



Lynchburg City School Board

James E. Coleman
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
May 19, 2015 5:00 p.m.
School Administration Building
Board Room

A. CLOSED MEETING

- 1. Notice of Closed Meeting
Scott S. Brabrand. Page 1
Discussion/Action
- 2. Certification of Closed Meeting
Scott S. Brabrand. Page 2
Discussion/Action

B. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 3
Discussion (30 Minutes)

C. SPECIAL PRESENTATIONS

- 1. Student Recognition
Scott S. Brabrand. Page 4
Discussion

D. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr. Page 5
Discussion

E. CONSENT AGENDA

- 1. School Board Meeting Minutes: May 5, 2015 (Regular Meeting)
- 2. Personnel Report
Marie F. Gee. Page 12
Discussion/Action
- 3. Lynchburg City Schools Policy Updates
Ben W. Copeland. Page 15
Discussion/Action

4. Carl Perkins Funds: 2015-16
John C. McClain. Page 19
Discussion/Action

5. Lynchburg Juvenile Detention Center Education Program
Budget: 2014-15 Title I, Part D Neglected, Delinquent –
Literacy Coach
John C. McClain. Page 22
Discussion/Action

6. Capital Improvement Plan: E. C. Glass High School
Ben W. Copeland. Page 23
Discussion/Action

F. STUDENT REPRESENTATIVE COMMENTS

G. UNFINISHED BUSINESS

1. School Operating Budget: 2015-16
Anthony E. Beckles, Sr. Page 24
Discussion

2. Lynchburg City School Board Policy Update
Ben W. Copeland. Page 25
Discussion/Action

H. NEW BUSINESS

1. Beacon of Hope
Scott S. Brabrand. Page 47
Discussion

2. School Nutrition Program: Summer Program
Anthony E. Beckles, Sr. Page 48
Discussion

3. Annual Personnel Report
Marie F. Gee. Page 49
Discussion/Action

4. K-12 Math Vision and Plan: 2015-16
John C. McClain. Page 80
Discussion

I. SUPERINTENDENT’S COMMENTS

J. BOARD COMMENTS

K. CLOSED MEETING

- 1. Notice of Closed Meeting
Scott S. Brabrand.Page 90
Discussion/Action

- 2. Certification of Closed Meeting
Scott S. Brabrand.Page 91
Discussion/Action

L. INFORMATIONAL ITEMS

Graduation Exercises: LAUREL Regional School
June 1, 2015 – 7:00 p.m. – Cafeteria

Fort Hill Community School
June 3, 2015 – 11:00 a.m.

Heritage High School
June 7, 2015 – 8:30 a.m. – Ralph Spencer Field House

E. C. Glass High School
June 7, 2015 – 3:00 p.m. – Civic Auditorium

Next School Board Meeting: Tuesday, June 2, 2015, 5:30 p.m., Board
Room, School Administration Building

M. ADJOURNMENT

Agenda Report

Date: 05/19/15

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Employee Appointments

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) to discuss employee appointments.

Agenda Report

Date: 05/19/15

Agenda Number: A-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

Agenda Report

Date: 05/19/15

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 05/19/15

Agenda Number: C-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition

Summary/Description:

The Heritage High School Symphonic Band earned a Superior rating at the VBODA District VI Concert Band Assessment in March. The band received straight Superior ratings from the three-judge panel for their incredible performance as a part of the Grade V level of bands. With this Superior rating combined with their Superior rating as a part of the VBODA Marching Assessment in October, the Heritage High School band program has been named a Commonwealth of Virginia Honor Band for the 2014-2015 school year by the Virginia Band and Orchestra Directors Association. This is the 11th time that the Heritage band has been recognized by the VBODA with this distinction and the seventh time in the past 10 years.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 05/19/15

Agenda Number: D-1

Attachments:

From: Dr. Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject:

Summary/Description:

The school administration, in accordance with the 2014-15 school's operating budget, authorized, approved, and processed the necessary payments through April 30, 2015. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through April 30, 2015, for the operating fund.

Total Operating Fund Budget	\$ 88,114,120.00
Fund Balance Return	\$ 130,000.00
Withdrawal from Textbook Reserves	\$ 777,000.00
Insurance Proceeds Reallocated	\$ 88,522.76
Restricted Donations	\$ 7,075.00
Allocation of Prior Year End Encumbrances	\$ 500,478.90
Miscellaneous Revenue	\$ 238.75
Sale of Assets, Restricted	\$ <u>3,500.00</u>
Revised Budget	\$ 89,620,935.41

Through April 30, 2015

Actual Revenue Received	\$ 60,283,104.57
Actual Expenditures	\$ 62,599,100.09
Actual Encumbered	\$ 20,552,923.33

Percent of Budget Received	67.26%
Percent of Budget Used, excluding encumbrances	69.85%

As of 04/30/15 – 10 months 83.33%

The revenue and expenditure reports detail the transactions recorded through April 30, 2015. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 April 30, 2015

	Fiscal Year 2014-15					
	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES	BUDGET AVAILABLE	BUDGET % USED
INSTRUCTION						
FUNCTION 1100 CLASSROOM INSTRUCTION						
Personnel	47,323,082.11	30,842,962.34	65.18%	14,244,551.48	2,235,568.29	
Other	3,580,249.91	2,514,026.45	70.22%	85,463.05	980,760.41	
FUNCTION 1200 INST SUPPORT-STUDENT						
Personnel	3,236,195.91	2,314,690.63	71.53%	686,822.20	234,683.08	
Other	177,779.00	55,230.78	31.07%	23,907.14	98,641.08	
FUNCTION 1300 INST SUPPORT-STAFF						
Personnel	3,669,847.41	2,893,990.92	78.86%	696,080.96	79,775.53	
Other	1,645,931.21	922,208.46	56.03%	74,526.02	649,196.73	
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN						
Personnel	5,034,322.45	3,982,094.09	79.10%	932,026.12	120,202.24	
Other	129,589.65	73,123.25	56.43%	25,858.95	30,607.45	
TOTAL INSTRUCTION	64,796,997.65	43,598,326.92	67.28%	16,769,235.92	4,429,434.81	93.16%
ADMINISTRATION						
FUNCTION 2100 ADMINISTRATION						
Personnel	2,367,295.20	1,809,151.66	76.42%	304,321.56	253,821.98	
Other	1,263,525.56	966,536.67	76.50%	115,897.96	181,090.93	
FUNCTION 2200 ATTENDANCE & HEALTH SERV						
Personnel	1,385,139.31	950,074.31	68.59%	342,401.20	92,663.80	
Other	75,225.00	30,503.07	40.55%	18,180.56	26,541.37	
TOTAL ADMINISTRATION	5,091,185.07	3,756,265.71	73.78%	780,801.28	554,118.08	89.12%
PUPIL TRANSPORTATION						
FUNCTION 3100 MANAGEMENT & DIRECTION						
Personnel	328,747.91	272,560.72	82.91%	56,098.40	88.79	
Other	28,776.00	24,965.03	86.76%	2,648.00	1,162.97	
FUNCTION 3200 VEHICLE OPERATION SERVICE						
Personnel	2,538,944.19	1,773,047.10	69.83%	597,674.10	168,222.99	
Other	881,900.00	629,835.47	71.42%	209,626.66	42,437.87	
FUNCTION 3300 MONITORING SERVICE						
Personnel	479,232.57	326,863.63	68.21%	142,364.88	10,004.06	
Other	0.00	0.00	0.00%	0.00	0.00	
FUNCTION 3400 VEHICLE MAINT SERVICE						
Personnel	350,627.98	293,860.60	83.81%	56,001.28	766.10	
Other	381,862.76	296,891.59	77.75%	8,005.97	76,965.20	
FUNCTION 3500 BUS PURCHASE - REGULAR						
Other	94,820.00	0.00	0.00%	83,434.00	11,386.00	
TOTAL PUPIL TRANSPORTATION	5,084,911.41	3,618,024.14	71.15%	1,155,853.29	311,033.98	93.88%
OPERATIONS & MAINTENANCE						
FUNCTION 4100 MANAGEMENT & DIRECTION						
Personnel	198,014.40	164,749.17	83.20%	33,243.24	21.99	
Other	145,750.00	128,716.09	88.31%	13,662.50	3,371.41	

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 April 30, 2015

FUNCTION 4200 BUILDING SERVICES							
	Personnel	4,516,974.22	3,505,551.05	77.61%	650,233.52	361,189.65	
	Other	4,766,065.37	4,235,882.31	88.88%	530,102.69	80.37	
FUNCTION 4300 GROUNDS SERVICES							
	Personnel	237,601.40	182,987.23	77.01%	38,545.76	16,068.41	
	Other	85,000.00	32,564.93	38.31%	50,889.88	1,545.19	
FUNCTION 4400 EQUIPMENT SERVICES							
	Personnel	0.00	0.00	0.00%	0.00	0.00	
	Other	91,750.00	88,174.06	96.10%	0.00	3,575.94	
FUNCTION 4500 VEHICLE SERVICES							
	Personnel	0.00	0.00	0.00%	0.00	0.00	
	Other	62,500.00	28,532.00	45.65%	2,426.85	31,541.15	
FUNCTION 4600 SECURITY SERVICES							
	Personnel	165,445.67	14,014.66	8.47%	5,292.72	146,138.29	
	Other	334,002.00	175,508.64	52.55%	29,092.50	129,400.86	
FUNCTION 4700 WAREHOUSING SERVICES							
	Personnel	8,482.29	6,820.65	80.41%	0.00	1,661.64	
TOTAL OPERATIONS & MAINTENANCE		10,611,585.35	8,563,500.79	80.70%	1,353,489.66	694,594.90	93.45%
Other Non-Instructional Operations							
FUNCTION 5000 Non-Instructional Operations - Other		42,439.48	11,906.86	28.06%	18,083.08	12,449.54	
TOTAL Non-Instructional Operations		42,439.48	11,906.86	28.06%	18,083.08	12,449.54	70.67%
FACILITIES							
FUNCTION 6200 SITE IMPROVEMENTS		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 6600 BLDG ADD & IMP SERVICES							
	Personnel	22,178.34	9,126.71	41.15%	0.00	13,051.63	
	Other	29,956.00	9,956.00	33.24%	5,812.50	14,187.50	
TOTAL FACILITIES		52,134.34	19,082.71	36.60%	5,812.50	27,239.13	47.75%
DEBT SERVICE							
FUNCTION 7100 DEBT SERVICE - Other		0.00	0.00	0.00%	0.00	0.00	
TOTAL DEBT SERVICE		0.00	0.00	0.00%	0.00	0.00	0.00%
TECHNOLOGY							
FUNCTION 8100 CLASSROOM INSTRUCTION							
	Personnel	1,512,533.34	1,234,287.15	81.60%	275,124.25	3,121.94	
	Other	1,009,925.49	763,059.90	75.56%	32,618.21	214,247.38	
FUNCTION 8200 INSTRUCTIONAL SUPPORT							
	Personnel	386,012.37	217,421.68	56.33%	41,742.62	126,848.07	
	Other	1,008,210.91	817,224.23	81.06%	120,162.52	70,824.16	
TOTAL TECHNOLOGY		3,916,682.11	3,031,992.96	77.41%	469,647.60	415,041.55	89.40%
CONTINGENCY RESERVES							
FUNCTION 9100 CLASSROOM INSTRUCTION		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 9300 ADMINISTRATION		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 9500 PUPIL TRANSPORTATION		0.00	0.00	0.00%	0.00	0.00	
FUNCTION 9600 OPERATIONS & MAINTENANCE		25,000.00	0.00	0.00%	0.00	25,000.00	
TOTAL CONTINGENCY RESERVES		25,000.00	0.00	0.00%	0.00	25,000.00	0.00%
TOTAL OPERATING BUDGET		89,620,935.41	62,599,100.09	69.85%	20,552,923.33	6,468,911.99	92.78%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 April 30, 2015

ACCOUNT TITLE	FY 2013-14				FY 2014-15			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(9,771,846.00)	(8,622,541.20)	(1,149,304.80)	88.24%	(9,950,157.00)	(7,398,574.70)	(2,551,582.30)	74.36%
240202 BASIC SCHOOL AID	(19,245,033.00)	(19,831,810.00)	586,777.00	103.05%	(21,651,824.00)	(18,324,146.23)	(3,327,677.77)	84.63%
240207 GIFTED & TALENTED	(231,550.00)	(235,323.00)	3,773.00	101.63%	(240,997.00)	(203,108.16)	(37,888.84)	84.28%
240208 REMEDIAL EDUCATION	(1,167,820.00)	(1,186,844.00)	19,024.00	101.63%	(1,292,157.00)	(1,089,007.50)	(203,149.50)	84.28%
240208 REMEDIAL EDUCATION	(195,237.00)	(120,169.00)	(75,068.00)	61.55%	(123,629.00)	(76,682.29)	(46,946.71)	62.03%
240212 SPECIAL ED SOQ	(2,250,067.00)	(2,286,721.00)	36,654.00	101.63%	(2,794,545.00)	(2,355,194.82)	(439,350.18)	84.28%
240217 VOCATIONAL ED SOQ	(281,888.00)	(286,480.00)	4,592.00	101.63%	(225,615.00)	(190,144.50)	(35,470.50)	84.28%
240221 SOC SEC-INSTR	(1,328,898.00)	(1,350,547.00)	21,649.00	101.63%	(1,404,964.00)	(1,184,079.34)	(220,884.66)	84.28%
240223 VRS INSTRUCTIONAL	(2,214,831.00)	(2,250,911.00)	36,080.00	101.63%	(2,861,204.00)	(2,411,373.34)	(449,830.66)	84.28%
240241 GROUP LIFE INST	(85,573.00)	(86,967.00)	1,394.00	101.63%	(87,169.00)	(73,464.82)	(13,704.18)	84.28%
240228 READING INTERVENTN	(144,929.00)	(164,513.00)	19,584.00	113.51%	(168,326.00)	(124,240.66)	(44,085.34)	73.81%
240205 CAT-REG FOSTER	(71,786.00)	(117,687.56)	45,901.56	163.94%	(71,041.00)	(26,943.00)	(44,098.00)	37.93%
240246 CAT-HOMEBOUND	(214,961.00)	(199,896.17)	(15,064.83)	92.99%	(208,242.00)	(76,509.94)	(131,732.06)	36.74%
240248 REGIONAL TUITION	(776,368.00)	(642,299.73)	(134,068.27)	82.73%	(766,658.00)	(217,206.92)	(549,451.08)	28.33%
240265 AT RISK SOQ	(1,216,431.00)	(1,236,110.00)	19,679.00	101.62%	(1,439,822.00)	(973,436.66)	(466,385.34)	67.61%
240309 ESL	(82,660.00)	(106,224.00)	23,564.00	128.51%	(117,708.00)	(86,083.34)	(31,624.66)	73.13%
330213 SCHOOL LUNCH	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240281 AT RISK 4 YR OLDS	(1,215,707.00)	(1,215,707.00)	0.00	100.00%	(1,059,219.00)	(705,312.00)	(353,907.00)	66.59%
240218 CTE - ADULT ED	(19,175.00)	(584.00)	(18,591.00)	0.00%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	(6,655.13)	6,655.13	0.00%	0.00	(13,266.87)	13,266.87	100.00%
240253 CTE OCC PREP	(42,030.00)	(35,667.00)	(6,363.00)	84.86%	(42,990.00)	0.00	(42,990.00)	0.00%
240273 CPI HOLD HARMLESS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MATH/READING INSTR SPECIALISTS	0.00	0.00	0.00	0.00%	(40,267.00)	(20,133.50)	(20,133.50)	50.00%
ADDITIONAL STATE SUPPORT	(466,336.00)	(466,336.29)	0.29	0.00%	0.00	0.00	0.00	0.00%
EARLY READING SPECIALISTS INIT	(37,214.00)	0.00	(37,214.00)	0.00%	0.00	0.00	0.00	0.00%
240275 PRIMARY CLASS SIZE	(1,570,158.00)	(1,616,146.00)	45,988.00	102.93%	(1,707,979.00)	(1,129,088.66)	(578,890.34)	66.11%
240214 TEXTBOOKS	(451,674.00)	(459,032.00)	7,358.00	101.63%	(493,378.00)	(415,810.34)	(77,567.66)	84.28%
SALARY SUPPLEMENT	(500,162.00)	(508,716.00)	8,554.00	101.71%	0.00	0.00	0.00	0.00%
240203 GED/ISAEP	(23,576.00)	(23,576.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
240405 ALGEBRA READINESS	(124,221.00)	(130,376.00)	6,155.00	104.95%	(139,687.00)	(91,722.00)	(47,965.00)	65.66%
COMMONWEALTH OF VA	(43,730,131.00)	(43,187,839.08)	(542,291.92)	98.76%	(46,906,753.00)	(37,185,529.59)	(9,721,223.41)	79.28%
330201 BASIC ADULT ED.	(50,000.00)	(69,594.58)	19,594.58	139.19%	0.00	0.00	0.00	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	(7,616.99)	1,616.99	126.95%	(6,000.00)	(9,159.79)	3,159.79	152.66%
180303 MEDICAID REIMBURSE	(300,000.00)	(377,901.31)	77,901.31	125.97%	(300,000.00)	(177,028.75)	(122,971.25)	59.01%
JR ROTC	(120,000.00)	(109,144.52)	(10,855.48)	90.95%	(120,000.00)	(79,228.02)	(40,771.98)	66.02%
FEDERAL	(476,000.00)	(564,257.40)	88,257.40	118.54%	(426,000.00)	(265,416.56)	(160,583.44)	62.30%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 April 30, 2015

