL OPERATION & MAINT	10,491,513.27	9,941,379.55	94.76%	10,748,072.28	10,160,942.12	94.54%	-	587,130.16	94.54%
SCHOOL FOOD SERVICES	-	1,521.78	-	55,215.00	1,165.97	2.11%	-	54,049.03	2.11%
FACILITIES	1,214,099.64	943,949.46	77.75%	1,106,457.57	891,735.28	80.59%	-	214,722.29	80.59%
CONTINGENCY RESERVES	-	-	-	500,000.00	-	0.00%	-	500,000.00	0.00%
DEBT SERVICE	906,817.00	961,526.99	106.03%	906,817.00	1,070,148.37	118.01%	-	(163,331.37)	118.01%
TOTAL OPERATING FUND	85,286,517.85	85,526,706.55	100.28%	9,306,987.22	88,726,872.70	99.35%	47.66	580,066.86	99.35%

Agenda Report

Date: 08/04/09

Agenda Number: D-2

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Personnel Report

Summary/Description:

The personnel recommendations for July 7 – August 4, 2009, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for July 7 – August 4, 2009.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2009-10:

Bates, Wendell	The Apprentice School	Cert../15 yrs. (Lv. 11 4)	E.C. Glass Precision Machine Tech	08-10-09
Bryant, Theresa	Lynchburg College	B.A./ 14yrs. (Lv.11 3)	Dunbar Middle School Special Education	08-10-09
Goettsche, Kirsten	Liberty University	B.S./0 yrs. (Lv. 0 3)	Perrymont Elementary Kindergarten	08-10-09
Good, Kelly	Liberty University	M.Ed./9 yrs. (Lv. 9 3)	Linkhorne Elementary Reading Specialist	08-10-09
Johnston, Gretchen	Dowling College	M.S. /6 yrs. (Lv.6 3)	Sheffield Elementary Reading Specialist	08-10-09
McLawhorn, Susan	UNC-Asheville	B.A./5yrs. (Lv.5 3)	Dunbar Middle English	08-10-09
McLean, Brittany	University of Pittsburgh-Bradford	B.S. /0 yr. (Lv. 0 3)	E.C. Glass Mathematics	08-10-09
Salerno, Angela	Radford University	B.S./0 yrs. (Lv. 0 3)	Sandusky Middle Chorus	08-10-09

RESIGNATIONS:

Barbour, Leslie	RMWC	B.A./4 yrs. (Lv. 4 3)	Linkhorne Elementary Fifth Grade	06-13-09
Gilbert, Allison	Lynchburg College	B.S./ 3 yrs. (Lv. 3 3)	R.S. Payne Elementary Kindergarten	06-13-09
Scruggs, April	Lynchburg College	M.Ed./5 yrs. (Lv. 5 3)	LAUREL Special Education	06-13-09

Agenda Report

Date: 08/04/09

Agenda Number: D-3

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 08/04/09

Agenda Number: E-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Alternative Education Program Reorganization

Summary/Description:

At the last meeting of the Lynchburg City School Board, the school administration presented recommendations relative to the reorganization of the school division's alternative education program. The school administration described recommendations for changes in the Pregnant Teen Program. One component that received extensive discussion involved the elimination of school division-sponsored child care services for the students enrolled in the program. Also, the school administration also presented a dropout prevention and dropout recovery program offered through a vendor, Education Services of America.

After and during the presentations, school board members had questions about both programs and requested that the school administration research and/or answer those items at its next meeting. Thus, the school administration as well as a representative from the vendor, Education Services of America, will be present to answer those questions and to further describe the proposed changes for the alternative education program.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 08/04/09

Agenda Number: E-2

Attachments: Yes

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards
Under the *American Recovery and Reinvestment Act of 2009*

Summary/Description:

Lynchburg City Schools received official notification from the Virginia Department of Education regarding the school division's first allocation of grants provided through the *American Recovery and Reinvestment Act of 2009* (ARRA): the Individuals with Disabilities Education Act (IDEA) Part B Section 611 and Part B Section 619 grants. The amounts listed for Lynchburg City Schools represent 50 percent of the total IDEA grant amount that the school division should receive. The Virginia Department of Education expects to receive the second half of the ARRA IDEA grant by September 30, 2009. The ARRA sub-grants are in addition to the regular Individuals with Disabilities Act (IDEA 2009) grant the school board approved on April 21, 2009.

