



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Sharon Y. Carter
School Board District 2

James E. Coleman, Jr.
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Charleta F. Mason
School Board District 2

Susan D. Morrison
School Board District 1

Michael J. Nilles
School Board District 3

Derek L. Polley
School Board District 1

Jennifer R. Poore
School Board District 2

Katie K. Snyder
School Board District 3

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Student Learning and Success

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

Indya M. Page
Student Representative
Heritage High School

Sidney M. Marshall
Student Representative
E. C. Glass High School

SCHOOL BOARD MEETING
October 4, 2016 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion/Action (30 Minutes)

B. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr. Page 2
Discussion

C. CONSENT AGENDA

- 1. School Board Meeting Minutes: September 13, 2016 (Student Discipline Committee Meeting)
September 20, 2016 (Regular Meeting)
September 22, 2016 (Student Discipline Committee Meeting)
- 2. Personnel Report
Marie F. Gee.Page 7
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. SCHOOL BOARD COMMITTEE REPORTS

F. UNFINISHED BUSINESS

G. NEW BUSINESS

- 1. Fund Balance Recommendations
Anthony E. Beckles, Sr.Page 9
Discussion

2. Lynchburg Regional Juvenile Detention Center Education
Program Budget: 2016-17
John C. McClain. Page 11
Discussion
3. Promise Plan: Positive Behavior Intervention and
Supports (Promise Plan: Cluster 6)
John C. McClain. Page 13
Discussion
4. Timeline and Development: 2017-18 School Calendar
John C. McClain. Page 14
Discussion

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, November 1, 2016, 2016, 5:30 p.m.
Heritage High School

School Board Retreat: Thursday, November 3, 2016, GLTC Conference
Room, Kemper Street Station, Second Floor

K. ADJOURNMENT

Agenda Report

Date: 10/04/16

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/04/16

Agenda Number: B-1

Attachments:

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the FY2016-17 school operating budget, authorized, approved, and processed the necessary payments through August 31, 2016. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through August 31, 2016, for the operating fund.

Total Operating Fund Budget	\$ 93,056,175.00
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Through August 31, 2016

Actual Revenue Received	\$ 6,575,302.45
Actual Expenditures	\$ 10,468,854.29
Actual Encumbered	\$ 70,244,749.71

Percent of Budget Received	7.07 %
Percent of Budget Used, excluding encumbrances	11.25%

As of 7/31/16 – 1 month	16.67%
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The revenue and expenditure reports detail the transactions recorded through August 31, 2016. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 August 31, 2016

	Fiscal Year 2016-17				BUDGET AVAILABLE	BUDGET % USED
	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES		
INSTRUCTION						
FUNCTION 1100 CLASSROOM INSTRUCTION						
Personnel		4,184,569.04		42,494,453.50		
Other		724,741.85		483,523.96		
FUNCTION 1200 INST SUPPORT-STUDENT						
Personnel		341,451.27		2,714,039.49		
Other		1,469.50		1,711.77		
FUNCTION 1300 INST SUPPORT-STAFF						
Personnel		522,757.28		3,228,348.43		
Other		103,506.74		290,266.08		
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN						
Personnel		794,556.75		4,561,348.38		
Other		1,091.88		38,499.36		
TOTAL INSTRUCTION	68,623,682.00	6,674,144.31	9.73%	53,812,190.97	8,137,346.72	88.14%
ADMINISTRATION						
FUNCTION 2100 ADMINISTRATION						
Personnel		339,391.44		2,039,150.32		
Other		185,484.18		344,882.95		
FUNCTION 2200 ATTENDANCE & HEALTH SERV						
Personnel		146,799.01		1,374,941.88		
Other		8,904.38		32,030.64		
TOTAL ADMINISTRATION	5,583,204.00	680,579.01	12.19%	3,791,005.79	1,111,619.20	80.09%
PUPIL TRANSPORTATION						
FUNCTION 3100 MANAGEMENT & DIRECTION						
Personnel		58,433.10		267,449.40		
Other		2,505.07		13,218.10		
FUNCTION 3200 VEHICLE OPERATION SERVICE						
Personnel		237,781.78		1,753,561.22		
Other		244,012.44		586,739.68		
FUNCTION 3300 MONITORING SERVICE						
Personnel		33,599.26		360,096.88		
Other		0.00		0.00		
FUNCTION 3400 VEHICLE MAINT SERVICE						
Personnel		58,858.40		279,758.60		
Other		54,359.67		137,490.44		
FUNCTION 3500 BUS PURCHASE - REGULAR						
Other		0.00		503,550.00		
TOTAL PUPIL TRANSPORTATION	5,066,609.00	689,549.72	13.61%	3,901,864.32	475,194.96	90.62%
OPERATIONS & MAINTENANCE						
FUNCTION 4100 MANAGEMENT & DIRECTION						
Personnel		46,437.08		232,185.40		
Other		8,052.62		45,192.96		

