

**Sandusky Elementary  
School Improvement Plan  
2012-2013**

A TRADITION OF EXCELLENCE FOR ALL



LYNCHBURG CITY SCHOOLS

## 2012-2013 School Improvement Plan Sandusky Elementary School

### VISION

A Tradition of Excellence  
for All

### MISSION

Every child, by name and by  
need, to graduation

### GOAL

Excellence in Achievement,  
Behavior, Culture,  
Operations and Personnel

A TRADITION OF EXCELLENCE FOR ALL



LYNCHBURG CITY SCHOOLS



**Excellence in Achievement**

**Excellence in Behavior**

**Excellence in Culture**

**Sandusky Elementary School**

***“Birthplace of the Future” where***

***“We Do It Better When We Do It Together”***

# *Indicators of Excellence*

## **A**chievement

SES achievement indicators

- Analysis of School Performance Data
- Analysis of Classroom Observation Data
- Analysis of Student Learning Data
- Mastery of Standards Based Objectives
- Learning Goals are Data Driven

## **B**ehavior

SES Behavior Indicators

- Implementation of School-Wide Behavior Plan Sandusky 7
- Development of a Community of Learners
- Focus on positive expectations for Successful Students
- Communication with Parents
- Positive Student Teacher Interaction

## **C**ulture

SES Culture Indicators

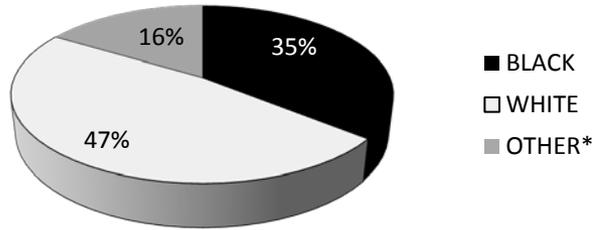
- Parent Involvement and Engagement
- Celebration of Student and Teacher Success



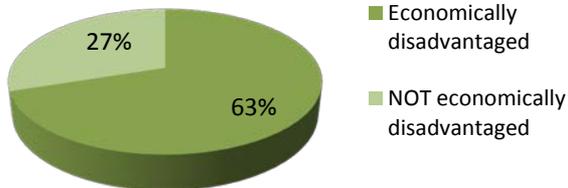
# 2012-2013 School Improvement Plan Sandusky Elementary School

## Introductory Data

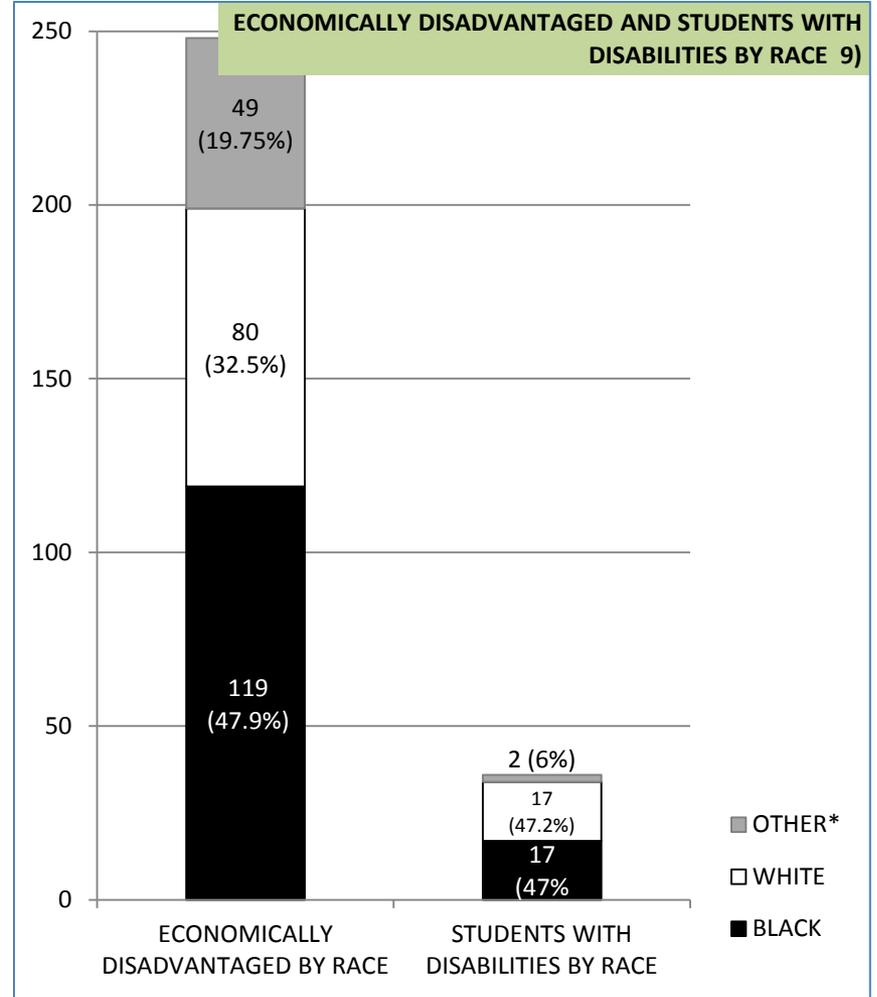
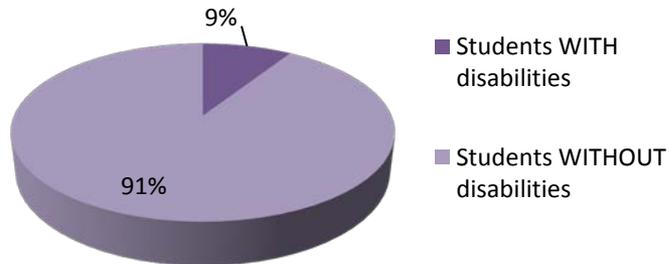
**2011-2012 STUDENT POPULATION BY RACE**