IDEA Part B Sub-grant Award (50 percent of expected total)

Sub-grant received

Section 611	\$1,161,477.50
Section 619	\$ 39,111.00

IDEA Part B Sub-grant Award (50 percent of expected total)

Sub-grant expected in September 2009

Section 611	\$1,161,477.50
Section 619	\$ 39,111.00

Total Section 611	\$2,322,955.00
Total Section 619	\$ 78,222.00

In anticipation of these funds, the school administration solicited input from a variety of stakeholders including general and special education teachers involved as members of the High Expectations for Students with Disabilities teams, principals, special education related services staff, the Special Education Advisory Committee, central office administrators and the Special Education Management Team. The focus of the discussions centered on how the school

Agenda Report

Date: 08/04/09

Agenda Number: E-2

Attachments: Yes

could use the funds to improve the achievement of students with disabilities.

The discussions conducted reveal an interest in addressing student needs through the attached proposed expenditures for the Individuals with Disabilities Education (IDEA) Part B Sub-grant Awards under the *American Recovery and Reinvestment Act of 2009*.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the proposed expenditures for the Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards under the *American Recovery and Reinvestment Act of 2009* for the 2009-10 school year.

Agenda Report

Date: 08/04/09

Agenda Number: F-1

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: School Board Finance Committee

Summary/Description:

In an effort to keep school board members more informed about the school division's operating budget, the school board formed and approved a finance committee. Membership is determined by the school board chairman and includes the superintendent, the chief financial officer, and three school board members. Membership also includes the chairman and an alternate school board member, but they serve as ex-officio members. The committee meets quarterly or as needed at noon at the School Administration Building. Specific dates will be determined.

This committee assumed the responsibilities of the school division's Internal Audit Committee. That committee's purpose was to review reports from the Office of Internal Audit and to make suggestions for areas to be audited. Further, internal audits assisted officials and management in carrying out their responsibilities by appraising the effectiveness, efficiency, and accurateness of activities and programs.

Proposed membership for the committee is as follows:

Keith R. Anderson
Albert L. Billingsly

Thomas H. Webb
Charles B. White (Alternate)

These members will serve from August 4, 2009 – July 31, 2010.

A copy of the guidelines for the finance committee appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the membership of the School Board Finance Committee for the period August 4, 2009 – July 31, 2010.

Finance Committee Guidelines

Purpose

The purpose of the Finance Committee is to monitor the school operating budget revenues and expenditures, to monitor the school division's fund balance, to review student enrollment reports, to review financial reports on a quarterly basis to determine if any revenue or expenditure adjustments are necessary during the fiscal year, and to review the management letter prepared as a result of the annual audit. The committee will also review reports from the Office of Internal Audit and make suggestions for areas to be audited. Internal audits assist officials and management in carrying out their responsibilities by appraising the effectiveness, efficiency, and accuracy of activities and programs.

To facilitate the Finance Committee's meetings, the agenda is divided into two sections: General Business and Other Information. The following is an example of items that might be included in those sections.

I. General Business

1. Proposed Amendments to Fiscal Management Policies
2. Review of Revenue Projections
3. Quarterly Financial Reports
4. School Operating Fund Balance
5. Student Enrollment Trends
6. Internal Audit

II. Other Information

Agenda items designated as other information do not require immediate school board action. They are presented as informational items or to inform school board members about pending issues. Those items could include changes in accounting identified by the Governmental Accounting Standards Board (GASB), changes in Virginia Retirement System costs, and/or the receipt of grants that will impact the school operating budget.

The school board chairman will appoint three committee members who shall be the sole voting members during the first regular school board meeting in August. Participants would also include the superintendent, the chief financial officer, the chairman, and an alternate school board member. The chairman and the alternate school board member will serve as ex-officio members.

The chairman of the committee will be determined by the three voting members at the committee's first meeting. The school board chairman, the alternate school board member, and the school administrators are non-voting members.

The school board will consider the following financial items during its regular business meetings:

- Capital Improvement Plan
- School Operating Budget
- Proposed Capital Improvement Projects
- Requests for Funding by Outside Agencies
- Fund Balance
- Third Quarter Adjustments

Agenda Report

Date: 08/04/09

Agenda Number: F-2

Attachments: Yes

From: Paul McKendrick, Superintendent
Beverly A. Padgett, Chief Financial Officer

Subject: Central Virginia Governor's School for Science and Technology:
2009-2010 Budget

Summary/Description:

The Lynchburg City School Board serves as the fiscal agent for the Central Virginia Governor's School for Science and Technology. The governing board of the school has approved its 2009-10 operating budget in the amount of \$892,367.70, which represents a decrease of \$10,898.54 (1.21%) from the 2008-09 fiscal year. All funds expended at the school are totally reimbursable from participating school divisions and state funds as listed on budget. School divisions supporting this program are Amherst County Schools, Appomattox County Schools, Bedford County Schools, Campbell County Schools and Lynchburg City Schools.

Provided below is the financial impact summary for Lynchburg City Schools:

	2008-09	2009-10
Student Tuition	\$4,200	\$4,200
Number of students	30	30
Total Tuition	\$126,000	\$126,000

The tuition is budgeted to remain the same at \$4,200 per student.

