



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker, Chairman
School Board District 1

Thomas H. Webb, Vice Chairman
School Board District 2

Keith R. Anderson
School Board District 2

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Darin L. Gerdes
School Board District 2

Ingrid M. Hamlett
School Board District 3

Treney L. Tweedy
School Board District 3

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

Stephen C. Smith
Assistant Superintendent of
Curriculum and Instruction

Edward R. Witt, Jr.
Assistant Superintendent of
Operations and Administration

Beverly A. Padgett
Chief Financial Officer

Wendie L. Sullivan
Clerk

**SCHOOL BOARD MEETING
October 6, 2009 5:30 p.m.
School Administration Building
Board Room**

A. PUBLIC COMMENTS

- 1. Public Comments
Paul McKendrick.Page 1
Discussion (30 minutes)

B. SPECIAL PRESENTATION

- 1. Heritage High School's Marine Corp Junior Reserve Officer
Training Corp (MCJROTC)
Paul McKendrick.Page 2
Discussion/Action (5 Minutes)

C. CONSENT AGENDA

- 1. School Board Meeting Minutes: September 1, 2009 (Regular Meeting)
- 2. Personnel Report
Billie Kay WingfieldPage 4
Discussion/Action
- 3. Tuition Refund Program
Paul McKendrick.Page 6
Discussion/Action
- 4. Religious Exemption
Paul McKendrick.Page 9
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. UNFINISHED BUSINESS

F. NEW BUSINESS

- 1. Governor Kaine's Fiscal Year 2010 Budget Reduction Plan
Beverly A. Padgett. Page 11
Discussion/Action (15 Minutes)

- 2. Midtown Connector
Edward R. Witt, Jr. Page 14
Discussion (5 Minutes)

- 3. Revisions to the *Regulations Establishing Standards for
Accrediting Public Schools in Virginia*
Stephen C. Smith. Page 15
Discussion/Action (10 Minutes)

- 4. Partners In Education: Board of Directors
Stephen C. Smith. Page 16
Discussion/Action (5 Minutes)

G. SUPERINTENDENT'S COMMENTS

H. BOARD COMMENTS

I. INFORMATIONAL ITEMS

School Board Retreat: October 8-9, 2009, Faculty Resource Room,
Schewel Lecture Hall, Lynchburg College

Next School Board Meeting: Tuesday, October 20, 2009, 5:30 p.m.
Board Room, School Administration Building

J. ADJOURNMENT

Agenda Report

Date: 10/06/09

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/06/09

Agenda Number: B-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Heritage High School's Marine Corp Junior Reserve Officer Training Corp (MCJROTC)

Summary/Description:

Heritage High School's Marine Corp Junior Reserve Officer Training Corp (MCJROTC) recently garnered two national awards. The program has won the Naval Honor School Award. This is the sixth time in 12 years that the program has won the naval award. More importantly, the program has been successful in winning the 2008-2009, Region 1, Marine Corps Reserve Association (MCRA) Award, the highest award available to leadership education programs in high school ROTC programs. This is the first time in the 32-year history of Heritage High School that the school's program has achieved this level of recognition.

One program from each of the five regions is annually recognized as being the very best program within that region. There are 221 programs nationally, 50 within Region 1, which includes nine states. Thus HHS' MCJROTC program is one of the top five programs in the nation, and the top program out of 50 schools covering the nine-state region. The region represents approximately 5,000 cadets from school populations totaling more than 50,000 students.

In order for a program to receive this award, cadets must not only demonstrate competence in athletic/physical activities but they must also prove their leadership skills through work in the community, involvement in leadership activities/organizations, work toward and the completion of their high school careers, and excellent performance in the classroom. As Major G.F. "Jeff" Ranowsky II, U.S. Marine Corps (Retired), and senior Marine instructor at HHS' MCJROTC program, stated, this was a team effort.

Agenda Report

Date: 10/06/09

Agenda Number: B-1

Attachments: No

Dr. Mark L. Mear, principal of HHS, as well as Major Ranowsky and Master Sergeant Duperior will make this special presentation to the school board.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/06/09

Agenda Number: C-2

Attachments: Yes

From: Paul McKendrick, Superintendent
Billie Kay Wingfield, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for September 15 – October 2, 2009, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel report for the period September 15 – October 6, 2009.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2009-10:

Kappler, Allison	Liberty University	B.S./0 yrs. (Lv. 0 3)	Heritage Elementary Kindergarten	08-31-09
Thomas, Minnie	University of Phoenix	M.A./23 yrs. (Lv. 11 1)	Dearington Elementary First Grade	09-11-09

