



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Robert O. Brennan
School Board District 1

Sharon Y. Carter
School Board District 2

James E. Coleman, Jr.
School Board District 3

Belle H. Evans
School Board District 1

Atul Gupta
School Board District 3

Gary E. Harvey
School Board District 2

Susan D. Morrison
School Board District 1

Michael J. Nilles
School Board District 3

Kimberly A. Sinha
School Board District 2

School Administration

Crystal M. Edwards
Superintendent

Ben W. Copeland
Deputy Superintendent

Christi Meservy
Clerk

SCHOOL BOARD MEETING
September 3, 2019
5:00 p.m.
School Administration Building
Board Room

A. AGENDA APPROVAL

- 1. Approval of Agenda – September 3, 2019
Susan D. Morrison Page 1
Discussion/Action

B. PUBLIC COMMENTS

- 1. Public Comments
Susan D. Morrison Page 2
Discussion/Action (30 Minutes)

C. FINANCE REPORT

- 1. Finance Report
Kimberly Lukanich Page 3
Discussion

D. CONSENT AGENDA

- 1. School Board Meeting Minutes: August 6, 2019
(Regular Board Meeting)
- 2. Personnel Report
Marie F. Gee Page 8
Discussion/Action
- 3. Religious Exemption
Crystal M. Edwards Page 10
Discussion/Action

E. SCHOOL BOARD COMMITTEE REPORT

1. School Board Committees:

A) Finance Committee

Meeting Dates:

| | |
|-------------------|--------------------|
| August 13, 2019 | September 10, 2019 |
| October 8, 2019 | November 12, 2019 |
| December 10, 2019 | January 14, 2019 |
| February 11, 2019 | March 10, 2019 |
| April 14, 2019 | May 12, 2019 |
| June 9, 2019 | |

B) Governor's School Committee

Meeting Dates:

| | |
|------------------|-------------------|
| August 7, 2019 | September 4, 2019 |
| October 2, 2019 | November 6, 2019 |
| December 4, 2019 | February 5, 2020 |
| March 4, 2020 | April 1, 2020 |
| May 6, 2020 | |

C) LAUREL Regional School Committee

Meeting Dates:

| | |
|------------------|------------------|
| August 28, 2019 | December 4, 2019 |
| February 5, 2020 | May 6, 2020 |

D) XLR8 STEM Academy Committee

Meeting Dates:

| | |
|------------------|-------------------|
| August 13, 2019 | November 12, 2019 |
| January 28, 2020 | March 24, 2020 |
| May 19, 2020 | August 11, 2020 |

E) Legislative Advocacy Committee

Meeting Dates:

| | |
|------------------|-------------------|
| August 8, 2019 | September 5, 2019 |
| October 10, 2019 | January 10, 2019 |

2. Advisory Committees to the School Board

A) General Career Technical Advisory Committee

Meeting Dates:

TDB

B) Equity Task Force Committee

Meeting Dates:

| | |
|-------------------|------------------|
| November 13, 2019 | January 22, 2020 |
| March 25, 2020 | May 14, 2020 |

- C) Special Education Advisory Committee
 - Meeting Dates:
 - August 27, 2019 September 24, 2019
 - October 22, 2019 February 18, 2020
 - March 24, 2020 April 21, 2020

F. UNFINISHED BUSINESS

- 1. Capital Improvement Plan: Elementary School
Gymnasium Addition
Ben W. Copeland Page 11
Discussion/Action

- 2. Lynchburg City School board Governance Policy Review
Crystal M. Edwards..... Page 12
Discussion

G. NEW BUSINESS

- 1. Special Education Advisory Committee: 2019-2020
Wyllys VanDerwerker..... Page 19
Discussion/Action

- 2. Lynchburg City School Board Policy Updates
LaTonya D. Brown..... Page 21
Discussion/Action

- 3. Turning Point Academy
(LRJDC) Program Budget: 2019-2020
Lauren Calloway..... Page 27
Discussion/Action

H. SUPERINTENDENT’S COMMENTS

- 1. Superintendent’s Parent Advisory Council
 - October 24, 2019 December 12, 2019
 - February 12, 2020 April 30, 2020

- 2. Superintendent’s Personnel Advisory Committee
 - October 24, 2019 December 12, 2019
 - February 12, 2020 April 30, 2020

- 3. Additional Information

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

A School Board Work Session will be held on Tuesday, September 17, 2019 at 5:00 p.m. in the board room at the Administration Building.

The next School Board Meeting will be held on Tuesday, October 1, 2019 at 5:00 p.m. in the board room at the Administration Building.

K. ADJOURNMENT

Agenda Report

Date: 09/3/19 Agenda

Number: A-1

Attachments: No

From: Susan D. Morrison, School Board Chair

Subject: Approval of Agenda – September 3, 2019

Summary/Description:

Consider approval of agenda for the September 3, 2019, school board meeting.

Disposition: **Action**
Information
Action at Meeting on:

Recommendation:

The school board chairman recommends that the school board approve the agenda for the June 4, 2019 meeting.

Agenda Report

Date: 09/03/19

Agenda Number: B-1

Attachments: No

From: Susan D. Morrison, School Board Chair

Subject: Public Comments

Summary/Description:

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The school board chairman recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 09/03/19

From: Dr. Crystal M. Edwards, Superintendent
Kimberly Lukanich, Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the FY2019-20 school's operating budget, authorized, approved, and processed the necessary payments through July 31, 2019. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through July 31, 2019 for the operating fund.

| | | |
|-----------------------------|--|------------------|
| Total Operating Fund Budget | | \$ 98,752,961.00 |
|-----------------------------|--|------------------|

Through July 31, 2019

| | | |
|-------------------------|----|---------------|
| Actual Revenue Received | \$ | 3,061,423.19 |
| Actual Expenditures | \$ | 3,309,039.65 |
| Actual Encumbered | \$ | 75,169,853.30 |

| | |
|--|-------|
| Percent of Budget Received | 3.10% |
| Percent of Budget Used, excluding encumbrances | 3.35% |

| | |
|--------------------------|--------|
| As of 07/31/19 – 1 month | 8.334% |
|--------------------------|--------|

July Health Insurance Payments (Five payments):

| | | |
|--|--------------------------|--------------|
| Administrative Fees | \$ | 125,495.99 |
| Medical and Pharmacy Claims | \$ | 1,186,000.31 |
| Health Insurance Payable Balance at July 31, 2019 projected balance carried forward from prior year | (*based on current \$ | 526,284.68 |

The revenue and expenditure reports detail the transactions recorded through July 31, 2019. All reports appear as attachments to the agenda report.

