



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

**Lynchburg City School Board**

Keith R. Anderson  
School Board District 2

Mary Ann H. Barker  
School Board District 1

Albert L. Billingsly  
School Board District 3

Regina T. Dolan-Sewell  
School Board District 1

Treney L. Tweedy  
School Board District 3

J. Marie Waller  
School Board District 2

Thomas H. Webb  
School Board District 2

Charles B. White  
School Board District 1

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**School Administration**

Paul McKendrick  
Superintendent

William A. Coleman, Jr.  
Assistant Superintendent of  
Curriculum and Instruction

Edward R. Witt, Jr.  
Assistant Superintendent of  
Operations and Administration

Beverly A. Padgett  
Chief Financial Officer

Wendie L. Sullivan  
Clerk

**SCHOOL BOARD MEETING**  
**September 7, 2010 5:30 p.m.**  
**School Administration Building**  
**Board Room**

**A. PUBLIC COMMENTS**

1. Public Comments  
Paul McKendrick. . . . .Page 1  
Discussion/Action (30 Minutes)

**B. CONSENT AGENDA**

1. School Board Meeting Minutes: July 21, 2010 (Regular Meeting)
2. Personnel Report  
Billie Kay Wingfield . . . . .Page 2  
Discussion/Action
3. Religious Exemption  
Paul McKendrick. . . . .Page 4  
Discussion/Action

**C. UNFINISHED BUSINESS**

**D. NEW BUSINESS**

1. School Volunteer Hours  
William A. Coleman, Jr. . . . .Page 8  
Discussion
2. Pauline F. Maloney STEP With Links  
Program: 2010-11 Budget  
Beverly A. Padgett. . . . .Page 10  
Discussion/Action

3. Budget Adjustment: 21<sup>st</sup> Century Community Learning Centers Grants  
Beverly A. Padgett. . . . . Page 12  
Discussion
4. Adequate Yearly Progress Report  
William A. Coleman, Jr. . . . . Page 13  
Discussion
5. School Board Retreat  
Paul McKendrick. . . . . Page 14  
Discussion

**E. SUPERINTENDENT’S COMMENTS**

**F. BOARD COMMENTS**

**G. INFORMATIONAL ITEMS**

Next School Board Meeting: Tuesday, September 21, 2010, 5:30 p.m.  
Board Room, School Administration Building

**H. ADJOURNMENT**

# Agenda Report

**Date:** 09/07/10

**Agenda Number:** A-1

**Attachments:** No

**From:** Paul McKendrick, Superintendent

**Subject:** Public Comments

## **Summary/Description:**

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item.

# Agenda Report

**Date:** 09/07/10

**Agenda Number:** B-2

**Attachments:** Yes

**From:** Paul McKendrick, Superintendent  
Billie Kay Wingfield, Director of Personnel

**Subject:** Personnel Report

## **Summary/Description:**

The personnel recommendations for August 17 – September 7, 2010, appear as an attachment to this agenda report.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

## **Recommendation:**

The superintendent recommends that the school board approve the personnel recommendations for August 17 – September 7, 2010.

<b>NAME</b>	<b>COLLEGE</b>	<b>DEGREE/ EXPERIENCE</b>	<b>SCHOOL/ ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
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**NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2010-11:**

Webb, Evelyn	Randolph Macon Woman's College	B.A./9 yrs. (Lv. 9 3)	Lynchburg Detention Center English Teacher	08/25/10
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**RESIGNATIONS:**

Craighill, Laura	University of Alabama	B.S./ 2 yrs. (Lv. 2 3)	Perrymont Elementary Second Grade	06/12/10
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**RETIREMENTS:**

Ogden, Betty	Lynchburg College	B.A./ 18 yrs (Lv.18 3)	Heritage Elementary Fifth Grade	08/18/10
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# Agenda Report

**Date:** 09/07/10

**Agenda Number:** B-3

**Attachments:** Yes

**From:** Paul McKendrick, Superintendent

**Subject:** Religious Exemption

## **Summary/Description:**

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

## **Recommendation:**

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

# Agenda Report

Date: **09/07/10**

Agenda Number: **D-1**

Attachments: **Yes**

From: Paul McKendrick, Superintendent  
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Volunteer Hours: 2009-10

## Summary/Description:

The school division places an importance on parental and community involvement and therefore encourages such participation. During these dire financial times, that participation is appreciated even more.

During the 2009-10 academic year, approximately 2,700 volunteers provided 55,433 volunteer hours. If measured in dollars, with the minimum wage as standard (\$7.25 per hour) volunteers contributed more than \$401,000 to the school division.

Disposition:  Action  
 Information  
 Action at Meeting on:

## Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

School Volunteer Hours for 2009-10

Elementary		
School	# of Volunteers	Total # of Hours for Year
Bass	131	1,785
Bedford Hills	310	6,552
Dearington	159	1,518
Heritage	38	1,836
Hutcherson	3	208
Linkhorne	275	2,100
T.C. Miller	63	1,324
Paul Munro	112	5,264
R.S. Payne	200	6,449
Perrymont	128	1,540
Sandusky	114	1,189
Sheffield	122	1,936
<b>Total</b>	<b>1,655</b>	<b>31,701</b>

Middle		
School	# of Volunteers	Total # of Hours for Year
Dunbar	110	4,707
Linkhorne	94	4,237
Sandusky	200	2,000
<b>Total</b>	<b>404</b>	<b>10,944</b>