Agenda Report

Date: 10/06/09

Agenda Number: C-3

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Tuition Refund Program

Summary/Description:

During the development of the 2009-2010 school operating budget, the school administration recommended and the school board approved the elimination of the school division's tuition refund program. This fringe benefit for staff allowed the reimbursement of up to \$800 each fiscal year for tuition and textbooks for approved courses taken at accredited colleges and/or universities. The school administration, still believing in the benefits of offering varied professional development and also recognizing the need and the benefits of the continued efforts to improve teacher quality, brings to the school board a proposal to resurrect the tuition refund program, using funds in the amount of \$145,000 from the American Recovery and Reinvestment Act (ARRA), maintenance of effort funds.

Because the funds come from ARRA, the school administration recommends offering the tuition refund program only during the 2009-10 and 2010-11 academic years, for ARRA funding from the federal government ends at that time. Other recommendations relative to this proposal include:

- Making the refund available for those who took courses during the summer and thus they would be eligible to request the refund.
- Requiring that the employee submit the reimbursement form **and** receive approval from the director of personnel at least two weeks prior to enrolling in classes in order to be eligible for the refund.

Again, because of the aforementioned budget constraints, the school board approved eliminating the tuition refund program as a fringe benefit. The school administration now would

Agenda Report

Date: 10/06/09

Agenda Number: C-3

Attachments: Yes

recommend offering it again. In doing so, the school administration also recommends that the attached be added and used in the LCS employee handbook.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board reinstate the tuition refund program for 2009-10 and 2010-11.

Tuition Refund Program

The school board will reimburse an employee up to \$800 each fiscal year for the cost of tuition and textbooks for approved courses taken at an accredited college and/or university upon satisfactory completion of a course. The employee must submit a tuition reimbursement form (which can be found on the Lynchburg City Schools intranet) to the department of personnel and receive approval from the director of personnel at least two weeks prior to enrolling in his/her courses. Upon completion of a course and in order to receive his/her refund, the employee must submit proof of passing grades and receipts to the department of personnel.

Agenda Report

Date: 10/06/09

Agenda Number: C-4

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 10/06/09

Agenda Number: F-1

Attachments: Yes

From: Paul McKendrick, Superintendent
Beverly A. Padgett, Chief Financial Officer

Subject: Governor Kaine's Fiscal Year 2010 Budget Reduction Plan

Summary/Description:

Governor Kaine announced his executive budget reduction plan to address the fiscal year 2010 revenue shortfall on September 8, 2009. The budget reduction plan amends the current 2008-2010 biennial budget. The actions taken in the reduction plan regarding the fiscal year 2010 Direct Aid to Public Education include the following:

1. Funding \$68.9 million of the state's general fund share of Basic Aid with funds from the K-12 portion of the federal State Fiscal Stabilization Fund (SFSF) based upon each school division's proportion of the state's share of Basic Aid. The final division-level SFSF allocations from the action will be determined in the governor's introduced budget scheduled for release on December 18, 2009, which will incorporate any final data changes affecting the division's state share of the Basic Aid, such as revised average daily membership (ADM) or sales tax. Basic aid payments will be adjusted in January 2010 to account for the portion paid from SFSF funds as well as updated ADM projections included in the governor's introduced budget. This strategy will accelerate the use of a portion of the K-12 SFSF funds originally allocated for fiscal year 2011.
2. Establishing an employer contribution rate premium holiday for Virginia Retirement System contributions, group life, and retiree health care credit effective in the fourth quarter of fiscal year 2010 (April through June 2010). There are no changes to the Virginia Retirement System, group life insurance, or retiree health care credit employer contribution rates; however, the employer contribution payments by divisions to VRS for these benefits will be suspended during April through June 2010. The applicable employee share for these benefits will still be paid by divisions to VRS for the full fiscal year. State Standards of Quality payments for these benefits will be reduced by approximately 50 percent from January to June 2010 to account for the premium holiday in the fourth quarter.
3. Sales tax revenue dedicated to public education is estimated to be approximately \$85.3 million lower in fiscal year 2010 than projected. As required by the basic aid funding formula, state basic aid payments have been increased to offset a portion of the decreased sales tax revenues that are projected to be distributed to divisions.

Agenda Report

Date: 10/06/09

Agenda Number: E-1

Attachments: Yes

The fiscal year 2010 changes to direct aid funding contained in the governor's reduction plan will be included in the governor's introduced caboose budget bill to be released on December 18, 2009. The reduction plan strategies only address fiscal year 2010 funding and are subject to change at the 2010 session of the Virginia General Assembly.