**STUDENT POPULATION SPLIT BY ECONOMICALLY/NOT ECONOMICALLY DISADVANTAGED**



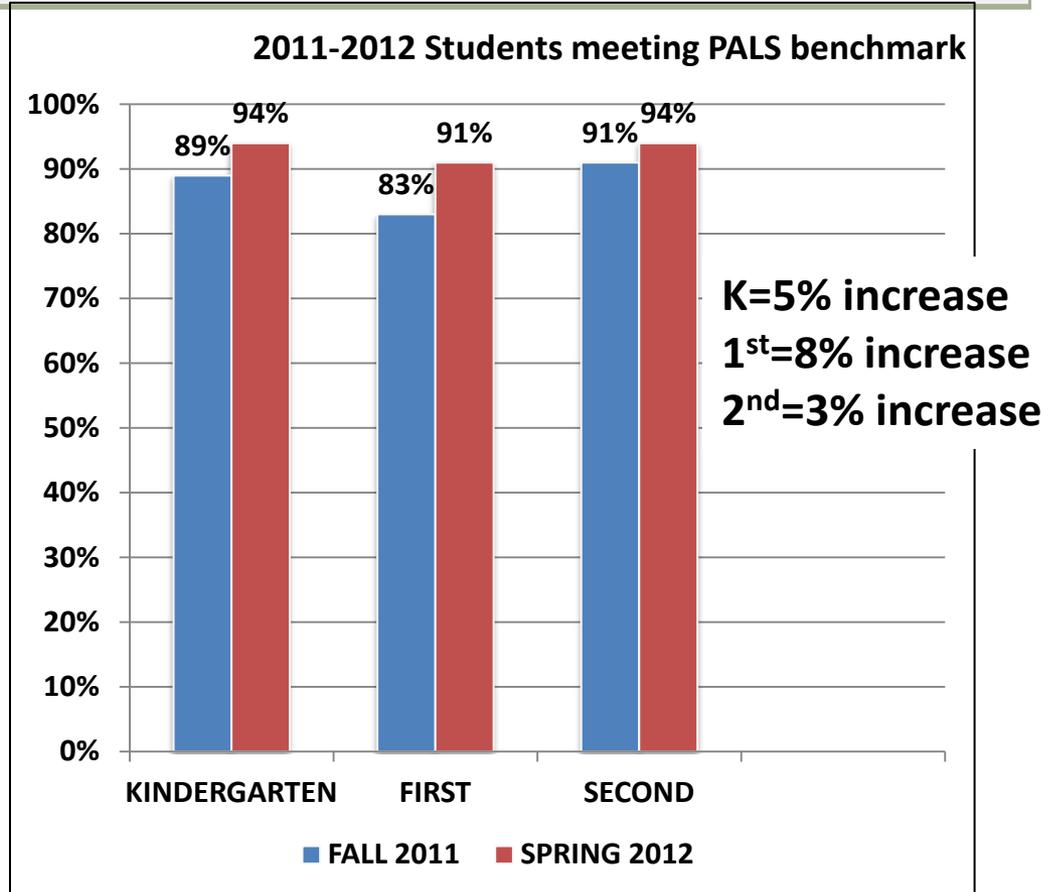
**SPLIT BY STUDENTS WITH DISABILITIES**



\*Includes Asian, American Indian, Hispanic, Hawaiian, and Mult-Ethnic, or Unspecified. In the 2010-2011 school year, the state required a change to ethnicity reporting, which allowed for additional subgroups. The data will show more significant changes in subgroups because someone who may have previously been included in the white or black sub group, would transfer to the other subgroup.

**A** LCS GOAL: By the end of 2<sup>nd</sup> grade reduce the number of students not meeting the PALS benchmark by 10% each year and decrease the failure rate on the SOL Reading Assessments by 10% each year.

Percentage of students “passing” is calculated based on the number of students who met or exceeded the “summed score” or benchmark for their grade level.



## 2012-2013 School Improvement Plan Sandusky Elementary School

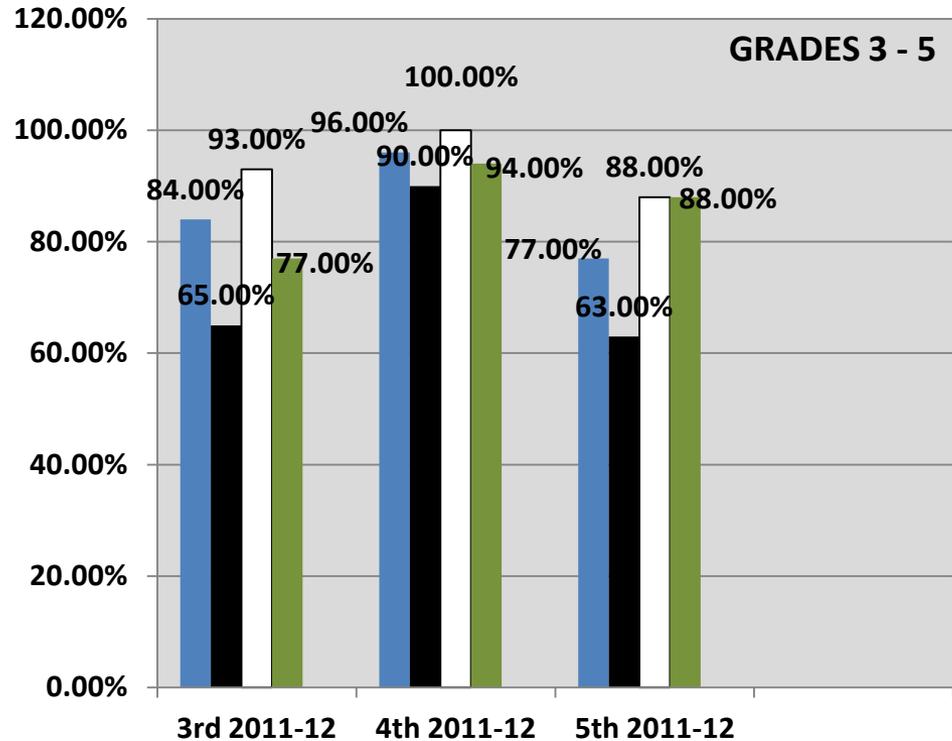
### Reading Achievement Data

**A** LCS GOAL: By the end of 2<sup>nd</sup> grade reduce the failure rate on the PALS by 10% each year and decrease the failure rate on the SOL Reading Assessments by 10% each year.

■ Total   
 ■ Black   
 □ White   
 ■ Economically Disadvantaged   
 ■ Students with Disabilities

**Achievement Gap exists between black and white students:**  
 3<sup>rd</sup> Grade=28%  
 4<sup>th</sup> Grade=10%  
 5<sup>th</sup> Grade=25%  
**\*\* Students with disabilities is below state definition for personally identifiable results**

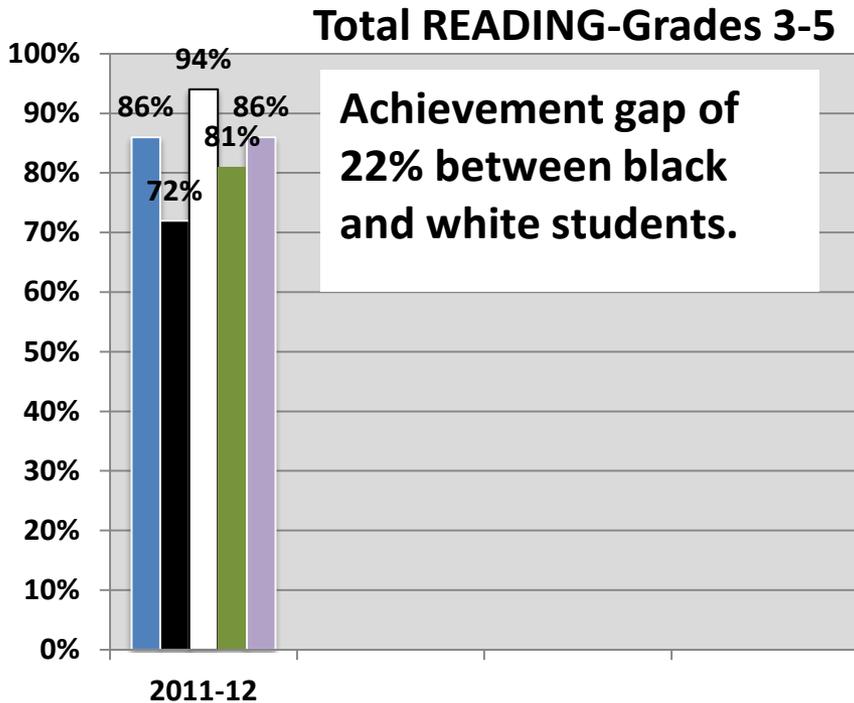
**2012 Spring SOL Reading Test**



**A** LCS GOAL: All schools will be fully accredited and all subgroups will show positive progress each year toward meeting the Federal Annual Measurable Objectives on SOLs as determined by the Virginia Department of Education.