Dr. Thomas D. Morgan, executive director for the Central Virginia Governor's School for Science and Technology, will be present to answer any questions.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to act as fiscal agent for the Central Virginia Governor's School for Science and Technology and to administer their 2009-10 budget in the amount of \$892,367.70.

Central Virginia Governor's School for Science and Technology
2009-10 Budget

REVENUE ACCOUNTS

ACCOUNT NUMBER	DESCRIPTION	2008-2009	2009-2010
8.0000.000.0380.400.715	240229 GOVERNOR'S SCHOOL	309,166.00	277,158.00
8.0000.000.0386.400.715	240299 OTHER STATE FUNDS	26,000.00	26,000.00
8.0000.000.0711.400.714	180303 REBATES & REFUNDS	10,000.00	-
8.0000.000.0718.400.715	189912 OTHER FUNDS	10,000.00	10,000.00
8.0000.000.0719.400.715	190101 TUIT FM OTH CO/CY	495,600.24	495,599.70
8.0000.000.0720.400.715	190102 OTH PMT OTH CO/CY	52,500.00	59,250.00
8.0000.000.0700.400.715	TRANSFER FROM FUND BALANCE	-	24,360.00
		903,266.24	892,367.70

EXPENSE ACCOUNTS

ACCOUNT NUMBER	DESCRIPTION	2008-2009	2009-2010
8.1100.304.1121.400.715	SALARIES-TEACHERS	373,015.06	373,013.90
8.1100.304.1520.400.715	SALARIES-SUB TEACHER	2,500.00	3,000.00
8.1100.304.2100.400.715	FICA	28,726.91	28,765.06
8.1100.304.2211.400.715	INST VRS	51,476.08	58,973.50
8.1100.304.2213.400.715	VRS-PROF HEALTH CREDIT	4,028.56	4,177.76
8.1100.304.2310.400.715	PROF HOSPITAL INS	21,723.90	21,780.00
8.1100.304.2330.400.715	DENTAL INS	1,391.94	1,405.80
8.1100.304.2340.400.715	VISION INS	312.84	454.08
8.1100.304.2411.400.715	GROUP LIFE INS	3,207.93	3,319.82
8.1100.304.2710.400.715	SELF INSURED-WORK COMP	1,657.41	1,661.86
8.1100.304.2800.400.715	OTHER BENEFITS	2,500.00	2,500.00
8.1100.304.3000.400.715	PURCHASED SERVICES	70,000.00	79,000.00
8.1100.304.5400.400.715	LEASES & RENTALS	15,420.00	15,420.00
8.1100.304.5500.400.715	TRAVEL	13,000.00	12,000.00
8.1100.304.6007.400.715	REPAIR & MAINT SUPPLIES	11,123.78	13,013.43
8.1100.304.6012.400.715	BOOKS & SUBSCRIPTIONS	5,000.00	3,000.00
8.1100.304.6013.400.714	INSTRUCTIONAL SUPPLIES	10,000.00	10,000.00
8.1100.304.6013.400.715	INSTRUCTIONAL SUPPLIES	12,300.00	-
8.1100.304.6014.400.715	OTHER OPERATING SUPPLIES	2,000.00	500.00
8.1100.304.8200.400.715	CAPITAL OUTLAY ADDITION	2,000.00	1,000.00
8.1100.304.8207.400.715	ADP EQUIP-NEW	44,000.00	26,000.00
8.1310.920.1020.100.011	SALARIES - E.R.I.P.	-	14,160.51
8.1310.920.2120.100.011	FICA - E.R.I.P.	-	1,083.28
8.1310.920.2321.100.011	HEALTH INS - E.R.I.P.	-	3,600.00
8.1310.920.2835.100.011	TERMINAL PAY-SICK LEAVE	-	5,516.21
8.1410.304.1126.400.715	SALARIES-PRINCIPALS	41,835.56	41,836.00
8.1410.304.1150.400.715	SALARIES-OFFICE CLERICAL	27,676.59	27,959.00
8.1410.304.1621.400.715	SALARIES-TEACHER SUPPLMTS	1,000.00	1,000.00
8.1410.304.2100.400.715	FICA	5,317.68	5,415.82
8.1410.304.2211.400.715	INST VRS	9,592.68	11,034.59
8.1410.304.2213.400.715	VRS-PROF HEALTH CREDIT	750.73	781.70
8.1410.304.2310.400.715	PROF HOSPITAL INS	5,924.70	5,940.00