Disposition:

Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the One Month ending July 31, 2019

| ACCOUNT TITLE | FY 2018-19 | | | FY 2019-20 | | | % RECEIVED |
|--|----------------------|----------------------|---------------------|----------------------|---------------------|----------------------|--------------|
| | REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | |
| 240308 SALES TAX RECEIPTS | 10,878,445.00 | 11,041,245.97 | (162,800.97) | 11,678,652.00 | 0.00 | 11,678,652.00 | 0.00% |
| 240202 BASIC SCHOOL AID | 22,885,425.00 | 22,484,685.00 | 400,740.00 | 21,783,406.00 | 1,815,283.84 | 19,968,122.16 | 8.33% |
| 240207 GIFTED & TALENTED | 249,529.00 | 246,690.00 | 2,839.00 | 243,898.00 | 81,096.13 | 162,801.87 | 33.25% |
| 240204 REMEDIAL EDUCATION-SOQ | 1,492,182.00 | 1,475,205.00 | 16,977.00 | 1,458,511.00 | 60,771.29 | 1,397,739.71 | 4.17% |
| 240204 REMEDIAL EDUCATION -SUMMER SCHOOL | 218,153.00 | 124,428.00 | 93,725.00 | 124,428.00 | 10,369.00 | 114,059.00 | 8.33% |
| SUPPL LOTTERY PER PUPIL ALLOCATION | 1,677,233.00 | 1,796,641.00 | (119,408.00) | 1,792,359.00 | 0.00 | 1,792,359.00 | 0.00% |
| 240212 SPECIAL ED SOQ | 3,044,252.00 | 3,009,615.00 | 34,637.00 | 2,975,558.00 | 247,963.16 | 2,727,594.84 | 8.33% |
| 240217 VOCATIONAL ED SOQ | 628,813.00 | 621,658.00 | 7,155.00 | 614,623.00 | 51,218.58 | 563,404.42 | 8.33% |
| 240221 SOC SEC-INSTR | 1,502,164.00 | 1,485,072.00 | 17,092.00 | 1,473,145.00 | 122,762.08 | 1,350,382.92 | 8.33% |
| 240223 VRS INSTRUCTIONAL | 3,318,733.00 | 3,280,973.00 | 37,760.00 | 3,253,602.00 | 271,133.50 | 2,982,468.50 | 8.33% |
| 240241 GROUP LIFE INST | 99,812.00 | 98,676.00 | 1,136.00 | 102,437.00 | 8,536.42 | 93,900.58 | 8.33% |
| 240228 READING INTERVENTN | 219,007.00 | 221,113.00 | (2,106.00) | 219,007.00 | 0.00 | 219,007.00 | 0.00% |
| 240205 CAT-REG FOSTER | 202,382.00 | 217,595.00 | (15,213.00) | 217,714.00 | 0.00 | 217,714.00 | 0.00% |
| 240246 CAT-HOMEBOUND | 93,167.00 | 107,670.72 | (14,503.72) | 108,209.00 | 0.00 | 108,209.00 | 0.00% |
| 240248 REGIONAL TUITION | 1,233,366.00 | 1,025,321.55 | 208,044.45 | 977,408.00 | 0.00 | 977,408.00 | 0.00% |
| 240265 AT RISK SOQ | 1,584,718.00 | 1,741,793.91 | (157,075.91) | 1,899,911.00 | 158,325.92 | 1,741,585.08 | 8.33% |
| 240309 ESL | 154,277.00 | 127,575.00 | 26,702.00 | 131,814.00 | 10,984.50 | 120,829.50 | 8.33% |
| 240281 AT RISK 4 YR OLDS | 956,491.00 | 956,491.00 | 0.00 | 948,520.00 | 0.00 | 948,520.00 | 0.00% |
| 240252 CTE EQUIPMENT/CTE REV | 6,028.74 | 24,139.37 | (18,110.63) | 0.00 | 0.00 | 0.00 | 0.00% |
| 240253 CTE OCC PREP | 48,323.00 | 43,027.00 | 5,296.00 | 51,755.00 | 0.00 | 51,755.00 | 0.00% |
| MATH/READING INSTR SPECIALISTS | 41,254.00 | 41,254.00 | 0.00 | 43,031.00 | 0.00 | 43,031.00 | 0.00% |
| EARLY READING SPECIALISTS INITIATIVE | 82,509.00 | 82,509.00 | 0.00 | 43,031.00 | 0.00 | 43,031.00 | 0.00% |
| 240275 PRIMARY CLASS SIZE | 1,846,920.00 | 1,794,510.00 | 52,410.00 | 1,776,566.00 | 0.00 | 1,776,566.00 | 0.00% |
| 240214 TEXTBOOKS | 502,501.00 | 496,784.00 | 5,717.00 | 491,162.00 | 40,930.16 | 450,231.84 | 8.33% |
| SALARY SUPPLEMENT | 0.00 | 0.00 | 0.00 | 1,465,679.00 | 122,139.92 | 1,343,539.08 | 8.33% |
| 240405 ALGEBRA READINESS | 145,199.00 | 143,093.00 | 2,106.00 | 140,863.00 | 0.00 | 140,863.00 | 0.00% |
| COMMONWEALTH OF VA | 53,110,883.74 | 52,687,765.52 | 423,118.22 | 54,015,289.00 | 3,001,514.50 | 51,013,774.50 | 5.56% |
| 330212 IMPACT AIDPL81-874 | 8,500.00 | 13,477.01 | (4,977.01) | 8,500.00 | 0.00 | 8,500.00 | 0.00% |
| 180303 MEDICAID REIMBURSE | 350,000.00 | 730,760.90 | (380,760.90) | 350,000.00 | 356.51 | 349,643.49 | 0.10% |
| JR ROTC | 105,000.00 | 101,069.70 | 3,930.30 | 130,000.00 | 0.00 | 130,000.00 | 0.00% |
| FEDERAL | 463,500.00 | 845,307.61 | (381,807.61) | 488,500.00 | 356.51 | 488,143.49 | 0.07% |