	FY 2013-2014				FY 2014-2015			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(38,201,147.00)	(38,201,147.00)	0.00	100.00%	(38,924,147.00)	(21,000,000.00)	(17,924,147.00)	53.95%
510500 FUND BALANCE RETURN	(507,487.00)	(507,487.00)	0.00	100.00%	(907,000.00)	(907,000.00)	0.00	100.00%
510500 USE OF RESERVES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
CITY	(38,708,634.00)	(38,708,634.00)	0.00	100.00%	(39,831,147.00)	(21,907,000.00)	(17,924,147.00)	55.00%
189912 MISC REV/OTH FUNDS	0.00	(193,564.59)	193,564.59	100.00%	(238.75)	(25,644.98)	25,406.23	100.00%
180303 REBATES & REFUNDS	(30,000.00)	(21,421.90)	(8,578.10)	71.41%	(30,000.00)	(27,340.28)	(2,659.72)	91.13%
189903 DONATIONS & SP GF	(100.00)	(100.00)	0.00	0.00%	(7,075.00)	(7,075.00)	0.00	100.00%
189909 SALE OTHER EQUIP	0.00	(9,833.86)	9,833.86	0.00%	(3,500.00)	(13,795.02)	10,295.02	394.14%
189910 INSURANCE ADJUST	(3,000.00)	(4,114.66)	1,114.66	137.16%	(91,522.76)	(119,145.77)	27,623.01	130.18%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
E RATE REIMBURSEMENT	(120,000.00)	(101,994.43)	(18,005.57)	85.00%	(120,000.00)	(80,173.67)	(39,826.33)	66.81%
TRANSFER IN/OUT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(153,100.00)	(331,029.44)	177,929.44	216.22%	(252,336.51)	(273,174.72)	20,838.21	108.26%
150201 RENTS	(98,000.00)	(123,000.00)	25,000.00	125.51%	(118,000.00)	(123,000.00)	5,000.00	104.24%
161201 TUITION DAY SCHOOL	(110,000.00)	(112,830.67)	2,830.67	102.57%	(110,000.00)	(80,836.73)	(29,163.27)	73.49%
161206 TUITION ADULT	(18,000.00)	(6,183.25)	(11,816.75)	34.35%	(18,000.00)	(12,014.06)	(5,985.94)	66.74%
161207 TUITION SUMMER SCH	(40,000.00)	(38,721.50)	(1,278.50)	96.80%	(25,000.00)	(150.00)	(24,850.00)	0.60%
161202 SPEC PUPIL FEES	(45,000.00)	(40,081.17)	(4,918.83)	89.07%	(40,000.00)	(16,657.32)	(23,342.68)	41.64%
161205 BUS RENTAL	(400,000.00)	(312,682.37)	(87,317.63)	78.17%	(400,000.00)	(250,662.89)	(149,337.11)	62.67%
190101 TUIT FM OTH CO/CY	(634,620.00)	(651,421.70)	16,801.70	102.65%	(634,620.00)	0.00	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(85,000.00)	(120,367.50)	35,367.50	141.61%	(85,000.00)	0.00	(85,000.00)	0.00%
PRINT SHOP	(100,000.00)	(76,650.75)	(23,349.25)	76.65%	(100,000.00)	(50,394.68)	(49,605.32)	50.39%
SCHOOL NUT UTILITIES	(98,500.00)	(86,976.73)	(11,523.27)	88.30%	(98,500.00)	(82,038.02)	(16,461.98)	83.29%
FACILITY RENTALS	(60,020.00)	(61,317.26)	1,297.26	102.16%	(75,000.00)	(36,230.00)	(38,770.00)	48.31%
CHARGES FOR SERVICES	(1,689,140.00)	(1,630,232.90)	(58,907.10)	96.51%	(1,704,120.00)	(651,983.70)	(1,052,136.30)	38.26%
150101 INTEREST-BNK DPST	0.00	0.00	0.00	100.00%	(100.00)	0.00	(100.00)	100.00%
USE OF MONEY								
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DESIGNATION - ENCUMBRANCES	(36,798.29)	0.00	(36,798.29)	0.00%	(500,478.90)	0.00	(500,478.90)	0.00%
TOTAL OPERATING FUND	(84,793,803.29)	(84,421,992.82)	(335,012.18)	99.56%	(89,620,935.41)	(60,283,104.57)	(28,837,351.94)	67.26%

Original budget	\$84,249,418.00
Fund Balance Return	\$ 507,487.00
Restricted Donation Received	\$ 100.00
Lease Purchase Funds	\$ -
Designation - Prior Year Encumb	\$ 36,798.29
Adjusted Budget	\$ 84,793,803.29

Original budget	\$ 88,114,120.00
Fund Balance Return/Textbooks	\$ 907,000.00
Restricted Donation Received	\$ 7,075.00
Insurance proceeds allocated	\$ 88,522.76
Restricted Sale of Assets (CTE)	\$ 3,500.00
Miscellaneous Revenue	\$ 238.75
Designation - Prior Year Encumb	\$ 500,478.90
Adjusted Budget	\$ 89,620,935.41

FY2014-2015 REVISED REVENUE BUDGET
As of April 30, 2015

ACCOUNT TITLE	ORIGINAL	REVISED	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	CHANGE BETWEEN ORG & REVISED REV BUDGET INCREASE (DECREASE)
	REVENUE BUDGET As of 7/1/2014	STATE REVENUE BUDGET As of 12/17/2014				
COMMONWEALTH OF VA REVENUE						
240308 SALES TAX RECEIPTS	(9,950,157.00)	(9,907,302.00)	(7,398,574.70)	(2,508,727.30)	74.68%	(42,855.00)
240202 BASIC SCHOOL AID	(21,651,824.00)	(22,074,941.00)	(18,324,146.23)	(3,750,794.77)	83.01%	423,117.00
240207 GIFTED & TALENTED	(240,997.00)	(244,413.00)	(203,108.16)	(41,304.84)	83.10%	3,416.00
240208 REMEDIAL EDUCATION	(1,292,157.00)	(1,310,472.00)	(1,089,007.50)	(221,464.50)	83.10%	18,315.00
240208 REMEDIAL EDUCATION	(123,629.00)	(105,619.00)	(76,682.29)	(28,936.71)	72.60%	(18,010.00)
240212 SPECIAL ED SOQ	(2,794,545.00)	(2,834,156.00)	(2,355,194.82)	(478,961.18)	83.10%	39,611.00
240217 VOCATIONAL ED SOQ	(225,615.00)	(228,813.00)	(190,144.50)	(38,668.50)	83.10%	3,198.00
240221 SOC SEC-INSTR	(1,404,964.00)	(1,424,878.00)	(1,184,079.34)	(240,798.66)	83.10%	19,914.00
240223 VRS INSTRUCTIONAL	(2,861,204.00)	(2,901,759.00)	(2,411,373.34)	(490,385.66)	83.10%	40,555.00
240241 GROUP LIFE INST	(87,169.00)	(88,405.00)	(73,464.82)	(14,940.18)	83.10%	1,236.00
240228 READING INTERVENTN	(168,326.00)	(186,361.00)	(124,240.66)	(62,120.34)	66.67%	18,035.00
240205 CAT-REG FOSTER	(71,041.00)	(134,062.00)	(26,943.00)	(107,119.00)	20.10%	63,021.00
240246 CAT-HOMEBOUND	(208,242.00)	(100,051.00)	(76,509.94)	(23,541.06)	76.47%	(108,191.00)
240248 REGIONAL TUITION	(766,658.00)	(714,954.00)	(217,206.92)	(497,747.08)	30.38%	(51,704.00)
240265 AT RISK SOQ	(1,439,822.00)	(1,460,155.00)	(973,436.66)	(486,718.34)	66.67%	20,333.00
240309 ESL	(117,708.00)	(129,125.00)	(86,083.34)	(43,041.66)	66.67%	11,417.00
330213 SCHOOL LUNCH	0.00	0.00	0.00	0.00	0.00%	0.00
240281 AT RISK 4 YR OLDS - VPI	(1,059,219.00)	(1,057,968.00)	(705,312.00)	(352,656.00)	66.67%	(1,251.00)
240218 CTE - ADULT ED	(19,175.00)	0.00	0.00	0.00	0.00%	(19,175.00)
240252 CTE EQUIPMENT	0.00	0.00	(13,266.87)	13,266.87	0.00%	0.00
240253 CTE EDUCATION	(42,990.00)	(48,230.00)	0.00	(48,230.00)	0.00%	5,240.00
SUPPLEMENTAL SUPPORT	0.00	0.00	0.00	0.00	0.00%	0.00
ADDITIONAL STATE SUPPORT	0.00	0.00	0.00	0.00	0.00%	0.00
EARLY READIG SPECIALISTS INITIAT	(40,267.00)	(40,267.00)	0.00	(40,267.00)	0.00%	0.00
240275 PRIMARY CLASS SIZE	(1,707,979.00)	(1,693,633.00)	(1,129,088.66)	(564,544.34)	66.67%	(14,346.00)
240214 TEXTBOOKS	(493,378.00)	(500,371.00)	(415,810.34)	(84,560.66)	83.10%	6,993.00
SALARY SUPPLEMENT	0.00	0.00	0.00	0.00	0.00%	0.00
240203 GED/ISAP	0.00	0.00	0.00	0.00	0.00%	0.00
240405 ALGEBRA READINESS	(139,687.00)	(137,583.00)	(91,722.00)	(45,861.00)	66.67%	(2,104.00)
COMMONWEALTH OF VA	(46,906,753.00)	(47,323,518.00)	(37,165,396.09)	(10,158,121.91)	78.53%	416,765.00
FEDERAL REVENUE						
330201 BASIC ADULT ED.	0.00	0.00	0.00	0.00	0.00%	0.00
330212 IMPACT AIDPL81-874	(6,000.00)	(6,000.00)	(9,159.79)	3,159.79	152.66%	0.00
180303 MEDICAID REIMBURSE	(300,000.00)	(300,000.00)	(177,028.75)	(122,971.25)	59.01%	0.00
JR ROTC	(120,000.00)	(120,000.00)	(79,228.02)	(40,771.98)	66.02%	0.00
FEDERAL	(426,000.00)	(426,000.00)	(265,416.56)	(160,583.44)	62.30%	0.00
CITY APPROPRIATIONS						
510500 CITY OPER APPR	(38,924,147.00)	(38,924,147.00)	(21,000,000.00)	(17,924,147.00)	53.95%	0.00
510500 FUND BALANCE RETURN	(907,000.00)	(907,000.00)	(907,000.00)	0.00	100.00%	0.00
510500 USE OF RESERVES	0.00	0.00	0.00	0.00	0.00%	0.00
510502 CITY DEBT SERV APP	0.00	0.00	0.00	0.00	0.00%	0.00
CITY	(39,831,147.00)	(39,831,147.00)	(21,907,000.00)	(17,924,147.00)	55.00%	0.00
MISCELLANEOUS REVENUE						
189912 MISC REV/OTH FUNDS	(238.75)	(38,000.00)	(25,644.98)	(12,355.02)	100.00%	37,761.25
180303 REBATES & REFUNDS	(30,000.00)	(30,000.00)	(27,340.28)	(2,659.72)	91.13%	0.00
189903 DONATIONS & SP GF	(7,075.00)	(7,075.00)	(7,075.00)	0.00	0.00%	0.00
189909 SALE OTHER EQUIP	(3,500.00)	(16,000.00)	(13,795.02)	(2,204.98)	0.00%	12,500.00
189910 INSURANCE ADJUST	(91,522.76)	(110,000.00)	(119,145.77)	9,145.77	108.31%	18,477.24
189912 OTHER FUNDS	0.00	0.00	0.00	0.00	0.00%	0.00
E RATE REIMBURSEMENT	(120,000.00)	(120,000.00)	(80,173.67)	(39,826.33)	66.81%	0.00
TRANSFER IN/OUT	0.00	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS	(252,336.51)	(321,075.00)	(273,174.72)	(47,900.28)	85.08%	68,738.49

CHARGES FOR SERVICES						
150201 RENTS	(118,000.00)	(123,000.00)	(123,000.00)	0.00	100.00%	5,000.00
161201 TUITION DAY SCHOOL	(110,000.00)	(90,000.00)	(80,836.73)	(9,163.27)	89.82%	(20,000.00)
161206 TUITION ADULT	(18,000.00)	(11,000.00)	(12,014.06)	1,014.06	109.22%	(7,000.00)
161207 TUITION SUMMER SCH	(25,000.00)	0.00	(150.00)	150.00	#DIV/0!	(25,000.00)
161202 SPEC PUPIL FEES	(40,000.00)	(40,000.00)	(16,657.32)	(23,342.68)	41.64%	0.00
161205 BUS RENTAL	(400,000.00)	(325,000.00)	(250,662.89)	(74,337.11)	77.13%	(75,000.00)
190101 TUIT FM OTH CO/CY	(634,620.00)	(400,000.00)	0.00	(400,000.00)	0.00%	(234,620.00)
161201 DUAL ENROLLMENT	(85,000.00)	(125,000.00)	0.00	(125,000.00)	0.00%	40,000.00
PRINT SHOP	(100,000.00)	(75,000.00)	(50,394.68)	(24,605.32)	67.19%	(25,000.00)
SCHOOL NUT UTILITIES	(98,500.00)	(98,500.00)	(82,038.02)	(16,461.98)	83.29%	0.00
FACILITY RENTALS	(75,000.00)	(60,000.00)	(36,230.00)	(23,770.00)	60.38%	(15,000.00)
CHARGES FOR SERVICES	(1,704,120.00)	(1,347,500.00)	(651,983.70)	(695,516.30)	48.38%	(356,620.00)
150101 INTEREST-BNK DPST	(100.00)	0.00	0.00	0.00	100.00%	(100.00)
USE OF MONEY						
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00	0.00%	0.00
DESIGNATION - ENCUMBRANCES	0.00	0.00	0.00	0.00	0.00%	0.00
TOTAL OPERATING FUND	(89,120,456.51)	(89,249,240.00)	(60,262,971.07)	(28,986,268.93)	67.52%	128,783.49

REVENUE OVER/(UNDER)
ORIGINAL BUDGET 128,783.49

Note
 Bold accounts are affected by changes in ADM

Agenda Report

Date: 05/19/15

Agenda Number: E-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for May 5 – 19, 2015, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for May 5 – 19, 2015.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
-------------	----------------	-------------------------------	-------------------------------	---------------------------

NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2014-15:

Heidorn, Margarete	Taylor University	B.S./0 yrs. (Lv. 0, 3)	Fort Hill Community School Homebound	05-04-15
-----------------------	----------------------	---------------------------	---	----------

NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2015-16:

Butterfield, Lee Ann	Liberty University	B.A./ 0 yrs. (Lv. 0, 3)	R.S. Payne Elementary Special Education	08-06-15
-------------------------	-----------------------	----------------------------	--	----------

Daughtrey, Hugh	University of Virginia	M.A./19 yrs. (Lv. 19, 4)	E.C. Glass High School Physics	08-06-15
--------------------	---------------------------	-----------------------------	-----------------------------------	----------

Dudley-Haley, Julia	Longwood University	M.A./4 yrs. (Lv. 4, 3)	Sandusky Middle Reading Specialist	08-06-15
------------------------	------------------------	---------------------------	---------------------------------------	----------

Heath, Robert	Randolph Macon College	B.A./11 yrs. (Lv. 11, 4)	Heritage High School Chemistry	08-06-15
------------------	---------------------------	-----------------------------	-----------------------------------	----------

Hester, Sarada	Lynchburg College	M.Ed./12 yrs. (Lv. 9, 1)	Curriculum and Instruction Coordinator of Equity, Engagement & Accountability	07-01-15
-------------------	----------------------	-----------------------------	---	----------

Rhodes, Christen	Lynchburg College	M.A./13 yrs. (Lv. 13, 3)	Fort Hill Community School Alternative Education	08-06-15
---------------------	----------------------	-----------------------------	---	----------

Waltmire, Jacquelyn	Liberty University	B.A./0 yrs. (Lv. 0, 3)	Dearington Elementary Special Education	08-06-15
------------------------	-----------------------	---------------------------	--	----------

RESIGNATIONS:

Cook, Mallorie	Abilene Christian University	B.A./2 yrs. (Lv. 1, 3)	Perrymont Elementary First Grade	06-06-15
-------------------	---------------------------------	---------------------------	-------------------------------------	----------

Garvey, Brenna	Longwood University	B.A./1 yr. (Lv. 0, 3)	Linkhorne Elementary Kindergarten	06-06-15
-------------------	------------------------	--------------------------	--------------------------------------	----------

Wray, Erika	Lynchburg College	M.Ed./15 yrs. (Lv. 14, 3)	Dunbar Middle Social Studies	06-06-15
----------------	----------------------	------------------------------	---------------------------------	----------

RETIREMENTS:

Layman, Karen	Lynchburg College	M.Ed./34 yrs. (Lv. 33, 3)	E.C. Glass High Special Education	06-06-15
------------------	----------------------	------------------------------	--------------------------------------	----------

LEAVE OF ABSENCE:

Dalton, Kate	Lynchburg College	B.A./7 yrs. (Lv. 6, 3)	W.M. Bass Elementary Third Grade	06-06-15
Sargeant, April	University of Virginia	M.Ed./13 yrs. (Lv. 12, 3)	Bedford Hills Elementary First Grade	06-06-15

Agenda Report

Date: 05/19/15

Agenda Number: E-3

Attachments: Yes

From: Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Lynchburg City School Board Policy Updates

Summary/Description:

A highlight of membership with the Virginia School Boards Association (VSBA) is the regular policy updates reviewed by legal counsel that reflect the latest changes in state and federal laws and regulations. Listed below are several policy revisions from the VSBA May 2013 update. All policies appear as attachments to the agenda report.

AD	Educational Philosophy
BF	Board Policy Manual
BHB	School Board Member In-service Activities

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve policies AD Educational Philosophy, BF Board Policy Manual, and BHB School Board member In-service Activities.

