



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Keith R. Anderson
School Board District 2

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Edward R. Witt, Jr.
Assistant Superintendent of
Operations and Administration

Beverly A. Padgett
Chief Financial Officer

Wendie L. Sullivan
Clerk

**SCHOOL BOARD MEETING
October 5, 2010 5:30 p.m.
School Administration Building
Board Room**

A. PUBLIC COMMENTS

- 1. Public Comments
Paul McKendrick.Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATION

- 1. Dunbar High School Memorial Wall
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Discussion
- 2. E. C. Glass High School Art Foundation
Paul McKendrick.Page 3
Discussion

C. CONSENT AGENDA

- 1. School Board Meeting Minutes: September 7, 2010 (Regular Meeting)
- 2. Personnel Report
Billie Kay WingfieldPage 4
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. UNFINISHED BUSINESS

- 1. Heritage High School Task Force
Paul McKendrick.Page 6
Discussion

F. NEW BUSINESS

- 1. Virginia's On-Time Graduation Rate and Cohort Dropout Rates
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- 2. Administrative Regulation 2-42: Community Use of School Facilities: Rules and Conditions
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- 3. Virginia High School League: Energy Drinks
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- 4. Education Jobs Fund
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G. SUPERINTENDENT'S COMMENTS

H. BOARD COMMENTS

I. CLOSED MEETING

- 1. Notice of Closed Meeting
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Discussion/Action

- 2. Certification of Closed Meeting
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Discussion/Action

J. INFORMATIONAL ITEMS

School Board Retreat: October 6-7, 2010, Brewer Townhouses Conference Center, Lynchburg College

Lynchburg City School Board/Lynchburg City Council: Thursday, October 14, 2010, 5:00 p.m., Sandusky Middle School

Next School Board Meeting: Tuesday, October 19, 2010, 5:30 p.m. Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 10/05/10

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/05/10

Agenda Number: B-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Dunbar High School Memorial Wall

Summary/Description:

Dunbar High School had a long history of excellence within the state and in the city's African American community. According to the project's brochure, the school opened in 1923 and served the African American community until 1970. Alumni of the Paul Laurence Dunbar High School have formed a committee, the Dunbar High School Memorial Wall Committee, the purpose of which is to work toward the construction of a Memorial Wall which will be located where the school's North Building once stood. The wall, which will be paid for through donations and contributions from alumni and interested persons, will honor those who worked and/or attended the all-African American school from 1923 – 1970.

The committee believes that the wall will greatly assist them in commemorating the legacy of the school. Thus, members of the committee will appear before the school board to gain school board approval for the construction of the wall.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Dunbar High School Memorial Wall Committee's request to construct a Memorial Wall.

Agenda Report

Date: 10/05/10

Agenda Number: B-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: E. C. Glass High School Art Foundation

Summary/Description:

E. C. Glass High School has a substantial collection of paintings. Some are by former students; some are by local artists and/or members of the community. The works are on display throughout the school and illustrates the artistic skills of the school's students and the quality of the school's arts departments. The E. C. Glass Art Foundation collaborates with the school's administration in caring for as well as displaying the pieces of art. Members of the foundation will come before the school board to discuss their work and to outline plans and possible challenges that the Foundation anticipates as it moves forward with promoting its work and in displaying the works of art.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/05/10

Agenda Number: C-2

Attachments: Yes

From: Paul McKendrick, Superintendent
Billie Kay Wingfield, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for September 21 – October 5, 2010, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for September 21 – October 5, 2010.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2010-11:

Burchfiel, Amanda	Radford University	M.M.T./3 yrs. (Lv. 3 3)	Juvenile Detention Center Music Therapist	10/18/10
Fitzgibbons, Patricia	Va Commonwealth University	M.S./38 yrs. (Lv.15 3)	LAUREL Regional School Occupational Therapist (.6)	10/05/10
Heddings, Tammy	Randolph College	B.A./0 yrs. (Lv. 0 3)	R.S. Payne Elementary Fourth Grade Teacher	09/29/10
Llamas Angela	Liberty University	B.S./0 yrs. (Lv. 0 3)	R.S. Payne Elementary Fourth Grade Teacher	09/27/10
Parks, Barbara	Temple University	M.A./48 yrs. (Lv. 31 1)	Curriculum & Instruction Parent Center Teacher (.5)	10/01/10