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the One Month ending July 31, 2019

| | FY 2018-19 REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED | FY 2019-20 REVENUE BUDGET | YTD TRANSACTIONS | BUDGET BALANCE | % RECEIVED |
|-----------------------------------|---------------------------------|----------------------|---------------------|----------------|---------------------------------|---------------------|----------------------|---------------|
| 510500 CITY OPER APPR | 43,115,071.00 | 43,115,071.00 | 0.00 | 100.00% | 42,028,498.00 | 0.00 | 42,028,498.00 | 0.00% |
| 510500 FUND BALANCE RETURN | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| HEALTH INSURANCE RESERVE | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| CITY | 43,115,071.00 | 43,115,071.00 | 0.00 | 100.00% | 42,028,498.00 | 0.00 | 42,028,498.00 | 0.00% |
| 189912 MISC REV/OTH FUNDS | 55,000.00 | 147,648.67 | (92,648.67) | 268.45% | 45,000.00 | 2,435.00 | 42,565.00 | 5.41% |
| 180303 REBATES & REFUNDS | 86,250.00 | 107,853.99 | (21,603.99) | 125.05% | 40,000.00 | 185.46 | 39,814.54 | 0.46% |
| 189903 DONATIONS & SP GF | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 189909 SALE OTHER EQUIP | 10,000.00 | 6,480.00 | 3,520.00 | 64.80% | 15,000.00 | 0.00 | 15,000.00 | 0.00% |
| 189910 INSURANCE ADJUST | 8,625.00 | 3,833.39 | 4,791.61 | 44.45% | 50,000.00 | 0.00 | 50,000.00 | 0.00% |
| E RATE REIMBURSEMENT | 80,000.00 | 79,940.94 | 59.06 | 99.93% | 0.00 | 0.00 | 0.00 | 0.00% |
| MISCELLANEOUS | 239,875.00 | 345,756.99 | (105,881.99) | 144.14% | 150,000.00 | 2,620.46 | 147,379.54 | 1.75% |
| 150201 RENTS - LAUREL | 123,000.00 | 123,000.00 | 0.00 | 100.00% | 123,000.00 | 0.00 | 123,000.00 | 0.00% |
| 150201 RENTS - CVGS | 43,000.00 | 43,000.00 | 0.00 | 0.00% | 43,000.00 | 0.00 | 43,000.00 | 0.00% |
| 161201 TUITION DAY SCHOOL | 100,000.00 | 120,529.09 | (20,529.09) | 120.53% | 100,000.00 | 48,815.00 | 51,185.00 | 48.82% |
| 161206 TUITION ADULT | 25,000.00 | 17,160.00 | 7,840.00 | 68.64% | 25,000.00 | 0.00 | 25,000.00 | 0.00% |
| 161207 TUITION SUMMER SCH | 30,000.00 | 31,840.00 | (1,840.00) | 106.13% | 40,000.00 | 0.00 | 40,000.00 | 0.00% |
| 161202 SPEC PUPIL FEES | 25,000.00 | 44,519.10 | (19,519.10) | 178.08% | 18,000.00 | 148.00 | 17,852.00 | 0.82% |
| 161205 BUS RENTAL | 325,000.00 | 449,835.87 | (124,835.87) | 138.41% | 400,000.00 | 0.00 | 400,000.00 | 0.00% |
| 190101 TUIT FM OTH CO/CY | 600,000.00 | 639,312.78 | (39,312.78) | 106.55% | 600,000.00 | 0.00 | 600,000.00 | 0.00% |
| 161201 DUAL ENROLLMENT | 150,000.00 | 152,806.50 | (2,806.50) | 101.87% | 172,500.00 | 0.00 | 172,500.00 | 0.00% |
| PRINT SHOP | 50,000.00 | 54,196.16 | (4,196.16) | 108.39% | 50,000.00 | 0.00 | 50,000.00 | 0.00% |
| SCHOOL NUT UTILITIES | 90,000.00 | 77,677.70 | 12,322.30 | 86.31% | 85,000.00 | 0.00 | 85,000.00 | 0.00% |
| FACILITY RENTALS | 75,000.00 | 101,913.89 | (26,913.89) | 135.89% | 125,000.00 | 7,968.72 | 117,031.28 | 6.37% |
| INDIRECT COSTS | 203,304.00 | 321,184.06 | (117,880.06) | 157.98% | 289,174.00 | 0.00 | 289,174.00 | 0.00% |
| CHARGES FOR SERVICES | 1,839,304.00 | 2,176,975.15 | (337,671.15) | 118.36% | 2,070,674.00 | 56,931.72 | 2,013,742.28 | 2.75% |
| DESIGNATION - ENCUMBRANCES | 187,785.76 | 0.00 | 187,785.76 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| TOTAL OPERATING FUND | 98,956,419.50 | 99,170,876.27 | (214,456.77) | 100.22% | 98,752,961.00 | 3,061,423.19 | 95,691,537.81 | 3.10% |

| | | | |
|------------------------------|------------------------|------------------------|------------------------|
| Original budget | \$97,672,407.00 | Original budget | \$98,752,961.00 |
| Additional State CTE Funds | \$ 6,028.74 | | |
| Fund Balance Return | \$ 350,000.00 | | |
| Prior Year Encumbrance | \$ 187,785.76 | | |
| Insurance Proceeds Allocated | \$ 3,625.00 | | |
| Textbook Reserve Withdrawal | \$ 736,573.00 | | |
| Adjusted Budget | \$98,956,419.50 | | |

