

**Lynchburg City School Board
Regular Meeting
July 7, 2009**

**BOARD
MEMBERS
PRESENT:**

Mary Ann H. Barker, Chairman
Thomas H. Webb, Vice Chairman
Keith R. Anderson
Albert L. Billingsly
Regina T. Dolan-Sewell
Darin L. Gerdes
Ingrid M. Hamlett
Trenay L. Tweedy
Charles B. White

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Paul McKendrick, Superintendent
Roger L. Roberts, Deputy Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction
Beverly A. Padgett, Chief Financial Officer
William A. Coleman, Jr., Director of Secondary Education
Leigh F. Farmer, Public Information Officer
Merle P. Herndon, Director of Professional Development and School Business Partnerships
Michael K. Rudder, Director of Elementary Education
Gregory P. Sullivan, Director of Information Technology
Wyllys D. VanDerwerker, Director of Special Education
Pamela D. Smith-Johnson, Assistant Director of Personnel
Wendie L. Sullivan, Recording Secretary/Clerk

**MEDIA
PRESENT:**

Annie McCallum, *The News & Advance*
Brian Damewood, WSET

**Agenda
Items:**

- A-1. Election of Chairman of the School Board: 2009-10
- A-2. Election of the Vice Chairman of the School Board: 2009-10
- A-3. Appointment of the Clerk and Deputy Clerk: 2009-10
- A-4. Appointment of the Agent and Deputy Agent: 2009-10
- A-5. Election of School Board Representative: LAUREL School Board
- A-6. Election of School Board Representative: Central Virginia Governor's School for Science and Technology
- A-7. Meeting Time, Dates, and Location for School Board Meetings
- B-1. Public Comments
- C. Consent Agenda
- D-1. Alternative Education Program Reorganization
- D-2. Local Consolidated Application: 2009-10
- D-3. Application for American Recovery and Reinvestment Act (ARRA) Funds
- E-1. Administrative Regulation 7-33.3: Student Uniforms
- E-2. Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards Under the American Recovery and Reinvestment Act of 2009
- E-3. Authorization for Signature
- F. Superintendent's Comments
- G. Board Comments
- H-1. Notice of Closed Meeting
- H-2. Certification of Closed Meeting
- I. Informational Items
- J. Adjournment

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The Lynchburg City School Board met for its regular meeting at 5:32 p.m. in the Board Room at the School Administration Building. Dr. McKendrick opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

A-1. Election of Chairman of the School Board: 2009-10

Section 22.1-76 of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization begins with the election of the chairman of the school board for 2009-10.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Rev. Anderson, the school board elected Mrs. Mary Ann H. Barker as chairman of the school board for the 2009-10 school year in accordance with §22.1-76 of the Code of Virginia.

Yes Votes: Rev. Anderson, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-2. Election of the Vice Chairman of the School Board: 2009-10

Section 22.1-76 of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization requires the election of the vice chairman of the school board for 2009-10.

Upon MOTION by Mrs. Tweedy, SECONDED by Mr. Billingsly, the school board elected Mr. Thomas H. Webb as vice chairman of the school board the 2009-10 school year in accordance with §22.1-76 of the Code of Virginia.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

A-3. Appointment of the Clerk and Deputy Clerk: 2009-10

Section 22.1-76 of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization requires that the school board appoint a clerk and may appoint a deputy clerk for terms of one year.

The superintendent recommends the following appointments:

Clerk of the School Board

Wendie L. Sullivan

Deputy Clerk of the School Board

Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Upon MOTION by Mr. Webb, SECONDED by Mr. Billingsly, the school board appointed Mrs. Wendie L. Sullivan as the clerk of the school board and Stephen C. Smith as deputy clerk of the school board for 2009-10.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

A-4. Appointment of the Agent and Deputy Agent: 2009-10

Section 22.1-122 (B) of the Code of Virginia requires that the school board reorganize for the 2009-10 school year. The process of reorganization requires that the school board appoint an agent and may appoint a deputy agent for terms of one year.

The superintendent recommends the following appointments:

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Agent for the School Board

Beverly A. Padgett

Deputy Agent for the School Board

Kimberly D. Lukanich

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. Billingsly, the school board appointed Beverly A. Padgett as the agent and Kimberly D. Lukanich as deputy agent for the school board for 2009-10.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 7, 2009, EXHIBIT "A," FOR A COPY OF THE CODE OF VIRGINIA §22.10122.)