■ Total    
 ■ Black    
 □ White    
 ■ Economically Disadvantaged    
 ■ Students with Disabilities

**Proficiency Gap Dashboard  
(FAMO)**

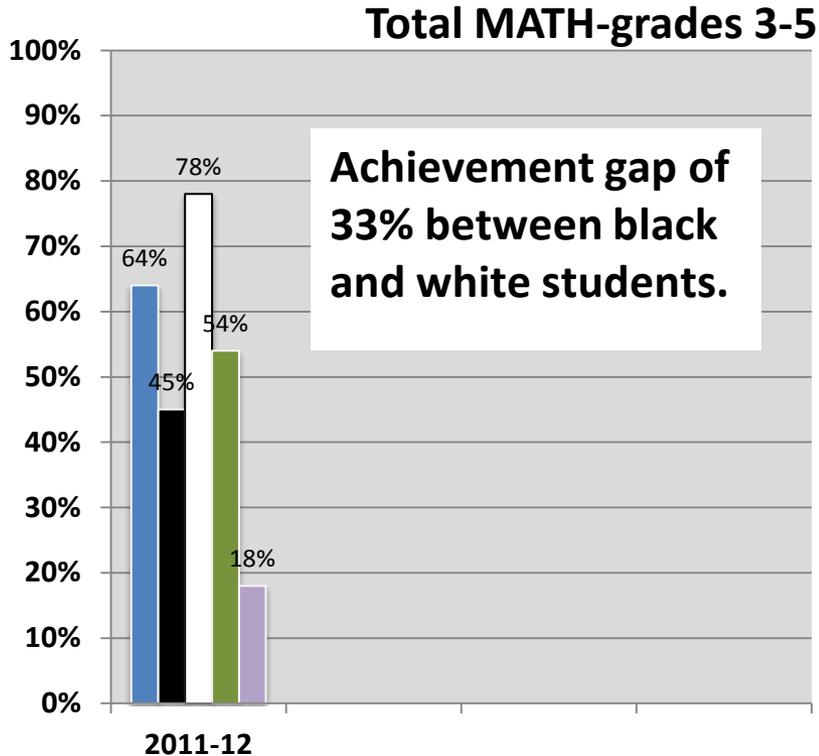


	AMO Targets	SES AMO Results	Met AMO
All Students	85%	86%	YES
Gap Group 1	76%	82%	YES
Gap Group 2	76%	72%	3 YR
Gap Group 3	80%	<	TS

**A** LCS GOAL: All schools will be fully accredited and all subgroups will show positive progress each year toward meeting the Federal Annual Measurable Objectives on SOLs as determined by the Virginia Department of Education.

■ Total    
 ■ Black    
 □ White    
 ■ Economically Disadvantaged    
 ■ Students with Disabilities

**Proficiency Gap Dashboard  
(FAMO)**

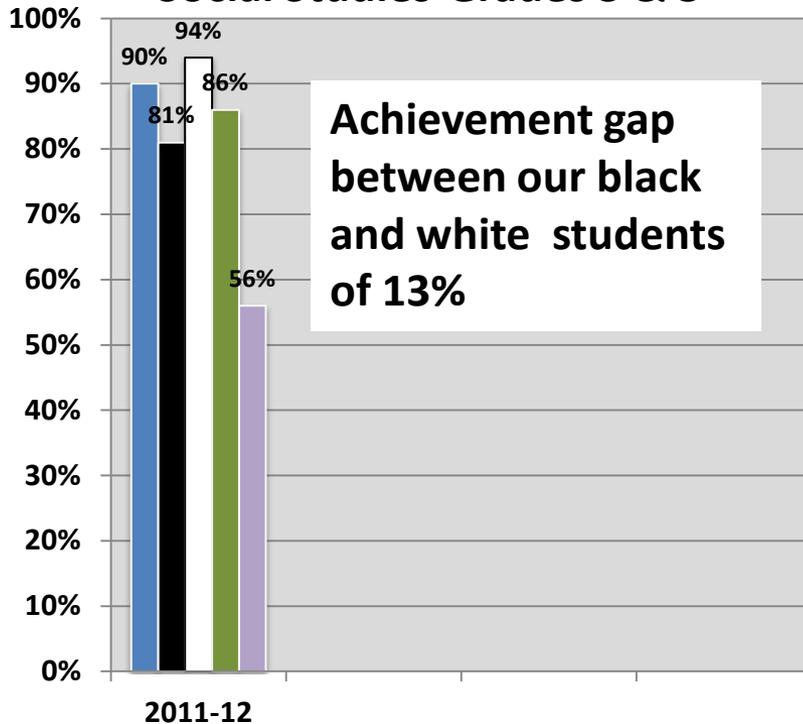


	AMO Targets	SES AMO Results	Met AMO
All Students	61%	64%	YES
Gap Group 1	47%	55%	YES
Gap Group 2	45%	45%	YES
Gap Group 3	52%	<	TS

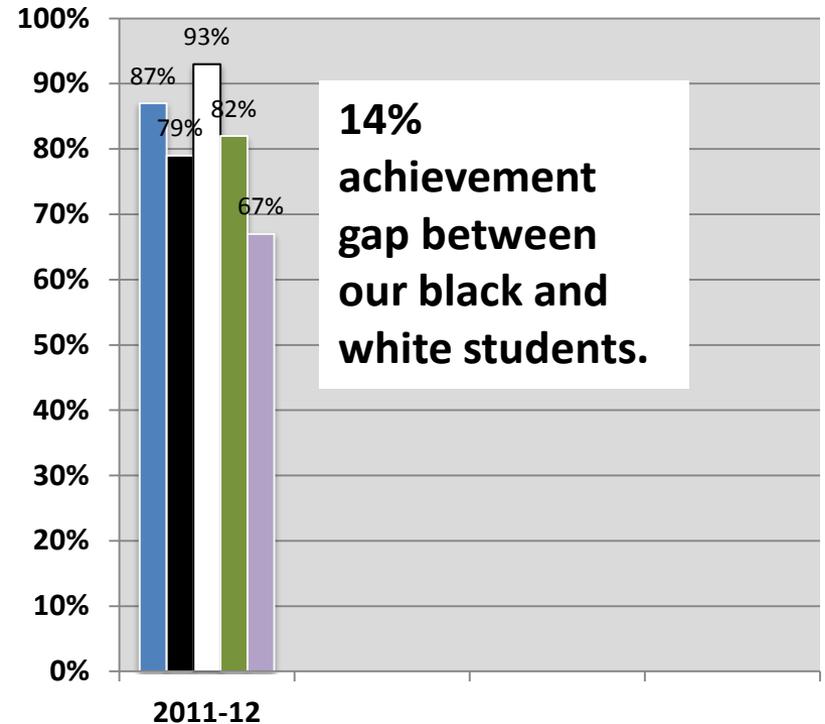
**A** LCS GOAL: All schools will be fully accredited and all subgroups will show positive progress each year toward meeting the Federal Annual Measurable Objectives on SOLs as determined by the Virginia Department of Education.

■ Total   
 ■ Black   
 □ White   
 ■ Economically Disadvantaged   
 ■ Students with Disabilities