High		
School	# of Volunteers	Total # of Hours for Year
E.C. Glass	248	8,452
Heritage	392	4,336
<b>Total</b>	<b>640</b>	<b>12,788</b>

Division Total	
# of Volunteers	Total # of Hours for Year
<b>2,699</b>	<b>55,433</b>

Using the minimum wage as \$7.25 per hour, these volunteer hours add up to an in-kind dollar amount of \$401,889

# Agenda Report

**Date:** 09/07/10

**Agenda Number:** D-2

**Attachments:** Yes

**From:** Paul McKendrick, Superintendent  
Beverly A. Padgett, Chief Financial Officer

**Subject:** Pauline F. Maloney STEP With Links Program Budget: 2010-11

## **Summary/Description:**

The Lynchburg City School Board serves as fiscal agent for the Pauline F. Maloney STEP With Links program. The organization's governing board has approved its 2010-11 operating budget in the amount of \$43,732, which represents a decrease of \$1,186 over the 2009-10 fiscal year.

The Pauline F. Maloney STEP With Links program enhances academic and cultural development of minority students who are in the sixth grade and is sponsored by the Links, Inc., a national organization of professional women. This program is funded entirely through donations. Lynchburg City Schools contributes \$10,000 annually to this program.

The 2010-11 budget appears as an attachment to this agenda report.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

## **Recommendation:**

The superintendent recommends that the school board authorize the school administration to act as fiscal agent for the Pauline F. Maloney STEP With Links program and to administer the 2010-11 budget in the amount of \$43,732.

**STEP WITH LINKS 2010-2011 PROGRAM BUDGET**

**Staff Salaries**

Director (9 1/2 months)	\$21,733.00
Part-Time # Temporary Help	\$2,100.00

**Administrative Expenses**

FICA	\$1,737.00
Medical Insurance (12 months) (311.42)	\$3,737.00

Office Supplies	\$450.00
Postage	\$100.00
Telephone	\$800.00
Equipment	\$500.00

Insurance Gen. Comp & Group Acc.	\$375.00
Board Expenses	\$100.00
Advertising	\$400.00

Program Activities	\$7,700.00
Transportation	\$3,000.00

Director's One Time Bonus	\$500.00
Director's Mileage Allowance	\$500.00

<b>TOTAL</b>	<b>\$43,732.00</b>
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# Agenda Report

**Date:** 09/07/10

**Agenda Number:** D-3

**Attachments:** No

**From:** Paul McKendrick, Superintendent  
Beverly A. Padgett, Chief Financial Officer

**Subject:** Budget Adjustment: 21<sup>st</sup> Century Community Learning Centers

## **Summary/Description:**

The Virginia Department of Education notified Lynchburg City Schools that the 21<sup>st</sup> Century Community Learning Centers program being implemented at the schools listed will receive continuation funding as shown below:

Linkhorne Middle School	\$180,000
Perrymont Elementary School and Paul Laurence Dunbar Middle School for Innovation	200,000
William Marvin Bass Elementary School	<u>180,000</u>
	\$560,000

This amount is included in the 2010-11 Grant Fund budget.

The school division has also received notification from Virginia Department of Education that the application for 21<sup>st</sup> Century Community Learning Centers submitted for the following schools have been approved for funding as shown below:

Sandusky Middle School	\$137,500
Heritage Elementary School	150,795
Robert S. Payne Elementary School	<u>130,496</u>
	\$418,791

This amount was not included in the 2010-11 Grant Fund budget and results in an increase to the Lynchburg City Schools Grant Fund budget of \$418,791.

**Disposition:**  **Action**  
 **Information**  
 **Action at Meeting on:**

## **Recommendation:**

The superintendent recommends that the school board approve the increase in the grant fund budget of \$418,791.

# Agenda Report

**Date:** 09/07/10

**Agenda Number:** D-4

**Attachments:** No

**From:** Paul McKendrick, Superintendent  
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

**Subject:** Adequate Yearly Progress Results

## **Summary/Description:**

Each year since 1998 the school division has administered Standards of Learning (SOL) tests in grades three through eight as well as 12 high school end-of-course tests.

On August 12, 2010, the Virginia Department of Education released official Adequate Yearly Progress results based on Standards of Learning testing during 2009-10. During this presentation, the school administration will share these results and the status of each school.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

## **Recommendation:**

The superintendent recommends that the school board receive this agenda report as an informational item.

# Agenda Report

**Date:** 09/07/10

**Agenda Number:** D-5

**Attachments:** No

**From:** Paul McKendrick, Superintendent

**Subject:** School Board Retreat: 2010-11

## Summary/Description:

Each year the Lynchburg City School Board conducts a retreat in order to establish priorities for the school year and to discuss programs and operational issues relative to those priorities. Some of the issues identified for discussion are as follows:

- Alignment of the Comprehensive Plan, School Operating Budget, and Annual Report
- Skillful Teacher Program: Overview
- School Attendance Zone Redistricting: Briefing by Consultants
- Educational Performance Review: Standards of Learning, Adequate Yearly Progress, Graduation Rates, and School Improvement Planning
- Virginia School Efficiency Program Review: Briefing by Virginia Department of Planning and Budget
- End-of-Year Financial Reports Review for 2009-10

The school board will identify additional topics for discussion as necessary during this presentation.

**Disposition:**  Action  
 Information  
 Action at Meeting on:

## Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.