EDUCATIONAL PHILOSOPHY

It shall be the philosophy of the Lynchburg City School Board *{is committed}* to provide *{providing}* equal opportunity for every student to achieve maximum intellectual, social, emotional and physical growth *{and}* to ensure *{ensuring}* that each individual *{student}* be equipped to communicate effectively with other people, to be competent both in the work place and in higher education, and to feel confident of the ability to make creative and constructive decisions in his/her life.

It shall be the policy of the *{Lynchburg City}* School Board to:

- Provide *{provides}* the necessary trained and dedicated leadership, qualified personnel, equipment and materials to assure an appropriate education for every student;
- Treat all personnel *{treats all members of the school community}* equitably with the highest degree of respect;
- Appropriate funds *{allocates and uses assets}* fairly and efficiently; and
- ~~Attend to the property and equipment of all schools to work toward achieving parity among schools in the division.~~

Adopted: June 4, 2013

Legal Refs.: ~~Constitution of Virginia, article VIII, section 7.~~

Code of Virginia, 1950, as amended, sections *{§}* 22.1-78, 22.1-79, 22.1-293, 22.1-295.

~~8 VAC 20-131-20.~~

Cross Refs.:	AC	Nondiscrimination
	<i>{GA}</i>	<i>Personnel Policies Goals}</i>
	GB/JB	Equal Employment Opportunity/Nondiscrimination
	GBA/JFHA	Sexual Harassment/Harassment Based on Race, National Origin, Disability and Religion <i>{Prohibition Against Harassment and Retaliation}</i>
	IGBC	Parental Involvement

BOARD POLICY MANUAL

The School Board shall be guided by written policies that are readily accessible to the Board, division employees, students, parents, and citizens. All division policies will be reviewed at least every five years and revised as needed.

A current copy of *{all}* division policies ~~will be~~ *{and regulations approved by the School Board are}* posted on the division’s website *{and are available to employees and the public}*. ~~The school board will ensure that printed~~ *{Printed}* copies of the policies *{and regulations}* are available as needed to citizens who do not have online access. The Superintendent shall ensure that an annual announcement is made ~~in each division~~ at the beginning of the school year and, for parents of students who enroll later in the academic year, at the time of enrollment, advising the public regarding the availability of the policies *{and regulations}*.

Adopted: June 4, 2013

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-253.13:7.

Cross Ref.: *{BFC* *Policy Adoption}*
 CH Policy Implementation

SCHOOL BOARD MEMBER IN-SERVICE ACTIVITIES

The School Board places a high priority on the importance of a planned and continuing program of in-service education for its members. The central purpose of the program is to enhance the quality and effectiveness of public school governance in our community. The School Board shall plan specific in-service activities designed to assist School Board members in their efforts to improve their skills as members of a policy-making body; to expand their knowledge about trends, issues, and new ideas affecting the educational activities of the local schools; and, to deepen their insights into the nature of leadership in a modern democratic society.

School board members will participate annually in high-quality professional development activities at the state, local, or national levels on governance, including, but not limited to, personnel, policies and practices; *{the evaluation of personnel;}* curriculum and instruction; use of data in planning and decision making; and current issues in education.

Funds shall be budgeted annually to support this program. Individual School Board members shall be reimbursed for out-of-pocket costs incurred through participation in approved activities. The School Board shall retain the authority to approve or disapprove the participation of members in planned activities. The public shall be kept informed about the School Board's continuing in-service educational activities.

The School Board regards the following as the kinds of activities and services appropriate for implementing this policy:

1. Participation in School Board conferences, workshops and conventions conducted by the Virginia and the National School Boards Association.
2. Division-sponsored training sessions for School Board members.
3. Subscriptions to publications addressed to the concerns of School Board members.

Adopted: June 4, 2013

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-253.13:5.D.

Agenda Report

Date: 05/19/15

Agenda Number: E-4

Attachments: Yes

From: Ben W. Copeland, Assistant Superintendent of Operations and Administration
John C. McClain, Assistant Superintendent of Curriculum and Instruction

Subject: Carl Perkins Funds 2015-16

Summary/Description:

The Lynchburg City Schools' application for Career-Technical Funds for the 2015-2016 fiscal year has been prepared with an approved Carl Perkins Grant allocation of \$214,341.00. The budget, outlining proposed expenditures based on allocated funds, was developed following consultation with the General Career-Technical Education Advisory Committee, which is composed of a business/industry representative from each of the 15 career-technical programs.

The federal funding will allow for the purchase of equipment and instructional materials, along with professional development and student organizational activities in the Trade and Industrial, Technology Education, Marketing, Health Occupations, Family and Consumer Sciences, Career Connection, and Business and Information Technology Programs.

The approval of the grant proposal by the school board is necessary prior to submitting the local application to the Virginia Department of Education. A summary of proposed expenditures for 2015-2016 appears an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Carl Perkins proposed expenditures for 2015-16.

Proposed 2015-2016 Carl Perkins Spending

Estimated Funding Available: \$214,341.00

Career Guidance**\$7,000.00**

- Provide funds to be used for “Career Assessment” reports to parents and students (\$1,000).
- Provide transportation to local businesses and colleges for special workforce development programs, internships for high school seniors (\$5,000).
- We will also provide display boards for all program areas to use for program promotion events (\$1,000).

Technology Education**\$40,000.00**

- Upgrade Technology Education Lab at Dunbar Middle School with the purchase of a new STEM lab. The upgrade will include 10 new modules in areas such as Robotics, Forensics, and Digital Manufacturing (\$31,000).
- Purchase 10 new HP computer stations for new STEM modules (\$9,000).

Automotive Services Technology**\$33,000.00**

- Upgrade the Auto Service Technology lab at E.C. Glass with the purchase of a “Snap-On” 613 piece master mechanic tool set (\$17,000).
- We will replace the Truecut brake lathe (\$7,000). We also plan to purchase a new 5 gas analyzer unit with printer (\$2,500).
- We plan to purchase a new software course to allow our students to complete “Snap-On” Multimeter Certifications (\$6,500).

Computer Systems Technology**\$31,000.00**

- Expand our Computer Systems Technology program at Heritage High School with our new Cybersecurity course. We will purchase new CISCO Hardware Bundles for our new course (\$20,000).
- Provide Cybersecurity class with the purchase of 13 “Barebones” computer repair stations (\$8,400).
- Purchase of Cyber Patriot Software for CC-ENT Certifications. (\$2,600).

Business and Information Technology**\$61,300.00**

- Upgrade the Dunbar Middle School business lab with the purchase of 26 new HP computers (\$22,000).
- Upgrade the E.C. Glass High School business lab with the purchase of 26 new HP computers (\$22,000).
- Purchase of “Dave Ramsey” Economics and Personal Finance Foundations kits for 8 Economics and Personal Finance teachers (\$13,500).
- Purchase “GMetrix” Skills Management Systems to provide practice tests for Microsoft Office Specialist (MOS) industry exams (\$3,800).

Sports Medicine

\$4,000.00

- Upgrade Athletic Training lab at E.C. Glass High School with the purchase of Cold Compression Unit for rehabilitation training.

Vocational Student Organizations

\$15,000.00

- Assist Career-Technical student organizations with travel expenses for local, state and national competitions.

Professional Development

\$15,000.00

- Provide Perkins Funds for teachers to participate in local, state and national training, certification courses and professional development.

Industry Certifications

\$8041.00

- Purchase Workforce Career Readiness/NOCTI Certification exams for senior completers in various program areas.

TOTAL

\$214,341.00

Agenda Report

Date: 05/19/15

Agenda Number: E-5

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Curriculum and Instruction

Subject: Lynchburg Juvenile Detention Center Education Program Budget:
2014-2015 Title I, Part D, Neglected, Delinquent- Literacy Coach

Summary/Description:

The 2014-15 funding for the Lynchburg Regional Juvenile Detention Center Title I, Part D, Neglected, Delinquent - Literacy Coach in the amount of \$2,000.00 has been approved by the Virginia Department of Education. Lynchburg City Schools employs one full-time teacher who serves as the Title I, Part D, Neglected, Delinquent - Literacy Coach for the Lynchburg Regional Juvenile Detention Center. Thus, Lynchburg City Schools serves as the fiscal agent for this State Operated Programs (SOP) position. This state-operated position provides assessments and delivers educational services to approximately 25 students. Please note that the salary for the Literacy Coach position will continue to be paid through the Lynchburg Regional Juvenile Detention Center Education Grant. The summary below outlines expenditures for the 2014-15 school year.

Budget:

Travel Expenses (State Conferences)	\$1,000.00
Instructional Supplies and Equipment	\$1,000.00
<u>Sub-total Non-Personnel Expenses:</u>	<u>\$2,000.00</u>
Total	\$2,000.00

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Lynchburg Regional Juvenile Detention Center Title, Part D, Neglected, Delinquent Program Budget in the amount of \$2,000.00 for the 2014-15 school year.

Agenda Report

Date: 05/19/15

Agenda Number: E-6

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: E. C. Glass High School

Summary/Description:

The capital improvement plan includes \$500,000 in construction funding for phase three in the replacement of the E. C. Glass High School roof. The City of Lynchburg Office of Procurement and Purchasing has received bids on the project.

A total of three bids for the E. C. Glass roof replacement project were received. The school administration recommends AAR Roofing of North Carolina, Inc. based on their base bid of \$492,750, which was the lowest bid. All bids received are listed below.

BIDDER	AAR of North Carolina, Inc.	CFE, Inc.	Roofing Solutions, Inc.
BASE BID	\$492,750	\$830,781	\$569,000

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to enter into a contract with AAR of North Carolina, Inc. in the amount of \$492,750 for the repair of the roof at E. C. Glass High School.

Agenda Report

Date: 05/19/15

Agenda Number: G-1

Attachments: No

From: Ben W. Copeland, Assistant Superintendent of Operations and Administration
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: School Operating Budget: 2015-16

Summary/Description:

During the school board meeting on May 5, 2015, the school administration presented information to the school board about the 1.5 percent salary supplement approved by the governor for instructional and support positions funded through the Standards of Quality (SOQ). This funding will provide market salary adjustment for tier two teachers, principals and assistant principals, bracket changes for coaches, and athletic trainer stipends. The school administration also provided information about the increase in insurance premiums for general liability and automobile insurance the school division will experience due to the poor loss performance of the account.

Following the presentation, the school board asked that the school administration provide details about the changes that will occur to the proposed budget for 2015-16. The school board also requested information about funding for field hockey at E. C. Glass High School. Information about those items will be shared during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Agenda Report

Date: 05/19/15

Agenda Number: F-2

Attachments: Yes

From: Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Lynchburg City School Board Policy Updates

Summary/Description:

At the May 5, 2015, School Board Meeting, policy P 7-10 Admission Requirements was presented with changes required by revisions made to the Code of Virginia. Due to the policy length which included text of statutes in the Code of Virginia pertinent to this policy, the administration was asked to provide a shorter, cleaner version of the policy for board members to review. As a result of this request, the school administration proposes the attached update to Policy 7-10 for school board consideration.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve School Board Policy 7-10: Admissions Requirements along with the format to be used for the policy.

STUDENTS

Admission Requirements P 7-10

A. Eligibility for Attendance

The following persons are eligible to attend the public schools:

1. Age

Persons who reach their fifth birthday on or before September 30 of the school year and persons who have not reached their twentieth birthday on or before August first of the school year.

2. Residents

- ~~a. Persons of school age who are living with a natural parent or parent by legal adoption who resides in the school division;~~
- ~~b. Persons of school age whose parents are deceased and who are living with a person in loco parentis who resides in the school division;~~
- ~~c. Persons of school age who reside with a person who has been granted custody or guardianship by a court of law; and who resides in the school division~~
- ~~d. Persons of school age who reside with a foster parent appointed by a governmental agency.~~
- ~~e. Persons of school age living in the school division not solely for school purposes, as an emancipated minor.~~
- ~~f. Persons of school age who are living with a parent, guardian, or person in loco parentis in a temporary shelter in the school division, not solely for school purposes.~~

{A person of school age is deemed to reside in the school division

- when the person is living with a natural parent, or a parent by legal adoption, in the Lynchburg City School Division;***
- when, in accordance with the provisions of Va. Code § 22.1-360, the person is living with a noncustodial parent or other person standing in loco parentis, not solely for school purposes, pursuant to a Special Power of Attorney executed under 10 United States Code § 1044b by the custodial parent;***
- when the parents of such person are dead and the person is living with a person in loco parentis who actually resides within the school division;***

STUDENTS

Admission Requirements (continued)

- *when the parents of such person are unable to care for the person and the person is living, not solely for school purposes, with another person who resides in the school division and is either*
 - (i) the court-appointed guardian, or has legal custody of the person,*
 - (ii) acting in loco parentis pursuant to placement of the person for adoption by a person or entity authorized to do so under Va. Code § 63.2-1200; or*
 - (iii) an adult relative providing temporary kinship care as that term is defined in Va. Code § 63.2-100. Both parents and the relative providing kinship care must submit signed, notarized affidavits*
 - (a) explaining why the parents are unable to care for the person,*
 - (b) detailing the kinship care arrangement, and*
 - (c) agreeing that the kinship care provider or a parent will notify the school within 30 days of when the kinship care arrangement ends.*

The parent must also provide a power of attorney authorizing the adult relative to make educational decisions regarding the person. A parent or the kinship care provider must also obtain written verification from the department of social services where the parent or parents live, and the department of social services where the kinship provider lives, that the kinship arrangement serves a legitimate purpose that is in the best interest of the person other than school enrollment. If the kinship care arrangement lasts more than one year, the school division must receive continued verification directly from both departments of social services that the parents are unable to care for the person and that the kinship care arrangement serves a legitimate purpose other than school enrollment.
- *when the person is living in the school division not solely for school purposes, as an emancipated minor; or*
- *when the person has been placed in a foster care placement within the school division by a local social services agency.*

The sending and receiving school divisions will cooperate in facilitating the enrollment of any child placed in foster care across jurisdictional lines to enhance continuity of instruction. The child will be allowed to continue to attend the school in which he was enrolled prior to the most recent foster care placement, upon the joint determination of the placing social services agency and the school division that such attendance is in the best interest of the child.

No person of school age who is the subject of a foster care placement will be charged tuition regardless of whether the child is attending the school in

STUDENTS

Admission Requirements (continued)

which he was enrolled prior to the most recent foster care placement or is attending a school in the receiving school division.

Certain other students may be admitted into the public schools of the division and may be charged tuition in accordance with Va. Code § 22.1-5 and pursuant to Lynchburg City School Board Regulation R 7-10 Admission Requirements.

No child of a person on active military duty attending a school free of charge in accordance with this policy shall be charged tuition by the school division upon such child's relocation to military housing located in another school division in the Commonwealth, pursuant to orders received by such child's parent to relocate to base housing and forfeit his military housing allowance. Such children shall be allowed to continue attending school in the school division and shall not be charged tuition for attending such school. Such children shall be counted in the average daily membership of the school division in which they are enrolled. Further, the school division in which such children are enrolled subsequent to their relocation to base housing shall not be responsible for providing for their transportation to and from school.}

3. Temporary Shelter

For the purposes of this policy, "temporary shelter" means (i) any home, single or multi-unit dwelling or housing unit in which persons who are without housing or a fixed address receive temporary housing or shelter or (ii) any facility specifically designed or approved for the purpose of providing temporary housing or shelter to persons who are without permanent housing or a fixed address.

4. Nonresidents

Nonresident students as stated in School Board Policy 7-14 of this manual.

5. Other Persons

Other persons whom the board may approve under unusual conditions, e.g., dual enrollment provision in special education and Chapter 1 regulations.

B. Enrollment Requirements

The superintendent shall have responsibility for developing and implementing regulations to ensure that students entering the public schools meet the same requirements of state law and regulations of the State Board of Education and other agencies as apply to the admission of students to the public schools.

STUDENTS

Admission Requirements (continued)C. Part-Time Students

Students enrolled in a private or parochial school will not be admitted to this school division on a part-time basis except as required by law.

Legal Reference:

Code of Va., § 22.1-1, {22.1-3, 22.1-5, 22.1-270, 22.1-271.1, 22.1-271.2, 32.1-46, 22.1-288.1, 22.1-3.2, and 22.1-277.2} . Definitions. "As used in this title unless the context requires otherwise or it is otherwise specifically provided:

~~"Board" or "State Board" means the Board of Education.~~

~~"Division superintendent" means the division superintendent of schools of a school division.~~

~~"Elementary" includes kindergarten.~~

~~"Elementary and secondary" and "elementary or secondary" include elementary, middle, and high school grades.~~

~~"Governing body" or "local governing body" means the board of supervisors of a county, council of a city, or council of a town, responsible for appropriating funds for such locality, as the context may require.~~

~~"Middle school" means separate schools for early adolescents and the middle school grades that might be housed at elementary or high schools.~~

~~"Parent" or "parents" means any parent, guardian, legal custodian, or other person having control or charge of a child.~~

~~"Person of school age" means a person who will have reached his fifth birthday on or before September 30 of the school year and who has not reached twenty years of age on or before August 1 of the school year.~~

~~"School board" means the school board that governs a school division."~~

~~(1980, c. 559; 1985, c. 407; 1991, c. 178; 1995, c. 852; 2000, c. 629; 2001, c. 828.)~~

Code of Va., § 22.1-3. Persons to whom public schools shall be free. "A. The public schools in each school division shall be free to each person of school age who resides within the school division. Every person of school age shall be deemed to reside in a school division:

STUDENTS

Admission Requirements (continued)

1. When the person is living with a natural parent, or a parent by legal adoption;
2. When the person is living with an individual who is defined as a parent in ~~§ 22.1-1~~, not solely for school purposes, pursuant to a Special Power of Attorney executed under Title 10, United States Code, § 1044b, by the custodial parent while such custodial parent is deployed outside the United States as a member of the Virginia National Guard or as a member of the United States Armed Forces;
3. When the parents of such person are dead and the person is living with a person in loco parentis who actually resides within the school division;
4. When the parents of such person are unable to care for the person and the person is living, not solely for school purposes, with another person who resides in the school division and is either (i) the court-appointed guardian, or has legal custody, of the person or (ii) acting in loco parentis pursuant to placement of the person for adoption by a person or entity authorized to do so under ~~§ 63.2-1200~~;
5. When the person is living in the school division not solely for school purposes, as an emancipated minor; or
6. When the person living in the school division is a homeless child or youth, as set forth in this subdivision, who lacks a fixed, regular, and adequate nighttime residence. Such persons shall include (i) children and youths, including unaccompanied youths who are not in the physical custody of their parents, who (a) are sharing the housing of other persons due to loss of housing, economic hardship, or other causes; are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations or in emergency, congregate, temporary, or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement; (b) are living in an institution that provides a temporary residence for the mentally ill or individuals intended to be institutionalized; (c) have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings; or (d) are living in parked cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (ii) migratory children, as defined in the Elementary and Secondary Education Act of 1965, as amended, who are deemed homeless as they are living in circumstances set forth in clause (i) of this subdivision.