Details of the projected financial impact on the Lynchburg City Schools 2009-10 budget appear on the attachment. Total reduction in state funding equals \$779,312 less VRS adjustment results in a reduction of \$301,873. Additional Title I funds of \$647,000 are available to offset these reductions. The school administration is working on a plan to remove positions from the operating budget that can be funded through Title I funds. Thus the additional federal funds (Title I) will offset the state reductions and the school division should not experience a revenue shortfall for this fiscal year.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

LYNCHBURG CITY SCHOOLS STATE REVENUE BY FUND

General Assembly – 02/28/09

Governor's Proposed Reductions – 09/08/09

	2/28/2009	9/8/2009	DIFFERENCE	Fund
I. SOQ Programs:				
<u>Basic Aid</u>	23,163,938	23,508,081	344,143	Fund 1 - Operating
Sales Tax ⁸	8,736,195	8,098,513	(637,682)	Fund 1 - Operating
Textbooks	643,024	643,024	-	Fund 1 - Operating
Vocational Education	314,676	314,676	-	Fund 1 - Operating
Gifted Education	249,571	249,571	-	Fund 1 - Operating
Special Education	3,586,222	3,586,222	-	Fund 1 - Operating
Prevention, Intervention & Remediation	982,006	982,006	-	Fund 1 - Operating
VRS Retirement (Includes RHCC)	1,909,758	1,432,319	(477,439)	Fund 1 - Operating
Social Security	1,481,148	1,481,148	-	Fund 1 - Operating
Group Life	54,254	37,978	(16,276)	Fund 1 - Operating
English as a Second Language	128,081	125,575	(2,506)	Fund 1 - Operating
Remedial Summer School	215,497	215,497	-	Fund 1 - Operating
Subtotal - SOQ Accounts	41,464,370	40,674,610	(789,760)	
III. Incentive Programs:				
<u>Academic Year Governor's School⁶</u>	337,347	-	(337,347)	Fund 8 - CVGS
School Breakfast	-	21,186	21,186	Fund 3 - School Nutrition
Technology - VPSA ⁵	544,000	544,000	-	Fund 5 - Grants
Subtotal - Incentive Accounts	881,347	565,186	(316,161)	
IV. Categorical Programs:				
Adult Education ⁹	19,175	19,175	-	Fund 1 - Operating
School Lunch ⁷	44,691	44,691	-	Fund 3 - School Nutrition
Special Education - Homebound ⁷	65,417	65,417	-	Fund 1 - Operating
Special Education - State-Operated Pgms ⁶	817,514	817,514	-	Fund 1 - Operating
Special Education - Jails ⁷	195,719	195,719	-	Fund 5 - Grants
Subtotal - Categorical Accounts	1,142,516	1,142,516	-	
V. Lottery Funded Programs				
At-Risk	1,029,835	1,026,944	(2,891)	Fund 1 - Operating
Early Reading Intervention	118,746	118,746	-	Fund 1 - Operating
Enrollment Loss	174,302	201,935	27,633	Fund 1 - Operating
Foster Care ⁷	205,262	205,262	-	Fund 1 - Operating
<u>K-3 Primary Class Size Reduction</u>	1,386,843	1,386,843	-	Fund 1 - Operating
School Breakfast ⁷	21,186	-	(21,186)	Fund 3 - School Nutrition
SOL Algebra Readiness	110,877	110,877	-	Fund 1 - Operating
Virginia Preschool Initiative	1,008,958	1,008,958	-	Fund 1 - Operating
Mentor Teacher Program	6,456	8,618	2,162	Fund 5 - Grants
Additional Support for School Construction and Operating Costs	493,011	485,632	(7,379)	Fund 1 - Operating
Alternative Education	268,336	259,259	(9,077)	Fund 5 - Grants
ISAEP	23,576	23,576	-	Fund 1 - Operating
Special Education-Regional Tuition	800,760	800,760	-	Fund 1 - Operating
Career and Technical Education	30,573	30,573	-	Fund 1 - Operating
<u>Academic Year Governor's School⁶</u>	-	337,347	337,347	Fund 8 - CVGS
Subtotal - Lottery Funded Programs	5,678,721	6,005,330	326,609	
Total State & Local Funds	49,166,954	48,387,642	(779,312)	
Federal Stimulus Funds	2,892,748	2,892,748	-	Fund 1 - Operating
TOTAL STATE FUNDS	52,059,702	51,280,390	(779,312)	