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 August 31, 2016

FUNCTION 4200 BUILDING SERVICES							
	Personnel	765,443.54			3,155,277.38		
	Other	669,747.16			3,150,261.27		
FUNCTION 4300 GROUNDS SERVICES							
	Personnel	33,431.41			167,083.60		
	Other	3,927.26			3,628.67		
FUNCTION 4400 EQUIPMENT SERVICES							
	Personnel	0.00			0.00		
	Other	5,663.72			19,781.98		
FUNCTION 4500 VEHICLE SERVICES							
	Personnel	0.00			0.00		
	Other	5,189.87			5,859.38		
FUNCTION 4600 SECURITY SERVICES							
	Personnel	1,252.32			15,581.10		
	Other	50,000.00			37,060.00		
FUNCTION 4700 WAREHOUSING SERVICES							
	Personnel	4,988.51			0.00		
TOTAL OPERATIONS & MAINTENANCE		10,513,800.00	1,594,133.49	15.16%	6,831,911.74	2,087,754.77	80.14%
Other Non-Instructional Operations							
FUNCTION 5000 Non-Instructional Operations - Other			65.20		0.00		
TOTAL Non-Instructional Operations		15,000.00	65.20	0.43%	0.00	14,934.80	0.43%
FACILITIES							
FUNCTION 6200 SITE IMPROVEMENTS			0.00		0.00		
FUNCTION 6600 BLDG ADD & IMP SERVICES							
	Personnel		2,142.77		0.00		
	Other		0.00		0.00		
TOTAL FACILITIES		31,842.00	2,142.77	6.73%	0.00	29,699.23	6.73%
DEBT SERVICE							
FUNCTION 7100 DEBT SERVICE -	Other	0.00	0.00	0.00%	0.00	0.00	
TOTAL DEBT SERVICE		0.00	0.00	0.00%	0.00	0.00	0.00%
TECHNOLOGY							
FUNCTION 8100 CLASSROOM INSTRUCTION							
	Personnel		270,761.84		1,476,944.80		
	Other		124,670.81		11,189.04		
FUNCTION 8200 INSTRUCTIONAL SUPPORT							
	Personnel		75,549.24		355,235.00		
	Other		357,257.90		64,408.05		
TOTAL TECHNOLOGY		3,222,038.00	828,239.79	25.71%	1,907,776.89	486,021.32	84.92%
CONTINGENCY RESERVES							
FUNCTION 9100 CLASSROOM INSTRUCTION							
FUNCTION 9300 ADMINISTRATION							
FUNCTION 9500 PUPIL TRANSPORTATION							
FUNCTION 9600 OPERATIONS & MAINTENANCE							
TOTAL CONTINGENCY RESERVES		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET		93,056,175.00	10,468,854.29	11.25%	70,244,749.71	12,342,571.00	86.74%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 August 31, 2016

