



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Keith R. Anderson
School Board District 2

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Darin L. Gerdes
School Board District 2

Ingrid M. Hamlett
School Board District 3

Treney L. Tweedy
School Board District 3

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

Stephen C. Smith
Assistant Superintendent of
Curriculum and Instruction

Beverly A. Padgett
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
July 7, 2009 5:30 p.m.
School Administration Building
Board Room

A. SCHOOL BOARD REORGANIZATION

1. Election of Chairman of the School Board: 2009-10
Paul McKendrick.Page 1
Discussion/Action (5 minutes)
2. Election of the Vice Chairman of the School
Board: 2009-10
Paul McKendrick.Page 2
Discussion/Action (5 minutes)
3. Appointment of the Clerk and Deputy Clerk: 2009-10
Paul McKendrick.Page 3
Discussion/Action (5 minutes)
4. Appointment of the Agent and Deputy Agent: 2009-10
Paul McKendrick.Page 4
Discussion/Action (5 minutes)
5. Election of School Board Representative: LAUREL
School Board
Paul McKendrick.Page 7
Discussion/Action (5 minutes)
6. Election of School Board Representative: Central Virginia
Governor's School for Science and Technology
Paul McKendrick.Page 8
Discussion/Action (5 minutes)
7. Meeting Time, Dates, and Location for School Board
Meetings
Paul McKendrick.Page 9
Discussion/Action (5 minutes)

B. PUBLIC COMMENTS

- 1. Public Comments
Paul McKendrick.Page 10
Discussion (30 minutes)

C. CONSENT AGENDA

- 1. Personnel Report
Fred W. Stanbery. Page 11
Discussion/Action

D. OLD BUSINESS

- 1. Alternative Education Program Reorganization
Paul McKendrick.Page 15
Discussion/Action (20 Minutes)
- 2. Local Consolidated Application: 2009-10
Stephen C. Smith. Page 16
Discussion/Action (5 Minutes)
- 3. Application for *American Recovery and Reinvestment Act*
(ARRA) Funds
Stephen C. Smith. Page 18
Discussion/Action (5 Minutes)

E. NEW BUSINESS

- 1. Administrative Regulation 7-33.3: Student Uniforms
Paul McKendrick.Page 24
Discussion/Action (5 Minutes)
- 2. Individuals with Disabilities Education Act (IDEA) Part B
Sub-grant Awards Under the *American Recovery and*
Reinvestment Act of 2009
Stephen C. Smith.Page 28
Discussion/Action (10 Minutes)
- 3. Authorization for Signature
Paul McKendrick. Page 30
Discussion/Action (5 Minutes)

F. SUPERINTENDENT’S COMMENTS

G. BOARD COMMENTS

H. CLOSED MEETING

- 1. Notice of Closed Meeting
Paul McKendrick.Page 32
Discussion/Action

- 2. Certification of Closed Meeting
Paul McKendrick.Page 33
Discussion/Action

I. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, August 4, 2009, 5:30 p.m.
Board Room, School Administration Building

J. ADJOURNMENT

Agenda Report

Date: 07/07/09

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of the Chairman of the School Board: 2009-10

Summary/Description:

Section 22.1-76 of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization begins with the election of the chairman of the school board for 2009-10.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect a chairman of the school board for the 2009-10 school year in accordance with Section 22.1-76 of the Code of Virginia.

Agenda Report

Date: 07/07/09

Agenda Number: A-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of the Vice Chairman of the School Board: 2009-10

Summary/Description:

Section 22.1-76 of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization requires the election of the vice chairman of the school board for 2009-10.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect a vice chairman of the school board for the 2009-10 school year in accordance with Section 22.1-76 of the Code of Virginia.

Agenda Report

Date: 07/07/09

Agenda Number: A-3

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Appointment of the Clerk and Deputy Clerk: 2009-10

Summary/Description:

Section 22.1-76 of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization requires that the school board appoint a clerk and may appoint a deputy clerk for terms of one year.

The superintendent recommends the following appointments:

Clerk of the School Board

Wendie L. Sullivan

Deputy Clerk of the School Board

Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board appoint Mrs. Wendie L. Sullivan as the clerk of the school board and Stephen C. Smith as deputy clerk of the school board for 2009-10.

Agenda Report

Date: 07/07/09

Agenda Number: A-4

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Appointment of the Agent and Deputy Agent: 2009-10

Summary/Description:

Section 22.1-122 (B) of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization requires that the school board appoint an agent and may appoint a deputy agent for terms of one year.

The superintendent recommends the following appointments:

Agent for the School Board

Beverly A. Padgett

Deputy Agent for the School Board

Kimberly D. Lukanich

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board appoint Beverly A. Padgett as the agent and Kimberly D. Lukanich as deputy agent for the school board for 2009-10.

§ 22.1-122. Approval and payment of claims; warrants; prohibited acts.