| Fiscal Year 2019-20 | | | | | | |
|---|-------------------------|------------------------|---------------|-------------------------|-------------------------|---------------|
| | BUDGET | TRANSACTIONS | BUDGET % USED | ENCUMBRANCES | BUDGET AVAILABLE | BUDGET % USED |
| INSTRUCTION | | | | | | |
| FUNCTION 1100 CLASSROOM INSTRUCTION | | | | | | |
| Personnel | \$ 50,353,770.09 | \$ 363,040.57 | 0.72% | \$ 44,763,483.43 | \$ 5,227,246.09 | 89.62% |
| Other | \$ 4,737,848.00 | \$ 225,878.00 | 4.77% | \$ 219,901.29 | \$ 4,292,068.71 | 9.41% |
| FUNCTION 1200 INST SUPPORT-STUDENT | | | | | | |
| Personnel | \$ 4,507,014.12 | \$ 89,875.30 | 1.99% | \$ 3,700,178.29 | \$ 716,960.53 | 84.09% |
| Other | \$ 135,814.00 | \$ 499.00 | 0.37% | \$ 3,783.28 | \$ 131,531.72 | 3.15% |
| FUNCTION 1300 INST SUPPORT-STAFF | | | | | | |
| Personnel | \$ 3,557,559.88 | \$ 166,357.83 | 4.68% | \$ 3,140,637.86 | \$ 250,564.19 | 92.96% |
| Other | \$ 657,067.50 | \$ (100.00) | -0.02% | \$ 23,474.74 | \$ 633,692.76 | 3.56% |
| FUNCTION 1400 INST SUPPORT-SCHOOL ADMIN | | | | | | |
| Personnel | \$ 5,792,190.49 | \$ 351,827.29 | 6.07% | \$ 5,155,735.77 | \$ 284,627.43 | 95.09% |
| Other | \$ 204,061.28 | \$ - | 0.00% | \$ 30,073.41 | \$ 173,987.87 | 14.74% |
| TOTAL INSTRUCTION | \$ 69,945,325.36 | \$ 1,197,377.99 | 1.71% | \$ 57,037,268.07 | \$ 11,710,679.30 | 83.26% |
| ADMINISTRATION | | | | | | |
| FUNCTION 2100 ADMINISTRATION | | | | | | |
| Personnel | \$ 2,515,253.53 | \$ 157,646.53 | 6.27% | \$ 1,762,015.98 | \$ 595,591.02 | 76.32% |
| Other | \$ 1,389,444.04 | \$ 23,523.09 | 1.69% | \$ 403,613.83 | \$ 962,307.12 | 30.74% |
| FUNCTION 2200 ATTENDANCE & HEALTH SERV | | | | | | |
| Personnel | \$ 2,602,400.61 | \$ 20,711.46 | 0.80% | \$ 1,746,573.83 | \$ 835,115.32 | 67.91% |
| Other | \$ 96,075.65 | \$ - | 0.00% | \$ 12,447.37 | \$ 83,628.28 | 12.96% |
| TOTAL ADMINISTRATION | \$ 6,603,173.83 | \$ 201,881.08 | 3.06% | \$ 3,924,651.01 | \$ 2,476,641.74 | 62.49% |
| PUPIL TRANSPORTATION | | | | | | |
| FUNCTION 3100 MANAGEMENT & DIRECTION | | | | | | |
| Personnel | \$ 445,550.32 | \$ 31,248.34 | 7.01% | \$ 338,503.49 | \$ 75,798.49 | 82.99% |
| Other | \$ 31,554.66 | \$ - | 0.00% | \$ 13,500.00 | \$ 18,054.66 | 42.78% |
| FUNCTION 3200 VEHICLE OPERATION SERVICE | | | | | | |
| Personnel | \$ 3,415,890.09 | \$ 31,010.82 | 0.91% | \$ 2,121,217.59 | \$ 1,263,661.68 | 63.01% |
| Other | \$ 1,019,479.20 | \$ 280,255.74 | 27.49% | \$ 570,478.26 | \$ 168,745.20 | 83.45% |
| FUNCTION 3300 MONITORING SERVICE | | | | | | |
| Personnel | \$ 782,115.82 | \$ 1,416.62 | 0.18% | \$ 510,333.22 | \$ 270,365.98 | 65.43% |
| FUNCTION 3400 VEHICLE MAINT SERVICE | | | | | | |
| Personnel | \$ 384,573.65 | \$ 29,527.67 | 7.68% | \$ 317,353.99 | \$ 37,691.99 | 90.20% |
| Other | \$ 386,000.00 | \$ 43,721.14 | 11.33% | \$ 318,570.12 | \$ 23,708.74 | 93.86% |
| FUNCTION 3500 BUS PURCHASE - REGULAR | | | | | | |
| Other | \$ 840,000.00 | \$ - | 0.00% | \$ - | \$ 840,000.00 | 0.00% |
| TOTAL PUPIL TRANSPORTATION | \$ 7,305,163.74 | \$ 417,180.33 | 5.71% | \$ 4,189,956.67 | \$ 2,698,026.74 | 63.07% |
| OPERATIONS & MAINTENANCE | | | | | | |
| FUNCTION 4100 MANAGEMENT & DIRECTION | | | | | | |
| Personnel | \$ 328,805.49 | \$ 25,260.94 | 7.68% | \$ 277,013.30 | \$ 26,531.25 | 91.93% |
| Other | \$ 32,000.00 | \$ - | 0.00% | \$ 16,900.00 | \$ 15,100.00 | 52.81% |
| FUNCTION 4200 BUILDING SERVICES | | | | | | |
| Personnel | \$ 4,858,036.93 | \$ 375,831.52 | 7.74% | \$ 3,851,558.35 | \$ 630,647.06 | 87.02% |