8.1410.304.2330.400.715	DENTAL INS	379.62	383.40
8.1410.304.2340.400.715	VISION INS	85.32	123.84
8.1410.304.2411.400.715	GROUP LIFE INS	597.80	621.18
8.1410.304.3310.400.715	REPAIRS & MAINTENANCE	2,000.00	1,000.00
8.1410.304.3500.400.715	PRINTING & BINDING	8,200.00	2,500.00
8.1410.304.5000.400.715	OTHER CHARGES	500.00	500.00
8.1410.304.5500.400.715	TRAVEL	9,000.00	7,900.00
8.1410.304.6001.400.715	OFFICE SUPPLIES	9,000.00	7,000.00
8.1410.304.6013.400.715	INSTRUCTIONAL SUPPLIES	20,000.00	16,250.00
8.2140.304.3120.400.715	OTHER PROFESSIONAL SERV	8,000.00	4,000.00
8.2140.304.3134.400.715	EVALUATION SERVICES	1,014.00	69.00
8.4200.304.1191.400.715	SALARIES-CUSTODIAL	21,134.46	21,340.00
8.4200.304.1291.400.715	SALARIES-CUSTODIAL OT	800.00	800.00
8.4200.304.2100.400.715	FICA	1,616.79	1,693.71
8.4200.304.2212.400.715	NON INST VRS	2,755.93	2,996.14
8.4200.304.2310.400.715	PROF HOSPITAL INS	3,949.80	3,960.00
8.4200.304.2330.400.715	DENTAL INS	253.08	255.60
8.4200.304.2340.400.715	VISION INS	56.88	82.56
8.4200.304.2412.400.715	GROUP LIFE INS	181.76	189.93
8.4200.304.5200.400.715	COMMUNICATIONS	7,000.00	5,000.00
8.4200.304.5300.400.715	INSURANCE	6,500.00	6,500.00
8.4200.304.9100.400.715	REDEMPTION OF PRIN	25,114.00	25,838.00
8.4200.304.9200.400.715	INTEREST	7,644.45	6,052.02
		903,266.24	892,367.70

Agenda Report

Date: 08/04/09

Agenda Number: F-3

Attachments: Yes

From: Paul McKendrick, Superintendent
Beverly A. Padgett, Chief Financial Officer

Subject: LAUREL Regional Program: Budget 2009-10

Summary/Description:

The Lynchburg City School Board serves as the fiscal agent for the LAUREL Regional Program. The governing board of the school has approved its 2009-10 operating budget in the amount of \$4,575,067, which represents a decrease of \$486,403 (9.61%) from the 2008-09 fiscal year.

Funds expended at the LAUREL Regional Program are totally reimbursable from participating school divisions and the Commonwealth of Virginia. School divisions which are members of the regional program are Amherst County Public Schools, Appomattox County Public Schools, Bedford County Public Schools, Campbell County Public Schools, and Lynchburg City Schools. The LAUREL Regional Program provides services for students with severe disabilities and alternative education for pregnant teens. The following services are also provided by staff employed through LAUREL Regional Program to identified students with disabilities at their schools: occupational therapy, physical therapy, vision services, and autism services.

Provided below is the financial impact summary for Lynchburg City Schools:

Expenditures for 2008-09 (all programs and services)	\$ 1,231,312
Budget for 2009-10 (all programs and services)	\$ 1,223,854

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to act as fiscal agent for the LAUREL Regional Program and to administer their 2009-10 budget in the amount of \$4,575,067.

LAUREL Regional Program
2009-10 Budget

REVENUE

Account Number	Description	Budget
9.0000.000.0719.000.914	Tuition from other County/City - Center Based	2,837,301.00
9.0000.000.0393.200.914	Ed Technology	-
9.0000.000.0719.201.914	Tuition from other County/City - Non Center Based	1,737,767.00
9.0000.000.0719.227.914	Tuition from other County/City - Alternative Ed	-
	Total Revenue	4,575,067.00

EXPENDITURES

SPECIAL PROGRAMS

Account Number	Description	Budget
9.1100.112.1121.200.914	Teachers	474,445.00
9.1100.112.1152.200.914	Therapeutic Ed Assts	273,658.00
9.1100.112.1154.200.914	Speech Therapists	71,918.00
9.1100.112.1156.200.914	Occupational Therapists	62,125.00
9.1100.112.1157.200.914	Physical Therapists	42,861.00
9.1100.112.1158.200.914	Vision Teachers	12,151.00
9.1100.112.1520.200.914	Substitute Teachers	20,000.00
9.1100.112.1621.200.914	Teacher Supplements	28,947.00
9.1100.112.2100.200.914	FICA	73,907.00
9.1100.112.2211.200.914	Instr VRS	143,080.00
9.1100.112.2213.200.914	RHCC	12,403.00
9.1100.112.2310.200.914	Hospital Insurance	118,887.00
9.1100.112.2330.200.914	Dental Insurance	7,358.00
9.1100.112.2340.200.914	Vision Insurance	1,729.00
9.1100.112.2411.200.914	Instr GLI	8,341.00
9.1100.112.2710.200.914	Workers Comp	6,852.00
9.1100.112.2820.200.914	Education Tuition Assist	4,000.00
9.1100.112.3000.200.914	Purchased Services	-
9.1100.112.3100.200.914	Professional Services	-
9.1100.112.3400.200.914	Transportation Services	4,000.00
9.1100.112.3700.200.914	Laundry	300.00
9.1100.112.4100.200.914	Technology Support	8,000.00
9.1100.112.5501.200.914	Travel Mileage	750.00
9.1100.112.5504.200.914	Staff Development	3,000.00
9.1100.112.6002.200.914	Instructional Food Supplies	5,025.00
9.1100.112.6013.200.914	Instructional Supplies	8,800.00
9.1100.112.8001.200.914	Machinery & Equipment	7,500.00
9.1410.112.1126.200.914	Principals	46,423.00