A-5. Election of School Board Representative: LAUREL School Board

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the LAUREL School Board. In addition, the school board elects an alternate member to represent the school division as necessary.

Upon MOTION by Mr. Billingsly, SECONDED by Dr. Gerdes, the school board elected Dr. Regina T. Dolan-Sewell as representative and Mr. Thomas H. Webb as alternate representative on the LAUREL School Board.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

A-6. Election of School Board Representative: Central Virginia Governor's School for Science and Technology Governing Board

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology governing board. In addition, the school board elects an alternate school board member to represent the school division as necessary.

Upon MOTION by Rev. Anderson, SECONDED by Dr. Dolan-Sewell, the school board elected Mr. Albert L. Billingsly as representative and Mr. Charles B. White as alternate representative on the Governor's School for Science and Technology governing board.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

A-7. Dates, Meeting Time, and Location for the School Board Meetings: 2009-10

Annually, the school board establishes the meeting dates, time, and location for the regular school board meetings. During the 2008-09 school year, the school board conducted its meetings on the first and third Tuesday of each month, beginning at 5:30 p.m. in the Board Room at the School Administration Building. With school board approval, meetings for 2009-10 will follow the 2008-09 schedule.

Upon MOTION by Mr. Billingsly, SECONDED by Dr. Dolan-Sewell, the school board established the first and third Tuesday of each month at 5:30 p.m. in the Board Room at the School Administration Building for school board meetings for the 2009-10 school year.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

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Abstentions: None

Upon MOTION by Mr. Webb, SECONDED by Dr. Gerdes, the school board moved item E-2. Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards Under the American Recovery and Reinvestment Act of 2009 to be discussed as the first item of business.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

B-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

C. Consent Agenda

Upon MOTION by Rev. Anderson, SECONDED by Mr. White, the school board approved the personnel report for the period Jun 16 – June 7, 2009.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 7, 2009, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

D-1. Alternative Education Program Reorganization

For several years the Lynchburg City School Board has held as a priority the reorganization of the school division's alternative education program. One step toward meeting that goal occurred during the school board's June 2, 2009, meeting, when the school board approved funding for the renovation of the former Fort Hill School, which will become the home of the middle school and homebound alternative education programs.

In order to further meet the aforementioned goal, the school administration presented recommendations to the school board relative to a reorganization of the alternative education program. During this presentation, Ms. Linda J. Cole, director of secondary alternative and adult education programs, described the school administration's recommendations regarding the schedule for students who will be moved from the Amelia Pride Center eighth grade program, the Middle School Learning Center, and the Homebound Learning Center to the Fort Hill Community School. Students attending the Fort Hill Community School will have a longer academic day. High school students who attend the Amelia Pride Center will also benefit as their academic day will also be increased. Further, the schedule for high school students will end at 7:45 p.m. rather than 9:30 p.m.

The Pregnant Teen program will be housed at one or both of the high schools, and student will have a full schedule of classes, resource classes, wrap-around services, and access information on options and resources for childcare provided by community agencies. Students can either attend classes at the designated high school or receive homebound services. The changes in this program are intended to improve graduation rates, attendance rates, and SOL pass rates.

The Ombudsman program was presented by Paula Reed, vice present of Educational Services of America. This program is designed to provide high school students with an individualized learning program through computer-based instruction. The program uses a competency-based educational model and applies the principles of Glasser's Choice Theory. The program is also aligned with the Virginia Standards of Learning and is accredited by the Southern Association of Colleges and Schools.

Following the presentation, the school board requested additional information about the program as well as comparative information about similar programs. This information will be presented to the school board at the next school board meeting.

D-2. Local Consolidated Application: 2009-10

The No Child Left Behind Act (NCLB) of 2001 was signed into law as P.L.107-110 on January 8, 2002. The law established minimum standards for teachers and paraprofessionals in all public schools. In addition, the act set

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a mandatory deadline for all public schools to bring all students, particularly specifically identified subgroups, to "proficient" achievement. Funding to assist in the attainment of these standards flows from the federal government to approved state NCLB plans. Also, funding designed to ensure educational faculty and staff are "highly qualified" and to close the achievement gap between high- and low-performing children is then provided through the states' educational agencies to eligible local school divisions in several program areas.