For purposes of clause (i) of subdivision 6, "temporary shelter" means (i) any home, single or multi-unit dwelling or housing unit in which persons who are without housing or a fixed address receive temporary housing or shelter or (ii) any facility specifically designed or approved for the purpose of providing temporary housing or shelter to persons who are without permanent housing or a fixed address.

STUDENTS

Admission Requirements (continued)

~~If a person resides within housing, temporary shelter, or primary nighttime residence as described in subdivision 6 that is situated in more than one school division, the person shall be deemed to reside in and shall be entitled to attend a public school within either school division. However, if a person resides in housing, temporary shelter, or primary nighttime residence as described in subdivision 6 that is located in one school division, but the property on which such housing, temporary shelter, or primary nighttime residence is located lies within more than one school division, such person shall be deemed to reside only in the single school division in which the housing, temporary shelter, or primary nighttime residence is located. Notwithstanding any such residency determination, any person residing in housing, a temporary shelter, or primary nighttime residence as described in subdivision 6 that is located in one school division, but the property on which such housing, temporary shelter, or primary nighttime residence is located lies within more than one school division, shall be deemed to reside in either school division, if such person or any sibling of such person residing in the same housing or temporary shelter attends, prior to July 1, 1999, or, in the case of a primary nighttime residence as described in subdivision 6, prior to July 1, 2000, a school within either school division in which the property on which the housing, temporary shelter, or primary nighttime residence is located.~~

~~School divisions shall comply with the requirements of the federal McKinney-Vento Homeless Education Assistance Improvements Act of 2001, as amended (42 U.S.C. § 11431 et seq.), to ensure that homeless children and youths shall receive the educational services comparable to those offered to other public school students.~~

~~School divisions serving the students identified in subdivision 6 shall coordinate the identification and provision of services to such students with relevant local social services agencies and other agencies and programs providing services to such students, and with other school divisions as may be necessary to resolve interdivisional issues.~~

~~B. In the interest of providing educational continuity to the children of military personnel, no child of a person on active military duty attending a school free of charge in accordance with this section shall be charged tuition by that school division upon such child's relocation to military housing located in another school division in the Commonwealth, pursuant to orders received by such child's parent to relocate to base housing and forfeit his military housing allowance. Such children shall be allowed to continue attending school in the school division they attended immediately prior to the relocation and shall not be charged tuition for attending such school. Such children shall be counted in the average daily membership of the school division in which they are enrolled. Further, the school division in which such children are enrolled subsequent to their relocation to base housing shall not be responsible for providing for their transportation to and from school."~~

STUDENTS

Admission Requirements (continued)

(Code 1950, § 22-218; 1954, c. 638; 1958, c. 628; 1968, c. 178; 1972, c. 245; 1976, cc. 681, 713; 1978, c. 518; 1980, cc. 559, 576; 1981, cc. 341, 342; 1993, c. 903; 1997, c. 826; 1999, cc. 368, 988; 2000, cc. 209, 830; 2004, cc. 500, 967; 2006, c. 188.)

~~Code of Va., § 22.1-5. Regulations concerning admission of certain persons to schools; tuition charges. "A. Consistent with Article VIII, Section 1 of the Constitution of Virginia, no person may be charged tuition for admission or enrollment in the public schools of the Commonwealth, whether on a full-time or part-time basis, who meets the residency criteria set forth in § 22.1-3. No person of school age shall be charged tuition for enrollment in a general education development or alternative program offered as a regional or divisionwide initiative by the local school division in which such person is deemed to reside pursuant to § 22.1-3. Further, no person of school age shall be denied admission or charged tuition when (i) such person's custodial parent has been deployed outside the United States as a member of the Virginia National Guard or as a member of the United States Armed Forces; and (ii) such person's custodial parent has executed a Special Power of Attorney under Title 10, United States Code, § 1044b providing for the care of the person of school age by an individual who is defined as a parent in § 22.1-1 during the time of his deployment outside the United States. The person of school age shall be allowed to attend a school in the school division in which the individual providing for his care, pursuant to the Special Power of Attorney under Title 10, United States Code, § 1044b, resides. Furthermore, when practicable, such persons of school age may continue to attend school in the Virginia school division they attended immediately prior to the deployment and shall not be charged tuition for attending such division.~~

~~The following persons may, however, in the discretion of the school board of a school division and pursuant to regulations adopted by the school board, be admitted into the public schools of the division and may, in the discretion of the school board, be charged tuition:~~

- ~~1. Persons who reside within the school division but who are not of school age.~~
- ~~2. Persons of school age who are residents of the Commonwealth but who do not reside within the school division, except as provided in this section.~~
- ~~3. Persons of school age who are attending school in the school division pursuant to a foreign student exchange program approved by the school board.~~
- ~~4. Persons of school age who reside beyond the boundaries of the Commonwealth but near thereto in a state or the District of Columbia which grants the same privileges to residents of the Commonwealth.~~

STUDENTS

Admission Requirements (continued)

~~5. Persons of school age who reside on a military or naval reservation located wholly or partly within the geographical boundaries of the school division and who are not domiciled residents of the Commonwealth of Virginia; however, no person of school age residing on a military or naval reservation located wholly or partly within the geographical boundaries of the school division may be charged tuition if federal funds provided under P.L. 874 of 1950, commonly known as Impact Aid, shall fund such students at not less than 50 percent of the total per capita cost of education, exclusive of capital outlay and debt service, for elementary or secondary pupils, as the case may be, of such school division.~~

~~6. Persons of school age who, as domiciled residents of the Commonwealth who were enrolled in a public school within the school division, are required as a result of military or federal orders issued to their parents to relocate and reside on federal property in another state or the District of Columbia, if the school division subsequently enrolling such persons is contiguous to such state or District of Columbia.~~

~~7. Persons of school age who reside in the school division and who are enrolled in summer programs, exclusive of required remediation as provided in § [22.1-253.13:1](#), or in local initiatives or programs not required by the Standards of Quality or the Standards of Accreditation.~~

~~For the purposes of determining the residency of persons described in subdivisions 1 and 2 of this subsection, local school boards shall adopt regulations consistent with the residency requirements regarding persons residing in housing or temporary shelter, or on property located in multiple jurisdictions, as articulated in § [22.1-3](#).~~

~~B. Persons of school age who are not residents of the Commonwealth but are living temporarily with persons residing within a school division may, in the discretion of the school board and pursuant to regulations adopted by it, be admitted to the public schools of the school division. Tuition shall be charged such persons.~~

~~C. No tuition charge authorized or required in this section shall exceed the total per capita cost of education, exclusive of capital outlay and debt service, for elementary or secondary pupils, as the case may be, of such school division and the actual, additional costs of any special education or gifted and talented program provided the pupil, except that if the tuition charge is payable by the school board of the school division of the pupil's residence pursuant to a contract entered into between the two school boards, the tuition charge shall be that fixed by such contract.~~

~~D. School boards may accept and provide programs for students for whom English is a second language who entered school in Virginia for the first time after reaching their twelfth birthday, and who have not reached 22 years of age on or before August 1 of the school year. No tuition shall be charged such students, if state funding is provided for such programs."~~

STUDENTS

Admission Requirements (continued)

(Code 1950, §§ 22-218.3, 22-219, 22-220; 1958, c. 628; 1959, Ex. Sess., c. 81, § 1; 1964, c. 192; 1968, c. 178; 1976, cc. 681, 713; 1978, c. 140; 1980, c. 559; 1981, c. 342; 1993, c. 293; 1994, c. 887; 1999, cc. 394, 443, 465, 988; 2000, c. 253; 2004, c. 967; 2007, c. 42.)

Code of Va., § 22.1-270. Preschool physical examinations. “A. No pupil shall be admitted for the first time to any public kindergarten or elementary school in a school division unless such pupil shall furnish, prior to admission, (i) a report from a qualified licensed physician, or a licensed nurse practitioner or licensed physician assistant acting under the supervision of a licensed physician, of a comprehensive physical examination of a scope prescribed by the State Health Commissioner performed within the 12 months prior to the date such pupil first enters such public kindergarten or elementary school or (ii) records establishing that such pupil furnished such report upon prior admission to another school or school division and providing the information contained in such report.

If the pupil is a homeless child or youth as defined in § 22.1-3, and for that reason cannot furnish the report or records required by (i) or (ii) of this subsection, and the person seeking to enroll the pupil furnishes to the school division an affidavit so stating and also indicating that, to the best of his knowledge, such pupil is in good health and free from any communicable or contagious disease, the school division shall immediately refer the student to the local school division liaison, as described in the federal McKinney-Vento Homeless Education Assistance Improvements Act of 2001, as amended (42 U.S.C. § 11431 et seq.) (the Act), who shall, as soon as practicable, assist in obtaining the necessary physical examination by the county or city health department or other clinic or physician's office and shall immediately admit the pupil to school, as required by such Act.

B. The physician, or licensed nurse practitioner or licensed physician assistant acting under the supervision of a licensed physician, making a report of a physical examination required by this section shall, at the end of such report, summarize the abnormal physical findings, if any, and shall specifically state what, if any, conditions are found that would identify the child as handicapped.

C. Such physical examination report shall be placed in the child's health record at the school and shall be made available for review by any employee or official of the State Department of Health or any local health department at the request of such employee or official.

D. Such physical examination shall not be required of any child whose parent shall object on religious grounds and who shows no visual evidence of sickness, provided that such parent shall state in writing that, to the best of his knowledge, such child is in good health and free from any communicable or contagious disease.

STUDENTS

Admission Requirements (continued)

~~E. The health departments of all of the counties and cities of the Commonwealth shall conduct such physical examinations for medically indigent children without charge upon request and may provide such examinations to others on such uniform basis as such departments may establish.~~

~~F. Parents of entering students shall complete a health information form which shall be distributed by the local school divisions. Such forms shall be developed and provided jointly by the Department of Education and Department of Health, or developed and provided by the school division and approved by the Superintendent of Public Instruction. Such forms shall be returnable within 15 days of receipt unless reasonable extensions have been granted by the superintendent or his designee. Upon failure of the parent to complete such form within the extended time, the superintendent may send to the parent written notice of the date he intends to exclude the child from school; however, no child who is a homeless child or youth as defined in subdivision 6 of § [22.1-3](#) shall be excluded from school for such failure to complete such form."~~

~~(Code 1950, § 22-220.1; 1972, c. 761; 1973, c. 300; 1974, c. 160; 1979, cc. 120, 260; 1980, c. 559; 1982, c. 510; 1983, c. 195; 1985, c. 334; 2000, cc. 209, 617, 646; 2001, c. 261; 2004, cc. 500, 967.)~~

~~Code of Va., § [22.1-271.1](#). Definitions. "For the purpose of § [22.1-271.2](#):~~

~~"Admit" or "admission" means the official enrollment or reenrollment for attendance at any grade level, whether full-time or part-time, of any student by any school.~~

~~"Admitting official" means the school principal or his designated representative if a public school; if a nonpublic school or child-care center, the principal, headmaster or director of the school or center.~~

~~"Documentary proof" means written certification that a student has been immunized, such certificate to be on a form provided by the State Department of Health and signed by the licensed immunizing physician or an employee of the immunizing local health department.~~

~~"Student" means any person who seeks admission to a school, or for whom admission to a school is sought by a parent or guardian, and who will not have attained the age of 20 years by the start of the school term for which admission is sought.~~

~~"Immunized" or "immunization" means initial immunization and any boosters or reimmunizations required by § [32.1-46](#).~~

~~"School" means (i) any public school from kindergarten through grade 12 operated under the authority of any locality within the Commonwealth, (ii) any private or religious school that offers instruction at any level or grade from kindergarten through grade~~

STUDENTS

Admission Requirements (continued)

~~twelve, and (iii) any private or religious nursery school or preschool, or any private or religious child-care center required to be licensed by the Commonwealth.”~~

~~(1982, c. 510; 1983, c. 433; 2005, c. 928.)~~

~~Code of Va., § [22.1-271.2](#). Immunization requirements. “A. No student shall be admitted by a school unless at the time of admission the student or his parent submits documentary proof of immunization to the admitting official of the school or unless the student is exempted from immunization pursuant to subsection C or is a homeless child or youth as defined in subdivision 6 of § [22.1-3](#). If a student does not have documentary proof of immunization, the school shall notify the student or his parent (i) that it has no documentary proof of immunization for the student; (ii) that it may not admit the student without proof unless the student is exempted pursuant to subsection C, including any homeless child or youth as defined in subdivision 6 of § [22.1-3](#); (iii) that the student may be immunized and receive certification by a licensed physician, registered nurse or an employee of a local health department; and (iv) how to contact the local health department to learn where and when it performs these services. Neither this Commonwealth nor any school or admitting official shall be liable in damages to any person for complying with this section.~~

~~Any physician, registered nurse or local health department employee performing immunizations shall provide to any person who has been immunized or to his parent, upon request, documentary proof of immunizations conforming with the requirements of this section.~~

~~B. Any student whose immunizations are incomplete may be admitted conditionally if that student provides documentary proof at the time of enrollment of having received at least one dose of the required immunizations accompanied by a schedule for completion of the required doses within 90 days.~~

~~The immunization record of each student admitted conditionally shall be reviewed periodically until the required immunizations have been received.~~

~~Any student admitted conditionally and who fails to comply with his schedule for completion of the required immunizations shall be excluded from school until his immunizations are resumed.~~

~~C. No certificate of immunization shall be required for the admission to school of any student if (i) the student or his parent submits an affidavit to the admitting official stating that the administration of immunizing agents conflicts with the student's religious tenets or practices; or (ii) the school has written certification from a licensed physician or a local health department that one or more of the required immunizations may be detrimental to the student's health, indicating the specific nature and probable duration of the medical condition or circumstance that contraindicates immunization.~~

STUDENTS

Admission Requirements (continued)

~~However, if a student is a homeless child or youth as defined in subdivision 6 of § [22.1-3](#) and (a) does not have documentary proof of necessary immunizations or has incomplete immunizations and (b) is not exempted from immunization pursuant to clauses (i) or (ii) of this subsection, the school division shall immediately admit such student and shall immediately refer the student to the local school division liaison, as described in the federal McKinney-Vento Homeless Education Assistance Improvements Act of 2001, as amended (42 U.S.C. § 11431 et seq.) (the Act), who shall assist in obtaining the documentary proof of, or completing, immunization and other services required by such Act.~~

~~D. The admitting official of a school shall exclude from the school any student for whom he does not have documentary proof of immunization or notice of exemption pursuant to subsection C, including notice that such student is a homeless child or youth as defined in subdivision 6 of § [22.1-3](#).~~

~~E. Every school shall record each student's immunizations on the school immunization record. The school immunization record shall be a standardized form provided by the State Department of Health, which shall be a part of the mandatory permanent student record. Such record shall be open to inspection by officials of the State Department of Health and the local health departments.~~

~~The school immunization record shall be transferred by the school whenever the school transfers any student's permanent academic or scholastic records.~~

~~Within 30 calendar days after the beginning of each school year or entrance of a student, each admitting official shall file a report with the local health department. The report shall be filed on forms prepared by the State Department of Health and shall state the number of students admitted to school with documentary proof of immunization, the number of students who have been admitted with a medical or religious exemption and the number of students who have been conditionally admitted, including those students who are homeless children or youths as defined in subdivision 6 of § [22.1-3](#).~~

~~F. The requirement for Haemophilus Influenzae Type b immunization as provided in § [32.1-46](#) shall not apply to any child admitted to any grade level, kindergarten through grade 12.~~

~~G. The Board of Health shall promulgate rules and regulations for the implementation of this section in congruence with rules and regulations of the Board of Health promulgated under § [32.1-46](#) and in cooperation with the Board of Education."~~

~~(1982, c. 510; 1983, c. 433; 1988, c. 216; 1989, c. 382; 2000, c. 476; 2004, c. 500.)~~

STUDENTS

Admission Requirements (continued)

~~Code of Va., § 32.1-46. Immunization of patients against certain diseases. "A. The parent, guardian or person standing in loco parentis of each child within this Commonwealth shall cause such child to be immunized in accordance with the Immunization Schedule developed and published by the Centers for Disease Control and Prevention (CDC), Advisory Committee on Immunization Practices (ACIP), the American Academy of Pediatrics (AAP), and the American Academy of Family Physicians (AAFP). The required immunizations for attendance at a public or private elementary, middle or secondary school, child care center, nursery school, family day care home or developmental center shall be those set forth in the State Board of Health Regulations for the Immunization of School Children. The Board's regulations shall at a minimum require:~~