| | | | | | | | |
|--|-----------|-------------------------|------------------------|---------------|-------------------------|-------------------------|---------------|
| FUNCTION 4300 GROUNDS SERVICES | Other | \$ 4,962,473.20 | \$ 547,351.10 | 11.03% | \$ 3,169,460.81 | \$ 1,245,661.29 | 74.90% |
| | Personnel | \$ 275,955.52 | \$ 23,365.46 | 8.47% | \$ 257,185.45 | \$ (4,595.39) | 101.67% |
| | Other | \$ 25,000.00 | \$ - | 0.00% | \$ - | \$ 25,000.00 | 0.00% |
| FUNCTION 4400 EQUIPMENT SERVICES | Other | \$ 68,500.00 | \$ - | 0.00% | \$ - | \$ 68,500.00 | 0.00% |
| FUNCTION 4500 VEHICLE SERVICES | Other | \$ 107,500.00 | \$ - | 0.00% | \$ - | \$ 107,500.00 | 0.00% |
| FUNCTION 4600 SECURITY SERVICES | Personnel | \$ 21,092.81 | \$ - | 0.00% | \$ 18,137.05 | \$ 2,955.76 | 85.99% |
| | Other | \$ 402,000.00 | \$ 7,302.00 | 1.82% | \$ 102,698.00 | \$ 292,000.00 | 27.36% |
| FUNCTION 4700 WAREHOUSING SERVICES | Personnel | \$ 9,150.25 | \$ 2,463.04 | 26.92% | \$ - | \$ 6,687.21 | 26.92% |
| TOTAL OPERATIONS & MAINTENANCE | | \$ 11,090,514.20 | \$ 981,574.06 | 8.85% | \$ 7,692,952.96 | \$ 2,415,987.18 | 78.22% |
| Other Non-Instructional Operations | | | | | | | |
| FUNCTION 5000 Non-Instructional Operations - Other | | \$ 19,200.00 | \$ - | 0.00% | \$ - | \$ 19,200.00 | 0.00% |
| TOTAL Non-Instructional Operations | | \$ 19,200.00 | \$ - | 0.00% | \$ - | \$ 19,200.00 | 0.00% |
| FACILITIES | | | | | | | |
| FUNCTION 6200 SITE IMPROVEMENTS | Personnel | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| FUNCTION 6600 BLDG ADD & IMP SERVICES | Personnel | \$ 17,875.00 | \$ 2,079.66 | 11.63% | \$ - | \$ 15,795.34 | 11.63% |
| | Other | \$ 20,000.00 | \$ - | 0.00% | \$ - | \$ 20,000.00 | 0.00% |
| TOTAL FACILITIES | | \$ 37,875.00 | \$ 2,079.66 | 5.49% | \$ - | \$ 35,795.34 | 5.49% |
| DEBT SERVICE | | | | | | | |
| FUNCTION 7100 DEBT SERVICE - | Other | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| TOTAL DEBT SERVICE | | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| TECHNOLOGY | | | | | | | |
| FUNCTION 8100 CLASSROOM INSTRUCTION | Personnel | \$ 1,819,909.37 | \$ 110,479.77 | 6.07% | \$ 1,705,792.81 | \$ 3,636.79 | 99.80% |
| | Other | \$ 374,084.18 | \$ - | 0.00% | \$ 3,229.97 | \$ 370,854.21 | 0.86% |
| FUNCTION 8200 INSTRUCTIONAL SUPPORT | Personnel | \$ 412,418.79 | \$ 33,562.73 | 8.14% | \$ 314,979.96 | \$ 63,876.10 | 84.51% |
| | Other | \$ 1,115,475.53 | \$ 364,904.03 | 32.71% | \$ 301,021.85 | \$ 449,549.65 | 59.70% |
| FUNCTION 8500 PUPIL TRANSPORTATION | Other | \$ 29,821.00 | \$ - | 0.00% | \$ - | \$ 29,821.00 | 0.00% |
| TOTAL TECHNOLOGY | | \$ 3,751,708.87 | \$ 508,946.53 | 13.57% | \$ 2,325,024.59 | \$ 917,737.75 | 75.54% |
| CONTINGENCY RESERVES | | | | | | | |
| FUNCTION 9100 CLASSROOM INSTRUCTION | | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| FUNCTION 9300 ADMINISTRATION | | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| FUNCTION 9500 PUPIL TRANSPORTATION | | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| FUNCTION 9600 OPERATIONS & MAINTENANCE | | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| TOTAL CONTINGENCY RESERVES | | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| TOTAL OPERATING BUDGET | | \$ 98,752,961.00 | \$ 3,309,039.65 | 3.35% | \$ 75,169,853.30 | \$ 20,274,068.05 | 79.47% |

Agenda Report

Date: 09/03/2019

Agenda Number: D-2

Attachments: Yes

From: Dr. Crystal Edwards

Subject: Personnel Report

Summary/Description:

The personnel recommendations for August 6, 2019 – September 03, 2019 appear as an attachment to this agenda report.

Disposition: **Action
Information
Action at Meeting on:**

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for August 06, 2019 – September 03, 2019.

Agenda Report

09/03/19

| NAME | COLLEGE | DEGREE/ EXPERIENCE | SCHOOL/ ASSIGNMENT | EFFECTIVE DATE |
|------|---------|-----------------------|-----------------------|-------------------|
|------|---------|-----------------------|-----------------------|-------------------|

NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2019-2020:

| | | | | |
|--------------------|----------------------------|-----------------------------|--|------------|
| Calvert Suzanne | Lynchburg University of | DOCT / 29 yrs (Lv. 29 3) | E.C. Glass High School Business Education Teacher | 08-19-2019 |
| Cox Nora | ETSU | MA / 6 yrs (Lv. 6 3) | Dunbar Middle School German Teacher | 08-12-2019 |
| Owens Anna | Lynchburg University of | BA / 0 yrs (Lv. 0 3) | Dunbar Middle Schools Health & PE Teacher | TBD |

RESIGNATIONS:

| | | | | |
|----------------|---------------|------------------------|--|------------|
| Foy Matthew | Virginia Tech | BA / 1 yr (Lv. 1 4) | E.C. Glass High School Voc – Business Education Teacher | 06-07-2019 |
|----------------|---------------|------------------------|--|------------|

RETIREMENTS:

| | | | | |
|-------------------|---------------------------|----------------------------|---|------------|
| Donigan Sheron | Radford University | BA / 28 yrs (Lv. 28 1) | R.S. Payne Elementary School 4 th Grade Teacher | 08-19-2019 |
| Watson Lewis | ECPI Technical College | AAS / 20 yrs (Lv. 20 2) | Sandusky Middle School Technology Education Teacher | 08-22-2019 |

LEAVE OF ABSENCE:

NONE

Agenda Report

Date: 09/03/19

Agenda Number: D-3

Attachments: Yes

From: Crystal M. Edwards, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.”

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation: The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 09/03/19

Agenda Number: F-1

Attachments: No

From: Crystal M. Edwards, Superintendent
Ben W. Copeland, Deputy Superintendent

Subject: Capital Improvement Plan: School Gymnasium Addition

Summary/Description:

The FY20 capital improvement plan included \$1,000,000 in additional funding for the construction of new elementary school gymnasiums. School administration presented information at the August 6 board meeting regarding the project and the proposed addition of a gymnasium at Perrymont Elementary School.

Disposition: **Action**
Information
Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the use of the additional \$1,000,000 in capital improvement plan funding for the construction of a gymnasium at Perrymont Elementary School.