**Social Studies-Grades 3 & 5**

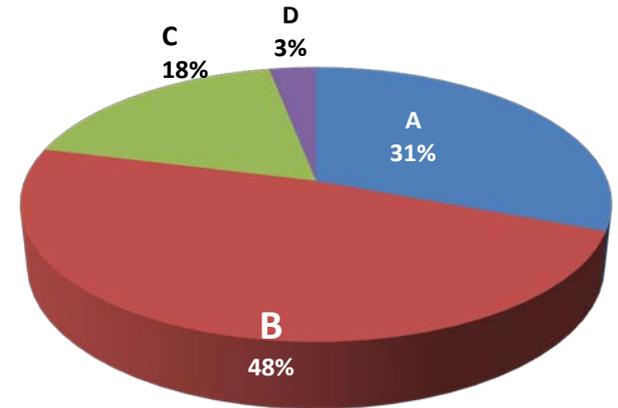
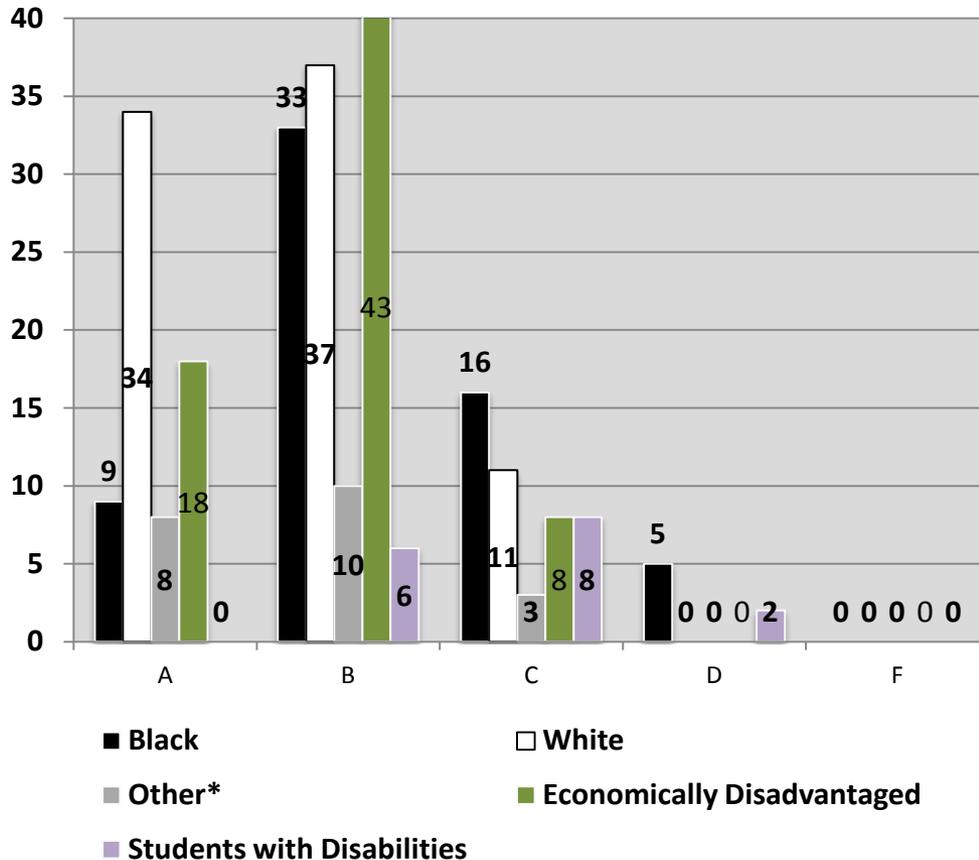


**Science Grades-3 & 5**

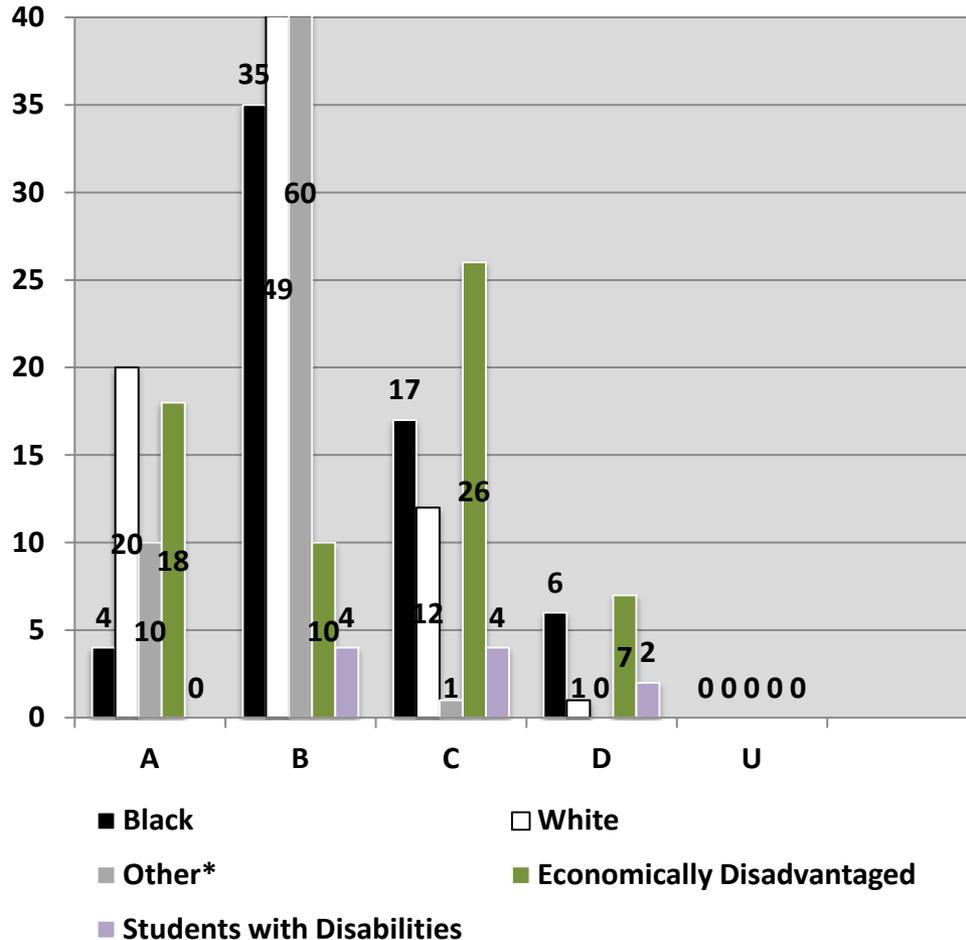


**A** LCS GOAL: Review grading practices and develop instructional strategies that encourage students to accurately demonstrate what they have learned.

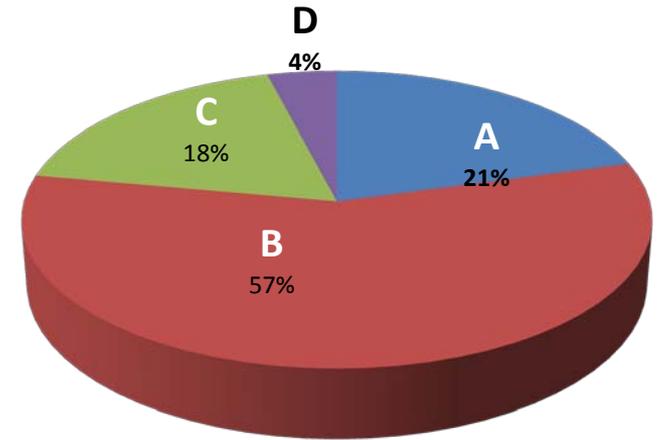
Reading Grades 3-5



**A** LCS GOAL: Review grading practices and develop instructional strategies that encourage students to accurately demonstrate what they have learned.

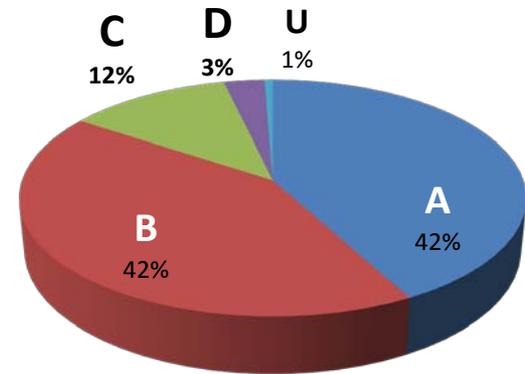
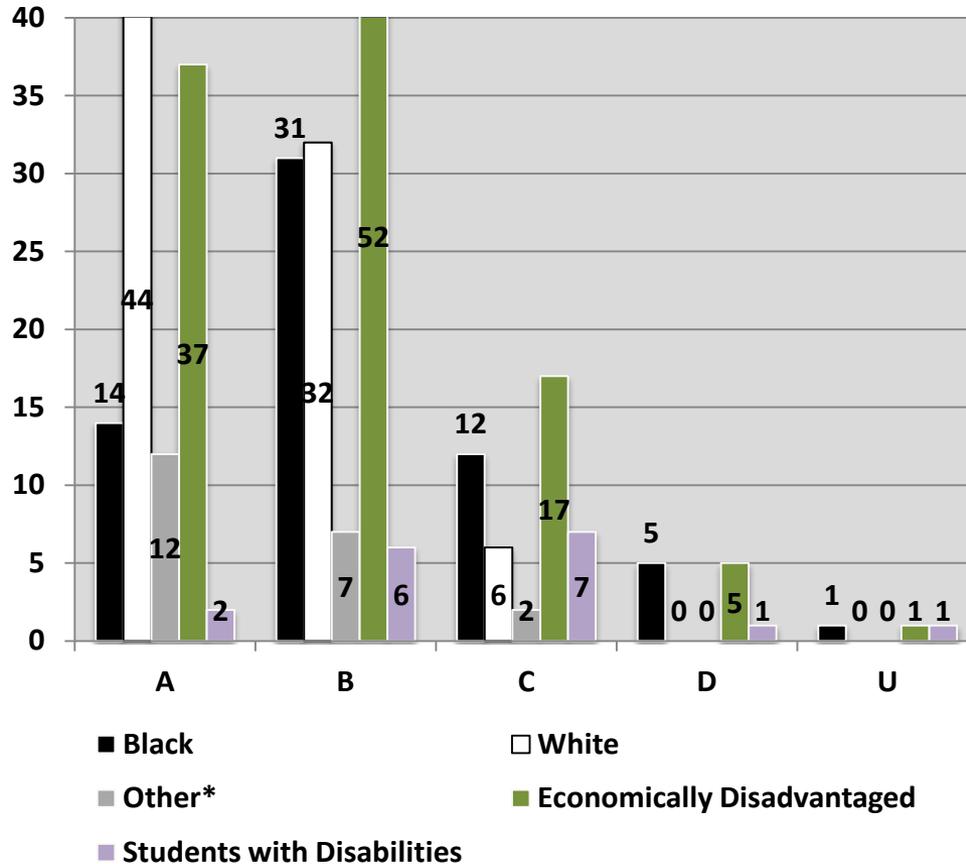