- ~~1. A minimum of three properly spaced doses of hepatitis B vaccine (HepB).~~
- ~~2. A minimum of three or more properly spaced doses of diphtheria toxoid. One dose shall be administered on or after the fourth birthday. A booster dose shall be administered prior to entering the sixth grade if at least five years have passed since the last dose of diphtheria toxoid.~~
- ~~3. A minimum of three or more properly spaced doses of tetanus toxoid. One dose shall be administered on or after the fourth birthday. A booster dose of Tdap vaccine shall be administered prior to entering the sixth grade if at least five years have passed since the last dose of tetanus toxoid.~~
- ~~4. A minimum of three or more properly spaced doses of acellular pertussis vaccine. One dose shall be administered on or after the fourth birthday. A booster dose shall be administered prior to entry into the sixth grade if at least five years have passed since the last dose of pertussis vaccine.~~
- ~~5. Two or three primary doses of Haemophilus influenzae type b (Hib) vaccine, depending on the manufacturer, for children up to 60 months of age.~~
- ~~6. Two properly spaced doses of live attenuated measles (rubeola) vaccine. The first dose shall be administered at age 12 months or older.~~
- ~~7. One dose of live attenuated rubella vaccine shall be administered at age 12 months or older.~~
- ~~8. One dose of live attenuated mumps vaccine shall be administered at age 12 months or older.~~
- ~~9. All susceptible children born on and after January 1, 1997, shall be required to have one dose of varicella vaccine on or after 12 months.~~

STUDENTS

Admission Requirements (continued)

~~10. Three or more properly spaced doses of oral polio vaccine (OPV) or inactivated polio vaccine (IPV). One dose shall be administered on or after the fourth birthday. A fourth dose shall be required if the three dose primary series consisted of a combination of OPV and IPV.~~

~~11. Two to four doses, dependent on age at first dose, of properly spaced pneumococcal 7-valent conjugate (PVC) vaccine for children less than two years of age.~~

~~12. (Effective October 1, 2008) Three doses of properly spaced human papillomavirus (HPV) vaccine for females. The first dose shall be administered before the child enters the sixth grade.~~

~~The parent, guardian or person standing in loco parentis may have such child immunized by a physician or registered nurse or may present the child to the appropriate local health department, which shall administer the vaccines required by the State Board of Health Regulations for the Immunization of School Children without charge.~~

~~B. A physician, registered nurse or local health department administering a vaccine required by this section shall provide to the person who presents the child for immunizations a certificate that shall state the diseases for which the child has been immunized, the numbers of doses given, the dates when administered and any further immunizations indicated.~~

~~C. The vaccines required by this section shall meet the standards prescribed in, and be administered in accordance with, regulations of the Board.~~

~~D. The provisions of this section shall not apply if:~~

~~1. The parent or guardian of the child objects thereto on the grounds that the administration of immunizing agents conflicts with his religious tenets or practices, unless an emergency or epidemic of disease has been declared by the Board;~~

~~2. The parent or guardian presents a statement from a physician licensed to practice medicine in Virginia, or a licensed nurse practitioner, that states that the physical condition of the child is such that the administration of one or more of the required immunizing agents would be detrimental to the health of the child; or~~

~~3. (Effective October 1, 2008) Because the human papillomavirus is not communicable in a school setting, a parent or guardian, at the parent's or guardian's sole discretion, may elect for the parent's or guardian's child not to receive the human papillomavirus vaccine, after having reviewed materials describing the link between the human papillomavirus and cervical cancer approved for such use by the Board.~~

STUDENTS

Admission Requirements (continued)

~~E. For the purpose of protecting the public health by ensuring that each child receives age-appropriate immunizations, any physician, physician assistant, nurse practitioner, licensed institutional health care provider, local or district health department, the Virginia Immunization Information System, and the Department of Health may share immunization and patient locator information without parental authorization, including, but not limited to, the month, day, and year of each administered immunization; the patient's name, address, telephone number, birth date, and social security number; and the parents' names. The immunization information; the patient's name, address, telephone number, birth date, and social security number; and the parents' names shall be confidential and shall only be shared for the purposes set out in this subsection.~~

~~F. The State Board of Health shall review this section annually and make recommendations for revision by September 1 to the Governor, the General Assembly, and the Joint Commission on Health Care."~~

~~(Code 1950, § 32-57.1; 1968, c. 592; 1972, c. 558; 1979, c. 711; 1980, c. 410; 1989, c. 382; 1991, c. 133; 1992, cc. 127, 166; 1994, c. 62; 1995, cc. 729, 742; 1996, cc. 67, 533; 1999, cc. 632, 676, 738; 2000, c. 476; 2004, c. 855; 2005, cc. 643, 684; 2006, cc. 364, 396, 716; 2007, cc. 858, 922.)~~

~~Code of Va., § [22.1-288.1](#). Notation in school records of missing children; local law-enforcement cooperation. "A. Each school board shall receive reports of disappearances of any children living within the school division from local law enforcement pursuant to § [52-31.1](#).~~

~~B. Upon notification by a local law enforcement agency of a child's disappearance, the principal of any school in which the child was enrolled at the time of the disappearance shall indicate, by mark, in the child's cumulative record that the child has been reported as missing. Upon notification by law enforcement that the child is located, the principal shall remove the mark from the record.~~

~~C. Upon receiving a request from any school or person for copies of the cumulative records and birth certificate of any child who has been reported by a local law enforcement agency to be missing, the school being requested to transfer the records shall immediately notify the law enforcement agency that provided the report to the school of the child's disappearance of the location of the school or person requesting the cumulative records and birth certificate of the child, without alerting the requestor of such report.~~

~~D. For the purposes of this section, a "mark" shall mean an electronic or other indicator that (i) is readily apparent on the student's record and (ii) will immediately alert any school personnel that the record is that of a missing child."~~

~~(1990, c. 295; 2006, c. 295.)~~

STUDENTS

Admission Requirements (continued)

~~Code of Va., § 22.1-3.2. Notice of student's school status required as condition of admission; penalty. "A. Prior to admission to any public school of the Commonwealth, a school board shall require the parent, guardian, or other person having control or charge of a child of school age to provide, upon registration:~~

~~1. A sworn statement or affirmation indicating whether the student has been expelled from school attendance at a private school or in a public school division of the Commonwealth or in another state for an offense in violation of school board policies relating to weapons, alcohol or drugs, or for the willful infliction of injury to another person. This document shall be maintained as a part of the student's scholastic record.~~

~~2. A sworn statement or affirmation indicating whether the student has been found guilty of or adjudicated delinquent for any offense listed in subsection G of § 16.1-260 or any substantially similar offense under the laws of any state, the District of Columbia, or the United States or its territories. This document shall be maintained as provided in § 22.1-288.2.~~

~~B. When the child is registered as a result of a foster care placement as defined in § 63.2-100, the information required under this section shall be furnished by the local social services agency or licensed child-placing agency that made the foster care placement.~~

~~C. Any person making a materially false statement or affirmation shall be guilty upon conviction of a Class 3 misdemeanor."~~

~~(1993, c. 889; 2006, cc. 53, 183.)~~

~~Code of Va., § 22.1-277.2. Authority to exclude students under certain circumstances; petition for readmission; alternative education program. "A. A student, who has been expelled or suspended for more than thirty days from attendance at school by a school board or a private school in this Commonwealth or in another state or for whom admission has been withdrawn by a private school in this Commonwealth or in another state may be excluded from attendance by a local school board in Virginia, regardless of whether such student has been admitted to another school division or private school in the Commonwealth or in another state subsequent to such expulsion, suspension, or withdrawal of admission upon a finding that the student presents a danger to the other students or staff of the school division after (i) written notice to the student and his parent that the student may be subject to exclusion, the reasons therefor, and, in the event of such exclusion, of the right to appeal the decision at a hearing before the school board or a committee thereof; and (ii) a review of the case has been conducted by the division superintendent or his designee and exclusion has been recommended.~~

~~In the case of a suspension of more than thirty days, the term of the exclusion may not exceed the duration of such suspension.~~

STUDENTS

Admission Requirements (continued)

~~In excluding any such expelled student from school attendance, the local school board may accept or waive any or all of any conditions for readmission imposed upon such student by the expelling school board pursuant to § 22.1-277.06. The excluding school board shall not impose additional conditions for readmission to school.~~

~~If the decision by the superintendent or his designee to exclude has been appealed to a committee of the school board, the student or his parent shall be provided written notice of the right to appeal the decision to the full board, which shall, within thirty days following any such hearing, in the case of an expulsion or withdrawal of admission and, in the case of a suspension of more than thirty days, within fifteen days following any such hearing, notify in writing the student or his parent of its decision.~~

~~B. In lieu of the procedures established in subsection A, a school board may adopt regulations providing that a student may be excluded from attendance after (i) written notice to the student and his parent that the student may be subject to exclusion, including the reasons therefor, and notice of the opportunity for the student or his parent to participate in a hearing to be conducted by the division superintendent or his designee regarding such exclusion; and (ii) a hearing of the case has been conducted by the division superintendent or his designee, and the decision has been to exclude the student from attendance. The decision of the superintendent or his designee to exclude shall be final unless altered by the school board, upon timely written petition, as established in regulation, of the student so excluded or his parent, for a review of the record by the school board.~~

~~C. Upon the expiration of the exclusion period for an expulsion or a withdrawal of admission, which period shall be established by the school board, committee thereof, or superintendent or his designee, as the case may be, at the relevant hearing, the student may re-petition the school board for admission. If the petition for admission is rejected, the school board shall identify the length of the continuing exclusion period and the subsequent date upon which such student may re-petition the school board for admission.~~

~~D. The school board may permit students excluded pursuant to this section to attend an alternative education program provided by the school board for the term of such exclusion."~~

~~(1993, c. 889; 1994, c. 709; 1996, c. 190; 1997, cc. 585, 608, 728; 2001, cc. 669, 688, 820.)~~

Adopted by School Board: June 19, 1973
Revised by School Board: November 20, 1973
Revised by School Board: August 16, 1977
Revised by School Board: January 6, 1981

STUDENTS

Admission Requirements (continued)

Revised by School Board: September 3, 1985

Revised by School Board: September 2, 1997

STUDENTS

Admission RequirementsA. Eligibility for Attendance

The following persons are eligible to attend the public schools:

1. Age

Persons who reach their fifth birthday on or before September 30 of the school year and persons who have not reached their twentieth birthday on or before August first of the school year.

2. Residents

A person of school age is deemed to reside in the school division

- when the person is living with a natural parent, or a parent by legal adoption, in the Lynchburg City School Division;
- when, in accordance with the provisions of Va. Code § 22.1-360, the person is living with a noncustodial parent or other person standing in loco parentis, not solely for school purposes, pursuant to a Special Power of Attorney executed under 10 United States Code § 1044b by the custodial parent;
- when the parents of such person are dead and the person is living with a person in loco parentis who actually resides within the school division;
- when the parents of such person are unable to care for the person and the person is living, not solely for school purposes, with another person who resides in the school division and is either
 - (i) the court-appointed guardian, or has legal custody of the person,
 - (ii) acting in loco parentis pursuant to placement of the person for adoption by a person or entity authorized to do so under Va. Code § 63.2-1200; or
 - (iii) an adult relative providing temporary kinship care as that term is defined in Va. Code § ~~63.2-100~~. Both parents and the relative providing kinship care must submit signed, notarized affidavits
 - (a) explaining why the parents are unable to care for the person,
 - (b) detailing the kinship care arrangement, and
 - (c) agreeing that the kinship care provider or a parent will notify the school within 30 days of when the kinship care arrangement ends.

The parent must also provide a power of attorney authorizing the adult relative to make educational decisions regarding the person. A parent or the kinship care provider must also obtain written verification from the department of social services where the parent or parents live, and the department of social services where the kinship provider lives, that the kinship arrangement serves a legitimate purpose that is in the best interest of the person other than school enrollment. If the kinship care arrangement lasts more than one year, the school division must receive continued verification directly from both departments of social services

STUDENTS

Admission Requirements (continued)

that the parents are unable to care for the person and that the kinship care arrangement serves a legitimate purpose other than school enrollment.

- when the person is living in the school division not solely for school purposes, as an emancipated minor; or
- when the person has been placed in a foster care placement within the school division by a local social services agency.

The sending and receiving school divisions will cooperate in facilitating the enrollment of any child placed in foster care across jurisdictional lines to enhance continuity of instruction. The child will be allowed to continue to attend the school in which he was enrolled prior to the most recent foster care placement, upon the joint determination of the placing social services agency and the school division that such attendance is in the best interest of the child.

No person of school age who is the subject of a foster care placement will be charged tuition regardless of whether the child is attending the school in which he was enrolled prior to the most recent foster care placement or is attending a school in the receiving school division.

Certain other students may be admitted into the public schools of the division and may be charged tuition in accordance with Va. Code § 22.1-5 and pursuant to Lynchburg City School Board Regulation R 7-10 Admission Requirements.

No child of a person on active military duty attending a school free of charge in accordance with this policy shall be charged tuition by the school division upon such child's relocation to military housing located in another school division in the Commonwealth, pursuant to orders received by such child's parent to relocate to base housing and forfeit his military housing allowance. Such children shall be allowed to continue attending school in the school division and shall not be charged tuition for attending such school. Such children shall be counted in the average daily membership of the school division in which they are enrolled. Further, the school division in which such children are enrolled subsequent to their relocation to base housing shall not be responsible for providing for their transportation to and from school.

3. Temporary Shelter

For the purposes of this policy, "temporary shelter" means (i) any home, single or multi-unit dwelling or housing unit in which persons who are without housing or a fixed address receive temporary housing or shelter or (ii) any facility specifically designed or approved for the purpose of providing temporary housing or shelter to persons who are without permanent housing or a fixed address.

STUDENTS

Admission Requirements (continued)4. Nonresidents

Nonresident students as stated in School Board Policy 7-14 of this manual.

5. Other Persons

Other persons whom the board may approve under unusual conditions, e.g., dual enrollment provision in special education and Chapter 1 regulations.

B. Enrollment Requirements

The superintendent shall have responsibility for developing and implementing regulations to ensure that students entering the public schools meet the same requirements of state law and regulations of the State Board of Education and other agencies as apply to the admission of students to the public schools.

C. Part-Time Students

Students enrolled in a private or parochial school will not be admitted to this school division on a part-time basis except as required by law.

Legal Reference:

Code of Va., § 22.1-1, 22.1-3, 22.1-5, 22.1-270, 22.1-271.1, 22.1-271.2, 32.1-46, 22.1-288.1, 22.1-3.2, and 22.1-277.2.

Adopted by School Board: June 19, 1973
Revised by School Board: November 20, 1973
Revised by School Board: August 16, 1977
Revised by School Board: January 6, 1981
Revised by School Board: September 3, 1985
Revised by School Board: September 2, 1997

Agenda Report

Date: 05/19/15

Agenda Number: H-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Lynchburg Beacon of Hope

Summary/Description:

During this presentation, Mrs. Laura L. Hamilton, executive director of the Lynchburg Beacon of Hope, will provide an update regarding the program.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 05/19/15

Agenda Number: H-2

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: School Nutrition Program: Summer Program

Summary/Description:

The School Nutrition Program is seeking school board approval to begin a program to provide free summer meals to children in several Lynchburg communities. The program is called the "School Food Service Program" and is administered through the Virginia Department of Health. The school board will receive additional information about this program during this presentation.

Disposition: Action
 Information
 Action at Meeting on: 06/02/15

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on June 2, 2015.

Agenda Report

Date: 05/19/15

Agenda Number: H-3

DRAFT

Attachments: Yes

From: Scott Brabrand, Superintendent

Subject: Annual Personnel Report

Summary/Description:

1. Recommendation for continuing contracts for personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
2. Recommendation for renewal of annual contracts for fourth year personnel.
3. Recommendation for renewal of annual contracts for third year personnel.
4. Recommendation for renewal of annual contracts for second year personnel.
5. Recommendation for renewal of annual contracts for first year personnel.
6. Recommendation for renewal of annual contracts for personnel completing less than 160 days.
7. Recommendation for continuing contracts to remain in force for part-time personnel.
8. Recommendation for renewal of annual contracts for part-time personnel and/or full-time personnel with a part-time administrative assignment.
9. Recommendation for Title/Grant funded personnel.
 - A. Recommendation for continuing contracts, Title/Grant funded personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
 - B. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.
 - C. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing third year.

Agenda Report

Date: 05/19/15

Agenda Number: H-3

Attachments: Yes

- D. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing second year.
 - E. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing first year.
 - F. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing less than 160 days.
 - G. Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/Grant personnel.
 - H. Recommendation for renewal of annual contracts for part-time and/or partially funded Title/Grant personnel.
 - I. Recommendation for continuing contracts to remain in force for Title/Grant funded personnel.
- 10. Recommendation for non-renewal of contracts.
 - 11. Recommendation for continuing contracts to remain in force for 2015-16.
 - A. Personnel earning continuing contract status under School Board Policy 5-7.
 - B. Other administrative and instructional personnel.
 - 12. Recommendation for renewal of contracts for non-mandatory licensed administrative personnel.
 - 13. Reduction in force in accordance with School Board Policy 5-18.

Agenda Report

Date: 05/19/15

Agenda Number: H-3

Attachments: Yes

14. Recommendation for renewal of annual contracts, locations and/or assignment to be determined.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Annual Personnel Report.

All of the following elections are contingent upon and may be adjusted to comply with the provisions of the approved school operating budget for the 2015-16 school year.

1

Recommendation for renewal of continuing contracts for fifth year personnel or one year for personnel after attaining continuing contract status in another Virginia system.

ELEMENTARY

Cobb, Jessica	Teacher
Marston, Christina	Teacher
Myers, Brian	BCBA
Wilson, Sherrie	Teacher

SECONDARY

Carson-Williams, Elizabeth	Academic Lead Teacher
Marshall, Mary	Teacher
Oliver, Tina	Teacher
Smith, Tina	Librarian

**ADMINISTRATIVE
NONE**

2

Recommendation for renewal of annual contracts for fourth year personnel.

