

**Lynchburg City School Board
Special Meeting
March 21, 2011**

**BOARD
MEMBERS
PRESENT:**

Thomas H. Webb, Vice Chairman
Albert L. Billingsly
Regina T. Dolan-Sewell
Troy L. McHenry
Trenay L. Tweedy
J. Marie Waller
Charles B. White

**BOARD
MEMBERS
ABSENT:**

Mary Ann H. Barker, Chairman
Keith R. Anderson

ADMINISTRATION

Paul McKendrick, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration
Leigh F. Farmer, Public Information Officer
Steven L. Gatzke, Director of Facilities and Transportation
Gregory P. Sullivan, Director of Information Technology
Kimberly D. Lukanich, Assistant Director of Finance
Wendie L. Sullivan, Clerk/Recording Secretary

The Lynchburg City School Board met at 4:06 p.m. in the Board Room at the School Administration Building. Mr. Webb opened the meeting. The Lynchburg City School Board requested that the school administration make amendments to its proposed 2011-12 general operating budget. In the first draft of the proposed budget, the school administration submitted a budget that reflected a balanced budget, based on the state's allocation and on level funding from the city manager's proposed 2011-12 budget. The school board requested that the school administration make amendments to the proposed budget so that it reflected the school division's needs. The school board indicated its willingness to request additional funds from the city. The amendments should reflect some form of compensation for staff either through a bonus or a raise, and the costs for health insurance should not be covered by the health insurance reserve. The school administration's recommendations for additions to the proposed budget are listed below in priority order:

Additions to the Budget	Estimated Costs
Salary increases, 1.5 percent for staff	\$ 1,065,000
Staffing, reduce 5 secondary teachers rather than 10	\$ 220,000
Staffing, reduce 4 classified staff rather than 6	\$ 76,000
Staffing, add 1 FTE in career tech program	\$ 46,000
Staffing, add .4 FTE, instructional technology specialist	\$ 42,000
Staffing, add accountant to Finance Department	\$ 40,000
Staffing, add 4 high school custodians	\$ 120,000
Staffing, social worker	\$ 80,000
Buses, purchase 2 special education buses	\$ 182,000
Add back 1 percent to central office department reductions. (Five percent rather than 6 percent.)	\$ 117,000
TOTAL	\$ 1,988,000

This additional funding would allow the school division to meet its expense obligations as well as retain the \$1.5 million in the school division's health care reserve. The budget is scheduled to be presented to city council on March 29, 2011, at 4:00 p.m.

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Information was also provided about the health insurance consolidation efforts. A meeting with the consultants occurred earlier today, and the timeline suggests that a report will be given to the schools and the city on May 10, 2011.

The meeting adjourned at 5:04 p.m.

Thomas H. Webb, Vice Chairman

Wendie L. Sullivan, Clerk