Math Grades 3-5



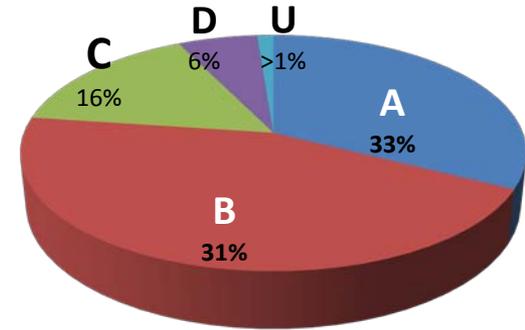
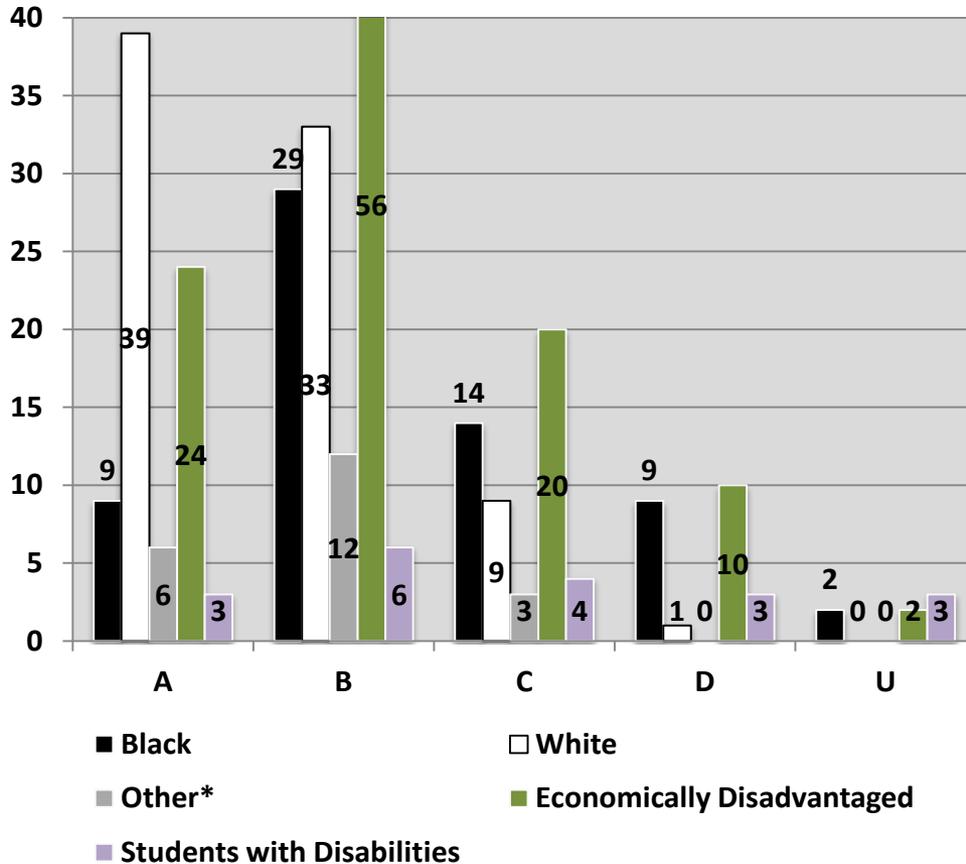
**A** LCS GOAL: Review grading practices and develop instructional strategies that encourage students to accurately demonstrate what they have learned.

**Science Grades 3-5**



**A** LCS GOAL: Review grading practices and develop instructional strategies that encourage students to accurately demonstrate what they have learned.

Social Studies Grades 3-5

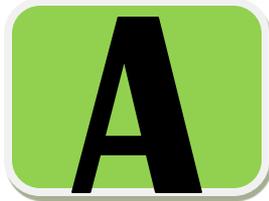


## GLOWS

- 94% of Kindergarteners met the Spring 2012 PALS Benchmark
- 91% of 1<sup>st</sup> Graders met the Spring 2012 PALS Benchmark
- 94% of 2<sup>nd</sup> Graders met the Spring 2012 PALS Benchmark
- 96% Pass Rate – 4<sup>th</sup> Grade SOL Reading

## GROWS

- **Achievement Gaps between black and white students in the following areas:**
- 28% in 3<sup>rd</sup> Grade Reading
- 32% in 3<sup>rd</sup> Grade Math
- 10% in 4<sup>th</sup> Grade Reading
- 33% in 4<sup>th</sup> Grade Math
- 25% in 5<sup>th</sup> Grade Reading
- 29% in 5<sup>th</sup> Grade Math



## Excellence In Achievement

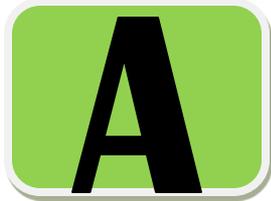
**ID07** A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professionals meets regularly (twice a month or more for an hour each meeting.)

**ID10** The school's Leadership Team regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.

**ID 12** Instructional Teams meet regularly (twice a month or more for 45 minutes each meeting) to conduct business.



## 2012-2013 School Improvement Plan Sandusky Elementary School



# Excellence In Achievement

- **VB04** Staff members use a variety of techniques to check students' understanding through writing across the curriculum (such as RAFT, interactive writing, quick writes)



## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID07 A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff will meet regularly (twice a month or more for an hour each meeting).