RESIGNATIONS:

Padgett, Beverly A.			School Administration Bldg. Chief Financial Officer	09/30/10
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Agenda Report

Date: 10/05/10

Agenda Number: E-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Heritage High School Task Force

Summary/Description:

During the school board meeting on September 21, 2010, the school board discussed the receipt of a letter from Mayor Joan F. Foster. The school board chairman earlier had written to the mayor regarding requests for information about the Heritage High School Task Force, which was established by the Lynchburg City Council. The school board will discuss the contents of the letter from the mayor during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/05/10

Agenda Number: F-1

Attachments: No

From: Paul McKendrick, Superintendent
William A. Coleman Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Virginia's On-Time Graduation Rate and Cohort Dropout Rate

Summary/Description:

Since fall 2008, the Virginia Department of Education (VDOE) has published annual state-level, division-level, and school-level cohort reports that detail outcomes for students who entered the ninth grade for the first time together and were scheduled to graduate four years later. The Virginia On-Time Graduation Rate is a cohort-based calculation, based directly on the number of those specific students who earn a Virginia state diploma after four years.

The Virginia Cohort Dropout Rate is a cohort-based calculation based on the number of those specific students who are categorized as dropouts or as students who are categorized as "Unconfirmed Status." Beginning with this year's four-year cohort report published for the graduating class of 2010, any student whose status appears as "Unconfirmed" is counted and reported in public documents as a dropout.

The school administration will present the Virginia cohort graduation and dropout rates for Lynchburg City Schools and the school division's efforts to account for every student in the original cohort.

Number of Students	Graduated	GED	Certificate	Enrolled	Dropouts	Long-Term Absence	Unconfirmed Status
717	75.17%	3.63%	0.42%	4.18%	12.55%	1.67%	2.37%

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/05/10

Agenda Number: F-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Administrative Regulation 2-42: Community Use of School Facilities: Rules and Conditions

Summary/Description:

The school administration has reviewed the Lynchburg City School Board's administrative regulation regarding the use of school facilities by the community and other organizations. Revisions to the administrative regulation, which includes a new fee schedule, appear as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on: 10/19/10

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on October 19, 2010.

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

A. Supervision

In order to protect the interests of the school board when school buildings and facilities are rented or are being used by non-rental fee paying organizations or groups, the superintendent, or his designee, may when **{it is deemed}** ~~he deems it~~ necessary, require that the lessee or user employs a responsible school board employee, familiar with the particular school building and its facilities to supervise the area during the rental or use and be responsible for school-owned equipment.

As part of the rental fee, one responsible full-time employee of the school division shall be designated to open and close the building and remain on duty while the building or premises is occupied by the lessee or user.

B. Liability

~~Neither the school board nor any school personnel shall be liable for injury to person or persons present, nor for damage to property of persons in attendance resulting from this rental. Lessee obligates itself:~~

- ~~1. To make good any loss sustained by the lessor as a result of or in connection with the rental.~~
- ~~2. To maintain order and decorum in the building or premises.~~
- ~~3. To prevent smoking within the building except in designated areas.~~
- ~~4. To prohibit the consumption of alcoholic beverages on the premises.~~
- ~~5. To use only regular driveways in transporting persons, equipment, and supplies to and from the building.~~

{B. General

The Lynchburg City Schools welcomes the use of the school facilities by the community for purposes directly related to the educational, civic, cultural, recreational and social life of the community. The school division recognizes that the primary purpose of school facilities is to implement the school division’s instructional, extracurricular, and school-sponsored programs and that other usage shall not interfere with these programs.

Permission to use facilities shall be allowed at the discretion of the school division and will be given with the understanding that the user assumes full

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42
financial responsibility and liability for actions of attendees, care of equipment, and protection of school property.

Programs and activities of users must be of a nature suitable for a public school, must be lawful, and must conform to all of the policies of the school board.