A. Except as provided in § 22.1-122.1, a school board shall examine all claims against it and, when approved, shall order or authorize the payment thereof. A record of such approval and order or authorization shall be made in the minutes of the school board. Payment of each claim shall be ordered or authorized by a warrant drawn on the treasurer or other officer charged by law with the responsibility for the receipt, custody and disbursement of the funds of the school board. The warrant shall be signed by the chairman or vice-chairman of the school board, countersigned by the clerk or deputy clerk thereof, made payable to the person or persons, firm or corporation entitled to receive such payment and recorded in the form and manner prescribed by the Board of Education. There shall be stated on the face of the warrant the purpose or service for which such payment is drawn and the date of the order entered or authority granted by the school board.

B. A school board may, in its discretion by resolution, appoint an agent, and a deputy agent to act for the agent in his absence or inability to perform this duty, to examine and approve such claims and, when approved by him or his deputy, to order or authorize the payment thereof. A record of such approval and order or authorization shall be made and kept with the records of the school board. Payment of each such claim so examined and approved by such agent or his deputy shall be ordered or authorized by a warrant drawn on the treasurer or other officer charged by law with the responsibility for the receipt, custody, and disbursement of the funds made available to the school board. The warrant shall be signed by such agent or his deputy and countersigned by the clerk or deputy clerk of the school board, payable to the person or persons, firm or corporation entitled to receive such payments; provided, however, that when the agent appointed by the school board is the division superintendent and the division superintendent and clerk is one and the same person, all such warrants shall be countersigned by the chairman or vice-chairman of the school board and when the deputy agent and deputy clerk is one and the same person, the warrant shall be countersigned by either the clerk or the agent of the school board. There shall be stated on the face of the warrant the purpose or service for which such payment is made and also that such warrant is drawn pursuant to authority delegated to such agent or his deputy by the school board on the day of The school board shall require such agent and his deputy to furnish a corporate surety bond conditioned upon the faithful performance and discharge of the duties herein assigned to each such official. The school board shall fix the amount of such bond or bonds and the premium therefor shall be paid out of the funds made available to the school board.

C. The school board of any school division composed of a county may provide, by resolution, for the drawing of special warrants in payment of compensation, when such compensation has been earned and is due, for (i) all employees and school bus operators under written contract, (ii) upon receipt of certified time sheets or other evidence of service performed, the payment of all other employees whose rates of pay have been established by the school board or its properly delegated agent, and (iii) for payment on contracts for school construction projects according to the terms of such contracts. All such special warrants so authorized shall be signed by the clerk or deputy clerk of the school board and countersigned by the division superintendent or the chairman or vice-chairman of the school board. When the division superintendent and clerk is one and the same person, such special warrants shall be countersigned by such chairman or vice-chairman. Such payrolls and contracts so paid shall be reviewed and approved by the school board at its next regular meeting.

D. Any warrant provided for in this section may be converted into a negotiable check when the name of the bank upon which the funds stated in the warrant are drawn or by which the check is to be paid is designated upon its face and is signed by the treasurer or other officer charged by law with the responsibility for the receipt, custody and disbursement of the funds of the school board.

E. The acts prohibited by § 15.2-1244 with respect to the ordering of the issuance of warrants by a board of supervisors and the signing and countersigning of such warrants by the clerk, deputy clerk, chairman, and vice-chairman of such board shall apply to the ordering of the issuance of warrants by a school board and to the signing and countersigning thereof by the chairman, vice-chairman, clerk, deputy clerk, agent and deputy agent of the school board. Any clerk, deputy clerk, agent, deputy agent or member of any school board who violates any provision of this section shall be guilty of both a Class 3 misdemeanor and malfeasance in office.

(Code 1950, §§ 22-73, 22-75, 22-76, 22-77, 22-78, 22-97; 1954, c. 291; 1959, Ex. Sess., c. 79, § 1; 1968, c. 501; 1971, Ex. Sess., c. 161; 1972, c. 426; 1975, cc. 308, 328; 1978, c. 430; 1980, c. 559; 1989, c. 179.)

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Agenda Report

Date: 07/07/09

Agenda Number: A-5

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of School Board Representative: LAUREL School Board

Summary/Description:

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the LAUREL School Board. In addition, the school board elects an alternate member to represent the school division as necessary.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect two members, one of whom will serve as an alternate representative, to represent the Lynchburg City Schools on the LAUREL School Board.

Agenda Report

Date: 07/07/09

Agenda Number: A-6

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of School Board Representative: Central Virginia Governor's School for Science and Technology Governing Board

Summary/Description:

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology governing board. In addition, the school board elects an alternate school board member to represent the school division as necessary.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect two members, one of whom will serve as an alternate representative, to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology governing board.