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>The leadership team will meet twice a month from 7:30-8:30 am.</p>	<p>Leadership Meeting Dates and Agenda maintained in the Title 1 Notebook</p>	<p>Derrick Womack</p>
<p>Each meeting will have agenda derived from school data analysis, division information, grade level concerns or needs and school needs as they arise during the school year 2012-2013.</p>	<p>Maintained in the Title I Notebook</p>	<p>Derrick Womack</p>
<p>Minutes will be recorded from each meeting by an assigned leadership member. Minutes will then be distributed to faculty and staff via email and/or PLCs.</p>	<p>Agenda with minutes maintained on the R:/</p>	<p>Derrick Womack</p>



## 2012-2013 School Improvement Plan Sandusky Elementary School

**A**

**ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.**

Strategies	Evidence of Completion/Evaluation	Responsibility
The principal will share aggregated classroom observation data compiled from walk thru and formal observation tools.	Review of data from online Wufoo evaluation walkthrough and formal evaluation tools which focus on the skillful teacher model and new evaluation system.	Derrick Womack
By the end of the first nine weeks student data (including PALS and STAR) will be reviewed and documented for students in grades K-5.	PALS Online Data Student Profile Data Sheets (R: Drive) STAR Summary Reports	Title I Reading Specialists
The Leadership Team will analyze disaggregated data to identify specific areas of weakness for targeting improvement efforts.	Review of school-wide and individual teacher data at the conclusion of each grading period. Plans developed to provide student and/or teacher support.	Leadership Team



## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>By the end of the first nine weeks Instructional data (including nine week assessments) will be reviewed and documented in grades 1-5. Classroom Teachers will be responsible for inputting student performance data into school-wide spreadsheet maintained by Title I teachers.</p>	<p>Title I Data Collection Notebook</p> <p>Student Profile Sheets have been regularly updated by Title I teachers</p>	<p>Classroom Teachers/Derrick Womack</p>
<p>By the end of the second nine weeks Instructional data (including nine week assessments) will be reviewed and documented in grades 1-5. Classroom Teachers will be responsible for inputting student performance data into school-wide spreadsheet maintained by Title I teachers.</p>	<p>Title I Data Collection Notebook</p> <p>Student Profile Sheets will be updated by teachers.</p>	<p>Classroom Teachers/Leadership Team</p>



## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>By the end of the third nine weeks Instructional data (including nine week assessments) will be reviewed and documented in grades 1-5. Classroom Teachers will be responsible for inputting student performance data into school-wide spreadsheet maintained by Title I teachers.</p>	<p>Title I Data Collection Notebook</p> <p>Student Profile Sheets will be updated by teachers.</p>	<p>Classroom Teachers/Leadership Team</p>
<p>By the end of the third nine weeks mid-year student data (including PALS and STAR) will be reviewed and documented for students in grades K-5</p>	<p>Title I Data Collection Notebook</p> <p>Student Profile Sheets will be updated by teachers.</p>	<p>Classroom Teachers/Title I Reading Specialists</p>



## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>By the end of the fourth nine weeks end of the year student data (including PALS and STAR) will be reviewed and documented for students in grades K-5</p>	<p>Title I Data Collection Notebook</p> <p>Student Profile Sheets will be updated by teachers.</p>	<p>Classroom Teachers/Leadership Team</p>
<p>Maintain a monitoring spreadsheet for Title I identified students according to state and federal service guidelines.</p>	<p>Student Profile Data Sheets (R: Drive)</p>	<p>Title I Reading Specialists</p>
<p>Print a final Title I monitoring spreadsheet report at the end of the year evidencing compliance with state and federal guidelines.</p>	<p>End of year Title 1 monitoring spreadsheet.</p>	<p>Title I Reading Specialists</p>





## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>Implement an after school Tutorial designed to provide 20 hours of remediation in reading and math for identified students in grades 3-5 based on Spring 2012 SOL data and/or first nine week assessments.</p>	<p>Approved proposal. Documentation of student performance on Pre and Post Tests for the tutorial program.</p>	<p>Derrick Womack/Malinda Morgan</p>
<p>Pre test data will be collected for identified students in the after school tutorial program.</p>	<p>Spreadsheet with pre-test data on R:/</p>	<p>Malinda Morgan</p>
<p>Post test data will be collected for identified students in the after school tutorial program.</p>	<p>Spreadsheet with post-test data on R:/</p>	<p>Malinda Morgan</p>

## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>Teachers will complete training for the ST Math program (visual spatial mathematical learning).</p>	<p>Training sign-in sheet. Monthly reporting of individual classroom performance. (i.e. % of program completion)</p>	<p>Derrick Womack</p>
<p>Develop a schedule providing 90 minutes of ST Math per student per week.</p>	<p>Master Schedule identifying 90 minutes of ST Math time for individual classes.</p>	<p>Derrick Womack</p>
<p>Implement a research based reading intervention program (LLI), to identified students based upon Fall 2012 PALS data.</p>	<p>LLI Title 1 Schedule identifying service time for identified students.</p>	<p>Reading Specialists</p>



## 2012-2013 School Improvement Plan Sandusky Elementary School

**A**

ID10 The school's leadership team will regularly look at school performance data and aggregated classroom observation data to make decisions about school improvement and professional development needs.

<b>Strategies</b>	<b>Evidence of Completion/Evaluation</b>	<b>Responsibility</b>
Collect weekly Title I service documents.	Folder of documented Title 1 service times maintained in the Title 1 office.	Title I Reading Specialists

## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** ID12 Instructional Teams will meet regularly (twice a month or more for 45 minutes each meeting to conduct business.

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>Minutes form meeting will be recorded and submitted to the principal within 48 hours.</p>	<p>PLC Feedback forms maintained on the R:/</p>	<p>Team Leader</p>
<p>The principal will provide written feedback to Instructional teams within 48 hours.</p>	<p>PLC Feedback forms maintained on the R:/</p>	<p>Derrick Womack</p>



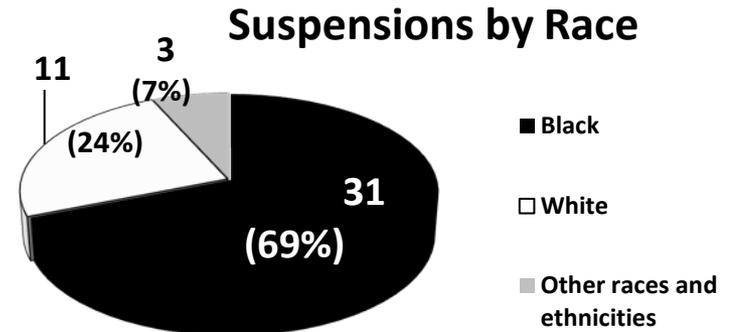
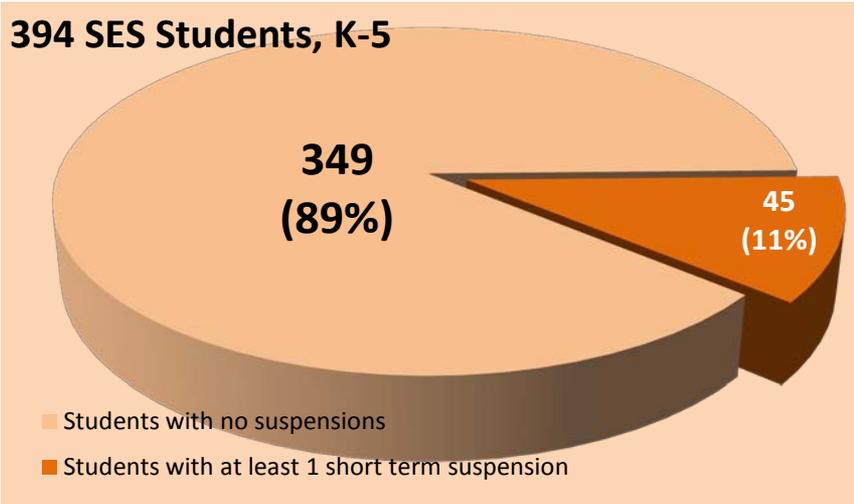
## 2012-2013 School Improvement Plan Sandusky Elementary School

**A** VB04 Staff members use a variety of techniques to check students' understanding through writing across the curriculum (such as RAFT, interactive writing, quick writes).