Both federal and state educational agencies encourage local school divisions to submit consolidated applications for funding for these programs. The consolidated application allows greater cross-program planning and coordination to improve teaching and learning. The consolidated application also allows school divisions to complete one comprehensive needs assessment and to establish division goals and objectives supported by all programs. In addition, funds may be allocated between programs within a consolidated application more easily than if the grants were separate.

The Lynchburg City Schools' Consolidated Application for 2009-10 includes the budgets (projected at this time at level or decreased funding) for Title I Parts A and D, Title II Parts A and D, Title III, and Title IV. Title I Part A allocates funds for teachers, assistants, and materials for supplemental services in reading and math, extended day programs, and parental involvement. Required set-aside funds in Title I Part A are used for professional development and are projected for supplemental educational services and public school choice. Title I Part D provides funding for a portion of the truancy program and some alternative education programs. Title II Part A supports professional development, including partial funding for the instructional specialists positions. Title II Part D provides funding supporting professional development in the area of technology training. Title III funds support the Limited English Proficiency program and Title IV funds provide for safe and drug free school programs.

The consolidated application is based on needs assessments for both the school division and individual schools, and it contains detailed measurable objectives and benchmarks, specific individual program services and activities, a staff and budget breakdown, and other information specific to individual programs.

School board approval is necessary prior to submitting the Consolidated Application for the 2009-10 academic year to the Virginia Department of Education

Members of the school board received a copy of the completed application prior to the school board meeting.

Upon MOTION by Mr. Billingsly, SECONDED by Rev. Anderson, the school board approved the Local Consolidated Application for 2009-10.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

D-3. Application for American Recovery and Reinvestment Act (ARRA) Funds

The *American Recovery and Reinvestment Act of 2009 (ARRA)* provides significant new funding to coincide with several of the grant programs of *The No Child Left Behind Act of 2001*, including Title I, Parts A and D and Title II, Part D. Lynchburg City Schools is eligible to apply for these funds. Use of these funds must be timely (the funding period is limited to July 2009 through September 2011) designed to help improve student achievement through school improvement and reform, and be easily monitored and reported on for accountability purposes.

In Virginia, the application for ARRA funds tied to Title grants will be a part of the Consolidated Application for the 2009-10 school year. The Lynchburg City Schools' allocations for the ARRA funds, over a two-year period, are as follows:

Title I, Part A:	\$2,779,108.02
Title I, Part D:	\$ 78,957.40
Title II, Part D:	\$ 83,351.76

The attachment shows proposed spending for ARRA funds. School board approval is necessary prior to submitting the Consolidated Application for the 2009-10 school year to the Virginia Department of Education. Itemized expenditures for ARRA funds are included in the Consolidated Application.

Members of the school board received a copy of the completed application prior to the school board meeting.

Upon MOTION by Mr. Webb, SECONDED by Mr. Billingsly, the school board approved the proposed expenditures for the American Recovery and Reinvestment Act funds included in the Local Consolidated Application for the 2009-10 school year.

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Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 7, 2009, EXHIBIT "C," FOR A COPY OF THE PROPOSED EXPENDITURES.)

E-1. Administrative Regulation 7-33.3: Student Uniforms

In an effort to provide consistency among students who attend the Fort Hill Community School, the school administration recommends amending the current student uniform policy so that all students attending that school will wear the same uniform. The uniform would consist of long or short sleeve blue polo shirts and khaki slacks or khaki skirts. Currently, the school division provides school uniforms for students who attend the Amelia Pride Center eighth grade program and the Middle School Learning Center. The school division will continue to provide those uniforms.

The school uniform policy will apply to students who attend the Homebound Learning Center; however, uniforms will not be provided by the school division.

Questions were asked about students who attend the Homebound Learning Center and if uniforms would be provided for students whose parents are unable to purchase uniforms. It was explained that the school division's practice has been to provide uniforms for students whose parents cannot afford to purchase uniforms.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Rev. Anderson, the school board approved the change to Administrative Regulation 7-33.3: Student Uniforms.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: Ms. Hamlett

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 7, 2009, EXHIBIT "D," FOR A COPY OF ADMINISTRATIVE REGULATION 7-33.3: STUDENT UNIFORMS.)