C. Use of Facilities

1. Who May Use the Facilities

Established organizations within the city (parent/teacher organizations, booster groups, governmental and quasi-governmental public service bodies, religious, business/industrial organizations) serving the residents of the city may apply to use school facilities provided the use is for an educational, civic, cultural, recreational, social or other legitimate purpose of the organization. In addition, at the discretion of LCS, outside organizations may apply to use school facilities, provided they meet all the requirements for such use.

2. Classification of Users

To ensure the care and preservation of school facilities and equipment and to ensure fairness and consistency in the implementation of school board policy governing use of facilities, the following categories have been established. These categories are to determine priority for facility use and a schedule fee has been provided for approved users when space and facilities are available.

Approval of all applications will be based upon the following criteria: benefits to the school division and the community; educational contribution; potential wear and tear on school facilities; appropriateness of the activity; and relationship of the activity to the stated mission of the school division.

The use of school facilities for K-12 school instructional and extracurricular programs, meeting of students, teachers, parent/teacher organizations or other organizations directly affiliated with the schools will have precedence over all other requests.

Of the four categories, Category 1 will be given the highest priority and Category 4 the lowest priority. However, every effort will be made to accommodate all requests. Generally, those who are in Category 1 will only be charged for after-hours use of school division personnel.

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

- a. **Category 1: Lynchburg City Schools Use (Rental Rate - No Charge)**
LCS-sponsored educational or interscholastic activities limited to student and school related functions.

- b. **Category 2: Educational Support Groups/Government Agency Programs/Community Programs (Rental Rate – 75 percent discount)**
 - 1.) **Educational Support Groups:** Could include but are not limited to partner groups providing educational or support services for the schools (including fund raising activities).

 - 2.) **Government Agencies/Community Programs** providing student or citizen enrichment and support. Government Agency Programs could include but are not limited to: the Department of Parks and Recreation and their partner programs, government meetings, and government polling sites.

- c. **Category 3: Non-Profit Groups (Rental Rate – 50 percent discount)**
 - 1.) **Non-Profit Groups:** Defined as governmental agencies, church groups, or organized groups that provide civic, educational, religious or cultural activities. Groups may need to show proof of non-profit status.

(Examples could include but are not limited to: civic organizations, community theatre, scout troops, little league (not partnered with Department of Parks and Recreation), and churches.

- d. **Category 4: Private Citizen Use/For Profit Groups/Commercial Users (Full Rental Rate – No Discount)**

Private Citizen Use/For-Profit Groups/Commercial Users: Defined as groups, other than those identified in Categories 1, 2, and 3, interested in using school facilities for a particular use such as recreational, educational, and cultural activities. All groups must comply with all rules and regulations contained in this regulation.

D. Process to Obtain a Facility Use Reservation

- 1. All organizations requesting facility use must submit a facility use application form. All applications for facility use must be processed through the Lynchburg City Schools Facility Scheduling Office.

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

- 2. The application can be printed, completed, and submitted to the Facility Scheduling Office along with a \$10.00 processing fee during business hours, mailed through US Postal Service, or the application can be submitted online.**
- 3. All requests must be submitted to the Facility Scheduling Office no later than 30 days prior to the event. Requests may be submitted up to one year in advance.**
- 4. The Facility Scheduling Office cannot “hold” space for any organization.**
- 5. Facilities are rented and reserved on a first come, first served basis. When requests for the same facility at the same time are made, Category 1 has the highest priority and Category 4 the least.**
- 6. The application must be submitted by a designated person who will be responsible for the event. This person must be at least 21 years of age.**
- 7. Once the application is received, the Facility Scheduling Office will calculate estimated fees and send the approved application to the applicant. Once the applicant signs and returns the form, the form becomes the contract between the Lynchburg City Schools and the applicant. The contract will contain the details of the event, a summary of fees, and a copy of this administrative regulation will be provided. This contract, along with the required deposit of 50 percent of estimated fees, must be signed and returned to the Facility Scheduling Office within 10 business days of receipt for the reservation to be approved and confirmed.**
- 8. Representatives who have been granted permission to use facilities shall not reassign, transfer, sublet or charge a fee to others for the use of school property.**
- 9. A certificate of insurance must be provided at least two weeks prior to event. (See Liability and Insurance section below.)**
- 10. The Lynchburg City Schools reserves the right to deny or withdraw facility use privileges at any time.**

E. Cancellations

- 1. Events must be cancelled within 15 days prior to event. Notification of cancellation less than 15 days before the scheduled time of use will result**

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

in forfeiture of the deposit. All cancellations must be received in writing in the Facilities Scheduling Office.