Strategies	Evidence of Completion/Evaluation	Responsibility
<p>A meeting will be held for grades K-5 to present an over presentation from the VDOE of writing standards and expectations.</p>	<p>Writing In-service conducted by Ms. Treadway (Title 1) on Oct. 10<sup>th</sup> and 11<sup>th</sup> .</p>	<p>Title 1 Teachers</p>
<p>Provide an in-service for the writing rubrics and writing strategies for K-2 and 3-5 teachers.</p>	<p>Grade specific writing In-service conducted Dec. 4<sup>th</sup> by Title 1 Team.</p>	<p>Title 1 Teachers</p>
<p>Instructional teams will collaborate to identify writing strategies which will be utilized to promote writing across the curriculum.</p>	<p>Instructional teams collaborated during PLC meetings and at the end of the 1<sup>st</sup> nine weeks to share and discuss writing samples and determine focus areas which could be addressed across the curriculum.</p>	<p>Instructional Teams</p>
<p>Samples of student writing will be periodically submitted and shared with the instructional teams.</p>	<p>At the end of the 1<sup>st</sup> nine weeks, writing samples were submitted and shared with grade level instructional teams and the Title 1 team. At the conclusion of the 2<sup>nd</sup> nine weeks, writing samples will be shared and discussed across grade levels.</p>	<p>Instructional Teams/Title 1 Teachers</p>

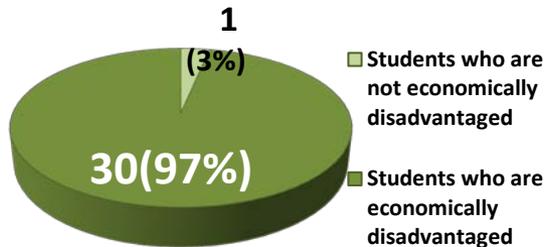
## 2012-2013 School Improvement Plan Sandusky Elementary School

**B** LCS Goal: Decrease suspensions by 5% per year.

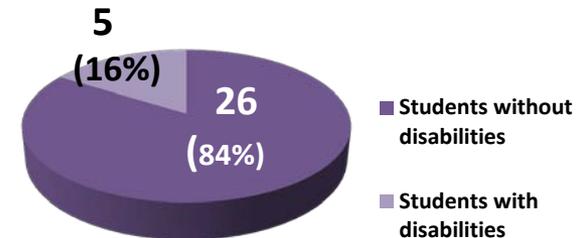


### A CLOSER LOOK at the 31 black students with at least 1 short term suspension

How many are economically disadvantaged?



How many are students with disabilities?



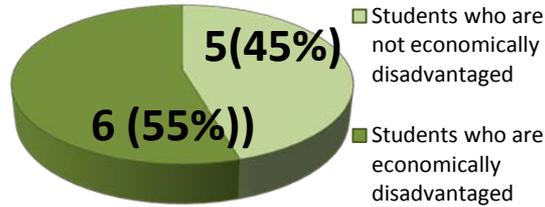
## 2012-2013 School Improvement Plan Sandusky Elementary School

# B

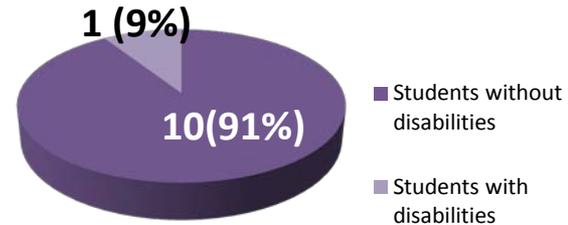
## LCS Goal: Decrease suspensions by 5% per year.

### A CLOSER LOOK at the 11 white students with at least 1 short term suspension

How many are economically disadvantaged?

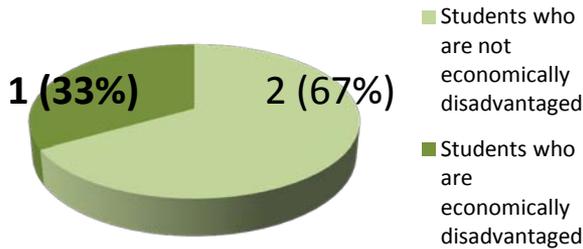


How many are students with disabilities?



### A CLOSER LOOK at the 3 other students with at least 1 short term suspension

How many are economically disadvantaged?

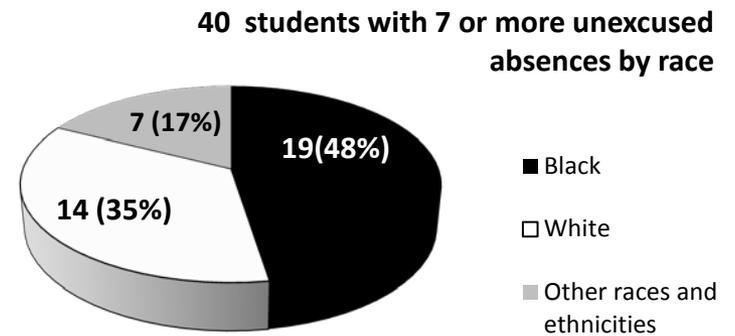
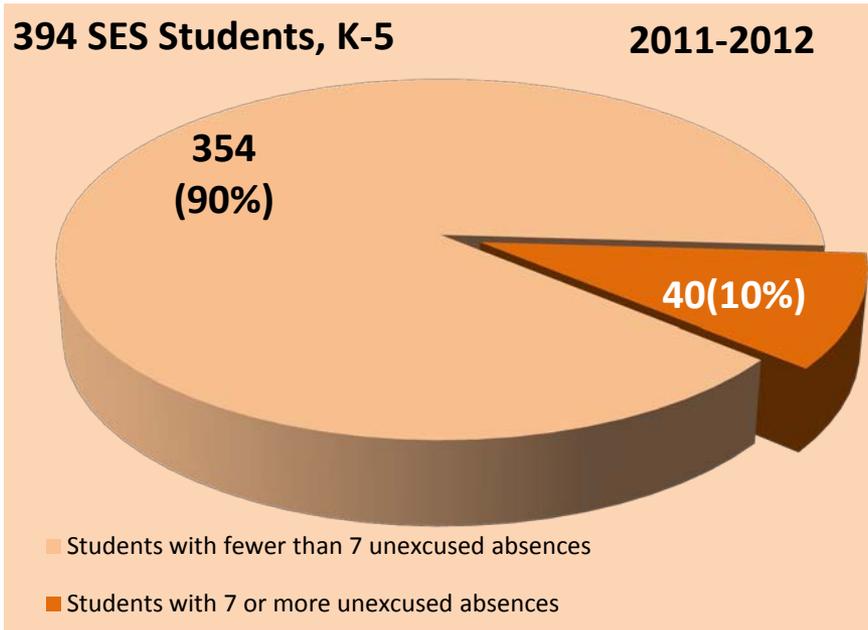


How many are students with disabilities?

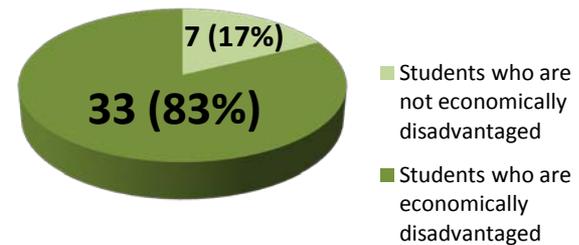


## 2012-2013 School Improvement Plan Sandusky Elementary School

**B** LCS Goal: Reduce by 10% the number of students with 7 or more unexcused absences.



**Of the 40 students with 7 or more unexcused absences, how many are economically disadvantaged?**





## Excellence In Behavior

- **IIIC10 All teachers will reinforce classroom rules procedures by positively teaching them.**

## 2012-2013 School Improvement Plan Sandusky Elementary School

B

IIIC10 All teachers will reinforce classroom rules and procedures by positively teaching them.