E-2. Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards Under the American Recovery and Reinvestment Act of 2009

Lynchburg City Schools received official notification from the Virginia Department of Education regarding the school division's first allocation of grants provided through the American Recovery and Reinvestment Act (ARRA): the Individuals with Disabilities Education Act (IDEA) Part B Section 611 and Part B Section 619 grants. The amounts listed for Lynchburg City Schools represent 50 percent of the total IDEA grant amount that the school division should receive. The Virginia Department of Education expects to receive the second half of the ARRA IDEA grant by September 30, 2009. The ARRA sub-grants are in addition to the regular Individuals with Disabilities Act (IDEA 2009) grant the school board approved on April 21, 2009.

IDEA Part B Sub-grant Award (50 percent of expected total)

Sub-grant received

Section 611	\$1,161,477.50
Section 619	\$ 39,111.00

IDEA Part B Sub-grant Award (50 percent of expected total)

Sub-grant expected in September 2009

Section 611	\$1,161,477.50
Section 619	\$ 39,111.00

Total Section 611 \$2,322,955.00

Total Section 619 \$ 78,222.00

In anticipation of these funds, the school administration solicited input from a variety of stakeholders including general and special education teachers involved as members of the High Expectations for Students with Disabilities teams, principals, special education related services staff, the Special Education Advisory Committee, central office administrators and the Special Education Management Team. The focus of the discussions centered on how the school could use the funds to improve the achievement of students with disabilities.

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The discussions conducted to date reveal an interest in addressing student needs through the following:

Instructional materials (special education classrooms)
Instructional materials (general education classrooms-student with disabilities access to the general education curriculum)
Reading instructional support
Math instructional support
Parent involvement
Multidisciplinary assessment – school social worker
Special education management system computer software (Focus: IEP development, Virginia State Assessment Reporting, Virginia State Assessment Accommodations Reporting, Medicaid Billing, Positive Behavior Support)
Career-technology materials and equipment (Focus: Employment-students with disabilities)
Assistive technology
Professional development
Tuition reimbursement (special education related classes)\
Student support (Focus: Wrap Around Services, Parent Involvement, Drop Out Prevention)

The school administration conducted the final stakeholders' discussion on July 2, 2009, and will present an expenditure proposal to the school board at its next meeting.

E-3. Authorization of Signature

The Virginia Department of Education requires that the school division identify an individual, who, in the absence of the superintendent, has authorization to sign all Virginia Department of Education correspondence, reports, documents, requisitions, and other official correspondence. The superintendent recommends that the school board authorize Dr. Stephen C. Smith, assistant superintendent of curriculum and instruction, to fulfill the necessary signature obligations in the absence of the superintendent. Many of the matters associated with the delegation of this authority tend to be financial and operational in nature.

Upon MOTION by Mr. Billingsly, SECONDED by Rev. Anderson, the school board authorized Dr. Stephen C. Smith, assistant superintendent of curriculum and instruction, to sign Virginia Department of Education correspondence in the absence of the superintendent.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 7, 2009, EXHIBIT "E," FOR A COPY OF THE SUPPORTING DOCUMENT.)

F. Superintendent's Comments

Dr. McKendrick welcomed Mr. White and Ms. Hamlett to the school board.

G. Board Comments

Mrs. Barker thanked the school board members for electing her as chairman and state that she looks forward to serving the community in this capacity.

The school board scheduled its annual retreat for October 1-2, 2009. Mrs. Sullivan will make arrangements for a meeting space for the school board.

Mr. Webb announced that the Virginia School Boards Association will conduct the New School Board Member/Chairman/Vice Chairman Orientation on July 20, 2009, and the Governor's Conference on Education on July 21, 2009. School board members interested in attending either of these conferences should contact Mrs. Sullivan.

Mr. White thanked the school administration for making him feel welcome in his new role as school board member.

H-1. Notice of Closed Meeting

Upon MOTION by Mr. Webb, SECONDED by Mr. Billingsly, the school board convened a closed meeting at 8:17 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss employee assignment, employee appointments, and employee performance.

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Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

H-2. Certification of Closed Meeting

Upon MOTION by Mr. Billingsly, SECONDED by Mr. Webb, the school board reconvened in closed meeting at 9:17 p.m.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Mrs. Tweedy, SECONDED by Rev. Anderson, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Dr. Gerdes, Ms. Hamlett, Mrs. Tweedy, Mr. White

No Votes: None

Abstentions: None

I. Informational Items

Next School Board Meeting: Tuesday, August 4, 2009, 5:30 p.m., Board Room, School Administration Building

J. Adjournment

The meeting adjourned at 9:17 p.m.

Mary Ann H. Barker, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)