Agenda Report

Date: 07/07/09

Agenda Number: A-7

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Dates, Meeting Time, and Location for the School Board Meetings: 2009-10

Summary/Description:

Annually, the school board establishes the meeting dates, time, and location for the regular school board meetings. During the 2008-09 school year, the school board conducted its meetings on the first and third Tuesday of each month, beginning at 5:30 p.m. in the Board Room at the School Administration Building. With school board approval, meetings for 2009-10 will follow the 2008-09 schedule.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board establish the dates, time, and location for the school board meetings for the 2009-10 school year.

Agenda Report

Date: 07/07/09

Agenda Number: B-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 07/07/09

Agenda Number: C-1

Attachments: Yes

From: Paul McKendrick, Superintendent
Fred W. Stanbery, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for June 16 - July 7, 2009, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for June 16 - July 7, 2009.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2009-10:				
Addesa, Jamie	Sacred Heart University	B.S./0 yrs. (Lv. 0 3)	Dearington Second Grade-PT	08-10-09
Anderson, Kristan	Radford University	B.S./0 yrs. (Lv. 0 3)	Bedford Hills Special Education	08-10-09
Beckles, Bernette	Liberty University	M.Ed./25 yrs. (Lv. 11 1)	Heritage High Guidance Counselor	08-10-09
Bennett, Marcia	Lynchburg College	B.A. /2 yrs. (Lv.2 1)	E.C. Glass History	08-10-09
Dolan, James	Radford University	B.S./6 yrs. (Lv.6 40)	Dunbar Middle Mathematics	08-10-09
Garrett, Jeremy	Virginia Tech	M.S. /1 yr. (Lv. 2 4)	Governor's School Physics	08-03-09
Gibson, Joel	Liberty University	B.S./0 yrs. (Lv. 0 4)	Heritage Elementary Movement Education	08-01-09
Harding, Charles	Education Univ. of Hartford	Ed. D./15 yrs. (Lv.11 4)	E.C. Glass Chemistry	08-10-09
Hutcheson Suzanne	University of Massachusetts	M.Ed./15 yrs. (Lv.11 3)	E.C. Glass Mathematics	08-10-09
Knowles, Joseph	Hampden-Sydney	B.A./0 yrs (Lv. 0 4)	Heritage High Special Education	08-10-09
Lipscomb, Shawn	Lynchburg College	B.A./0 yrs (Lv.0 3)	R.S. Payne Art- PT	08-10-09
Martin, Lantz	Lynchburg College	B.S./7 yrs (Lv. 7 4)	Linkhorne Middle Mathematics	08-10-09
Mattox, Gary Lee	Lynchburg College	M.Ed./4 yrs. (Lv.4 4)	Linkhorne Middle Special Education	08-17-09

NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2009-10: (continued)

Roberts, April	Liberty University	M.A./7 yrs. (Lv.7 3)	Bedford Hills Elementary Fourth Grade	08-17-09
Rockey, Joshua	Liberty University	B.A./0 yrs. (Lv. 0 4)	Pride Center Mathematics	08-10-09
Slack, Jared	Miami University	M.A./2 yrs. (Lv. 2 4)	Sheffield Elementary Art – PT	08-10-09
Taylor, Sarah	Lynchburg College	B.S./0 yrs. (Lv. 3 0)	Dunbar Middle Mathematics	08-10-09
Wallin, Matthew	Radford University	B.S. / 0 yrs. (Lv. 1 4)	Perrymont Elementary School Psychologist	08-10-09

RESIGNATIONS:

Elliott, Debbie	Lynchburg College	M.Ed./5 yrs. (Lv. 2 3)	LAUREL Regional Director	06-30-09
Roach, Courtney	Longwood College	B.A./9 yrs. (Lv. 9 3)	Perrymont Elementary Kindergarten	06-13-09

RETIREMENTS:

Betts, Lynn	Smith College	M.A./22 yrs. (Lv. 7 3)	Sandusky Elementary Hearing Impaired	06-13-09
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ADMINISTRATIVE APPOINTMENTS:

Anderson, Kacey	Assistant Principal Paul Laurence Dunbar Middle School for Innovation
Grant, Valerie	Assistant Principal Paul Laurence Dunbar Middle School for Innovation
Reichert, Todd	Assistant Principal Linkhorne Middle School

SUMMER PROGRAMS 2009

Linda Williams	Principal	Elementary Remedial Summer School
Faye James	Administrative Assistant	Elementary Remedial Summer School

SUMMER PROGRAMS 2009

Derrick Womack
Brendon Albon
Scott Douglass

Principal
Assistant Principal
Coordinator

Petal Elementary Summer Academy
Secondary Summer School
SOL Academy

Agenda Report

Date: 07/07/09

Agenda Number: D-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Alternative Education Program Reorganization

Summary/Description:

For several years the Lynchburg City School Board has held as a priority the reorganization of the school division's alternative education program. One step toward meeting that goal occurred during the school board's June 2, 2009, meeting, when the school board approved funding for the renovation of the former Fort Hill School, which will become the home of the middle school and homebound alternative education programs.