ELEMENTARY

Burnett, Laura	Teacher
Burrows, Kenneth	Teacher
Dunaway, Michael	Teacher
Evans, Tanya	Teacher
Gatzke, Emily	Teacher
Hester, Melissa	Teacher
Holloway, Daniel	Teacher
Mabry, Anne	Teacher
Mantiplay, Lindsey	Teacher
Sievers, Alyson	Teacher
Simone, Tami	Teacher
Wilson, Victoria	Teacher

SECONDARY

Bowling, Warren	Teacher
Brown, Diane	Teacher
Hackman, Allen	Teacher
McDonald, David	Teacher
Morgan, Duane	Teacher
Richendollar, Diane	Teacher
Sitton, Sarah	Speech Pathologist
Smith, Brian	Teacher
Townsend, Alexandra	Teacher
Wolk, Amy	Teacher

ADMINISTRATIVE

Fowler, Kenya	Assistant Principal
Lee, Lisa	Assistant Principal
Womack, Derrick	Principal

3 Recommendation for renewal of annual contracts for third year personnel.

ELEMENTARY

Benyo, Adam	Teacher
Betz, Cheryl	Teacher
Brown, Bailey	Teacher
Carwile, Leah	Teacher
Cole, Beverly	Teacher
Dechant, Joel	Guidance Counselor
Evans, Anna	Teacher
Frankfort, Kerry	Teacher
Harp, Christine	Teacher
Mabes, Kelsey	Teacher
Mattocks, April	Teacher
McCorkle, Susan	Teacher
Murphy, Rachel	Teacher
Shipp, Lisa	Teacher
Tussi, Catherine	Speech Pathologist

SECONDARY

Baldwin, Leila Lou	Teacher
Beall, Dana	Teacher
Bellman, Henry	Teacher
Bradley, Bradford	Teacher
Burns, Judy	Teacher
Earich, John	Teacher
Frankfort, Patrick	Teacher
Gray, Audrey	Librarian
Hester, Sarada	Guidance Director
Hill, Dara	Teacher
Layne, Savannah	Teacher
Masencup, Elizabeth	Teacher
Poindexter, Amy	Teacher
Willis, Mark	Teacher

ADMINISTRATIVE

Beatty, Timothy	Principal
Copeland, Benjamin	Assistant Superintendent of Operations
Daniels-Bosher, Janenne	Coordinator of SPED Instruction
Gee, Marie	Director of Personnel
Knight Jr., C. Dennis	Associate Principal
Quel, Robert	Assistant Principal
Richardson, Tracy	Principal

4 Recommendation for renewal of annual contracts for second year personnel.

ELEMENTARY

Barger, Julie	Teacher
Barrett, Jennifer	Teacher
Becker, Megan	Teacher
Bishop, Hannah	Teacher
Botzenhart, Karin	Teacher
Conway, Kevin	Teacher
Cooley, Tina	Teacher
Craighill, Susan	Teacher
Davis, Joshua	Teacher

Easterly, Susan	Teacher
Freeman, Marisa	Teacher
Gornick, Michelle	Teacher
Gothers, Michelle	Teacher
Guerin, Jeffrey	Teacher
Hehir, Danielle	Teacher
Hotaling, Tara	Teacher
Johnson, Ashley	Teacher
LaFon, Angela	Teacher
Lucas, Joan	Teacher
Marny, Elizabeth	Teacher
Mason, Cameron	Teacher
Maxwell, Lauren	Teacher
McNaughton, Robert	Teacher
Mehari, Kathleen	Teacher
Miller, Keisha	Teacher
Molstre, Meredith	Teacher
Morgan, Michelle	Teacher
Owen, Melissa	Teacher
Phelps, Blair	Teacher
Poole, Sarah	Teacher
Rachael, Alyssa	Teacher
Rich, Rachel	Teacher
Richardson, Shannon	Librarian
Schools, Melissa	Teacher
Sites, Brittany	Teacher
Smith, Lisa Ann	Teacher
Snyder, Kelly	Teacher
Staton, Kalea	Guidance Counselor
Stone, Amy	Teacher
Swearingen, Jennifer	Teacher
Tiller, Lauren	Teacher
Travis, Lisa	School Social Worker
Watson, Adrienne	Speech Pathologist
Wilson, Kirsten	Teacher

SECONDARY

Barrett, Megan	Teacher
Beeson, Shante	Teacher
Berman, Deena	Teacher
Blundell, Brandon	Teacher
Brasher, Sarah	Teacher
Carlson, Karen	Guidance Counselor
Cashen, Catherine	Teacher
Clark-Slaughter, Brittany	Teacher
Cyphert, Katherine	Teacher
Faircloth, Megan	Teacher
Filiberto, Kevin	Teacher
Friedman, Michael	Teacher
Galeone, Maria	Teacher
Grandstaff, Stephanie	Teacher
Harris, Melissa	Teacher
Hunt, Jessica	Guidance Counselor
Kacinski, David	Teacher
Lesniak, Lauren	Teacher
Lewis, Jamie	Guidance Counselor
McCarthy, Daniel	Teacher
Moddle, Shayna	Teacher
Napierkowski, Andrew	Teacher
Payne, Samantha	Teacher

Reese, Robert	Teacher
Riley, Patrick	Teacher
Rodhe, Elizabeth	Teacher
Sandvig, Travis	Teacher
Stanley, Niven	Teacher
Strubhar, Heather	Teacher
Wommack, Jamie	Teacher
Yates, Karen	Teacher

ADMINISTRATIVE

Bennett-Bradley, Kimberly	Assistant Principal
Cash, Susan	Director of STEM Academy
Claudio, Nancy	Assistant Principal
Crabbe, Kasey	Principal
Dearden, Karen	Assistant Principal
James, Faye	Principal
Leigh, Annitra	Assistant Principal
Lipscomb, Traci	Assistant Principal
Rule, Daniel	Principal
Smith, Polly	Principal
Viar, Cathy	Supervisor of Alt. Ed.

5 Recommendation for renewal of annual contracts for first year personnel.

ELEMENTARY

Adler, Lexi	Teacher
Allocco, Charles	Teacher
Ashton, Allison	Teacher
Balletine, Katherine	Teacher
Baucke, Elizabeth	Teacher
Black, Brittany	Teacher
Black, Lauren	Teacher
Bourque, Joanna	Teacher
Bowyer, Caitlin	Teacher
Brown, Alexander	Teacher
Burdette, Shea	Teacher
Clark, Venita	Teacher
Cobb, Amanda	Speech Pathologist
Dray, Brittany	Teacher
Estes, Edward	Teacher
Fairchild, Anna	Teacher
Godley, Catherine	Teacher
Gokey, Miranda	Teacher
Hackney, Vivian	Teacher
Holmes, Adrian	Teacher
Jones, Haley	Teacher
Long, Jennifer	Teacher
Parrish, Tammy	Teacher
Phillips, Shane	Teacher
Rickert, Meghan	Teacher
Robinson, Rachel	Teacher
Sheldrake, Cynthia	Teacher
Shore, Miranda	Teacher
Stratton, Wendy	Teacher
Tyree, Sarah	Teacher
Valadez, Yasmine	Teacher
Vestal, Meghan	Teacher
West, Allison	Teacher
West-Hazlewood, Katherine	Teacher
Wheeler, Frances	Teacher

Wiest, Courtney
 Wingfield, Cindy
 Woods, Shannon

Teacher
 Speech Pathologist
 School Social Worker

SECONDARY

Arslain, Paul	Teacher
Bachelle, Erik	Teacher
Baker, Katherine	Guidance Counselor
Bateman, Susan	Teacher
Bice, Victoria	Guidance Counselor
Bonheim, Elizabeth	Teacher
Bragg, Catherine	Teacher
Broggin, Daniel	Teacher
Brown, Brandon	Teacher
Bullock, Ashley	Teacher
Carmichael, Clifton	Teacher
Davis, Emily	Teacher
DeLoatch, Lloyd	Teacher
Dewitt, Elisabeth	Teacher
Dupere, Adam	Teacher
Ferrell, Jenny	Teacher
Gonzalez, Tracy	Teacher
Graves, Megan	Teacher
Gray, Sarah	Teacher
Guske, Christine	Teacher
Hallberg, Christopher	Teacher
Harris, Greer	Teacher
Henderson, Kendra	Teacher
Herndon, Thomas	Teacher
Highsmith, George	Teacher
Irvin, Elizabeth	Teacher
Jensen, Jeffery	Teacher
Jerominek, Caryn	Teacher
Johnson, Jermaine	Teacher
Keenan, Megan	Teacher
Kramer, Andrew	Teacher
Lithgow, Jennifer	Teacher
Loan, Susan	Teacher
Marshall, Lee	Teacher
Maurice, William	Teacher
McGuire, Darla	Teacher
Moore, Audrey	Teacher
Morgan, Sharlona	Teacher
O'Hara, Patrick	Teacher
Preston, Jason	Guidance Counselor
Reese, Angela	Teacher
Regner, John	Teacher
Reid, Philmika	Guidance Counselor
Roselle, Johanna	Teacher
Shoge, Jocelyn	Teacher
Smith, Dannon	Teacher
Snow, Ronald	Teacher
Sullivan, Caitlin	Teacher
Thornton, Rebecca	Teacher
Tiller, Matthew	Teacher
Tipps, Barney	Teacher
Toney, Debra	Teacher
Tyree, Jennifer	Teacher
Wambold, Shelby	Teacher
Whitlock, Melvin	Teacher

Wildt, Ariele Teacher

ADMINISTRATIVE

Anderson, Renee	Assistant Principal
Hendricks, Monica	Principal
Jaeger, Maria	Supervisor of Math and Science
Mabery, James	Assistant Principal
McClain, John	Assistant Superintendent of Curriculum and Instruction
Sears, Dixie	Supervisor of English/Social Studies/Media
Turner, Marianne	Director for Student Services
Williams, Linda	Coordinator of Pre-K

6 Recommendation for renewal of annual contracts for personnel completing less than 160 days .

ELEMENTARY

Brooks, Hope	Teacher
Ferguson, Angela	Teacher
Grant, Meghan	Teacher
Simmons, Leslie	Teacher
Turner, Joni	Teacher

SECONDARY

Gunter, Sharron	Teacher
Krop, Casie	Teacher
Tabor, Kayla	Teacher

ADMINISTRATIVE

NONE

7 Recommendation for continuing contracts to remain in force for part-time personnel.

ELEMENTARY

Berry, Anne	Instructional Specialist (.31999)
-------------	-----------------------------------

**SECONDARY
NONE**

ADMINISTRATIVE

Coleman, William	Administrative Designee for C&I
------------------	---------------------------------

8 Recommendation for renewal of annual contracts for part-time personnel and/or full-time personnel with a part-time administrative assignment.

ELEMENTARY

Arrington, Stephanie	Teacher (.4)
Milhorn, Doris	Speech Pathologist (.4)
Oyenard, Geronimo	Teacher (.5)
Senger, Anna	Teacher (.5)
Wyatt, Maria	Teacher (.8)

SECONDARY

Camden, Rodney	Teacher (.6)
Dodgion, Kelly	Teacher (.5)
Kavanaugh, Marie	Teacher (.5)

Norman, Vanessa	Teacher (.6)
Rowlson-Hall, Ellen	Teacher (.6)
Scott, Emily	Teacher (.5)

**ADMINISTRATIVE
NONE**

9 Recommendation for Title/Grant Funded personnel

A. Recommendation for continuing contracts, Title/Grant funded personnel completing fifth year or completing one year after attaining continuing contract staus in another Virginia system

**ELEMENTARY
NONE**

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

B. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.

	ELEMENTARY	
Raitter, Samantha		Title I Reading Specialist

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

C. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.

**ELEMENTARY
NONE**

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

D. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing second year.

	ELEMENTARY	
Saville, Melissa		Pre-Kindergarten Teacher
Squier, Laura		Pre-Kindergarten Teacher
Surawski, Kaitlin		Title I Reading Teacher

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

E. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing first year.

ELEMENTARY

McClain, Amber	Pre-Kindergarten Teacher
Meade, Taylor	Teacher
Shreeve, Dawn	Teacher

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

F. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing less than 160 days.

ELEMENTARY

Fields, Brittany	Pre-Kindergarten Teacher
------------------	--------------------------

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

G. Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/Grant personnel.

ELEMENTARY

Berry, Anne	Instructional Specialist (.21333)
Ellis, Tiffany	Title I Reading Specialist (.5)
Johnston, Gretchen	Title I Reading Specialist (.5)

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

H. Recommendation for renewal of annual contracts for part-time and/or partially funded Title/Grant personnel.

ELEMENTARY

Avery, Teresa	Teacher (.5)
---------------	--------------

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

I. Recommendation for continuing contracts to remain in force for Title/Grant funded personnel.

PREKINDERGARTEN

Donigan, Sheron	Teacher
Eubank, Kristin	Teacher
Forrest-Marshall, Lloliza	Teacher
Levinson, Pamela	Teacher
Madison, Doreatha	Teacher
Oertle, Ruth Ann	Teacher
Owen, Dana	Teacher
Porterfield, Kristin	Teacher
Romine, Dawn	Teacher
Rowland, Tabitha	Teacher
Ruehle, Jane	Teacher
Seipp, Lori	Teacher
Tucker, Scarlett	Teacher
Wilson, Deborah	Teacher

ELEMENTARY

Abbott Katherine	Title I Reading Specialist
Britton, Sheree	Title I Reading Specialist
Carson, Janet	Title I Reading Teacher
Cross, Anne	Title I Reading Teacher
Ellis, Karyn	Title I Reading Specialist
Gowen, Anne	Title I Reading Specialist
Knight, Santina	Title I Reading Specialist
Kohuth, Karen	Title I Reading Specialist
Lovett, Jennifer	Title I Reading Specialist
Mayberry, Courtney	Title I Reading Teacher
Nolan, Susan	Title I Reading Specialist
Rudder, Sheila	Title I Reading Specialist
Schaack, Sandra	Title I Reading Specialist
Scott, Rebecca	Title I Reading Specialist
Sheedy-Morris, Maureen	Title I Reading Specialist
Treadway, Staci	Title I Reading Specialist
Whitaker, Brittany	Title I Reading Specialist

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

10 Recommendation for nonrenewal of contracts. *Recommendation pending license

ELEMENTARY

Corsones, Rebecca	Teacher
Crouse, Carin	Teacher
Culbreth, Allison	Teacher
Davis, Sandra	Teacher
Dixon, Michelle	Teacher
Kerr, Jessica	Teacher
West, Shana	Teacher

SECONDARY

Brown, Douglas	Teacher
Johnson, Olivia	Teacher
Lavender, Blythe	Teacher
Lewis, Collin	Teacher
Markham, Mitzi	Teacher
Martin, Lantz	Teacher

Moore, Ian	Teacher
Morgan, Gretchen	Teacher
Newman, Lakisha	Teacher
Payne, Demetra	Teacher
Pratt, Leslie	Teacher
Ranuska, Edward	Teacher
Rice, Jerry	Teacher
Rosser, Lauren	Teacher

ADMINISTRATIVE

11 Recommendation for continuing contracts to remain in force for 2015-16

A. Personnel earning continuing contract status under School Board Policy 5-7.

NONE

B. Other administrative and instructional personnel.

ASSISTANT SUPERINTENDENTS

NONE

DIRECTORS

Bruce, April	Director of Testing
Reeves, Ethel	Director of Culture & Engagement
Rudder, Michael	Director of School Improvement
VanDerwerker, Wyllys D	Director of Special Education

ASSISTANT DIRECTORS

NONE

SUPERVISORS

Dellinger, Ed	Supervisor of Career Tech
---------------	---------------------------

COORDINATORS

Ferington, Patricia C.	Admin. Designee for Special Education
------------------------	---------------------------------------

SCHOOL PSYCHOLOGISTS

- Deckard, Mary E.
- Dragan, Eric D.
- Shelor, Belva J.
- Wallin, Matthew H.