2. School events may override any previously requested reserved space. The Facility Scheduling Office will do everything possible to accommodate your group when this occurs with as much notice as possible.
3. The Lynchburg City Schools reserves the right to cancel events due to inclement weather or any other unexpected reason. Every effort will be made to reschedule the event at a mutually agreeable location, date, and time. If this is not possible, a full refund will be given.

F. Liability and Insurance

1. A Proof of Liability/Personal Injury/Bodily Injury and Property Damage Insurance Certificate is required for non-school groups for each event in the amount of least \$1,000,000 for Bodily Injury and \$1,000,000 for Property Damage, with the Lynchburg City Schools named as "an additional insured" on the policy. User is responsible for obtaining the insurance.
2. A copy of the insurance certificate is due at least two weeks prior to the event.
3. Failure to present proof of insurance voids all agreements.
4. All users must agree to hold harmless the Lynchburg City Schools and its agents and employees from and against all claims, damages, losses, and expenses including attorney fees arising out of or resulting from applicants' use of school division facilities. A Hold Harmless statement will accompany the signed application form/contract.

G. Payment

1. The individual(s) who signed the application and agreement are responsible for payment of all charges associated with the related facility use.
2. Payment in full is due 10 business days prior to the event. All rental fees will be computed based on information contained in the application. Any additional time, facilities, or services will result in extra charges to the applicant. Additional charges are billed after the event and are due within 30 days.

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

3. Late payments are subject to a 1.0% per month fee on unpaid balances.

H. On-Site Rules

1. User groups are expected to leave all rooms and furniture in the condition and arrangement in which they were found. Any additional custodial services which are necessary to return the facility to the condition in which it was originally found shall be compensated by the using group. If school division staff is required for set up/breakdown activities, additional costs may be incurred. All Lynchburg City Schools staff time for the event is billable.
2. Messages that may appear on whiteboards or chalkboards in the classroom areas are NOT to be disturbed. If the user needs the use of whiteboards or chalkboards, it must be specifically requested.
3. **ABSOLUTELY NO ALCOHOLIC BEVERAGES** may be served or consumed in school buildings or on school property.
4. **ABSOLUTELY NO USE OF TOBACCO PRODUCTS** is permitted in school buildings, on school property, including school division-owned vehicles.
5. The user is not entitled to use areas or equipment not specifically requested and approved per the Facility Use Application Form. Use of technology equipment must be specifically requested.
6. All activities must be under competent adult supervision. Children attending this event must be supervised by an adult at all times.
7. User groups must take reasonable steps to insure orderly behavior. The Lynchburg City Schools will determine and schedule safety and security services. In addition, use of the school facilities may require that additional school employees be present during the period of use. The user will be billed for these services.
8. Users will be responsible for paying for all damage incurred by their use of the facility or equipment, including property of pupils and employees. The rental space will be inspected by a school division staff member and the user before and after the event. In the event that property loss or damage is incurred during use or occupancy of school division facilities, the amount of damage shall be determined by the Lynchburg City Schools, and a bill for damages will be presented to the group using the facilities.

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

Payment for damage must be made within 30 days of receipt of the bill. The Lynchburg City Schools will not be responsible for any loss of valuables or personal property.