	2/28/2009	9/8/2009	Difference
Fund 1 - Operating	50,641,967	49,869,570	(772,397)
Fund 3 - School Nutrition	65,877	65,877	-
Fund 5 - Grants	1,014,511	1,007,596	(6,915)
Fund 8 - CVGS	337,347	337,347	-
Total State Revenue - All Funds	52,059,702	51,280,390	(779,312)
VRS Adjustment	(477,439)	-	477,439
	51,582,263	51,280,390	(301,873)
Additional Title 1 Funds available			647,000

Agenda Report

Date: 10/06/09

Agenda Number: F-2

Attachments: No

From: Paul McKendrick, Superintendent
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration

Subject: Midtown Connector

Summary/Description:

Phase I of the City of Lynchburg's Midtown Connector project calls for improvements at the intersection of Memorial Avenue and Langhorne Road. This work will require the need for Right of Way on the Langhorne Road side of the E. C. Glass High School property. During this presentation, the school board will receive additional information regarding this project.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/06/09

Agenda Number: F-3

Attachments: No

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Revisions to the *Regulations Establishing Standards for Accrediting Public Schools in Virginia*

Summary/Description:

On February 19, 2009, the Virginia Board of Education approved final revisions to the *Regulations Establishing Standards for Accrediting Public Schools In Virginia* also known as the Standards of Accreditation (8 VAC 20-131).

During this presentation, members of the school administration will provide the school board with an update regarding the revisions to the Standards of Accreditation. In addition, the school board will also receive a preview of some of the proposed changes to the High School Program of Studies for 2010-11.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/20/09

Agenda Number: F-4

Attachments: Yes

From: Paul McKendrick, Superintendent
Stephen C. Smith, Assistant Superintendent of Curriculum and Instruction

Subject: Partners In Education: Board of Directors

Summary/Description:

The Partners in Education board of directors is comprised of one representative each from the Lynchburg City School Board and from the Lynchburg Regional Chamber of Commerce board of directors, along with community leaders who represent education, business, professional, and organizational sectors of the community. Each representative serves a term of three years and attends semi-annual meetings. Members are appointed jointly by the Lynchburg City School Board and by the Lynchburg Regional Chamber of Commerce Board. Board members provide general leadership for the partnership program and serve as policy makers under the overall jurisdiction of the school board and the chamber board.

A listing of the board of directors for the Partners in Education appears on the attachment to the agenda report.

Disposition: Action
 Information
 Action at Meeting on: 10/20/09

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on October 20, 2009.

2009-2010 Partners In Education Board of Directors

Mr. Nathaniel X. Marshall, Chairman
Senior Human Resource Specialist
The Babcock & Wilcox Company
P.O. Box 785
Lynchburg, VA 24505-0785
(2)

Mr. Paul Sunwall, Vice-Chairman
General Manager
Lynchburg Hillcats
P.O. Box 10213
Lynchburg, VA 24506
(2)

Mr. Van Athanas
Vice-President of
Human Resources
The Babcock & Wilcox Company
P O Box 1180
Lynchburg, VA 24505
(1)

Mrs. Lynn Cunningham
Vice-President
Craddock Cunningham
Architectural Partners PC
10 Ninth Street
Lynchburg, VA 24504
(1)

Dr. Ken Garren
President
Lynchburg College
1501 Lakeside Drive
Lynchburg, VA 24501
(2)

Ms. Marjette Upshur
Director of Economic Development
City of Lynchburg
828 Main Street 10th Floor
Lynchburg, VA 24504
(1)

Mr. Rex Hammond
President & CEO
Lynchburg Regional
Chamber of Commerce
2015 Memorial Avenue
Lynchburg, VA 24501
(1)

Dr. Merle Herndon
Director of Professional
Development/
School Business Partnerships
Lynchburg City Schools
P.O. Box 2497
Lynchburg, VA 24505

Mr. James Hornsby
Store Manager
Walmart #1350
3900 Wards Road
Lynchburg, VA 24502
(1)

Mr. Robert Leveque
Vice-President
RR Donnelley
4201 Murray Place
Lynchburg, VA 24501
(2)

Mr. Tom Prest
CEO
Alliance for Families & Children
2600 Memorial Avenue Suite 201
Lynchburg, VA 24501
(1)

Mrs. Vickie D. Spencer
Vice President of Marketing
Bank of the James
828 Main Street
Lynchburg, VA 24504
(1)

Mrs. Mary Ann Barker
Chairman
Lynchburg City School Board
319 Hayfield Drive
Lynchburg, VA 24503

No new members this year.
(1) Indicates in first term of service.
(2) Indicates in second term of service.