In order to further meet the aforementioned goal, the school administration will present recommendations to the school board relative to a reorganization of the alternative education program. During this presentation, Ms. Linda J. Cole, director of secondary alternative and adult education programs, will describe the school administration's recommendations that are related, but are not limited to, the Pregnant Teen Program, a dropout prevention program, and a graduation program. The latter program is through a vendor, Education Services of America. A representative from that company will discuss the program. Further, representatives from The Alliance for Families and Children will be present to enhance the discussion regarding the proposed changes for the Pregnant Teen Program.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the reorganization of the alternative education program.

Agenda Report

Date: 07/07/09

Agenda Number: D-2

Attachments: No

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Local Consolidated Application: 2009-10

Summary/Description:

The No Child Left Behind Act (NCLB) of 2001 was signed into law as P.L.107-110 on January 8, 2002. The law established minimum standards for teachers and paraprofessionals in all public schools. In addition, the act set a mandatory deadline for all public schools to bring all students, particularly specifically identified subgroups, to "proficient" achievement. Funding to assist in the attainment of these standards flows from the federal government to approved state NCLB plans. Also, funding designed to ensure educational faculty and staff are "highly qualified" and to close the achievement gap between high- and low-performing children is then provided through the states' educational agencies to eligible local school divisions in several program areas.

Both federal and state educational agencies encourage local school divisions to submit consolidated applications for funding for these programs. The consolidated application allows greater cross-program planning and coordination to improve teaching and learning. The consolidated application also allows school divisions to complete one comprehensive needs assessment and to establish division goals and objectives supported by all programs. In addition, funds may be allocated between programs within a consolidated application more easily than if the grants were separate.

The Lynchburg City Schools' Consolidated Application for 2009-10 includes the budgets (projected at this time at level or decreased funding) for Title I Parts A and D, Title II Parts A and D, Title III, and Title IV. Title I Part A allocates funds for teachers, assistants, and materials for supplemental services in reading and math, extended day programs, and parental involvement. Required set-aside funds in Title I Part A are used for professional development and are projected for supplemental educational services and public school choice. Title I Part D provides funding for a portion of the truancy program and some alternative education programs. Title II Part A supports professional development, including partial funding for the instructional specialists positions. Title II Part D provides funding supporting professional development in the area of technology training. Title III funds support the Limited English Proficiency program and Title IV funds provide for safe and drug free school programs.

Agenda Report

Date: 07/07/09

Agenda Number: D-2

Attachments: No

The consolidated application is based on needs assessments for both the school division and individual schools, and it contains detailed measurable objectives and benchmarks, specific individual program services and activities, a staff and budget breakdown, and other information specific to individual programs.

School board approval is necessary prior to submitting the Consolidated Application for the 2009-10 academic year to the Virginia Department of Education

Members of the school board have received a copy of the completed application.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Local Consolidated Application for 2009-10.

Agenda Report

Date: 07/07/09

Agenda Number: D-3

Attachments: Yes

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Application for *American Recovery and Reinvestment Act (ARRA)* Funds

Summary/Description:

The *American Recovery and Reinvestment Act of 2009 (ARRA)* provides significant new funding to coincide with several of the grant programs of *The No Child Left Behind Act of 2001*, including Title I, Parts A and D and Title II, Part D. Lynchburg City Schools is eligible to apply for these funds. Use of these funds must be timely (the funding period is limited to July 2009 through September 2011) designed to help improve student achievement through school improvement and reform, and be easily monitored and reported on for accountability purposes.

In Virginia, the application for ARRA funds tied to Title grants will be a part of the Consolidated Application for the 2009-10 school year. The Lynchburg City Schools' allocations for the ARRA funds, over a two-year period, are as follows:

Title I, Part A:	\$2,779,108.02
Title I, Part D:	\$ 78,957.40
Title II, Part D:	\$ 83,351.76

The attachment shows proposed spending for ARRA funds. School board approval is necessary prior to submitting the Consolidated Application for the 2009-10 school year to the Virginia Department of Education. Itemized expenditures for ARRA funds are included in the Consolidated Application.

Members of the school board have received a copy of the completed application.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the proposed expenditures for the *American Recovery and Reinvestment Act* funds included in the Consolidated Application for the 2009-10 school year.

***American Recovery and Reinvestment Act (ARRA)
Proposed Expenditures***

American Recovery and Reinvestment Act funds are allocated for the 2009-10 school year with the ability to carryover funds for the 2010-11 school year. In several cases, the projects or work in this proposal is designed to cover a two-year period. The funds have been designated with the following ARRA principles in mind: to save and create jobs, to improve student achievement, to ensure transparency in accounting and reporting, and to avoid creating unsustainable commitments once the funding expires.

Twenty percent of the funds have been set aside, as required, for costs related to school improvement and public school choice requirements. Additional funds are set aside for parental involvement, to sustain a part-time parent liaison for the pre-k programs, and to fund division-wide parent fairs in 2009-10 and 2010-11. Set-aside funds also sustain a part-time grant coordinator position to oversee the ARRA and school improvement funds and ensure adherence to the ARRA principles.