ACCOUNT TITLE	FY 2015-16	YTD	BUDGET	%	FY 2016-17	YTD	BUDGET	%
	REVENUE				REVENUE			
	BUDGET	TRANSACTIONS	BALANCE	RECEIVED	BUDGET	TRANSACTIONS	BALANCE	RECEIVED
240308 SALES TAX RECEIPTS	(10,248,262.00)	(10,253,346.80)	5,084.80	100.05%	(10,837,193.00)	(1,044,996.96)	(9,792,196.04)	9.64%
240202 BASIC SCHOOL AID	(22,130,823.00)	(21,130,913.40)	(999,909.60)	95.48%	(21,878,492.00)	(3,646,415.32)	(18,232,076.68)	16.67%
240207 GIFTED & TALENTED	(246,845.00)	(218,590.60)	(28,254.40)	88.55%	(246,173.00)	(41,028.84)	(205,144.16)	16.67%
240208 REMEDIAL EDUCATION	(1,323,508.00)	(1,275,566.00)	(47,942.00)	96.38%	(1,492,427.00)	(248,737.84)	(1,243,689.16)	16.67%
240208 REMEDIAL EDUCATION	(105,619.00)	(130,650.00)	25,031.00	123.70%	(161,164.00)	0.00	(161,164.00)	0.00%
SUPL STATE PAYMENT	0.00	0.00	0.00	0.00%	(268,842.00)	0.00	(268,842.00)	0.00%
COMPENSATION SUPPLEMENT	(399,315.00)	(384,793.00)	(14,522.00)	0.00%	(360,828.00)	0.00	(360,828.00)	0.00%
240212 SPECIAL ED SOQ	(2,862,348.00)	(2,758,665.00)	(103,683.00)	96.38%	(2,841,252.00)	(473,542.00)	(2,367,710.00)	16.67%
240217 VOCATIONAL ED SOQ	(231,089.00)	(222,718.00)	(8,371.00)	96.38%	(405,161.00)	(67,526.84)	(337,634.16)	16.67%
240221 CAT SEC-INSTR	(1,439,052.00)	(1,386,925.00)	(52,127.00)	96.38%	(1,461,655.00)	(243,609.16)	(1,218,045.84)	16.67%
240223 VRS INSTRUCTIONAL	(2,846,592.00)	(2,743,479.00)	(103,113.00)	96.38%	(3,015,625.00)	(502,604.16)	(2,513,020.84)	16.67%
240241 GROUP LIFE INST	(89,284.00)	(86,050.00)	(3,234.00)	96.38%	(97,444.00)	(16,240.68)	(81,203.32)	16.67%
240228 READING INTERVENTN	(188,365.00)	(180,349.00)	(8,016.00)	95.74%	(185,114.00)	0.00	(185,114.00)	0.00%
240205 CAT-REG FOSTER	(132,031.00)	(81,045.00)	(50,986.00)	61.38%	(74,203.00)	0.00	(74,203.00)	0.00%
240246 CAT-HOMEBOUND	(102,053.00)	(104,828.10)	2,775.10	102.72%	(107,771.00)	0.00	(107,771.00)	0.00%
240248 REGIONAL TUITION	(739,236.00)	(851,346.99)	112,110.99	115.17%	(814,113.00)	0.00	(814,113.00)	0.00%
240265 AT RISK SOQ	(1,474,228.00)	(1,420,874.00)	(53,354.00)	96.38%	(1,502,539.00)	0.00	(1,502,539.00)	0.00%
240309 ESL	(148,706.00)	(138,897.00)	(9,809.00)	93.40%	(156,955.00)	(26,159.16)	(130,795.84)	16.67%
240281 AT RISK 4 YR OLDS	(1,221,024.00)	(1,092,096.00)	(128,928.00)	89.44%	(944,193.00)	0.00	(944,193.00)	0.00%
240218 CTE - ADULT ED	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240252 CTE EQUIPMENT	0.00	(12,988.08)	12,988.08	100.00%	0.00	0.00	0.00	0.00%
240253 CTE OCC PREP	(48,230.00)	(44,907.00)	(3,323.00)	93.11%	(52,654.00)	0.00	(52,654.00)	0.00%
MATH/READING INSTR SPECIALISTS	(40,624.00)	(40,624.00)	0.00	100.00%	(42,665.00)	0.00	(42,665.00)	0.00%
EARLY READING SPECIALISTS INIT	(38,807.00)	(38,807.00)	0.00	0.00%	(41,476.00)	0.00	(41,476.00)	0.00%
240275 PRIMARY CLASS SIZE	(1,705,555.00)	(1,634,375.00)	(71,180.00)	95.83%	(1,956,675.00)	0.00	(1,956,675.00)	0.00%
240214 TEXTBOOKS	(505,349.00)	(487,044.00)	(18,305.00)	96.38%	(563,019.00)	(93,836.50)	(469,182.50)	16.67%
240405 ALGEBRA READINESS	(137,583.00)	(135,579.00)	(2,004.00)	98.54%	(141,003.00)	0.00	(141,003.00)	0.00%
COMMONWEALTH OF VA	(48,404,528.00)	(46,855,456.97)	(1,549,071.03)	96.80%	(49,648,636.00)	(6,404,697.46)	(43,243,938.54)	12.90%
330212 IMPACT AIDPL81-874	(6,000.00)	(8,942.41)	2,942.41	149.04%	(8,000.00)	0.00	(8,000.00)	0.00%
180303 MEDICAID REIMBURSE	(300,000.00)	(251,741.09)	(48,258.91)	83.91%	(350,000.00)	(34,333.34)	(315,666.66)	9.81%
JR ROTC	(120,000.00)	(103,965.90)	(16,034.10)	86.64%	(105,000.00)	0.00	(105,000.00)	0.00%
FEDERAL	(426,000.00)	(364,649.40)	(61,350.60)	85.60%	(463,000.00)	(34,333.34)	(428,666.66)	7.42%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 August 31, 2016

