

**Lynchburg City School Board  
Personnel Committee Meeting  
February 1, 2018**

**BOARD  
MEMBERS  
PRESENT:**

Susan D. Morrison, Chairman  
Sharon Y. Carter  
Charleta F. Mason

**BOARD  
MEMBERS  
ABSENT:**

None

**ADMINISTRATION  
PRESENT:**

Wendie L. Sullivan, Recording Secretary/School Board Clerk

**Agenda  
Items:**

- A. Call to Order
- B-1. Notice of Closed Meeting
- B-2. Certification of Closed Meeting
- C. Adjournment

**A. Call to Order**

The Personnel Committee of the Lynchburg City School Board met for a closed meeting beginning at 5:50 p.m. in the Board Room at the School Administration Building. Mrs. Morrison opened the meeting.

**B-1. Notice of Closed Meeting**

Upon MOTION by Ms. Carter, SECONDED by Ms. Mason, the Personnel Committee of the Lynchburg City School Board convened a closed meeting beginning at 5:50 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss a personnel matter

Yes Votes: Mrs. Morrison, Ms. Carter, Ms. Mason

No Votes: None

Abstentions: None

**B-2. Certification of Closed Meeting**

Upon MOTION by Ms. Mason, SECONDED by Ms. Carter, the Personnel Committee reconvened in open session at 6:12 p.m.

Yes Votes: Mrs. Morrison, Ms. Carter, Ms. Mason

No Votes: None

Abstentions: None

Upon MOTION by Ms. Carter, SECONDED by Ms. Mason, the Personnel Committee approved by roll call vote the following Certification of Closed Meeting:

The Personnel Committee of the Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mrs. Morrison, Ms. Carter, Ms. Mason

No Votes: None

Abstentions: None

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Upon MOTION by Ms. Mason, SECONDED by Ms. Carter, the Personnel Committee of the Lynchburg City School Board adopted the report and findings, and accordingly, we find no basis in fact to support the complaint.

Yes Votes: Mrs. Morrison, Ms. Carter, Ms. Mason

No Votes: None

Abstentions: None

**C. Adjournment**

The meeting adjourned at 6:13 p.m.

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Susan D. Morrison, Chairman

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Wendie L. Sullivan, Clerk