9.1410.112.1150.200.914	Office Clerical	28,209.00
9.1410.112.1621.200.914	Supplements	-
9.1410.112.1639.200.914	Other Professional Supplements	700.00
9.1410.112.2100.200.914	FICA	5,709.00
9.1410.112.2211.200.914	Instr VRS	11,053.00
9.1410.112.2310.200.914	Hospital Insurance	2,667.00
9.1410.112.2330.200.914	Dental Insurance	169.00
9.1410.112.2340.200.914	Vision Insurance	40.00
9.1410.112.2411.200.914	GLI	664.00
9.1410.112.2710.200.914	Workers Comp	634.00
9.1410.112.2820.200.914	Education Tuition Assist	-
9.1410.112.3100.200.914	Professional Services	10,000.00
9.1410.112.3110.200.914	Health Services	1,350.00
9.1410.112.3500.200.914	Printing & Binding	750.00
9.1410.112.5200.200.914	Communications	150.00
9.1410.112.5201.200.914	Postal	1,250.00
9.1410.112.5308.200.914	General Liability	8,100.00
9.1410.112.5402.200.914	Building	98,000.00
9.1410.112.5801.200.914	Dues & Assoc Memberships	200.00
9.1410.112.6001.200.914	Office Supplies	4,750.00
9.1410.112.6012.200.914	Books & Subscriptions	150.00
9.1410.112.8001.200.914	Machinery & Equipment	1,500.00
9.2224.112.1131.200.914	Nurses	65,948.00
9.2224.112.1621.200.914	Supplements	1,000.00
9.2224.112.2100.200.914	FICA	5,045.00
9.2224.112.2211.200.914	VRS	9,767.00
9.2224.112.2310.200.914	Hospital Insurance	7,621.00
9.2224.112.2330.200.914	Dental Insurance	484.00
9.2224.112.2340.200.914	Vision Insurance	114.00
9.2224.112.2411.200.914	GLI	587.00
9.2224.112.2710.200.914	Workers Comp	191.00
9.2224.112.2820.200.914	Education Tuition Assist	-
	Total Special Programs	1,713,263.00

VISION SERVICES

Account Number	Description	Budget
9.1100.112.1100.216.914	Salaries & Wages	307,299.00
9.1100.112.1150.216.914	Office Clerical	-
9.1100.112.1621.216.914	Supplements	14,798.00
9.1100.112.2100.216.914	FICA	24,640.00
9.1100.112.2211.216.914	Instr VRS	47,703.00

9.1100.112.2213.216.914	RHCC	3,607.00
9.1100.112.2310.216.914	Hospital Insurance	18,290.00
9.1100.112.2330.216.914	Dental Insurance	1,162.00
9.1100.112.2340.216.914	Vision Insurance	273.00
9.1100.112.2411.216.914	GLI	2,867.00
9.1100.112.2710.216.914	Workers Comp	934.00
9.1100.112.2820.216.914	Education Tuition Assist	800.00
9.1100.112.5201.216.914	Postal	200.00
9.1100.112.5501.216.914	Travel Mileage	9,500.00
9.1100.112.5504.216.914	Staff Development	1,000.00
9.1100.112.6013.216.914	Instructional Supplies	2,500.00
9.1100.112.8001.216.914	Machinery & Equipment	12,000.00
9.1410.112.1150.216.914	Office Clerical	10,319.00
9.1410.112.2100.216.914	FICA	789.00
9.1410.112.2211.216.914	VRS	1,528.00
9.1410.112.2213.216.914	RHCC	116.00
9.1410.112.2310.216.914	Hospital Insurance	1,905.00
9.1410.112.2330.216.914	Dental Insurance	121.00
9.1410.112.2340.216.914	Vision Insurance	28.00
9.1410.112.2411.216.914	GLI	92.00
9.1410.112.2710.216.914	Workers Comp	183.00
9.1410.112.2820.216.914	Education Tuition Assist	-
	Credit-Federal Aid	(12,000.00)
	Total Vision	450,654.00