Strategies	Evidence of Completion/Evaluation	Responsibility
Each teacher will create a positive classroom behavior management plan that includes rewards as well as consequences.	Plans posted in classrooms. Review of Sandusky 7 spreadsheet on the R:/	Classroom Teacher/Derrick Womack
Positive classroom behavior management plans will be submitted to and approved by the principal.	Sandusky 7 plan implemented in all classrooms. Review of Sandusky 7 spreadsheet on the R:/	Classroom Teacher/Derrick Womack
Rules and procedures are posted in the classroom, and students are reminded of them and are positively reinforced.	Plans posted in classrooms. Review of Sandusky 7 spreadsheet on the R:/	Classroom Teacher/Derrick Womack
Classroom teachers will teach and model their positive classroom behavior management plan and classroom procedures to students and reinforce them throughout the year.	Plans posted in classrooms. Review of Sandusky 7 spreadsheet on the R:/	Classroom Teacher/Derrick Womack
Classroom teachers will send home the positive classroom behavior management plan at the beginning of the year and parent/guardian signatures shall be obtained and remain on file in the classroom.	Sandusky 7 plan sent home with students. Parents signed notification that the plan had been discussed with his/her child.	Classroom Teacher/Derrick Womack

## 2012-2013 School Improvement Plan Sandusky Elementary School

B

IIC10 All teachers will reinforce classroom rules and procedures by positively teaching them.

Strategies	Evidence of Completion/Evaluation	Responsibility
During the first nine week period Sandusky 7 rewards will be given at midterms and at the end of first quarter.	Reward dates for Sandusky 7 including the winning team. Sandusky 7 Spreadsheet maintained on R: /	Sandusky 7 Committee/ Derrick Womack
During the second nine week period Sandusky 7 rewards will be given at midterms and at the end of second quarter.	Reward dates for Sandusky 7 including the winning team. Sandusky 7 Spreadsheet maintained on R: /	Sandusky 7 Committee/ Derrick Womack
During the third nine week period Sandusky 7 rewards will be given at midterms and at the end of third quarter.	Reward dates for Sandusky 7 including the winning team. Sandusky 7 Spreadsheet maintained on R: /	Sandusky 7 Committee/ Derrick Womack
During the fourth nine week period Sandusky 7 rewards will be given at midterms and at the end of fourth quarter.	Reward dates for Sandusky 7 including the winning team. Sandusky 7 Spreadsheet maintained on R: /	Sandusky 7 Committee/ Derrick Womack

## 2012-2013 School Improvement Plan Sandusky Elementary School

**B** IIC10 All teachers will reinforce classroom rules and procedures by positively teaching them.

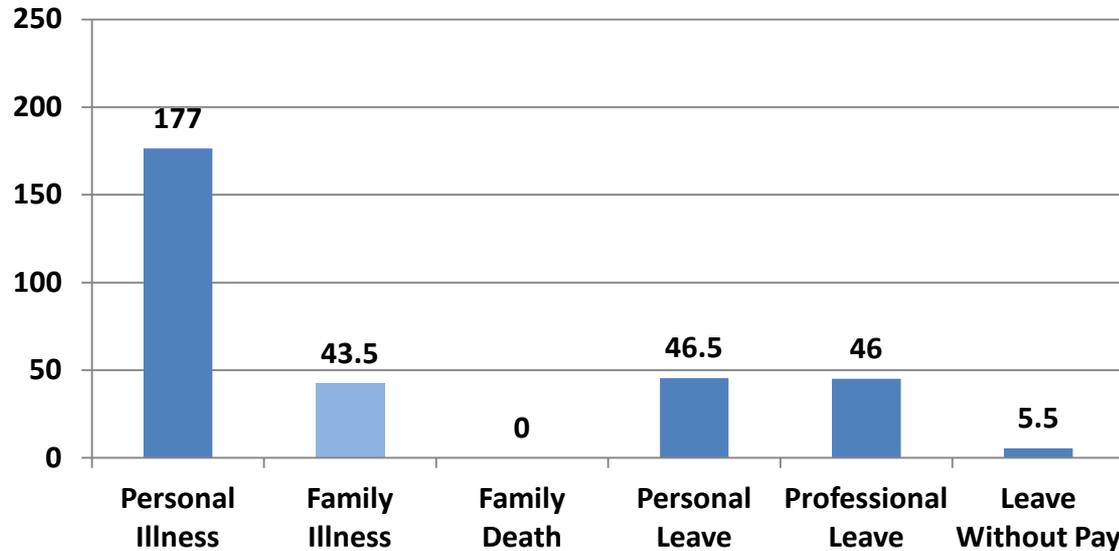
Strategies	Evidence of Completion/Evaluation	Responsibility
<p>Instructional assistants will be trained and will implement a recess program, Playworks, which is designed to involve all students, increase physical activity, teach conflict resolution, and reduce bullying.</p>	<p>Professional development and training provided for instructional assistants in November.</p> <p>Site visit to determine effectiveness of implementation in December.</p> <p>Data analysis of disciplinary referrals at recess.</p>	<p>Instructional assistants</p> <p>Leadership Team</p>

## 2012-2013 School Improvement Plan Sandusky Elementary School

**C**

**LCS Goal: Reduce costs associated with staff absences.**

**2011-2012 Staff Absences**



**\*\*32 employees reported a total of 318 absences.**

**177=personal illness**

**43.5=family illness**

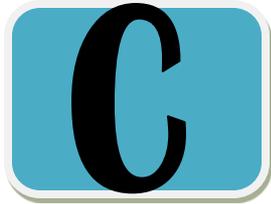
**0=family death**

**46.5=personal leave**

**46=professional leave**

**5.5=leave without pay**

**\*\* Data from retirees and two teachers no longer in the division is not included in these totals.**



## Excellence In Culture

- IVD06 The school sponsors all-school events (e.g. family night, open house) that include parents, students, and teachers and focus on the parents' role in their student's learning(e.g., learning standards, Compact, homework policy, "curriculum of the home").



## 2012-2013 School Improvement Plan Sandusky Elementary School

**C** IVD06 The school sponsors all school events (e.g., family nights, open house) that include parent students, and teachers and focus on the parents; role in their student’s learning (e.g., learning standards, Compact, homework policy, “curriculum of the home”).

Strategies	Evidence of Completion/Evaluation	Responsibility
The school will sponsor an Open House event with the theme of “Give Me Five.”	Open House event completed on September 11, 2012.	Derrick Womack/Sandusky Elementary Staff
The school will conduct Parent/Teacher Conference Nights (Oct. 4 <sup>th</sup> & Oct. 9 <sup>th</sup> )	Parent/Teacher Conference Sign-up sheets completed.	Classroom Teachers
The Second Grade unit will host an AR (Accelerated Reader) Night for second grade parents discussing the AR program.	Sign in sheet completed for the activity evaluating the participation.	Second Grade Unit
The Fourth Grade unit will host a Technology Picnic for fourth grade parents providing parents with information on working with students at home.	Sign in sheet completed for the activity evaluating the participation.	Fourth Grade Unit
The school will conduct 2 <sup>nd</sup> semester Parent/Teacher Conference Nights (Feb. 12 <sup>th</sup> & Feb. 18 <sup>th</sup> )	Parent/Teacher Conference Sign-up sheets.	Classroom Teachers



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Strategies	Evidence of Completion/Evaluation	Responsibility
The school will sponsor a Spring Family Fun-n-Fit Night with a focus of family health and fitness.	Sign in sheet to be completed for the activity evaluating the participation. Parent Feedback	Richard Trent/Sandusky Staff
The school will sponsor an SOL Kickoff – 30 Day Challenge with activities students can complete at home as a review of concepts taught during the year at all grade levels and in preparation for SOL testing in grades 3-5.	Completed calendars submitted to classroom teachers.	Classroom Teachers/Leadership Team
The school will sponsor a Muffins For Moms event where mothers will have the opportunity to visit classrooms and be provided with tips for assisting her child at home.	Sign in sheet to be completed for the activity evaluating the participation. Parent Feedback	Classroom Teachers/Leadership Team



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Strategies	Evidence of Completion/Evaluation	Responsibility
<p>The school will sponsor a Doughnuts For Dads event where mothers will have the opportunity to visit classrooms and be provided with tips for assisting her child at home.</p>	<p>Sign in sheet to be completed for the activity evaluating the participation. Parent Feedback</p>	<p>Classroom Teachers/Leadership Team</p>



**Sandusky Elementary School**  
**“Birthplace Of The Future”**  
**Where**  
***“We Do It Better When We Do It Together!”***