Lynchburg City Schools has elected to focus funds in the instructional areas of greatest need. Title I, Part A funds will create two new jobs in the form of resource positions to support the effective implementation of Professional Learning Communities, a division initiative over the past two years. Two teacher assistant jobs will be sustained, and these assistants will be placed in schools experiencing the greatest instructional impact from the reduction in force of elementary teacher assistants. A part-time instructional reading specialist position will be sustained.

The remaining funds have been designated for professional development and for instructional programs and materials that are anticipated to have the greatest instructional impact. Professional development funding will pay for active learning training for pre-k teachers, aligning the process with the Skillful Teacher model and increasing the skills of the teachers in implementing differentiated instruction with our highest risk population. Four college-level reading classes will be provided to our teachers. Additional professional development will address the effective implementation of customized leveled libraries in all elementary schools. This program will provide elementary teachers with leveled readers for small group instruction focused on increasing student fluency, vocabulary, and comprehension. The program will also include classroom libraries for independent reading, as increased reading on the independent level has been closely tied to increased reading comprehension.

Professional development funding is also proposed for the effective implementation of supplemental math and science materials and programs. These include classroom sets of math literacy libraries and hands-on manipulatives designed to address deficit math areas at each grade level. Teachers will also participate in training academies in science content and instruction, and the proposal includes a “classroom science closet” component with hands-on materials. Stipends are proposed to pay for the development and implementation of new SOL history games at the elementary level, and these materials will reflect the changes in the social studies SOL at the state level.

The proposal also includes funding for supplemental library materials as well as the school-based reading, math, science, and history materials already mentioned. These funds have been allocated on a per-pupil basis. Also included is proposed funding for experiential learning activities including local and coastal plain field trips and enhancing and sustaining the "Earth Zone," a center providing opportunities to experience science and nature "first-hand" at one of our schools for innovation. This center, including a touch tank, laser lab, and herpetology center provides hands-on science experiences for all our fourth and fifth grade students.

The school division will use the 2009-10 Title I, Part A allocated ARRA funds as follows:

SET ASIDE: \$ 645,021.60

- \$555,821 Required 20% set aside for school improvement/ public school choice
- \$ 89,200 Position for coordination of ARRA funds & improvement programs, over two years

PARENTAL INVOLVEMENT: \$127,434.31

- \$ 89,966 Pre-K Parent Liaison (.5) for two years, with benefits
- \$ 40,468 Division-wide Parental Involvement Fair, one per year for two years

READING: \$1,409,143.00

- \$200,000 Leveled libraries for 210 classrooms for guided reading
- \$630,000 300 books per 210 classrooms for independent reading
- \$ 25,000 Replacement books
- \$ 70,000 Four LCS sponsored reading classes for professional staff over two years
- \$118,830 Professional development for leveled libraries, including parent programs
- \$ 30,620 PreK teacher-training in active learning to enhance acquisition of pre-reading skills
- \$100,005 Elementary library materials for 10 schools over 2 years at \$14.75 per pupil
- \$ 50,850 Supplemental reading materials including paper, for two years @7.50 per student
- \$ 60,500 One part time reading specialist for two years, with benefits
- \$ 91,036 One resource teacher for two years, with benefits, and
- \$ 32,302 One teacher assistant for two years, with benefits to provide instructional support during scheduled Professional Learning Community sessions

MATH: \$385,659.11

- \$ 46,156 Math Literature libraries for classrooms K-5 at 10 elementary schools.
- \$ 21,686 FASTT Math Enterprise Edition (student specific daily math facts program)
- \$ 33,740 Hands-on math activity tubs designed around SOL math deficits, grades 2-5
- \$ 13,283 Kwik Check math response paddles for classrooms, grades 2-5.
- \$ 49,155 Supplemental math materials including paper, for two years @7.25 per student
- \$ 67,680 Staff development and substitutes for staff development
- \$ 30,619 PreK teacher-training in active learning to enhance acquisition of pre-math skills
- \$ 91,036 One resource teacher for two years, with benefits, and
- \$ 32,302 One teacher assistant for two years, with benefits to provide instructional support during scheduled Professional Learning Community sessions

SCIENCE: \$136,850.00

- \$ 27,500 PRISM Kits for SOL: K.2,K.6,1.3,2.4,3.1,3.2,3.4,3.5,3.6,3.8,4.1,4.3,4.5,5.3
- \$ 22,000 Support for eligible students to participate in Costal Plain Field trips
- \$ 25,400 Science Content Academies: Investigations, Force&Motion, Matter, Plants, Cycles
- \$ 16,950 Supplemental science materials for two years @2.50 per student, K-5
- \$ 20,100 Upgrading "Earth Zone" with a heat pump
- \$ 5,500 "Earth Zone" library materials and field study activities, including transportation
- \$ 19,400 Marine, herpetology and laser laboratory components for two years

SOCIAL STUDIES \$ 75,000.00

- \$ 75,000 Stipends and materials to develop hands-on SOL games over two years.