9. Approved users are restricted to the dates and hours approved and to the building area and facilities specified.
10. No pets of any kind are permitted on school property. Service animals are permitted.
11. Approved users are responsible for the observance of city and state fire and safety regulations at all times. Corridors, exits, and stairways shall be kept free of obstructions. Members of an audience or spectators must never stand or sit to block exits, aisle ways, or stairways. Facility capacities, as determined by the Fire Marshall, shall be observed.
12. Only decoration materials acceptable to the local Fire Marshall shall be used. Decorations shall be removed immediately after the event.
13. Only LCS personnel may move or direct movement of equipment, furniture, etc. If stage curtains, projection equipment, lighting, and PA systems are to be used, arrangements will be made with Facility Scheduling to provide technically qualified personnel to perform and/or supervise the tasks at wage rate specified in the Tiered Fee Schedule.
14. No food/drink items of any type are to be served in LCS facilities without the prior knowledge and consent of Facility Scheduling. Should a kitchen area be desired for use, it is understood that an approved member of the school cafeteria staff will be required to supervise the kitchen. The user will be billed for these services.
15. Applicant must have their approved Facility Use Contract in their possession at the event.
16. The user is responsible for the payment of all city, state, and federal taxes, assessments, or levies now or hereafter levied because of this use. If charging an admission fee, the Lynchburg City Collections Office (434-455-3840) must be contacted two weeks prior to the scheduled event.
17. A copy of the OSHA Standards applicable to the use of any Lynchburg City Schools facility will be provided to the user.

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

18. Tickets available for sale may not exceed the capacity of the rented space.

I. Additional On-Site Rules for Athletic Field Use

- 1. Vehicles, bicycles, scooters, skates, skateboards, etc., are not allowed on fields or tracks.**
- 2. Due to the surfacing of the tracks, limit footwear to flat smooth-soled walking/tennis shoes. Absolutely no cleats allowed on the tracks. Two inches, or less, cleats are acceptable on all fields. One quarter inch, or less, track spikes are allowed on tracks and field event areas only. Rubber crosswalks are required on the tracks.**
- 3. No fireworks, open flames or sources of fire.**
- 4. No food, gum, peanuts, popcorn, or sunflower seeds allowed on synthetic turf fields or tracks.**
- 5. No additional field markings or painting on fields is allowed.**
- 6. No chairs, tables, or tents are to be placed on tracks or synthetic turf fields.**

J. Fees

- 1. Reduction of Fees: Users in Categories 2 and 3 may request a reduction of fees by submitting the Fee Reduction Request form to the assistant superintendent of operations and administration.**
- 2. Lynchburg City Schools Facility Rental Rates and Fees**

Site	Rental Rate (Hourly)	Minimum	Notes
ECG Civic Auditorium			3 hr. min. for auditoriums
Event Day	\$250	\$750	
Pre-event day(s)	\$125	\$375	
HHS Auditorium	\$100	\$300	
PLDMSI Auditorium	\$100	\$300	
WMBES Auditorium	\$75	\$225	
TCMESI Auditorium	\$75	\$225	
RSPES Auditorium	\$75	\$225	
HHS Gym	\$150	\$300	2 hr. min. for gyms

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

Site	Rental Rate (Hourly)	Minimum	Notes
ECG Gym	\$125	\$250	
ECG Aux Gym	\$125	\$250	
Gym Locker Rooms (No Gym Rental)	\$25	\$50	
PLDMSI Gym	\$100	\$200	
LMS Gym	\$100	\$200	
LMS Aux Gym (No Outside Rental)	\$100	\$200	
SMS Gym	\$100	\$200	
SMS Aux Gym	\$100	\$200	
WMBES Gym	\$50	\$100	
TCMESI Gym	\$50	\$100	
RSPES Gym	\$50	\$100	
HS Artificial Turf Fields	\$100		All other spaces are hourly
HS Grass Fields	\$50		
ECG/HHS Baseball	\$50		
ECG/HHS Softball	\$50		
Outdoor Track	\$25		
Middle School Field	\$50		
MS Tennis Courts	\$50		
Elem. Field	\$25		
Classrooms	\$25		
Computer Labs	\$75		
HHS Lecture Hall	\$25		
ECG Lecture Hall	\$25		
ECG Automotive	\$35		
Kitchen	\$50		
Cafeteria - MS and HS	\$100		
Elem. Multipurpose Rms.	\$50		
Outside area/parking (No other space rented)	\$75/day		

Additional Fees:

Police/Fire	\$30.00 per hour each
More than 1 Lynchburg City Schools Staff	\$15.00 per hour each