AUTISM SERVICES

Account Number	Description	Budget
9.1100.112.1121.220.914	Teachers	38,731.00
9.1100.112.1621.220.914	Teacher Supplements	1,850.00
9.1100.112.2100.220.914	FICA	3,104.00
9.1100.112.2211.220.914	Instr VRS	6,010.00
9.1100.112.2213.200.917	RHCC	455.00
9.1100.112.2310.220.914	Hospital Insurance	2,286.00
9.1100.112.2330.220.914	Dental Insurance	145.00
9.1100.112.2340.220.914	Vision Insurance	34.00
9.1100.112.2411.200.914	GLI	361.00
9.1100.112.2710.220.914	Workers Comp	118.00
9.1100.112.2820.220.914	Education Tuition Assist	800.00
9.1100.112.3500.220.914	Printing & Binding	750.00
9.1100.112.5201.220.914	Postal	100.00
9.1100.112.5501.220.914	Travel Mileage	3,750.00

9.1100.112.5504.220.914	Staff Development	2,250.00
9.1100.112.5801.220.914	Dues & Assoc Memberships	-
9.1100.112.6012.220.914	Books & Subscriptions	300.00
9.1100.112.6013.220.914	Instructional Supplies	1,000.00
9.1100.112.8001.220.914	Machinery & Equipment	<u>500.00</u>
Total Autism		62,544.00

OCCUPATIONAL THERAPY SERVICES

Account Number	Description	Budget
9.1100.112.1121.225.914	Teachers	364,311.00
9.1100.112.1150.225.914	Office Clerical	-
9.1100.112.2100.225.914	FICA	27,870.00
9.1100.112.2211.225.914	Instr VRS	53,954.00
9.1100.112.2213.225.914	RHCC	4,080.00
9.1100.112.2310.225.914	Hospital Insurance	25,530.00
9.1100.112.2330.225.914	Dental Insurance	1,622.00
9.1100.112.2340.225.914	Vision Insurance	381.00
9.1100.112.2411.225.914	GLI	3,242.00
9.1100.112.2710.225.914	Workers Comp	1,057.00
9.1100.112.5501.225.914	Travel Mileage	7,000.00
9.1100.112.5504.225.914	Staff Development	1,000.00
9.1100.112.6013.225.914	Instructional Supplies	3,000.00
9.1100.112.8001.225.914	Machinery & Equipment	5,000.00
9.1410.112.1150.225.914	Office Clerical	10,319.00
9.1410.112.2100.225.914	FICA	789.00
9.1410.112.2211.225.914	VRS	1,528.00
9.1410.112.2213.225.914	RHCC	116.00
9.1410.112.2310.225.914	Hospital Insurance	1,905.00
9.1410.112.2330.225.914	Dental Insurance	28.00
9.1410.112.2340.225.914	Vision Insurance	121.00
9.1410.112.2411.225.914	GLI	92.00
9.1410.112.2710.225.914	Workers Comp	<u>183.00</u>
Total Occupational Therapy		513,128.00

PHYSICAL THERAPY SERVICES

Account Number	Description	Budget
9.1100.112.1121.226.914	Teachers	67,500.00
9.1100.112.2100.226.914	FICA	5,164.00
9.1100.112.2211.226.914	Instr VRS	9,997.00
9.1100.112.2213.226.914	RHCC	1,027.00

9.1100.112.2310.226.914	Hospital Insurance	5,335.00
9.1100.112.2330.226.914	Dental Insurance	339.00
9.1100.112.2340.226.914	Vision Insurance	80.00
9.1100.112.2411.226.914	GLI	601.00
9.1100.112.2710.226.914	Workers Comp	196.00
9.1100.112.5501.226.914	Travel Mileage	4,250.00
9.1100.112.5504.226.914	Staff Development	500.00
9.1100.112.6013.226.914	Instructional Supplies	725.00
9.1100.112.8001.226.914	Machinery & Equipment	<u>2,000.00</u>
	Total Physical Therapy	97,712.00