Total Title I, Part A ARRA allocated funds: \$2,779,108.02

American Recovery and Reinvestment Act (AARA)
Proposed Expenditures (continued)

Title I, Part D ARRA funds will be utilized to augment staff development, primarily in the alternative education setting. By increasing teacher effectiveness with this population, the data should reflect an overall positive result for student achievement. Training will include, but not be limited to, visiting the Ron Clark Academy, increasing reading and math skills training, providing in-services that will benefit alternative education and general education teachers and administrators, and training in behavioral management and special need populations. Additional instructional supplies for alternative education at the middle and high school level will be purchased ie: Soar to Success, Accelerated Reader books and testing materials, art supplies, computer software and licenses, transitional counseling materials, Intrepretype for working with families and students with limited English proficiency, and student academic incentives. The Middle School Learning Center will enhance the parental involvement portion of their program by hosting several family and community dinners for all students and parents/guardians. Lastly, ARRA funds will assist with minor remodeling to enhance the existing middle school alternative education programs at a new building location (Fort Hill Community School). This will include painting, refrigerators, cafeteria/kitchen tables, chairs and accessories, student and teacher desks/chairs and a flag pole, flag, and marquee.

The school division will use the 2009-10 Title I, Part D, Subpart 2 allocated ARRA funds as follows:

READING : \$5,768.16

- \$ 1,200 Reading conferences, and/or to pay for in-service speakers
- \$ 3,268 Instructional reading sets and Accelerated Reader books and tests
- \$ 1,300 Incentives and meals for Accelerated Reader program

MATH, HISTORY, SCIENCE & TECHNOLOGY: \$4,114.37

- \$ 2,614 Instructional supplies including DVD for science and social studies, and classroom materials such as paper, pencils, headphones, etc.
- \$ 1,500 Support for individuals attending math and technology conferences

STUDENT SUPPORT: \$8,283.60

- \$ 2,345 Resource materials for Art and Movement Education
- \$ 1,500 Support for staff attending conference on behavior management, guidance, etc.
- \$ 1,442 Personal items such as uniforms, hygiene supplies, etc.
- \$ 2,000 Guidance Curriculum (life skills, gang prevention program)
- \$ 996 Two staff to attend Ron Clark Academy for one day

Parental Involvement: \$8,700.00

- \$ 1,200 Parent and community meals at the center
- \$ 1,000 Stipends for providers for parent programs
- \$ 1,200 Incentives for participation in parent involvement activities
- \$ 5,300 Interpretive program for working with ESL families

Middle School Alternative Education Consolidation: \$52,091.27

- \$ 8,000 Flag, Flag pole and marquee
- \$ 11,860 Tables, chairs, desks, cabinets and coat hooks
- \$ 11,990 Student desks
- \$ 8,500 Refrigerator, microwave, coffeemaker, blinds
- \$ 1,285 Laptop computer and printer
- \$ 10,454 Shipping, painting and miscellaneous expenses

Total Title I, Part D ARRA allocated funds: \$78,957.40

American Recovery and Reinvestment Act (AARA)
Proposed Expenditures (continued)

Title II, Part D funds will be used as required by the guidelines, setting aside at least 25% for staff development. Funds are proposed for the registration and travel expenses related to sending sixteen people (two from the Information Technology Center, two school administrators, six instructional technology specialists and five classroom teachers) to the Virginia Society for Technology Education Conference in Roanoke, VA. Additional professional development will be in the form of local summer Technology Academies and Focus Sessions on topics including, but not limited, Web 2.0 tools, SmartBoard, United Streaming, Classroom Response Systems, Quia, Inspiration, Smart Notebook software, Quick and Easy computer activities, Movie Maker, Photostory, and Digital Photography. Teachers will receive \$100 stipends for attending 8 - 10 hour Focus Sessions and a \$200 stipend for attending an 18 - 20 hour Academy. The instructional supplies funds will provide 50 "short throw" projection units and mounting arms to accompany our division SmartBoard initiative in the K-5 and middle school math classrooms. Each combination unit will cost \$1,000. Mounted projection units will be installed in classrooms, beginning at the kindergarten level. Wall mounted projection units increase the effective use of SmartBoards, allowing students to use the technology without having to avoid their shadow when working with a centrally located projector stand.

The school division will use the 2009-10 Title II, Part D allocated ARRA funds as follows:

Staff Development: \$8,592.26

These funds are for the registration and travel expenses related to sending sixteen individuals to the Virginia Society for Technology Education Conference in Roanoke, VA.

Personnel \$24,759.50

These stipends are for staff who participate in the Technology Academies and Focus Sessions.

Instructional Supplies: \$50,000.00

These funds are to cover the costs associated with mounting Smart Board projection units in 50 classrooms.