SCHOOL SOCIAL WORKER

Leadem, Mark

SPECIAL EDUCATION AND RESOURCE TEACHERS

Crawford, Lisa	Art
Lipscomb, Shawn	Art

Bagwell, Virginia B.	Movement Education
Dewitt, Glen	Movement Education
Kirby, Ruth	Movement Education
Shelton, Glen D.	Movement Education
Sudec, Joan	Movement Education
Gaston, Alison S.	Music-Vocal
Mearkle, Troy	Music-Vocal
Oboth, Kea H.	Music-Vocal
Salerno, Angela	Music-Vocal
Sydnor, Lalla	Music-Vocal
Claytor, William T.	Music-Strings
Paris, Ginger	Music-Strings
Andrews, Raymond W. III	Speech Pathologist
Driskill, Vivian J.	Speech Pathologist
Ickes, Claire R	Speech Pathologist
Roark, Lori L.	Speech Pathologist
Rucker, Tracy	Speech Pathologist
Ward, Kelly	Speech Pathologist
Wassum, Susan	Speech Pathologist
Wilson, Courtney	Speech Pathologist
Wymer, Ruth E.	Speech Pathologist
Alexander, Pamela	Special Education Teacher
Bennett, Donna	Special Education Teacher
Bennett, Michael	Special Education Teacher
Brebner, Josephine	Special Education Teacher
Campbell, Michelle	Occupational Therapist
Carson, Sallie	Special Education Teacher
Chambers, Mazzie	Special Education Teacher
Clifford-Wilson, Rachel	Special Education Teacher
Coalson, Melissa	Special Education Teacher
Crist, Mildred	Special Education Teacher
Dalton, Janet	Special Education Teacher
Dawson, Dorothy	Special Education Teacher
Decker, Dawn	Special Education Teacher
Dillard, Kathy	Special Education Teacher
Enzinna, Carol	Special Education Teacher
Finke, Mary	Special Education Teacher
Foldesi Jr, Jeffrey	Special Education Teacher
Gardner, Christopher	Special Education Teacher
Gaston, Elaine	Special Education Teacher
Godsey, Susan	Special Education Teacher
Guarino-Murphy, Dana	SPED Lead Teacher
Harwood, Lauri	Special Education Teacher
Heying, Cynthia	Special Education Teacher
Holmes, Kirsten	Special Education Teacher
Houchins, Jo	Special Education Teacher
Hudson, Mary	Special Education Teacher
Hurt, George	Special Education Teacher
Jablonski, Brian	Special Education Teacher
Jackson, Micah	Special Education Teacher
Jacobs, Kelley	Special Education Teacher
Johnson, Dana	Special Education Teacher
Jones, Tanya	Special Education Teacher
Jones, Lucille	Special Education Teacher
Kessler, Karen	Special Education Teacher
King, Malia	Special Education Teacher
Latham, Kathy	Special Education Teacher
Long, Michael	Special Education Teacher

MacDougall, Brian	Special Education Teacher
Mack, Paula	Special Education Teacher
Martin, Gerin	Special Education Teacher
Martin, Melissa	Special Education Teacher
Mason, Karen	Special Education Teacher
Mattox Gary	Special Education Teacher
McHenry, Stephanie	Special Education Teacher
Megginson, Janice	Special Education Teacher
Miller, Patricia	Special Education Teacher
Mueller, Bert	Special Education Teacher
Patsell, Kimberly	Special Education Teacher
Phillips, Eileen	Special Education Teacher
Reffner, Jennifer	Special Education Teacher
Rinckel, Elizabeth	Special Education Teacher
Sheldrake, Andrew	Special Education Teacher
Shelton, Jane	Special Education Teacher
Smitherman, Mallory	Special Education Teacher
Stephens, Rhonda	Special Education Teacher
Trent, Judy	SPED Lead Teacher
Walters, Lila	Special Education Teacher
Weis Marta	Special Education Teacher
Wiley, Janice	Special Education Teacher
Worsham, Judy	Special Education Teacher
Yeager, Shannon	Special Education Teacher

REGULAR EDUCATION STAFF

ELEMENTARY

William Marvin Bass Elementary

Babcock, John	Librarian
Brown, Thomas	Teacher
Erb, Heather	Teacher
Lowe, Lisa	Guidance Counselor
Nash, Evelyn	Teacher
Ramsey, Christen	Teacher
Reynolds, Patricia	Teacher
Robinson, Gwendolyn K	Teacher
Schmincke, Traci L.	Teacher
Sterne, Denise	Teacher
Tkacik, Tracie	Teacher
Wayne, Veronica	Teacher

Bedford Hills Elementary School

Bates, Janet	Teacher
Collins, Keena	Teacher
Daniels, Mary	Teacher
Day, Sarah	Teacher
Deddens, Chantelle	Teacher
Dews, Chelsey	Teacher
Eutsler, Joy H	Teacher
Kipp, Deborah	Guidance Counselor
McKinney, Soraya	Teacher
Misjuns, Melinda	Teacher
Mitchell, Jennifer	Teacher
Pickering, Lucinda	Teacher
Reichert, Gilda	Teacher
Reynolds, Catherine A.	Teacher
Rinker, Donna	Assistant Principal
Taylor, Elizabeth Z.	Teacher
Tosi, Deborah	Teacher

West, Emilie	Teacher
Wolk, Susan	Librarian

Dearington Elementary School for Innovation

Addesa, Jamie	Teacher
Johnson, Tawanda	Teacher
Mariner, Jennifer B.	Teacher
Mathews, Jacquelyn C	Librarian
Miller, Annette	Guidance Counselor
Phelps, Donna	Teacher
Testerman, Sarah	Teacher

Heritage Elementary School

Anderson, Sharon J.S.	Principal
Campbell, Sarah	Assistant Principal
Donckers-Roseveare, Kathryn	Librarian
Harvey, Vernessa	Teacher
Heaphy, Karen	Guidance Counselor
Irvin, Stacy M.	Teacher
Lees, Susan E.	Teacher
Madigan, Rachel	Teacher
Ozmar, Wendy	Teacher
Self, Dorrie	Teacher
Speck, Julie	Teacher

Linkhorne Elementary School

Bell, Brianne	Teacher
Buschmann, Laura	Teacher
Espinosa, Rachel	Teacher
Finney, Carrie	Teacher
Finney, Theodore	Teacher
Genung, Kristy L.	Teacher
Krufka, Mary Jo	Librarian
McAlexander, Tina	Teacher
Parker, Andrea	Teacher
Read, Dawn	Teacher
Reid, Barbara	Teacher
Thomas, Judy	Teacher

Thomas C. Miller Elementary School for Innovation

Huskin, Amy	Principal
Bivens, Kelly	Teacher
Bright, Ashley	Teacher
Crawford, Christina	Teacher
Ferrell, Laura H.	Teacher
Hudson, Courtney	Guidance Counselor
Hudson, Katherine R.	Teacher
Johnson, Tamara	Teacher
Mack, Teresa V.	Librarian
Patterson, Melissa E.	Teacher
Smith, Kristin M.	Teacher
Wade, Mary R.	Teacher
Webb, Cathy	Teacher

Paul Munro Elementary School

Baer, Donna	Principal
Adams, Patricia	Teacher
Campbell, Jacqueline	Teacher
Cook, Elizabeth	Teacher
English, Kimberley	Teacher
Haskins, Patricia R	Teacher

Hawks, Barbara	Teacher
Little, Tony	Teacher
Lowery, Letitia	Teacher
McCarthy, Ruth Anne	Librarian
Oliver, Heidi M	Teacher
Ryan, Paula	Teacher
Wall, Katherine K.	Teacher
Winterfeldt, Robin B.	Teacher

Robert S. Payne Elementary School

Blakely, John	Principal
Beuerle, Kimberley S.	Teacher
Chenault, Katherine B.	Guidance Counselor
Eure, Natalie	Teacher
Heddings, Tammy	Teacher
Hoffman, Sarah	Teacher
Hoffman, Van	Teacher
Johnson, Heather	Teacher
Proffitt, Tracy J.	Teacher
Pugh, Caitlin	Teacher
Revely, Angela	Teacher
Roberts, Kira	Teacher
Sellers, Patricia P.	Teacher
Smith, Lori A.	Teacher
Smulik, Addie N	Teacher
Stevenson, Michelle	Teacher
Wood, Robin P.	Teacher

Perrymont Elementary School

Nelson, Karen S.	Principal
Miller, Vivian C.	Assistant Principal
Barnwell, Hugh S	Guidance Counselor
Clark, Martha	Teacher
Clingenpeel, Annemarie	Teacher
East, Kathryn P.	Teacher
Fox, Melissa	Teacher
Midkiff, Ashby	Teacher
Miller, Page	Teacher
Morris, Emily	Teacher
Pugh, Wendy	Teacher
Wyndham, Linda C	Teacher

Sandusky Elementary School

Allen, Katherine	Teacher
Bowen, Cindi	Teacher
Breeding, Laurie	Teacher
Callahan, Jeryl H.	Teacher
Doremus, Kerri	Teacher
Fanning, Anne M.	Teacher
Hagan, Georgia	Teacher
Lamb, Verna	Teacher
Lokar, Amanda	Guidance Counselor
Makepeace, Lynn	Librarian
McCarron, Carolyn	Teacher
Rowland, Sarah B.	Teacher
Stewart, Lisa	Teacher
Straw, Catherine L	Teacher
Tucker, Catherine	Teacher

Sheffield Elementary School

Brooks, Kathy G.	Teacher
Chafin, Rebecca S.	Teacher
Daniels, Elizabeth C.	Teacher
Dolenti, Suzanne K	Teacher

Falls, Melissa	Teacher
Farley, Theresa	Guidance Counselor
Ferguson, Melissa	Teacher
Gettinger, Barbara J	Teacher
Haden, Sheila	Teacher
Jackson, Sheletta	Teacher
Knight, Catherine	Teacher
Mason, Kathryn	Librarian
Mickles, Delphine	Teacher
Mull, Roberta	Teacher
Myers, Amy	Teacher
Perkins, Tamera C	Teacher
Shackleford, Dawn	Teacher
Tiller, Kirsten	Teacher
Wheeler, Melinda Q.	Teacher

SECONDARY

Paul Laurence Dunbar Middle School

Grant, Valerie M.	Assistant Principal
Braun, Barbara	Teacher
Calloway, Germaine	Guidance Director
Carter, Jr., Albert L	Teacher
Dodge, Carrie	Librarian
Dolan, James	Teacher
Dorman, Christine	Teacher
Foster, Thomas S.	Teacher
Howell, Jennie	Teacher
Jennings, Amy E.	Teacher
Johnson, Contessa S.	Teacher
King, Jr., Charles	Teacher
Loos, Karl W.	Teacher
Lowdermilk, William V.	Teacher
Miller, Jerry A.	Teacher
Moore, Rita P	Teacher
Morgan, Romero	Teacher
Petrie, Mildred	Teacher
Pinn, Jacqueline C.	Teacher
Planiczka, Rebecca	Teacher
Potts, Michael J.	Teacher
Scruggs, Jeffrey G.	Teacher
Shaw, Rachel E.	Teacher
Tarkenton, Kenna R.	Teacher
Thompson, Diana	Teacher
Tyree, Jason B.	Teacher
Waller, Peggy G	Teacher
Williams, Robert	Teacher

Linkhorne Middle School

Tankersley, Verleria M.	Assistant Principal
Allen, Ayanna	Teacher
Alvis, William H.	Teacher
Bosta, Sheri L.	Teacher
Boyers, Daniel	Teacher
Bryant, Sharon	Teacher
Carwile, Marsha	Teacher
Casler, Laura	Guidance Counselor
Dalton, Catherine C.	Teacher
Donaldson, Linda L.	Teacher
Fitzgerald, Debra E.	Guidance Director
Franklin, Christina G	Teacher
Giles, Terry L	Teacher
Hubble, Stephanie	Teacher
Kluender, Nora C.	Teacher

Loos, Maria	Teacher
Mullen, Beth E.	Teacher
Murphy, Brenda G.	Teacher
Pawlas, Laura V.	Teacher
Selzler, Catherine	Teacher
Sharp, James A.	Teacher
Skinner, Jeanne D.	Teacher
Sweeney, Garnette G.	Teacher
Tucker, Charles	Teacher
Waddell, Theresa M.	Teacher
Webb, Patricia K.	Teacher
Wheeler, Kimberly D.	Teacher

Sandusky Middle School

Marshall, Leverne	Principal
Kerns, Robert	Assistant Principal
Anderson, Evette H.	Teacher
Arbaugh, Lynne	Teacher
Bolden, Javera	Teacher
Bremer, Michael	Teacher
Bright, Terry V.	Teacher
Camden, Karen	Teacher
Coan, Dennis R.	Teacher
Ellison, Connie C.	Teacher
Farris, Luttrell M.	Teacher
Gardner, Meredith	Teacher
Hagans, Milton	Teacher
Hall, Rose E.	Librarian
Hensley, Theresa W.	Teacher
Hostutler, Patricia A.	Teacher
Johnson, Nancy M.	Teacher
Mason, Tamara P.	Teacher
Maxwell, Kimberly	Teacher
Mays, Shamra	Teacher
Mikkelson, Eleanor	Guidance Counselor
Patillo, Vanessa C.W.	Teacher
Perez, Kathleen M.	Teacher
Phelps, Gaynell A.H.	Teacher
Pierce, David L.	Teacher
Przybycien, Robert W.	Teacher
Purvis, April C.	Teacher
Purvis, Leah N.	Teacher
Vance, Terra N.	Teacher
Watson, Lewis	Teacher
Williams, Susan P.	Teacher
Wright, Gessica M.	Teacher

E.C. Glass High School

Flaughner, Rose E.	Associate Principal
Alvis, Mary Jane	Teacher
Anthony, Michael R.	Teacher
Armstrong, Jennifer L.	Teacher
Barra, Karyn J.	Teacher
Brown, Kevin D.	Teacher
Calloway, Felicia A.	Guidance Counselor
Clark, Andrew G.	Teacher
Cook, Robert A.	Guidance Counselor
Dougherty, Donald G.	Teacher
Elmore, Derek S.	Teacher
Gardner, Sarah	Teacher
Gibson-McDonald, Kimberly Q.	Teacher
Hansen, Kimberley F.	Teacher
Harding, Charles D.	Teacher
Harding, Linda L.	Teacher

Harris, Edgar T.	Teacher
Hodges, Lisa M.	Teacher
Howard, Marcell T.	Teacher
Joyner, Nancy	Teacher
Liggon, Cotrena D.	Teacher
Mabery, Sarah	Librarian
Martin, Benjamin	Teacher
Matthews, Timothy J.	Teacher
Mayhew, Julie L.	Teacher
McClurg, Thomas	Teacher
McCormick, Heather M.	Teacher
O'Hara, Terri	Teacher
Pawlas, Russell W.	Teacher
Peterson, Timothy	Teacher
Phillips, Catherine A.	Teacher
Rawls-Fanning, Krista	Teacher
Reams, Kellie	Assessment Specialist
Reid, Aaron	Teacher
Reynolds, Janet	Guidance Director
Rivers, Malinda M.	Teacher
Salmon, Gerard E.	Teacher
Scruggs, Margaret S.	Teacher
Sloman, Donna	Special Education Teacher
Stallings, John D.	Teacher
Stephens, Janet R.	Teacher
Volk-Stalcup, Nancy L.	Teacher
Whitacre Allen J.	Teacher
White, Andrew R.	Teacher
Wise, Laura W	Librarian
Wood, William Casey	Teacher
Worsham, Patricia S.	Teacher

Heritage High School

Beckles, Bernette	Guidance Counselor
Berger, Machel A.	Teacher
Bryant, Kelly	Teacher
Camm Jr., Leslie M	Teacher
Campbell, Stephanie M	Teacher
Coleman, Elizabeth L.	Teacher
Concannon, Thomas J.	Teacher
Croft, Laurie	Teacher
Day, Matthew J.	Teacher
Drumheller Jr. Alexander M	Teacher
Dudley, Jerry M	Teacher
Edwards, Kelly	Teacher
Elliott, Barbara S.	Teacher
Gafford, Kimberly	Teacher
George, Laurie D.	Teacher
Glover, Richard L.	Teacher
Hailey, Laurence Lanaux	Teacher
Hand Jr., Michael	Teacher
Hart, Larry D.	Teacher
Hartless, Kimberly D.	Teacher
Hofmann, Gregory J.	Teacher
Jamerson, Jason T.	Guidance Director
Johnson, Paul D.	Attendance Coordinator
Kelso, Andrew	Teacher
Knowles, Joseph D.	Teacher
Mabry, Cynthia C.	Teacher
Markovinovic, Magdalena	Teacher
Meadows, Jr., Tommy L.	Librarian
Moodie, Bette-Jeanne J.	Teacher
Pultz, Jeffrey S.	Teacher
Roark, Jon S.	Teacher

Roberts, Bonita	Teacher
Runion, Catherine	Teacher
Smith, Margaret	Teacher
Stalcup, Scott R.	Teacher
Stephens, Daniel	Teacher
Storm, Mark R.	Athletic Director
Tomlin, Jeffrey D.	Teacher
Wisskirchen, Michele G.	Teacher
Wood, Robin	Teacher
Wright, Sharon C.	Teacher
Yates, Wendy J.	Teacher

Alternative Sites

Bell, Karen W.	Data Analysis Resource Teacher
Boling, Mark	Teacher
Bolling, Heather	Gifted Teacher
Boyd, Joshua	Academic Lead Teacher
Brown, Howard	Teacher
Brown, Latonya	Principal
Burchfiel, Amanda	Teacher
Burke, Page	Academic Lead Teacher
Chamberlin, Anne	Academic Lead Teacher
Davis, Jacqueline	Academic Lead Teacher
Edwards, Juliann S.	Teacher
Forrest, Rodney	Teacher
Graham, Vicki	Coordinator of Alt. Ed.
Haga, Nannette	Teacher
Hagan, Georgette	Teacher
Hasinger, Aimee E.	Data Analysis Resource Teacher
Hunt, Nancy R.	Data Analysis Resource Teacher
Hunter-Booker, Cynthia	Special Program Coordinator/Blue Ridge Jail
Hutchinson, Lisa	Teacher
Ireson, Sandra	Data Analysis Resource Teacher
Jones, Rhonda S.	Teacher
Kappler, Allison	Data Analysis Resource Teacher
Latham, Kevin	Teacher
Lee, Tracy	Teacher
Lewis, Carrie	Gifted Teacher
Miller, Rhonda	Academic Lead Teacher
Moore, Brandi A.	Teacher
Paris, Marika	Teacher
Proffitt, Jr., John	Data Analysis Resource Teacher
Suddith, Janice	Academic Lead Teacher
Tatum, Gwyneth	Gifted Teacher
Triplett, Brian K.	Teacher
Webb, Evelyn	Teacher
Wickham, Douglas	Supervisor of Instructional Technology
Withrow, Mary Jane	Data Analysis Resource Teacher
Yarbrough, Charles	Data Analysis Resource Teacher

12 Recommendation for renewal of contracts for non-mandatory licensed administrative personnel.

Abercrombie, Scott	Assistant Director - Maintenance Services
Beckles, Anthony	Chief Financial Officer
Bond-Gentry, Anne	Coordinator of Student Services
Childress, David	Director of IT
Collins, John	Supervisor of Support Technology
Ferguson, Jason	Director of Transportation
Floyd, Donald	Assistant Director of Facilities
Gatzke, Steven	Director of Maintenance/Facilities
Lukanich, Kimberly	Assistant Director of Finance
McKinney, Jan	Supervisor of Data Processing
Smith, Meryl	Director of School Nutrition

Thompson, Richard

Project Manager

13 Reduction in force in accordance with School Board Policy 5-18.

NONE

14 Recommendation for renewal of annual contracts, location and/or assignment to be determined.

NONE

Agenda Report

Date: 05/19/15

Agenda Number: H-4

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Curriculum and Instruction

Subject: K-12 Math Vision and Plan: 2015-16

Summary/Description:

The curriculum and instruction team has been involved in reviewing the approach to math instruction and courses. As a result of that review and meetings with a variety of stakeholders over the last several months, a vision and plan has been developed for increasing math learning at the elementary, middle, and high school levels.