Agenda Report

Date: 09/03/19

Agenda Number: F-2

Attachments: Yes

From: Crystal M. Edwards, Superintendent

Subject: Lynchburg City School Board Governance Policy Review

Summary/Description:

As a result of school board review at the August 6, 2019, school board meeting, the Governance Policy Workgroup met on August 8 to discuss policy BDDH/KD Public Participation at School Board Meetings that had been presented to the full board with additional recommended language. It was determined that the additional language was not needed at this time.

The revised policy is attached to the agenda report and being presented to the school board for discussion.

Disposition: Action
 Information
 Action at Meeting on: October 1, 2019

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on October 1, 2019.

PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS

Members of the community are invited and encouraged to attend meetings of the Lynchburg City School Board to observe its deliberations. Any member of the community may address the Board on matters related to the Lynchburg City public schools at any regular meeting as provided in the accompanying exhibit (BDDH-E{Z}). Persons wishing to address the School Board are requested to contact the Superintendent, the School Board ~~chairman~~ {Chair}, or their designee for placement on the agenda.

The ~~chairman~~ {Chair} is responsible for the orderly conduct of the meeting and shall rule on such matters as the appropriateness of the subject being presented and length of time for such presentation. No one will be allowed to make additional presentations until everyone who wishes to speak has an opportunity to make an initial presentation.

Persons desiring to address the School Board shall submit an advanced request in writing, to the Superintendent no later than 12:00 noon of the Wednesday preceding the regular board meetings or by signing the Public Comment Form which shall be available to the public 15 minutes before the meeting starts. Each person requesting to speak shall identify the subject he{/she} wants to address and, if he{/she} represents a group, he{/she} must identify the group.

Upon recognition by the ~~chairman~~ {Chair}, the speaker should clearly state name, address and the subject of his/her remarks. He{/she} shall address himself{/herself} to the ~~chairman~~ {Chair.} and if, at the conclusion of his/her remarks, any school board member desires further information, said member shall address the speaker only with the permission of the chairman. The courtesy of the School Board shall be extended to the speaker and the speaker shall respect the privilege extended by the School Board or be ruled out of order by the chairman.

The total number of speakers shall be limited to a maximum of six individuals and/or group spokespersons at each meeting and the entire public comment period shall not exceed 30 minutes in length.

Adopted: June 4, 2013

Revised: May 6, 2014

Revised: September 6, 2016

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-253.13:7.

Cross Ref.: BDDE Rules of Order

SCHOOL BOARD BY LAWS

Public Participation

Public Comment Sign-up Sheet

School Board Meeting Date:

Individuals wishing to address the school board should provide the following information before the start of the school board meeting. The school board ~~chairman~~ *{Chair}* will use this information to recognize your presence and your request to speak before the school board.

PRINT

| Name | Address | Phone Number | Subject | Group Name if Representing a Group |
|------|---------|--------------|---------|------------------------------------|
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SCHOOL BOARD BYLAWS

Public Participation

Persons appearing before the school board will not be allowed to campaign for public office or promote private business ventures; and should not use profanity or vulgar language or gestures; make comments about a public official or an employee that are not related to his or her official duties; engage in behavior that disrupts the meeting or intimidates others; or address the school board on issues that do not concern the services, policies, role and/or responsibilities of the school board.

Individual speakers shall limit their comments to three minutes. A speaker representing a group shall limit his/*her* comments to five minutes. The representative shall identify the group at the beginning of his or her presentation. A group may have no more than one spokesperson. The total allotted time for public comments at school board meetings is 30 minutes. Public comments are reserved for the public to provide input. The board does not respond to comments, answer questions, or otherwise engage in discussion at this time.

PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS

Members of the community are invited and encouraged to attend meetings of the Lynchburg City School Board to observe its deliberations. Any member of the community may address the Board on matters related to the Lynchburg City public schools at any regular meeting as provided in the accompanying exhibit (BDDH-E{Z}). Persons wishing to address the School Board are requested to contact the Superintendent, the School Board ~~chairman~~ {Chair}, or their designee for placement on the agenda.

The ~~chairman~~ {Chair} is responsible for the orderly conduct of the meeting and shall rule on such matters as the appropriateness of the subject being presented and length of time for such presentation. No one will be allowed to make additional presentations until everyone who wishes to speak has an opportunity to make an initial presentation.

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Upon recognition by the ~~chairman~~ {Chair}, the speaker should clearly state name, address and the subject of his/her remarks. He{/she} shall address himself{/herself} to the ~~chairman~~ {Chair.} and if, at the conclusion of his/her remarks, any school board member desires further information, said member shall address the speaker only with the permission of the chairman. The courtesy of the School Board shall be extended to the speaker and the speaker shall respect the privilege extended by the School Board or be ruled out of order by the chairman.

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Adopted: June 4, 2013

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SCHOOL BOARD BY LAWS

Public Participation

Public Comment Sign-up Sheet

School Board Meeting Date:

Individuals wishing to address the school board should provide the following information before the start of the school board meeting. The school board ~~chairman~~*{Chair}* will use this information to recognize your presence and your request to speak before the school board.

PRINT

| Name | Address | Phone Number | Subject | Group Name if Representing a Group |
|------|---------|--------------|---------|------------------------------------|
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Persons appearing before the school board will not be allowed to campaign for public office or promote private business ventures; and should not use profanity or vulgar language or gestures; make comments about a public official or an employee that are not related to his or her official duties; engage in behavior that disrupts the meeting or intimidates others; or address the school board on issues that do not concern the services, policies, role and/or responsibilities of the school board.

Individual speakers shall limit their comments to three minutes. A speaker representing a group shall limit his~~/her~~ comments to five minutes. The representative shall identify the group at the beginning of his or her presentation. A group may have no more than one spokesperson. The total allotted time for public comments at school board meetings is 30 minutes. Public comments are reserved for the public to provide input. The board does not respond to comments, answer questions, or otherwise engage in discussion at this time.

Agenda Report

From: Crystal M. Edwards, Superintendent
Wyllys VanDerwerker, Director of Special Education

Subject: Special Education Advisory Committee: 2019-2020

Summary/Description:

State regulations governing the education of students with disabilities require the Lynchburg City School Board to appoint a Special Education Advisory Committee annually. This committee meets a minimum of four times per year. Members serve two-year terms.