Total Title II, Part D ARRA allocated funds: \$83,351.76

Agenda Report

Date: 07/07/09

Agenda Number: E-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Administrative Regulation 7-33.3: Student Uniforms

Summary/Description:

In an effort to provide consistency among students who attend the Fort Hill Community School, the school administration recommends amending the current student uniform policy so that all students attending that school will wear the same uniform. The uniform would consist of long or short sleeve blue polo shirts and khaki slacks or khaki skirts. Currently, the school division provides school uniforms for students who attend the Amelia Pride Center eighth grade program and the Middle School Learning Center. The school division will continue to provide those uniforms.

The school uniform policy will apply to students who attend the Homebound Learning Center; however, uniforms will not be provided by the school division.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve this change to Administrative Regulation 7-33.3: Student Uniforms.

STUDENTS

Student Uniforms - R 7-33.3

Students enrolled in the ~~Amelia Pride Center eighth grade program, the Middle School Learning Center, the Homebound Learning Center,~~ **{Fort Hill Community School,}** Linkhorne Middle School, William Marvin Bass Elementary School, Heritage Elementary School, Perrymont Elementary School, Sandusky Elementary School, and Sheffield Elementary School shall participate in school uniform programs.

A. Rationale

The Lynchburg City School Board believes that school uniforms will affect positive change in schools, particularly by:

1. reducing peer pressure
2. increasing safety and security
3. eliminating the wearing of inappropriate clothing items
4. improving personal responsibility and accountability
5. preparing for the workplace, and
6. reinforcing positive behavior.

B. Procedures

1. The school division will provide school uniforms for students who attend Amelia Pride's eighth grade program and the Middle School Learning Center. The Lynchburg City Schools will provide each student three sets of uniforms consisting of the following clothing items.
 - a. long sleeve or short sleeve blue polo shirts
 - b. khaki slacks or khaki skirts
2. It will be parents' responsibilities to provide school uniforms for students at all other school sites.
3. The principal of a school wanting to implement a school uniform program shall collaborate with his/her school leadership, PTA/PTO, and parents to decide, develop and publish school uniform requirements relative to styles and colors of clothing.
 - a. In developing these requirements, principals shall take into consideration the availability, affordability, and practicality of the selection.
 - b. The school uniform shall not prohibit students from wearing coats, jackets, sweaters, or other appropriate outer garments when necessary due to weather conditions or for other legitimate reasons, as long as the apparel conforms to the dress code.

PERSONNEL

Student Uniforms (continued)

4. Principals shall allow exceptions to the school uniform code when:
 - a. A student wears a uniform of a nationally recognized youth organization, such as the Boy Scouts or Girl Scouts, on regular meeting days.
 - b. A student wears special clothing or costumes necessary for a school play or a performance.
 - c. A student adds a button, armband, etc. to exercise free speech guaranteed by the United States Constitution, unless the button, armband, etc., is related to gangs, gang membership, or gang activity or would violate the school division's dress code policy as long as the item does not violate the integrity of the uniform program or disrupt the school environment.
 - d. The wearing of the school uniform violates a student's sincerely held religious beliefs. With verification of those sincerely held religious beliefs, the student may use the opt-out exemption. The wearing of religious head coverings, such as yarmulkas, does not violate the school uniform policy.

C. Financial Considerations

Principals shall develop procedures and criteria to offer assistance to students who experience difficulties complying with the school uniform program. Principals shall develop programs that donate clothing, financial assistance, or both to alleviate financial difficulties for needy families.

D. Annual Opt-Out, Exemptions and Procedures

1. Any student, who, together with his/her parent/guardian, by reason of bona fide religious belief is conscientiously opposed to wearing the school uniform may request an exemption. To apply for the exemption, the student and his/her parent/guardian must:
 - a. Submit a written request to the principal at the beginning of the academic year or within thirty (30) days following the first day of school or the student's first day of school.
 - b. Meet with the principal or his/her designee to discuss, at the minimum, the school uniform program, the reason(s) for the waiver request, the nature of the parents'/guardians' objections(s), and the accuracy of the information in the request.

PERSONNEL

Student Uniforms (continued)

2. If the principal or his designee approves the parent's/guardian's request, he/she shall grant the waiver and note the exemption on the parent's/guardian's application. The principal shall then place a copy of the approved request in the child's cumulative file or in a file designated for this purpose. If the principal grants the exemption, the student shall be subject to transfer to another school. The superintendent or his designee, using factors such as proximity, enrollment, available space, curriculum, academic program, and/or availability of special education services/programs, shall determine that placement.
3. If the principal grants an exemption, that exemption shall remain in effect for that school year only.

E. New Students

Students entering Linkhorne Middle School, William Marvin Bass Elementary School, Heritage Elementary School, Perrymont Elementary School, Sandusky Elementary School, Sheffield Elementary School, and the Homebound Learning Center during the school year shall have a grace period of thirty (30) days before being required to comply with the school's uniform program.