COMMUNITY RELATIONS

Community Use of School Facilities: Rules and Conditions R 2-42

Athletic Field Lights	\$25.00 per hour
Athletic Field – Scoreboard/PA System	\$20.00 per hour
High School Stage Pit Cover Removal	\$100.00 per event
Follow Spotlight	\$35.00 per event
Grand Piano Tuning	\$100.00 per day \$75.00
Auditorium/Sound and Lighting Systems	\$20.00 per hour

Adopted by School Board: June 19, 1973
 Revised by School Board: August 16, 1977
 Revised by School Board: October 17, 1978
 Revised by School Board:

Agenda Report

Date: 10/05/10

Agenda Number: F-3

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Virginia High School League: Energy Drinks

Summary/Description:

The Virginia High School League's (VHSL) executive committee recently voted 24-2 to ban the use of energy drinks by student athletes during games and practices. With the vote, the rule went into effect immediately. VHSL, which regulates public high schools in the state, considered this rule change after its Sports Medicine Advisory Committee recommended the change. VHSL spokespersons stated that the organization was concerned about potential serious safety and health issues.

The chair of VHSL's medicine committee stated that student athletes "see the drinks as something to give them energy. But it's not the physical nutritional energy that they need to perform well. We want them to be appropriately replenished post practice and games." The spokesperson also stated that students who use the energy drinks could potentially experience problems with heart rate, blood pressure, and jitteriness.

The National Federation of State High School Associations (NFSHA) issued its position on the drinks in 2009. The NFSHA held:

- Energy drinks should not be used for hydration.
- Energy drinks should not be consumed by athletes who are dehydrated.
- There is no regulatory control over energy drinks; thus their content and purity cannot be ensured.

VHSL-imposed sanctions against schools will start with a warning. Stricter penalties could follow. If a coach intentionally distributes the drinks, that team and school would receive a warning for a year. With a second violation during that same year, VHSL would place the team on probation, thereby keeping the team from going to the playoffs.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/05/10

Agenda Number: F-4

Attachments: No

From: Paul McKendrick, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Education Jobs Fund

Summary/Description:

The Education Jobs Fund legislation was signed into law on August 10, 2010. The law provides more than \$10 billion for schools, similar to that given to schools through the State Fiscal Stabilization Funds under the American Recovery and Reinvestment Act of 2009 (ARRA). Dr. Patricia Wright, superintendent for public instruction, stated in a memo to division superintendents that the "primary purpose of [these funds] is to provide additional funding to states to support local teachers salaries and related costs." These funds are available on a one-time basis; thus it is critical that school divisions plan for use of these funds so that it reflects this one-time availability. Based on timelines submitted by the U.S. Department of Education, Virginia may be awarded its funds, more than \$249 million, by October 1, 2010.

Lynchburg City Schools is projected to receive \$1,976,551 from the Jobs Fund. The funds are available for obligations that occur as of August 10, 2010. Any funds remaining after the 2010-11 school year must be spent by September 30, 2012.

There are restrictions in the use of these funds. For example, school divisions may use the funds to pay for salaries of teachers and other employees who provide school-level education and related services. However, school divisions cannot use the funds for administrative expenditures related to the operation of the superintendent's office and/or for division-level employees. Schools also may not use the funds for payment of expenditures for fiscal services, program planning, or human resource services.

The school administration has recommendations regarding the use of these funds. These recommendations represent the initial discussions on this point, for other employees may bring forward other ideas. However, the school administration would recommend that the school division use the funds:

- To provide staffing that would assist in scheduling planning time at the elementary school level.

Agenda Report

Date: 10/05/10

Agenda Number: F-4

Attachments: No

- To provide bonuses for staff as allowed by these funds.
- To assume the cost of benefits given to employees as noted in this general operating budget.
- To possibly pay increased health care costs for employees during the 2011-12 year.
- Not to hire additional staff that would need to be funded beyond 2011.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/05/10

Agenda Number: I-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Personnel Matters

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) personnel matters.

Agenda Report

Date: 10/05/10

Agenda Number: I-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).