An overview of the K-12 math plan will be presented.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

LCS K-12 Math Vision and Plan for SY15-16

Rationale

Achievement scores and numerous accounts from teachers, students, and parents suggest that we must do better with supporting students for success in mathematics. Our current approach results in 54% of students passing the math SOL. In high school, the biggest impediment to meeting graduation criteria is in math, with Algebra I being the gatekeeper to a diploma and the many opportunities that can unfold beyond. The need for improvement is not only with students who are in “regular” math classes, it also is with students who move on to advanced classes. In elementary school, we have students in advanced who do not pass the SOL, a test that 100% should pass as they are working on content nearly a year beyond the assessment. The Office of Civil Rights also points to our approach to advanced courses in math as being flawed and in need of repair. Our current criteria used to identify the need for advancement is unclear and can be quite different from one school to another.

We need to set forth a better path for math learning in Lynchburg City Schools. Over the last several months, there have been numerous meetings with teachers, counselors, and administrators to investigate the ways that we are approaching math and how we can get better. We have also consulted beyond our division to gather ideas and approaches.

5 key principles guide our vision and direction:

1) REMOVE THE CEILING

In elementary school, our approach has most commonly been that of focusing on only the grade level expectations for a class and then seeking to have students meet these expectations. We have also provided supports to students with gaps below grade level. However, it is not as commonly been our practice to ensure that we know what a student already knows and elevate their opportunities beyond the base grade level expectations. We do this in many cases in reading, but it is much less common in math. We need to ensure that students - no matter the grade level or class - Kindergarten, “regular 4th” grade math, or “advanced” 4th grade math are provided opportunities beyond the base expectations of that course when they demonstrate readiness to do so.

2) RESPOND FLUIDLY TO STUDENT NEEDS AND ABILITIES

In elementary school, students should be able to move beyond grade level standards when they are ready. The establishment of fixed courses from as early as first grade can inhibit the ability of a student in a “regular” course to access higher level content when ready. It also can create a situation for a student in an “advanced” course to have a hard time filling in gaps that may exist. We need to be able to be more flexible and short-term in matching instruction to student abilities and needs. Therefore, we need to move to providing instruction matched to abilities on the basis of units rather than whole years. Those students who are ready for advanced content for a whole year will still have that access, while those ready for advancement in some units will have that access when needed. We must ensure that we are meeting a range of needs that are not fixed across all units.

3) ESTABLISH CLEAR CRITERIA FOR ADVANCEMENT

Readiness to move to middle school into a course that skips to a higher grade level of content should be accessible under the same rules for every student. In the early years, pre-assessments with each unit of study should determine a student’s readiness to move on to the next challenge in that area of math. As students approach middle school, courses emerge that are fixed across a semester and year and there needs to be clear criteria for determining the appropriate course for a student. These criteria should include, as most fundamental, achievement data that represents student proficiency with content that should have been mastered from the prior year. And while this should be the first and most critical data point, we also need clear criteria that includes teacher and student/parent input.

4) ENSURE A STRONG FOUNDATION

In elementary school, for our students who struggle with math, a teacher is focused on both helping students access and learn grade level content while filling gaps in prior content. When students move into courses in middle and high school, however, this becomes increasingly difficult to accomplish. Courses are more fixed on content that, in some cases, students may be missing multiple years of foundational skills necessary in order to be successful. We have sought to remedy this by creating double blocks for some of these courses. However, the content of the courses is still mostly focused on the new content without as much opportunity to fill in prior gaps. And in high school, there is a concerning number of students who fail Algebra in ninth grade and then spend time trying to go back to relearn that content as they move forward, even though they also have gaps in content prior to Algebra. To better target these needs, we will begin a bridge class in high school that would precede Algebra I. The purpose of the course is to help create a stronger foundation for success in Algebra I, so we are spending time to prevent failure and provide for success, rather than multiple years after Algebra I trying to go back and re-learn what was missed. We also will look at our 6th, 7th, and 8th grade classes with more of a bridge mindset in the double block.

5) INVOLVE AND INVEST STUDENTS AND FAMILIES

As we move to accomplish clearer criteria for advancement and a stronger foundation, achievement scores and clarity of process is critical. Just as important is also involving and investing our students and families. With regard to advancement, we want an achievement score to be a key data point, but we also don't want a few points to deter a highly motivated student from a course that s/he is prepared to try. We want to make the rules and criteria clear for all families and then, when a student is ready to reach for a course beyond his/her score, there is opportunity to do so by meeting with a counselor and charting a plan for how the goals of that course can be met. Achievement data should suggest courses, but students and parents should be able to reach beyond when they are ready.

A CLOSER LOOK BY LEVEL

ELEMENTARY SCHOOL

At the elementary level, we will begin to move towards a math workshop/guided math approach in all classrooms, K-5. In this model, students investigate grade level standards as a whole group at the beginning of the class, then rotate through a combination of small-group instruction with the teacher and independent activities in a manner that matches their needs and readiness with the current topic. For example, a student in 3rd grade might be working on 1st or 2nd grade components of the current unit of study if s/he has gaps or could be working on 4th or 5th grade components if the student has mastered the core concepts and skills and is ready to move on. Pre-assessments and prior learning data guide what a student needs and is ready for. Students are advanced or remediated by unit of study, rather than by an entire year.

For our schools that currently have a distinction between regular and advanced classes, those already started would continue through 5th grade. In those classes, however, we would move towards the math workshop/guided math approach so that we can meet the range of needs and abilities that exist even when students have already been grouped that way.

In the future, students will be in advanced groups by unit, accessing curriculum beyond the grade level as they are ready. This means that a student who previously was in an advanced course studying concepts one grade level above could go even further through an advanced group (rather than advanced class) approach. It also means a student who was in an advanced class but struggled with some of the units could now have an opportunity to go back and shore up those skills, providing for a stronger opportunity for future success. This model of advancing students by unit rather than for the entire year should result in even more students going into advanced courses in middle school and being successful in them.

To support the math workshop model, this summer we will be developing math kits, somewhat similar to our current science kits, in which teachers will be provided with both training and materials for meeting a range of needs and abilities for each math unit (e.g. telling time, linear measurement, fractions, etc.). Training and identification of model classrooms will occur throughout next year as we build and expand our abilities to meet students by name and by need in math in elementary school.

MIDDLE SCHOOL

Placement from 5th to 6th Grade

A consistent process will be in place for placement of students from 5th grade to a 6th grade math course. The placement process will involve 3 components and apply to all students in 5th grade regardless of whether they were in a regular or advanced 5th grade course.

- 1) Achievement measures – Assessment of a student’s proficiency in math will be used as the initial data point for determining readiness for any advanced course. For a student to go into a 6A math course (which is a course focused on 7th grade content and utilizes a 7th grade SOL test), the student should demonstrate proficiency with both 5th grade and 6th grade math content. The 5th grade achievement data will be drawn from the 5th grade SOL test and a combination of the 5th grade LCS Benchmark assessments, while the 6th grade achievement data will be indicated by the student’s score on a 6th grade Benchmark assessment utilized prior to the end of the 5th grade.
- 2) Teacher recommendation - While achievement data is the initial basis for the course recommendation, there also needs to be opportunity for a teacher’s recommendation to play a role in providing additional opportunity, particularly if a student’s test score does not accurately reflect his/her work throughout the school year, or if a student has a strong work ethic and is close to the achievement score.
- 3) Parent/student course request - In cases where a student does not qualify for a course on the basis of an achievement test nor the teacher recommendation, the parent may also make a course request to go to the advanced course of that grade level. After meeting with the counselor and developing a plan for ensuring the student will be able to be successful in the requested course, the request would be granted.

Ensuring a stronger foundation

In addition to this process for consideration for advanced courses, students who are struggling to meet 5th grade standards would be placed in a double-block 6th grade regular course, as is currently the model. However, we will enhance this approach in 3 ways:

- 1) The two blocks will be arranged such that the first half of the time will focus on gaps that students have from prior grade level math content, in relation to the current unit of study of 6th grade content. This will provide a focused time to help fill those foundation gaps and ready students for greater success with grade level content.
- 2) Schools will be provided the option of scheduling the double block back-to-back (e.g. 1st and 2nd period) or spaced during the day (e.g. 1st and 4th period). While research suggests the value of scheduling back-to-back, our implementation data has not consistently shown this approach to demonstrate that success. Therefore, we are providing schools with options for scheduling as some students may benefit from not having the time consecutive. Data will be collected from the scheduling approaches to monitor the relative success of the two approaches. Additionally, training will be provided to teachers using the back-to-back scheduling in order to implement the most effective ways to maximize this approach.

- 3) Training will be provided to teachers with 6R classes to support the use of data and effective practices to guide instruction in meeting areas of gaps. Additionally, manipulatives and other resources that are helpful in teaching the missed elementary concepts and skills will be provided to these classes.

In addition to this approach being instituted in 6th grade, we would then plan to also apply it to the way we utilize time in the 7th and 8th grade regular double-block classes.

HIGH SCHOOL

Approach to scheduling Algebra I

Algebra I is the primary gatekeeper to graduation.

Currently, students who did not take Algebra I in 8th grade are scheduled to take Algebra I as 9th graders. In quite a few cases, these students have not been successful on any prior math SOL (3rd through 8th grade). The likelihood of passing the Algebra I SOL in 9th grade is then very low. Students who fail then spend the next year in AFDA while also trying to re-learn Algebra I concepts in hopes of passing that SOL. However, the likelihood for a student who fails Algebra I in 9th grade to then pass it in a later grade is even lower.

The importance of passing the Algebra I SOL is immense. To graduate, the minimum requirement in math is to have three credits, of which at least one must be verified (meaning the course has a passing grade AND the SOL is passed). This one course that must be passed in math to continue towards graduation is Algebra I.

Rather than placing students with significant gaps into Algebra I in 9th grade, we plan to pilot a Math Bridge course in 9th grade. Placement in this course is determined by the student's math achievement from middle school and elementary school. Students and parents who are identified for the Bridge course but still wish to have placement in Algebra I will meet with a counselor and then be permitted to do so. Students in the Bridge course would focus on prior concepts that will enable them to be better prepared for success in Algebra I in 10th grade. After 10th grade, students would proceed with courses such as AFDA and Geometry in order to complete the three math credits.

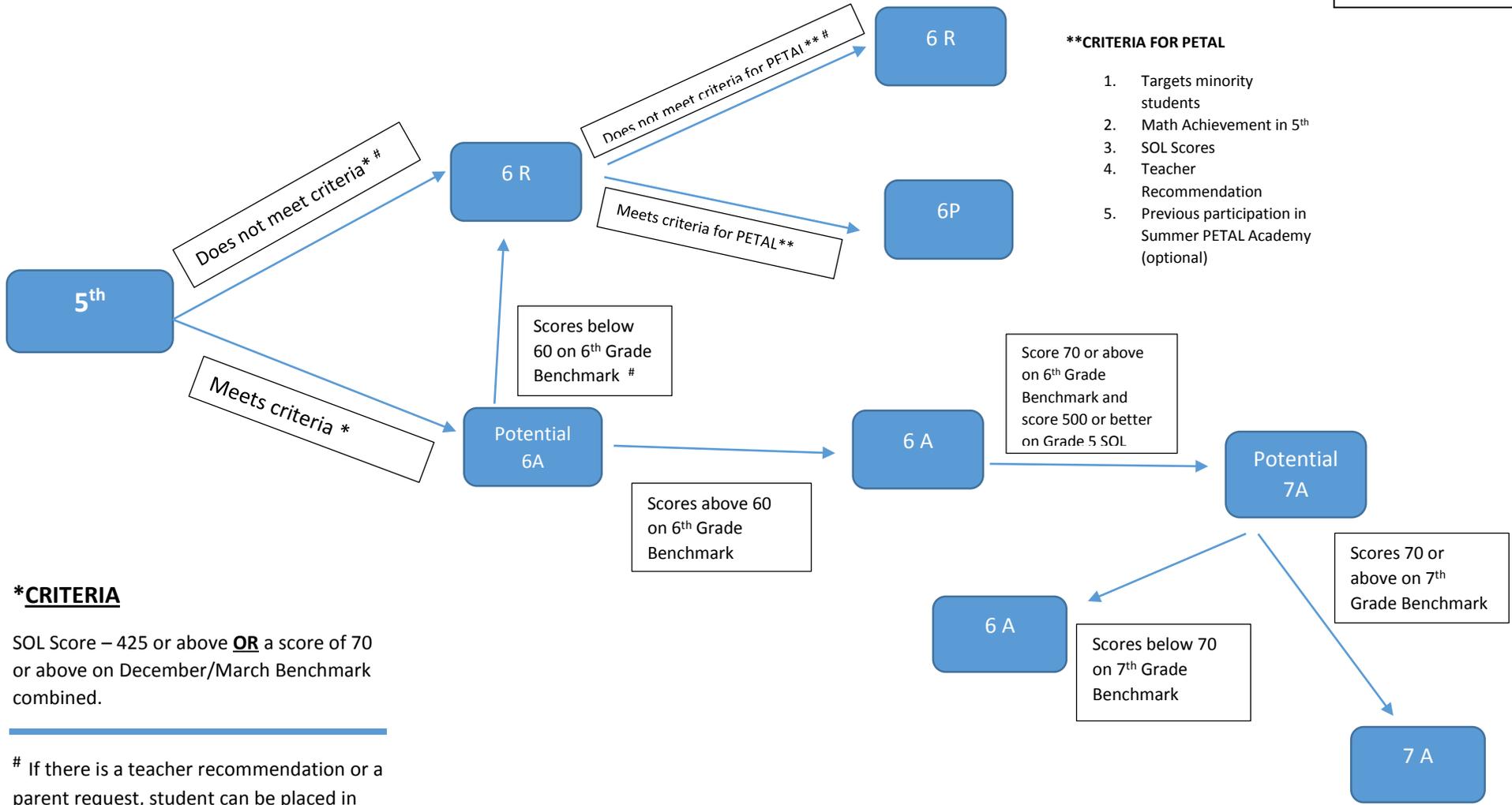
This approach will enable teachers to focus on prior gaps rather than needing to move forward to Algebra I when students are not yet ready. The Bridge course will be a double block, and similar to middle school we will provide high school with scheduling options and monitor the results. We believe this approach to Algebra will result in more students passing Algebra I before they leave high school.

Scheduling sequence for Algebra II and Geometry

Placement in Algebra II or Geometry after the Algebra I course will be determined through a joint recommendation of the math teacher and counselor. The recommendation will also take into account the student's plans for science courses and other future courses. While students seeking an advanced track will usually continue to follow a sequence of Algebra II and then Geometry in order to have the needed math in time for related science courses (e.g. chemistry), ultimately the sequence will be a student-by-student decision with the student/parent, counselor and teacher.

MATH PLACEMENT PROPOSAL

DRAFT # 3
5/15/15



- **CRITERIA FOR PETAL**
1. Targets minority students
 2. Math Achievement in 5th
 3. SOL Scores
 4. Teacher Recommendation
 5. Previous participation in Summer PETAL Academy (optional)

***CRITERIA**

SOL Score – 425 or above **OR** a score of 70 or above on December/March Benchmark combined.

If there is a teacher recommendation or a parent request, student can be placed in 6A as if s/he had met the initial criteria.

<p>SCENARIO # 1</p>	<p>Maria scores a 420 on the 5th Grade Math SOL and her average score on the December/March Benchmarks is a 60. According to the proposed criteria, this student would be placed in Math 6R. The 5th grade teacher indicates that the score is not representative of the Maria’s classroom performance and recommends Maria be tested for Math 6A. The student takes the 6th Grade Benchmark and scores a 75. Maria is placed in Math 6A</p>
<p>SCENARIO # 2</p>	<p>Dixie scores a 460 on the 5th Grade Math SOL. Dixie takes the 6th Grade Benchmark and scores a 73. Dixie is recommended for Math 6A.</p>
<p>SCENARIO # 3</p>	<p>John scores a 410 on the 5th Grade Math SOL and his average score on the December/March Benchmarks is a 63. According to the proposed criteria, this student would be placed in Math 6R. John’s parents request that we test John to see if he can take Math 6A. John takes the 6th Grade Benchmark and scores a 55. John is placed in Math 6R since he did not meet the criteria of scoring 60 or above. John will also be considered for PETAL 6 if he meets the criteria.</p>
<p>SCENARIO # 4</p>	<p>Jackie scores a 415 on the 5th Grade Math SOL and her average score on the December/March Benchmarks is a 61. According to the proposed criteria, this student would be placed in Math 6R. Jackie’s parents request that Jackie be tested for 6A. This student takes the 6th Grade Benchmark and scores an 85. Jackie is placed in Math 6A. Since the student scored high on this test, the parents once again want her tested for 7A. This request is denied since it would entail a two level parent request for advancement.</p>
<p>SCENARIO # 5</p>	<p>Rhonda scored a 410 on the 5th Grade Math SOL and her average score on the December/March Benchmark is a 53. Rhonda is placed in Math 6R.</p>

Agenda Report

Date: 05/19/15

Agenda Number: K-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Employee Performance

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) to discuss employee performance.

Agenda Report

Date: 05/19/15

Agenda Number: K-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).