	FY 2015-16 REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	FY 2016-17 REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(40,114,276.00)	(40,114,276.00)	0.00	100.00%	(40,854,039.00)	0.00	(40,854,039.00)	0.00%
510500 FUND BALANCE RETURN	(2,316,449.00)	(2,316,449.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
HEALTH INSURANCE RESERVE	(600,000.00)	(600,000.00)	0.00	0.00%	0.00	0.00	0.00	0.00%
510500 USE OF CIP FUNDS	(950,000.00)	(950,000.00)	0.00	0.00%	(500,000.00)	0.00	(500,000.00)	0.00%
CITY	(43,980,725.00)	(43,980,725.00)	0.00	100.00%	(41,354,039.00)	0.00	(41,354,039.00)	0.00%
189912 MISC REV/OTH FUNDS	(100,000.00)	(70,516.45)	(29,483.55)	100.00%	(100,000.00)	(2,643.20)	(97,356.80)	2.64%
180303 REBATES & REFUNDS	(30,000.00)	(21,888.75)	(8,111.25)	72.96%	(20,000.00)	(3,003.75)	(16,996.25)	15.02%
189903 DONATIONS & SP GF	(675.00)	(675.00)	0.00	100.00%	0.00	(250.00)	250.00	100.00%
189909 SALE OTHER EQUIP	(3,000.00)	(15,340.39)	12,340.39	511.35%	(3,000.00)	0.00	(3,000.00)	0.00%
189910 INSURANCE ADJUST	(134,105.84)	(134,413.99)	308.15	100.23%	(3,000.00)	0.00	(3,000.00)	0.00%
E RATE REIMBURSEMENT	(1,000,146.53)	(937,913.96)	(62,232.57)	93.78%	(115,500.00)	0.00	(115,500.00)	0.00%
TRANSFER IN/OUT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(1,267,927.37)	(1,180,748.54)	(87,178.83)	93.12%	(241,500.00)	(5,896.95)	(235,603.05)	2.44%
150201 RENTS	(123,000.00)	(123,000.00)	0.00	100.00%	(123,000.00)	0.00	(123,000.00)	0.00%
161201 TUITION DAY SCHOOL	(110,000.00)	(80,993.89)	(29,006.11)	73.63%	(100,000.00)	(33,457.44)	(66,542.56)	33.46%
161206 TUITION ADULT	(11,000.00)	(20,076.25)	9,076.25	182.51%	(11,000.00)	(3,795.00)	(7,205.00)	34.50%
161207 TUITION SUMMER SCH	(25,000.00)	(29,556.00)	4,556.00	118.22%	(25,000.00)	(39,315.50)	14,315.50	157.26%
161202 SPEC PUPIL FEES	(40,000.00)	(31,026.03)	(8,973.97)	77.57%	(35,000.00)	(415.00)	(34,585.00)	1.19%
161205 BUS RENTAL	(325,000.00)	(420,044.96)	95,044.96	129.24%	(325,000.00)	(18,029.37)	(306,970.63)	5.55%
190101 TUIT FM OTH CO/CY	(634,620.00)	(556,434.09)	(78,185.91)	87.68%	(400,000.00)	0.00	(400,000.00)	0.00%
161201 DUAL ENROLLMENT	(125,000.00)	(155,859.38)	30,859.38	124.69%	(125,000.00)	0.00	(125,000.00)	0.00%
PRINT SHOP	(75,000.00)	(93,433.12)	18,433.12	124.58%	(65,000.00)	(21,178.64)	(43,821.36)	32.58%
SCHOOL NUT UTILITIES	(95,000.00)	(86,218.85)	(8,781.15)	90.76%	(90,000.00)	0.00	(90,000.00)	0.00%
FACILITY RENTALS	(60,000.00)	(73,490.75)	13,490.75	122.48%	(50,000.00)	(14,183.75)	(35,816.25)	28.37%
CHARGES FOR SERVICES	(1,623,620.00)	(1,670,133.32)	46,513.32	102.86%	(1,349,000.00)	(130,374.70)	(1,218,625.30)	9.66%
150101 INTEREST-BNK DPST	(100.00)	0.00	(100.00)	100.00%	0.00	0.00	0.00	0.00%
USE OF MONEY								
DESIGNATION - ENCUMBRANCES	(90,304.40)	0.00	(90,304.40)	0.00%	0.00	0.00	0.00	0.00%
TOTAL OPERATING FUND	(95,793,204.77)	(94,051,713.23)	(1,651,187.14)	98.18%	(93,056,175.00)	(6,575,302.45)	(86,480,872.55)	7.07%