NON-CENTER BASED

Account Number	Description	Budget
9.1100.112.1100.201.914	Salaries & Wages-Regular	10,224.00
9.1100.112.1114.201.914	Director	20,196.00
9.1100.112.1121.201.914	Teachers	684,036.00
9.1100.112.1151.201.914	Teacher Assistants	287,541.00
9.1100.112.1139.201.914	Interpreters	162,639.00
9.1100.112.1520.201.914	Substitutes	10,000.00
9.1100.112.1154.201.914	Speech Therapists	80,716.00
9.1100.112.1157.201.914	Physical Therapists	4,394.00
9.1100.112.1156.201.914	Occupational Therapists	19,840.00
9.1100.112.1100.201.914	Vision Teachers	-
9.1100.112.2100.201.914	FICA	92,093.00
9.1100.112.2211.201.914	VRS	177,900.00
9.1100.112.2411.201.914	GLI	11,352.00
9.1100.112.2213.201.914	RHCC	3,015.00
9.1100.112.2310.201.914	Hospital Insurance	147,385.00
9.1100.112.2330.201.914	Dental Insurance	4,691.00
9.1100.112.2340.201.914	Vision Insurance	-
9.1100.112.2710.201.914	Workers Comp Insurance	2,903.00
9.2224.112.2820.200.914	Educational Tuition Assistance	3,842.00
9.1100.112.3100.201.914	Staff Development	-
9.1100.112.6013.201.914	Instructional Supplies	-
9.1100.112.5501.201.914	Travel Mileage	-
9.1100.112.5402.201.914	Facilities	<u>15,000.00</u>
	Total Non-Centerbased	1,737,766.00
	TOTAL 2009-10 BUDGET	4,575,067.00

Agenda Report

Date: 08/04/09

Agenda Number: F-4

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: School Board Policy 5-47: Family and Medical Leave

Summary/Description:

School Board Policy 5-47: Family and Medical Leave is being revised in accordance with changes to federal regulations and compliance requirements. This school board policy is based on the Virginia School Boards Association policy update services along with information from the U. S. Department of Labor Fact Sheets #28 and #28A: The Family and Medical Leave Act of 1993 and The Family and Medical Leave Act Military Family Leave Entitlements.

Additionally, under advisement from legal counsel, School Board Policy 5-47: Family and Medical Leave has been reformatted to distinguish family and medical leave policy from regulations. Therefore, items deleted from School Board Policy 5-47 will be reflected in Administrative Regulation R 5-47: Family and Medical Leave, which is currently being revised.

Disposition: Action
 Information
 Action at Meeting on: 08/18/09

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on August 18, 2009.

PERSONNEL

Family and Medical Leave P 5-47

{In accordance with the provisions of the} Family and ~~{M}~~medical ~~{L}~~leave ~~{Act (FMLA), as amended, eligible employees are entitled to take up to twelve (12) weeks of job-protected, paid or unpaid leave during any twelve (12)-month period for specified family or medical reasons. FMLA also provides twelve (12) weeks of job-protected leave for qualifying exigencies arising out of the active duty or call to active duty of certain family members; and twenty-six (26) weeks of job-protected leave to care for a covered servicemember with a serious injury or illness. An eligible employee must be the spouse, parent, son or daughter or next of kin of the covered servicemember. Qualifying exigencies include:}~~ is intended to augment, in certain circumstances of illness and within one year of the birth, adoption, or foster care placement of a child, those leave provisions extended under other existing policies and regulations to eligible employees. Family medical leave enables eligible employees to extend leave in these certain circumstances to a period which when combined with existing policy provisions does not exceed 60 work days in any 12-month period. Accrued sick leave and personal leave must be applied to the family leave subject to existing leave policies. Employees eligible for vacation leave must apply a minimum of 80% of accrued vacation to family leave. When accrued leave is exhausted as specified above and in existing leave policies, the remainder of the family medical leave will be without pay.

- {** - **Short-notice deployment;**
- **Military events and related activities;**
- **Childcare and school-related activities;**
- **Financial and legal arrangements;**
- **Counseling;**
- **Rest and recuperation;**
- **Post-deployment activities within 90 days of termination of active duty status;**
- **Additional events agreed to by the superintendent and the employee.**

Eligible employees are entitled to be restored to the same job or a job with equivalent status, pay, benefits, and other employment terms.}

A. Eligibility

Employees of Lynchburg City Schools are eligible for **{FMLA benefits}** family medical leave if they~~{:}~~ have been

1. **{Have been}** employed in a full-time position as defined in School Board Policy 5-1 and have reported for their assigned duties following their initial employment in a full-time position or their return from an approved leave of absence, resignation, or retirement; and
2. **{Have been}** employed for **{at least twelve (12) months; and}** the entire

PERSONNEL

Family and Medical Leave (continued)

~~previous contract year and were employed at least 1250 hours during the previous 12-month period.~~

- {3. Have worked at least 1250 hours during the twelve (12) months immediately preceding the commence of the leave.}**

B. Circumstances Covered {Family and Medical Circumstances}

{Any eligible employee is entitled to twelve (12) weeks of paid or unpaid, job-protected leave during any twelve (12)-month period for the following reasons:} ~~Eligible employees are provided up to a total of 60 work days of leave under family medical leave for the following circumstances:~~