The Virginia Department of Education guidelines define the role of the Special Education Advisory Committee as follows:

- To advise the school division of unmet needs in the education of students with disabilities
- To assist the school division in the formulation and development of long range plans designed to provide needed educational services for students with disabilities
- To participate in the development of priorities and strategies for meeting the identified needs of students with disabilities
- To submit periodic reports and recommendations regarding the education of students with disabilities to the division superintendent for transmission to the school board
- To assist the school division in interpreting plans to the community for meeting the special needs of students with disabilities.

The proposed membership appears as an attachment to this agenda report. New members are noted in bold.

Disposition: Action
 Information
 Action at Meeting on: September 3, 2019

Recommendation:

The superintendent recommends that the school board approve the membership for the Special Education Advisory Committee for 2019-2020.

Special Education Advisory Committee (SEAC)

School Representatives:

| School | Representative |
|----------------------------------|---------------------------|
| Bass Elementary School | Vacant |
| Bedford Hills Elementary | Vacant |
| Dearington Elementary School | Candice Mayhew |
| Heritage Elementary School | Vacant |
| Linkhorne Elementary School | Samantha Hedrick |
| Paul Munro Elementary School | Nicole Byrd |
| Perrymont Elementary School | Amanda Kenny |
| R.S. Payne Elementary School | Danielle Englund |
| Sandusky Elementary School | Vacant |
| Sheffield Elementary School | Vacant |
| T.C. Miller Elementary School | Vacant |
| Dunbar Middle School | Holly Gould |
| Linkhorne Middle School | Vacant |
| Sandusky Middle School | Vacant |
| Hutcherson Early Learning Center | Vacant |
| Laurel | Vacant |
| E.C. Glass High School | Stephanie Early |
| Heritage High School | Cassandra Pressley-Townes |

Additional Roles:

| | |
|--------------------------------|------------------|
| Past Chair | Kelly Reichard |
| Community Representative | Elizabeth Ennis |
| Community Representative | Kim Hibbard |
| Community Representative | Sherry Murrell |
| Community Representative | Shimeka Bradley |
| Special Education Teacher Rep. | Kimberly Patsell |
| Chair Person | TBD |

Lynchburg City Schools Consultants:

| | |
|------------------------|--|
| Wyllys D. VanDerwerker | Director of Special Education |
| Leticia Farrow | Supervisor of Elementary Special Education & Early Childhood |
| Janenne Daniels-Bosher | Supervisor of Secondary Special Education |

SEAC Public Meetings Dates for the 2019-2020 School YearMeeting Location: Indicated in **BOLD**

Meeting Time: 6:00- 7:30pm (unless noted)

Tuesday, August 27, 2019 (Linkhorne Middle School - Cafeteria)Tuesday, September 24, 2019 (P.L. Dunbar Middle School for Innovation - Library)Tuesday, October 22, 2019 Disability Awareness Night – LMS 6:00 – 8:00 p.m.Tuesday, February 18, 2020 – Sandusky Middle – Library (snow date 2/25/20) (Private School/Homeschool Public Comment Federal Set Aside Program)Tuesday, March 24, 2020 – Heritage High Library (Review of Draft Special Education Annual Plan and Application for Flow Through Funds)Tuesday, April 21, 2020 (E.C. Glass High School - Library)*To contact the Special Education Advisory Committee, please contact Mr. Wyllys VanDerwerker at 434.515.5030*

Agenda Report

Date: 09/03/19

Agenda Number: G-2

Attachments: Yes

From: Crystal M. Edwards, Superintendent
LaTonya D. Brown, Director of Student Services

Subject: Lynchburg City School Board Policy Updates

Summary/Description:

Several policy revisions were recently received from the Virginia School Boards Association (VSBA). These policies were reviewed by the Instruction and Program Workgroup on August 16, 2019, and have been reviewed by legal counsel. They reflect the latest changes in state and federal law. These policy revisions from the VSBA May 2019 update appear as attachments to the agenda report.

- JEB – Entrance Age/Admission of Persons Not of School Age
- JFCE – Gang Activity or Association
- JHH – Suicide Prevention

Disposition: Action
 Information
 Action at Meeting on: October 1, 2019

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on October 1, 2019.

ENTRANCE AGE/ADMISSION OF PERSONS NOT OF SCHOOL AGE

A child who will reach his or her fifth birthday on or before September 30 of the school year and is otherwise eligible for enrollment in school as specified in Policy JEC *{School Admission}* and Regulation JEC-R School Admission may be enrolled in school. The Superintendent ~~shall disseminate~~ *{disseminates}* information received from the ~~State~~ Superintendent of Public Instruction concerning the ages when children are required or eligible to attend school. This information ~~shall be~~ *{is}* disseminated to parents of such children upon or prior to enrollment of such children in the public schools of the division.

An individual who resides within the school division and is beyond school age (who has not reached his *{or her}* fifth birthday on or before September 30 of the school year or who has reached his or her 20th birthday on or before August 1st of the school year) may, at the discretion of the School Board, be admitted into the division schools. Such individuals may be charged tuition at the discretion of the School Board *{as provided in Policy JEC School Admission and Regulation JEC-R School Admission}*.

Adopted: May 7, 2019

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-1, 22.1-3, 22.1-5, 22.1-199, 22.1-254.

Cross Refs.: JEC School Admission
 JEC-R School Admission

GANG ACTIVITY OR ASSOCIATION

The Lynchburg City School Board recognizes the existence of gangs in the community and the threat they pose to the educational environment. Therefore, students shall not engage in gang activity on school grounds, on school buses or on any school sponsored activity. In addition, students shall not engage in gang activity using the School Division computer system at any time. A gang is defined as any group of three or more persons whose purpose includes:

- commission of illegal acts
- participation in activities that threaten the safety of persons or property
- disruption of the school environment
- creation of an atmosphere of fear and intimidation.

Students are subject to disciplinary action in accordance with Policy *{JFC Student Conduct}* and Regulation JFC~~{-R Standards of Student Conduct}~~ for participating in gang activity. Gang activity is defined as:

- wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, tattoo, or other thing that is evidence of membership or affiliation in any gang;
- committing any ~~act or omission~~, *{act,}* or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang;
- using any speech or committing any ~~act or omission~~ in furtherance of the interests of any gang, including: (a) soliciting, hazing and initiating others for membership in any gang, (b) requesting any person to pay protection or otherwise intimidating or threatening any person, (c) committing any other illegal act or other violation of school policy and inciting other students to act with physical violence;
- inappropriate congregating, bullying, cyberbullying, harassment, intimidation, degradation, disgrace and/or related activities which are likely to cause bodily danger, physical harm, or mental harm to students, employees or visitors.