Original budget	\$90,820,024.00
Prior Year Encumbrance	\$ 90,304.40
Restricted Donation Received	\$ 675.00
School Bus Proceeds from CIP	\$ 950,000.00
Fund Balance Return	\$ 2,316,449.00
Erate	\$ 884,646.53
Health Insurance Reserve	\$ 600,000.00
Insurance Proceeds	\$ 131,105.84
Adjusted Budget	<u>\$95,793,204.77</u>

Agenda Report

Date: 10/04/16

Agenda Number: C-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for September 20 – October 4, 2016, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for September 20 – October 4, 2016.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2016-2017:

Ewing Paul	CVCC	Pending /1 yrs (Lv. 1 4)	E.C. Glass High School Precision Machinist Teacher	9-27-2016
Patterson Julie	Lynchburg College	BA / 0 yrs (Lv. 0 3)	Carl B. Hutcherson Pre-K Teacher	TBD

Agenda Report

Date: 10/04/16

Agenda Number: G-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Fund Balance Recommendations: 2015-16

Summary/Description:

The fund balance for the 2015-16 school year is \$1,358,955. The school administration has discussed possible uses for those funds and recommends the following:

Return of Funds to Health Insurance Reserve	\$ 500,000
Purchase of Finance/HR Software	\$ 400,000
Replenishment of Maintenance Reserve	\$ 200,000
Renovation of Empowerment Academy	\$ 100,000
Textbooks Reserve	\$ 91,176
Purchase of All Terrain Fork Lift	\$ 35,000
Purchase of Custodial Equipment	\$ 32,779

\$1,358,955

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Additional information regarding the recommended uses for the 2015-16 fund balance is presented below.

Return of funds to Health Insurance Reserve (\$500,000)

Due to an anticipated increase in medical claims over the budgeted amount, the school administration requested to use \$600,000 from the Health Insurance Reserve. The claims for 2015-16 exceeded the budget by only \$100,000 which resulted in \$500,000 in unused funds. The school administration recommends that these unused funds be returned to the Health Insurance Reserve for future use.

Purchase of Finance/HR Software (\$400,000)

Funds were approved to be used this past year to purchase new Finance/HR Software. Because of the reduction in state revenue due to the decrease in ADM, the purchase was delayed.

Agenda Report

Date: 10/04/16

Agenda Number: G-1

Attachments: No

Replenishment of Maintenance Reserve (\$200,000)

The air conditioning system at Paul Munro Elementary school failed during the year resulting in the need to use funds from the Maintenance Reserve to assist with covering the cost of replacing the air conditioning unit. These funds will replace the money used from the reserve.