F. Violation of the Policy/Regulation

Willful violation of the school uniform policy will subject the student to disciplinary action by the school's administrators. These progressive disciplinary actions may include phone calls to parents for the first violation to various in-school actions to suspension from school for continued willful violations.

Adopted by School Board: February 1, 2000
Revised by School Board: September 5, 2000
Revised by School Board: May 4, 2004
Revised by School Board: June 1, 2004
Revised by School Board: June 21, 2005
Revised by School Board: May 2, 2006
Revised by School Board: July 8, 2008
Revised by School Board:

Agenda Report

Date: 07/07/09

Agenda Number: E-2

Attachments: No

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards
Under the American Recovery and Reinvestment Act of 2009

Summary/Description:

Lynchburg City Schools received official notification from the Virginia Department of Education regarding the school division's first allocation of grants provided through the American Recovery and Reinvestment Act (ARRA): the Individuals with Disabilities Education Act (IDEA) Part B Section 611 and Part B Section 619 grants. The amounts listed for Lynchburg City Schools represent 50 percent of the total IDEA grant amount that the school division should receive. The Virginia Department of Education expects to receive the second half of the ARRA IDEA grant by September 30, 2009. The ARRA sub-grants are in addition to the regular Individuals with Disabilities Act (IDEA 2009) grant the school board approved on April 21, 2009.

IDEA Part B Sub-grant Award (50 percent of expected total)

Sub-grant received

Section 611	\$1,161,477.50
Section 619	\$ 39,111.00

IDEA Part B Sub-grant Award (50 percent of expected total)

Sub-grant expected in September 2009

Section 611	\$1,161,477.50
Section 619	\$ 39,111.00

Total Section 611	\$2,322,955.00
Total Section 619	\$ 78,222.00

In anticipation of these funds, the school administration solicited input from a variety of stakeholders including general and special education teachers involved as members of the High Expectations for Students with Disabilities teams, principals, special education related services staff, the Special Education Advisory Committee, central office administrators and the Special Education Management Team. The focus of the discussions centered on how the school

Agenda Report

Date: 07/07/09

Agenda Number: E-2

Attachments: No

could use the funds to improve the achievement of students with disabilities.

The discussions conducted to date reveal an interest in addressing student needs through the following:

- Instructional materials (special education classrooms)
- Instructional materials (general education classrooms-student with disabilities access to the general education curriculum)
- Reading instructional support
- Math instructional support
- Parent involvement
- Multidisciplinary assessment – school social worker
- Special education management system computer software (Focus: IEP development, Virginia State Assessment Reporting, Virginia State Assessment Accommodations Reporting, Medicaid Billing, Positive Behavior Support)
- Career-technology materials and equipment (Focus: Employment-students with disabilities)
- Assistive technology
- Professional development
- Tuition reimbursement (special education related classes)\
- Student support (Focus: Wrap Around Services, Parent Involvement, Drop Out Prevention)

The school administration conducted the final stakeholders' discussion on July 2, 2009, and will present an expenditure proposal to the school board at its next meeting.

Disposition: Action
 Information
 Action at Meeting on: 08/04/09

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on August 4, 2009.

Agenda Report

Date: 07/07/09

Agenda Number: E-3

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Authorization for Signature

Summary/Description:

The Virginia Department of Education requires that the school division identify an individual, who, in the absence of the superintendent, has authorization to sign all Virginia Department of Education correspondence, reports, documents, requisitions, and other official correspondence. The superintendent recommends that the school board authorize Dr. Stephen C. Smith, assistant superintendent of curriculum and instruction, to fulfill the necessary signature obligations in the absence of the superintendent. Many of the matters associated with the delegation of this authority tend to be financial and operational in nature.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize Dr. Stephen C. Smith, assistant superintendent of curriculum and instruction, to sign Virginia Department of Education correspondence in the absence of the superintendent.

Virginia Department of Education

Authorization of Signature in Absence of Division Superintendent
 Lynchburg City Public Schools

The School Board of the Country, City, or Town of Lynchburg City at a meeting held on June 17, 2008, by duly recorded vote approved and authorized the person(s) listed below to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

Dr. Stephen C. Smith
 Assistant Superintendent of Curriculum and Instruction

Signature:

Authorization Approved through: **June 30, 2010**

This is to certify that the signature authorization action was approved and incorporated in the minutes of said School Board on the aforementioned date.

Signature of Division Superintendent Paul McKendrick	Signature of School Board Chair
Printed Name of Division Superintendent	Printed Name of School Board Chair Seal of Clerk of the School Board
Signature of Clerk of the School Board Wendie L. Sullivan	
Printed Name of Clerk of the School Board	
Date: _____	
Mail to: Virginia Department of Education Educational Applications 22nd Floor P.O.Box 2120 Richmond, VA 23218-2120	

Agenda Report

Date: 07/07/09

Agenda Number: H-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Employee Assignments

Employee Appointments

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) for the purpose of considering a employee performance.

Agenda Report

Date: 07/07/09

Agenda Number: H-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).