The Superintendent *{or Superintendent's designee,}* ~~shall~~, in cooperation with local law enforcement and/or juvenile agencies, ~~develop~~ *{develops and regularly updates}* a *{regulation}* ~~list of~~ *{listing}* known gang clothing, jewelry, emblems, badges, signs, gestures, handshakes and symbols. ~~The list shall be updated regularly.~~

The Superintendent ~~shall provide~~ *{or Superintendent's designee provides}*, in collaboration with local law enforcement, in service training in gang behavior and characteristics to facilitate staff identification of students at risk of gang involvement and promote membership in authorized school groups and/or activities as an alternative.

Adopted: July 12, 2016

Legal Refs.: Code of Virginia, as amended, §§ 18.2-46.1, 22.1-70, 22.1-78, 22.1-79(2),
§ [22.1-276.01](#)

Cross Refs: IBEA/GAB Acceptable Computer System Use
JFC Student Conduct
JFC-R Standards of Student Conduct

SUICIDE PREVENTION

Duties of Teachers and Administrative Staff

Any person licensed as administrative or instructional personnel by the Board of Education and employed by the Lynchburg City School Board who, in the scope of his employment, has reason to believe, as a result of direct communication from a student, that such student is at imminent risk of suicide, ~~shall,~~ **{contacts}** as soon as practicable, contact at least one of such student's parents to ask whether such parent is aware of the student's mental state and whether the parent wishes to obtain or has already obtained counseling for such student.

Contacting the Parent/Guardian

~~If the section below titled "Abuse or Neglect" does not apply, then the staff member shall call at least one of the student's parents/guardians. When contacting a parent/guardian, the staff member should:~~

- ~~1. Provide his/her name and position in the school;~~
- ~~2. Tell the parent/guardian that he has reason to believe, as a result of direct communication from the student, that the student is at imminent risk of suicide;~~
- ~~3. Assure the parent/guardian that the student is currently safe;~~
- ~~4. State the legal requirement for the call, citing Va. Code § 22.1-272.1;~~
- ~~5. Ask the parent/guardian whether he or she is aware of the student's mental state;~~
- ~~6. Ask the parent/guardian whether he or she wishes to obtain or has obtained mental counseling for the student;~~
- ~~7. Provide names of community counseling resources if appropriate and offer to facilitate the referral; and~~
- ~~8. Determine the parent's intent to seek appropriate services for the student.~~

Abuse or Neglect

If the student has indicated that the reason for being at imminent risk of suicide relates to parental abuse or neglect, contact ~~shall not be~~ **{is not}** made with the parent. Instead, the staff person ~~shall,~~ **{notifies,}** as soon as practicable, ~~notify~~ the local department of social services of the county or city wherein the child resides or wherein the abuse or neglect is believed to have occurred or the state Department of Social Services' toll-free child abuse and neglect hotline as required by Policy ~~JHG/GAE~~ Child Abuse and Neglect Reporting and Va. Code § 63.2-1509. When giving this notice to the local or state department, the person ~~shall stress~~ **{stresses}** the need to take immediate action to protect the child from harm.

Inability to Reach Parent/Guardian

~~If the staff member is unable to make contact with the parent/guardian by the end of the school day, then he shall follow the school's crisis management plan.~~

Required Documentation

~~The staff member shall document the phone call to the parent/guardian by recording: (a) the time and date of the call; (b) the individual contacted; (c) the parent/guardian's response; and (d) anticipated follow up.~~

Additional Concerns

~~If parental/guardian contact is made and, in the course of this contact, relevant issues of abuse or neglect are discovered (e.g., a parent acknowledges the child's suicidal intent but indicates no intent to act for the well being of the child), the staff member shall report the abuse or neglect in accordance with policy JHG/GAE Child Abuse and Neglect Reporting.~~

Duty to Keep Student Safe and Secure

~~A student who is at imminent risk of suicide shall remain under adult supervision until a parent/guardian or other authorized individual accepts responsibility for the student's safety.~~

{Parental Review of Materials

Parents have the right to review any audio-visual materials that contain graphic sexual or violent content used in any anti-bullying or suicide prevention program. Prior to the use of any such material, the parent of a child participating in such program is provided written notice of the parent's right to review the material and the right to excuse the child from participating in the part of such program utilizing such material.

Adopted:

Legal Refs: Code of Virginia, 1950, as amended, §§ *{22.1-207.1:1,}* 22.1-272.1 and 63.2-1509.

~~Va. Board of Education "Suicide Prevention Guidelines," (Revised 2003).~~

Cross Refs: JHG/GAE Child Abuse and Neglect Reporting
EB School Crisis, Emergency Management and Medical
Emergency Response Plan
{EBB Threat Assessment Teams}

Agenda Report

From: Crystal M. Edwards, Superintendent
Lauren Calloway, Principal, Turning Point Academy (LRJDC)

Subject: Turning Point Academy (LRJDC) Program Budget: 2019-20

Summary/Description:

The 2019-20 funding for the Lynchburg Regional Juvenile Detention Center Education Program, known as Turning Point Academy, in the amount of \$834,113.00 has been approved by the Virginia Department of Education. Lynchburg City Schools serves as the fiscal agent for this state-operated program. Lynchburg City Schools employs eight teachers, a principal, and a full-time administrative secretary within Lynchburg Regional Juvenile Detention Center where educational services are provided to approximately 48 students. The summary on the attachment outlines expenditures for the 2019-20 school year.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Turning Point Academy (LRJDC) Program Budget in the amount of \$834,113.00 for the 2019-20 school year.

Budget:

| | |
|---|------------------|
| Personnel Salary Compensation | \$549,680 |
| 5% of Salaries Expanded-Indirect | \$27,484 |
| Fringe Benefits and Fixed Charges | \$208,224 |
| Substitutes | \$1,275 |
| Sub-total Personal Salary Compensation | \$786,663 |

| | |
|--|-----------------|
| Travel Expenses | \$12,000 |
| Instructional Supplies and Equipment | \$9,700 |
| Technology | \$6,000 |
| Other/Misc. | \$19,750 |
| Sub-total Non-Personnel Expenses: | \$47,450 |

Total Award: \$834,113