Renovation of Empowerment Academy (\$100,000)

Due to the reduction in our state revenue, the renovation cost for the Empowerment Academy was taken from the operating maintenance budget in order to have the facility ready for the start of school. These funds will replace the funds used from the operating maintenance budget.

Textbooks Reserve (\$91,176)

Textbook funds can only be used to the purchase of textbooks and any funds not spent during the school year must be carried over.

Purchase of All Terrain Fork Lift (\$35,000)

These funds will be used to purchase an all-terrain fork lift for the Department of Maintenance's use in the warehouse.

Purchase of Custodial Equipment (\$32,779)

These funds will be used to purchase five (5) ride on floor scrubbers.

Disposition: Action
 Information
 Action at Meeting on: 11/01/16

Recommendation:

The superintendent recommends that the school board receive this agenda report as an Informational item and consider action at the meeting on November 1, 2016.

Agenda Report

Date: 10/04/16

Agenda Number: G-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Lynchburg Juvenile Detention Center Education Program Budget: 2016-17

Summary/Description:

The 2016-17 funding for the Lynchburg Regional Juvenile Detention Center Education Program in the amount of \$817,077.96 has been approved by the Virginia Department of Education. Lynchburg City Schools serves as the fiscal agent for this state-operated program. Lynchburg City Schools employs eight teachers, a principal, and a full-time administrative secretary at the Lynchburg Regional Juvenile Detention Center where educational services are provided to approximately 25 students. The Lynchburg Regional Juvenile Detention Center budget appears as an attachment to the agenda report.

Disposition: Action
 Information
 Action at Meeting on: 11/01/16

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on November 1, 2016.

Budget:

Personnel Salary Compensation	\$546,137.80
5% of Salaries Expanded-Indirect	\$27,306.89
Fringe Benefits and Fixed Charges	\$191,383.27
Substitutes	\$2,500.00
<u>Sub-total Personal Salary Compensation</u>	<u>\$767,377.96</u>

Travel Expenses	\$11,400.00
Instructional Supplies and Equipment	\$11,000.00
Textbooks	\$2,500.00
Storage & Office Chairs	\$1,750.00
Related Services	\$4,900.00
Technology Replenish	\$10,000.00
Fax/ Copier	\$2,400.00
Tuition Reimbursement	\$2,000.00
Internal Duplicating	\$250.00
MT Materials	\$500.00
Student Recognition/incentives	\$750.00
Postage	\$250.00
Tech Services	\$2,000.00
<u>Sub-total Non-Personnel Expenses:</u>	<u>\$49,700.00</u>

Total	\$817,077.96
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Agenda Report

Date: 10/04/16

Agenda Number: G-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Promise Plan: Positive Behavior Intervention and Supports (Promise Plan Cluster 6)

Summary/Description:

Positive Behavior Interventions and Supports (PBIS) is a tiered framework which allows for the placement of evidence-based strategies and interventions. These practices are implemented in classroom and non-classroom settings to improve behavioral outcomes. We are currently in our fourth year of implementation and thus have many of the critical elements of the PBIS process occurring in our schools. This presentation will provide the school board with some background information and our ongoing progress in PBIS implementation throughout the division.

Disposition: Action
 Information
 Action at Meeting on: 11/01/16

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/04/16

Agenda Number: G-4

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Timeline for Development of 2017-18 School Calendar

Summary/Description:

The 2016-2017 school year is the second of two years for the modified school calendar that was approved by the school board in March 2015. During the 2015-16 school year, the school board made some minor changes to the 2016-17 school calendar as a result of feedback received from students, parents, and staff.

Over the next couple of months, a process will be put into place for developing the proposed calendar for the 2017-18 school year.

Mid-October: Data compiled from intersessions and summer programs

October 24 – November 4: Survey of students, parents, and staff will be administered

October 24: Calendar Listening Tour: Session I
Sandusky Middle School – Cafeteria – 7:00 p.m.

November 2: Calendar Listening Tour: Session 2
Linkhorne Middle School – Library – 7:00 p.m.

November 15: Proposed calendar presented to the school board

December 5: School board considers adoption of 2017-18 school calendar

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.