1. The birth and first-year care of a child, **{or}**
2. The adoption or foster care placement of a **{son or daughter with the employee; or}** ~~child during the first year following date of adoption or placement.~~
3. The care for the **{immediate family member (spouse, child, or parent) with a serious health condition; or}** ~~employee's spouse, parent, or child, if such spouse, parent, or child has a serious health condition.~~
4. The employee's own serious health condition **{that renders the employee unable to perform the functions of his/her job; or}**
5. **Any qualifying exigency as defined in Administrative Regulation 5-47, whereby the employee's spouse, son, daughter, or parent is a covered military member on active duty or has been notified of an impending call or order to active duty as a member of the National Guard or Reserves in support of a contingency operation; or}**
6. **To care for a family member of the employee who is the spouse, son, daughter, or next of kin as defined in Administrative Regulation 5-47 and is a member of the armed forces with a serious injury or illness, for up to twenty-six (26) weeks of paid or unpaid leave during a single twelve (12)-month period.}**

C. Benefit Coverage

~~During the period of approved family medical leave, eligible employees are entitled to continuation of all benefits, including the accrual of seniority, provided by Lynchburg City Schools for its employees. An employee who includes other family members on a policy (health, dental, etc.) is responsible for the continuation of any contributions for such inclusion.~~

PERSONNEL

Family and Medical Leave (continued)

~~If an employee voluntarily decides not to return to regular employment at the end of a family medical leave period, Lynchburg City Schools may recover premium expenditures made on behalf of that employee during the period of leave. This applies only in cases where reason for failure to return is other than continuation, onset or recurrence of a serious health condition, or due to circumstances beyond the employee's control.~~

~~D. Conditions~~

~~1. In cases of childbirth, adoption or foster care placement, eligibility for leave entitlement ends 12 months after birth, adoption or placement.~~

~~2. In cases where both spouses are employees of Lynchburg City Schools, a combined total of 60 work days of family medical leave is provided for the combination of birth, adoption, foster care placement, and/or parental illness. Sixty work days are provided for each employee for his own illness, or for that of the spouse, parent or a child.~~

~~The total leave provided for any combination of circumstances covered under this policy does not exceed 60 work days in any 12-month period.~~

~~3. Except where medically required, an employee is not eligible for family medical leave on an intermittent basis or on a reduced-hour basis.~~

~~4. An eligible employee who takes family medical leave is entitled to be restored to the same position that the employee held when the leave started or to an equivalent position with equivalent pay, benefits, working conditions and responsibilities.~~

~~5. An eligible classroom teacher beginning family medical leave more than 25 work days before the end of a semester may be required by the school board to continue taking leave until the end of the semester~~

~~a. if the leave is of at least 15 work days duration; and~~

~~b. if the return to employment would occur during the 15 work days before the end of the semester.~~

~~If the eligible classroom teacher begins family medical leave for a reason other than the teacher's own serious health condition during the period that commences 25 work days prior to the end of the semester, the school board may require the employee to continue to take leave until the end of such~~

PERSONNEL

Family and Medical Leave (continued)

semester if

- ~~_____ a. the leave is greater than 10 work days; and~~
- ~~_____ b. the return to employment would occur during the **10 work days** before the end of such semester.~~

~~If the eligible classroom teacher begins family medical leave for a reason other than the teacher's own serious health condition during the period that commences 15 work days prior to the end of such semester and the duration of the leave is greater than five work days, the school board may require the employee to take leave until the end of the semester.~~

- ~~_____ 6. Employees on family medical leave may be required to submit periodic reports on the employee's status and intent to return to work. The schedule of such reports shall be determined by the director for personnel or a designee, in cooperation with the employee and his/her health care provider.~~

E. Employee Obligations

- ~~_____ 1. Where necessity for family medical leave is foreseeable, 30 days notice of intent to take leave is required. Reasonable effort to schedule required care so as not to require intermittent or reduced-hour leave is expected. In the event of intermittent or reduced work schedule the superintendent or his designee may transfer the employee to an alternative position with equivalent pay that better accommodates the employee's work schedule.~~
- ~~_____ 2. The employee must provide certification from an approved health care provider as to the necessity for and the length of that employee's family medical leave.~~
- ~~_____ 3. The employee must provide certification from an approved health care provider as to that employee's readiness to return to work at the conclusion of a family and medical leave in cases where such leave was for personal illness.~~
- ~~_____ 4. Employee failure to fulfill employee obligations herein may result in forfeiture of entitlement to accrual of benefits.~~

F. Definitions

- ~~_____ See Administrative Regulation 5-47~~

PERSONNEL

Family and Medical Leave (continued)

Legal Reference:

Family and Medical Leave Act of 1993

Approved by School Board: September 7, 1993
Revised by School Board: March 2, 1999
Revised by School Board: September 21, 1999
Revised by School Board: September 20, 2005
Revised by School Board: November 14, 2005
Revised by School Board: