

**Lynchburg City School Board  
Regular Meeting  
June 23, 2015**

**BOARD  
MEMBERS  
PRESENT:**

Regina T. Dolan-Sewell, Chairman  
Mary Ann Hoss, Vice Chairman  
James E. Coleman  
Michael J. Nilles  
Jennifer R. Poore  
Katie K. Snyder  
J. Marie Waller  
Charles B. White

**BOARD  
MEMBERS  
ABSENT:**

Thomas H. Webb

**ADMINISTRATION  
PRESENT:**

Scott S. Brabrand, Superintendent  
Ben W. Copeland, Assistant Superintendent of Operations and Administration  
John C. McClain, Assistant Superintendent of Curriculum and Instruction  
Anthony E. Beckles, Sr., Chief Financial Officer  
April M. Bruce, Director of Testing and Gifted Services  
David A. Childress, Director of Information Technology  
Jason J. Ferguson, Director of Transportation  
Steven L. Gatzke, Director of Facilities  
Marie F. Gee, Director of Personnel  
Ethel E. Reeves, Director of Culture and Engagement  
Michael K. Rudder, Director of School Improvement  
Marianne Turner, Director of Student Services  
Wyllys D. VanDerwerker, Director of Special Education  
Brian S. Wray, Director of K-12 Instruction  
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA  
PRESENT:**

Katrina Dix, *The News & Advance*

**Agenda  
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B. Public Comments
- C-1. Resolution of Recognition
- D-1. Finance Report
- E. Consent Agenda
- F-1. Foreign Travel: Heritage High School
- F-2. Virginia High School League
- G-1. 2015-16 Applications for Federal Programs
- G-2. Universal Free Breakfast Program
- G-3. Community Eligibility Provision (CEP)
- G-4. Proposed Revision to the Contracted Educational Interpreter Pay Scale: 2015-16
- G-5. Superintendent's Contract
- G-6. Lynchburg Juvenile Detention Center Education Program Budget: 2014-15 Title I, Part D, Neglected, Delinquent-Library Grant (Additional Funding)
- H. Superintendent's Comments
- I. Board Comments
- J-1. Notice of Closed Meeting
- J-2. Certification of Closed Meeting
- K. Informational items
- L. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:44 p.m. in the Board Room at the School Administration Building. Dr. Dolan-Sewell opened the meeting and asked those in attendance rise and recite *The Pledge of Allegiance*.

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Upon MOTION by Mr. Whited, SECONDED by Dr. Coleman, the school board added an addendum to item E-2. Personnel Report; added item F-2. Virginia High School League; replaced item G-5. Superintendent's Contract; added item G-6. Lynchburg Juvenile Detention Center Education Program Budget: 2014-15 Title I, Part D, Neglected, Delinquent-Library Grant (Additional Funding); and added a closed meeting to discuss personnel matters.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mr. White

No Votes: None

Abstentions: None

**A-1. Notice of Closed Meeting**

Upon MOTION by Ms. Poore, SECONDED by Ms. Hoss, the school board convened a closed meeting at 5:46 p.m. pursuant to the Code of Virginia § 2.2-3711 (A) (7) to receive consultation or legal briefing regarding specific legal matters requiring the provision of legal advice by such counsel.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mr. White

No Votes: None

Abstentions: None

Mrs. Snyder arrived at 5:52 p.m.

**A-2. Certification of Closed Meeting**

Upon MOTION by Ms. Waller, SECONDED by Ms. Poore, the school board reconvened in open session at 6:19 p.m.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Dr. Coleman, SECONDED by Ms. Poore, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

**B-1. Public Comments**

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

**C-1. Resolution of Recognition**

During this presentation, the school board recognized Charles B. White for his years of service as a member of the Lynchburg City School Board. Mr. White served as a school board member for a total of six years.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Poore, the school board adopted the following resolution of commendation and appreciation for Charles B. White:

**A Resolution of Commendation and Appreciation**

**To  
Mr. Charles B. White**

Upon His Retirement as a Member of the Lynchburg City School Board

Presented by the Lynchburg City School Board

**MR. CHARLES B. WHITE**, a champion crusader for public education in the City of Lynchburg, has worked diligently as a member of the Lynchburg City School Board for six years. His professional manner in dealing with people and issues earned him favor as a caring and compassionate individual who devoted himself to the service of Lynchburg City Schools. **MR. CHARLES B. WHITE** has been an able spokesperson and supporter of educational causes. He has been encouraging to students and their families. **MR. CHARLES B. WHITE**, a parent himself, was knowledgeable of the challenges that many families encounter. Throughout his service, he was sensitive to the educational needs of all students and championed new and creative approaches to education. With this resolution, the Lynchburg City School Board pays tribute to **MR. CHARLES B. WHITE**, a person of excellence and integrity, who by effort and by example, made valuable and far-reaching contributions to public education in Lynchburg, Virginia.

WHEREAS, **MR. CHARLES B. WHITE** served with distinction as a member of the Lynchburg City School Board for six years, including two years as the school board chairman; and

WHEREAS, **MR. CHARLES B. WHITE**, led the school board during his tenure as school board chairman through the process of hiring an interim superintendent and a superintendent of schools; and

WHEREAS, **MR. CHARLES B. WHITE's** keen insight and foresight were qualities of leadership that were appropriate to the needs of Lynchburg City Schools during this period of change, challenge, and growth; and

WHEREAS, **MR. CHARLES B. WHITE's** constant advocacy of LCS students, teachers, and programs throughout the community showed him to not only be a true champion for LCS but also for public education as a whole; and

WHEREAS, **MR. CHARLES B. WHITE**, while on the school board, contributed to the decision and approval for a new Sandusky Middle School and Heritage High School as well as several budgets in support of staff compensation and student achievement, and voted on a new division-wide Comprehensive Plan; and

WHEREAS, **MR. CHARLES B. WHITE's** dedication to duty during this time contributed to the implementation of new programs, including a new one-to-one technology initiative and the beginning process of updating teacher pay scales, therefore,

BE IT RESOLVED: That the Lynchburg City School Board of Lynchburg, Virginia, takes pride in the excellent service that **MR. CHARLES B. WHITE** rendered to the operation and successes of the public schools of this community; and

BE IT RESOLVED: That the Lynchburg City School Board of Lynchburg, Virginia, hereby affirms its appreciation to **MR. CHARLES B. WHITE** for six years of devoted service to public education during which he demonstrated courage and tenacity in the pursuit of educational excellence. His numerous contributions will affect generations to come. The Lynchburg City School Board wishes to commend **MR. CHARLES B. WHITE** for the quality of leadership on behalf of the school division and its youth and for the quality of his stewardship on behalf of the City of Lynchburg, Virginia.

**THE LYNCHBURG CITY SCHOOL BOARD**

\_\_\_\_\_  
**Dr. Regina T. Dolan-Sewell, Chairman**

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**Dr. Scott S. Brabrand, Superintendent**

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

**C-1. Finance Report**

The school administration, in accordance with the 2014-15 school operating budget, authorized, approved, and processed the necessary payments through May 31, 2015. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through May 31, 2015, for the operating fund.

Total Operating Fund Budget	\$ 88,114,120.00	\$
Fund Balance Return	130,000.00	
Withdrawal from Textbook Reserves	\$ 777,000.00	
CIP funds allocated to Schools	\$ 75,000.00	
Insurance Proceeds Reallocated	\$ 118,833.30	
Restricted Donations	\$ 7,075.00	
Allocation of Prior Year End Encumbrances		
Miscellaneous Revenue	\$ 500,478.90	
Sale of Assets, Restricted	\$ 238.75	
Revised Budget	<u>\$ 3,500.00</u>	

Through May 31, 2015

Actual Revenue Received	\$ 68,431,918.21
Actual Expenditures	\$ 69,786,567.70
Actual Encumbered	\$ 14,797,223.01

Percent of Budget Received	76.27%
Percent of Budget Used, excluding encumbrances	77.78%

As of 05/31/15 – 11 months	91.67%
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The revenue and expenditure reports detailed the transactions recorded through May 31, 2015. All reports appeared as attachments to the agenda report.

Mr. Beckles noted that there was a deficit in one of the items listed on the expenditure report. This is because the school division is waiting for payment from insurance relative to damage that occurred to buildings this past winter. The funds are expected to arrive within the next few weeks.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 23, 2015, EXHIBIT "A," FOR A COPY OF THE FINANCE REPORTS.)

**E. Consent Agenda**

Upon MOTION by Mr. White, SECONDED by Ms. Poore, the school board approved the school board meeting minutes of May 19, 2015 (Regular Meeting), and June 2, 2015 (Regular Meeting); the personnel report and addendum for the period June 2 – 23, 2015; the Educational Technology Series XV (Spring 2015)/e-Learning Backpack Notes; and Capital Improvement Plan: Robert S. Payne Elementary School.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

Following approval of the consent agenda, Dr. Brabrand announced the following new appointments: Lillian Guzowski, assistant principal at E. C. Glass High School; Andrew White, assistant principal at Linkhorne Middle School; Kellie Baldwin, assistant principal at Heritage Elementary School; Latisha Elliott, assistant principal at Linkhorne Elementary School; and Lea Gray, assistant principal at Sheffield Elementary School.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 23, 2015, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

**F-1. Foreign Travel: Heritage High School**

Mrs. Catherine Runion and Mrs. Michele Wisskerchen are planning a trip to Costa Rica for students at Heritage High School scheduled to occur in June 2016. School Board Policy 6-42: Field/Recreation/Class/Athletic Trips requires prior approval by the school board for student travel outside the continental United States.

The school board received additional information regarding the purpose of the trip, the preparations for the trip, and the places to be visited while on the trip at the last school board meeting.

Upon MOTION by Dr. Nilles, SECONDED by Mr. White, the school board approved the foreign travel to Costa Rica for students at Heritage High School scheduled to occur in June 2016.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 23, 2015, EXHIBIT "C," FOR A COPY OF THE SUPPORTING DOCUMENTS.)

**F-2. Virginia High School League**

At a special called meeting of the general membership of the Virginia High School League, voting members supported the VHSL's executive committee's recommendation to resolve the pending litigation between the Virginia High School League and Liberty Christian Academy. During the school board meeting on June 2, 2015, Dr. Brabrand presented information about the agreement between VHSL and LCA and recommended that a legislative position be considered that included the formation of a state advisory group that will review and assess the impact of this agreement on Virginia public education.

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The school administration has submitted legislative position language to the Virginia School Boards Association, subject to school board approval, that proposes the formation of this advisory committee. School board consideration of the proposed legislative position was requested during the presentation.

Upon MOTION by Mr. White, SECONDED by Dr. Coleman, the school board approved the legislative position proposed to the Virginia Schools Board Association.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 23, 2015, EXHIBIT "E," FOR A COPY OF THE SUPPORTING DOCUMENTS.)

**G-1. 2015 Applications for Federal Programs**

Lynchburg City Schools previously submitted a Consolidated Application for federal programs, which included the budgets for Title I Parts A and D, Title II Part A and Title III. For the 2015-2016 school year we are submitting individual applications for each of these federal programs.

School administrators developed these applications with input from principals, teachers, parents, and community members. The anticipated projections included direct guidance from the VDOE, when applicable. LCS anticipates a modest increase for Title I, Part A. LCS anticipates leveled funding for Title II, Part A and Title III and a significant decrease in Title I, Part D funds. However, all of these funding levels could be changed when final allocations are determined later in the fall.

Title I, Part A:	
Anticipated allocation for 2015-2016:	\$3,147,553.79
Final allocation for 2014-2015:	<u>\$3,087,839.06</u>
	\$ 59,714.73
Title I, Part D:	
Anticipated allocation for 2015-2016:	\$ 102,581.64
Final allocation for 2014-2015:	<u>\$ 122,057.44</u>
	\$ 19,475.80
Title II, Part A:	
Anticipated allocation for 2015-2016:	\$ 538,840.68
Final allocation for 2014-2015:	<u>\$ 538,840.68</u>
	\$ 0
Title III, Part A (ESL)	
Anticipated allocation for 2015-2016:	\$ 19,965.04
Final allocation for 2014-2015:	<u>\$ 19,965.04</u>
	\$ 0
Total net gain in funding:	- \$ 40,238.93

School board approval is necessary prior to submitting the Consolidated Application for the 2015-2016 academic year to the Virginia Department of Education.

Members of the school board have received a copy of the completed application.

Upon MOTION by Ms. Hoss, SECONDED by Mrs. Snyder, the school board approved the Applications for Federal Programs for 2015-16.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

**G-2. Universal Free Breakfast Program**

The Universal Free Breakfast program was implemented in several elementary school at the beginning of the school year. A progress report was given at the end of first semester to school board members. This is the final update for this program for the 2014-15 school year.

OCTOBER, 2014 (22 Days Served)						
MEAL STATUS	KEY	BASS	DESI	RSP	HES	LES
FREE	Meals/ ADP%	3,924 / 77%	2,433 / 69%	5,750 / 73%	5,104 / 74%	5,644 / 78%
REDUCED	Meals/ ADP%	260 / 86%	28 / 17%	96 / 44%	230 / 53%	594 / 81%
FULL PRICE	Meals/ ADP%	351 / 59%	350 / 59%	1,328 / 37%	1,070 / 38%	2,072 / 72%

MAY, 2015 (20 Days Served)						
MEAL STATUS	KEY	BASS	DESI	RSP	HES	LES
FREE	Meals/ ADP%	3,827 / 82%	2,284 / 70%	5,505 / 73%	4,266 / 68%	4,568 / 72%
REDUCED	Meals/ ADP%	221 / 85%	60 / 59%	133 / 64%	291 / 75%	520 / 74%
FULL PRICE	Meals/ ADP%	419 / 70%	298 / 63%	1,087 / 40%	1,232 / 50%	1,597 / 66%

Overall breakfast participation remained high from October, 2014 through May, 2015 with Bass having the greatest increase in the Free category for this time period.

COMPARISON OF MEALS SERVED BEFORE PROV II :						
MAY, 2014 (21 Days Served)						
MEAL STATUS	KEY	BASS	DESI	RSP	HES	LES
FREE	Meals/ ADP%	3,813 / 70%	2,421 / 67%	5,555 / 71%	3,576 / 57%	4,533 / 65%
REDUCED	Meals/ ADP%	172 / 67%	47 / 40%	115 / 36%	180 / 38%	611 / 67%
FULL PRICE	Meals/ ADP%	154 / 47%	123 / 21%	536 / 20%	497 / 24%	625 / 25%

In comparing breakfasts served in May, 2014 to May, 2015 participation increased in every category at every school site under Provision II.

**G-3. Community Eligibility Provision (CEP)**

The Community Eligibility Provision (CEP) was established by the Healthy, Hunger-Free Kids Act of 2010 and allows high poverty schools and school divisions to offer breakfast and lunch to students at no charge and without applications for free and reduced lunch. To be eligible, schools must meet a minimum of 40 percent identified students for free meals in the year prior to the implementation of the program. They must agree to serve free lunches and breakfasts to all students and not collect free and reduced price applications from households in participating schools. Schools must also agree to cover with non-federal funds costs of providing free meals to all students above the amounts provided in federal assistance.

Identified students are those who are directly certified (through data matching) for free meals because they are in foster homes, Head Start, homeless, migrant, runaways, or are living in households that participate in SNAP or TANF. All elementary schools, with the exception of Bedford Hills Elementary School, qualify for the CEP program. School divisions may implement CEP in one school, a group of schools, or division-wide. The original Identified Student Percentage is valid for four years, and the school division is protected against ISP decreases. However, if ISP increases over the four-year cycle, the school division may choose to be reimbursed at the higher claiming percentage. To renew participation after the fourth year, the school division must demonstrate that they still meet the ISP requirement for the participating schools.

School divisions may also elect to stop utilizing CEP at any time. Should this occur, they must notify their state agency and return to standard application, counting, and claiming procedures. The School Nutrition Program would bring its recommendations for CEP to the school board each year for review seeking the school board’s perspectives and direction as the program moves forward.

Federal reimbursements for both lunch and breakfast are determined by multiplying the percentage of identified students by 1.6, the resulting number is the percentage of meals reimbursed at the “free” reimbursement rate (\$3.06), with the rest being reimbursed at the “paid” rate (\$0.28).

The positive financial impact of CEP on the School Nutrition Program could be significant. This provision provides and opportunity to financially strengthen the program through increase reimbursement revenues while easing the burden on division parents. CEP could help build financial stability for School Nutrition while helping ensure our students are engaged and ready to learn.

The Community Eligibility Provision (CEP) allows schools to feed many more children and to realize administrative cost savings thereby making it cost effective to provide all meals at no charge to students. Under CEP, paper applications are completely eliminated.

This item will be considered for action at the next school board meeting.

**G-4. Proposed Revision to the Contracted Educational Interpreter Pay Scale: 2015-16**

Lynchburg City Schools anticipates six, possibly seven, sign language interpreter vacancies for the 2015-16 school year. During the 2014-15 school year, postings for sign language interpreters did not result in additional applicants. An analysis of the current Lynchburg City Schools' interpreter pay scale revealed the need to propose revisions to approximate the current market and to draw applicants to Lynchburg City Schools.

The school administration indicated that if additional educational interpreters were not employed by the school division, it could cost upwards of \$75 per hour to provide services to students through private contractors. At this time, there are 23 students with hearing impairments enrolled in the Lynchburg City Schools. Of those students, nine are deaf and access the general education curriculum through the use of certified sign language interpreters.

Upon MOTION by Dr. Nilles, SECONDED by Ms. Poore, the school board approved proposed revisions to the educational interpreter pay scale.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

**G-5. Superintendent's Contract**

As a result of the annual evaluation of the superintendent conducted by the Lynchburg City School Board, the school board will consider modifications to the existing contract between the school board and the superintendent. It is customary for the school board to authorize its chairman and vice chairman to execute specified modifications to the contract between the school board and the superintendent. The modifications to that contract which the school board will consider are

Section III: COMPENSATION

- (a) The Superintendent shall receive a salary at the rate of ONE HUNDRED SEVENTY-SIXTY THOUSAND THREE-HUNDRED NINETY-ONE AND 63/100 DOLLARS (\$176,391.63) per fiscal year, and will be paid in equal monthly installments in accordance with the standard policy of the Board governing payment of professional staff members in the school division. The annual salary of the Superintendent may be adjusted or increased by amendment for any subsequent fiscal year during the term of this Agreement. Adjustments to compensation will be considered by the Board in conjunction with the Superintendent's evaluation during spring of each year. In no event, however, shall the salary adjustment reduce the annual salary below the salary of the preceding fiscal year unless otherwise agreed to by the Superintendent and the Board in writing.

Upon MOTION by Mr. White, SECONDED by Mrs. Snyder, the school board authorized the chairman and vice chairman to execute the specified modification to its contract with the superintendent as proposed and approved by the school board.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

**G-6. Lynchburg Juvenile Detention Center Education Program Budget: 2014-15 Title I, Part D, Neglected, Delinquent – Library Grant (Additional Funding)**

The Virginia Department of Education, Office of State Operated Programs, has awarded additional funding to conclude the 2014-2015 academic term in the amount of \$1,000.00 and to support the library at the Lynchburg Regional Juvenile Detention Center. This Title I, Part D, Neglected, Delinquent grant will be used to purchase needed materials and resources. Additional library resources will be utilized by the literacy coach as well as the educational faculty and detention center staff to promote literacy by exposing students to a variety of literature designed to build vocabulary, enhance reading comprehension, and encourage achievement through leisure reading. The summary below outlines expenditures for the 2014-2015 school year.

Budget:

Instructional Supplies and Equipment	\$1,000.00
<b>Total</b>	<b>\$1,000.00</b>

Upon MOTION by Coleman, SECONDED by Ms. Poore, the school board approved the Lynchburg Regional Juvenile Detention Center Title I, Part D, Neglected, Delinquent Program Budget in the amount of \$1,000 for the 2014-15 school year.

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Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Waller, Mrs. Snyder, Mr. White

No Votes: None

Abstentions: None

**H. Superintendent's Comments**

Dr. Brabrand extended condolences to the family of Calvin Buck, retired Sandusky Middle School coach, who recently passed away.

Dr. Brabrand provided information about an outstanding fatherhood initiative in which he was able to participate due to the opportunity extended by Dr. Coleman.

Summer school registration was today from 8:00 a.m. – 5:30 p.m. Summer school begins on July 6.

The first day of school for William Marvin Bass Elementary School is July 6.

Dr. Brabrand thanked the members of the school board for this great school year and for their input in his evaluation with both glows and grows.

Dr. Brabrand thanked Mr. White for his wisdom and the leadership he provided as a school board member. He is saddened to see him leave.

**I. Board Comments**

Dr. Dolan-Sewell read comments provided by Mr. Webb regarding Mr. White's retirement from the school board.

Ms. Hoss stated that she had truly appreciated working with Mr. White and for his leadership in bringing Dr. Brabrand to the school division as superintendent.

Ms. Waller stated that it had been a pleasure to serve with Mr. White and that he had been a perfect fit for this school board.

Ms. Poore thanked Mr. White for sharing his wisdom with her and helping her to be a better school board member.

Dr. Nilles stated that he had enjoyed the past two years serving with Mr. White. He appreciated Mr. White's insight and input and his ability to see things in a positive light.

Dr. Coleman provided glowing remarks about Mr. White's abilities and skills as a school board member. Mr. White will be deeply missed by this board.

Mrs. Snyder agreed that Mr. White wisdom and insight will truly be missed by this board.

Dr. Dolan-Sewell stated that when she had come to Lynchburg, she and Mr. White had discussed the possibility of her seeking appointment to the school board. They both agreed that she would do it if he would. He kept his promise, for which she is grateful. His advice and support have been of great value to her during her tenure on the school board.

Mr. White extended his appreciation for all of the kind remarks and to his wife and business partner for allowing him to take time for this opportunity. This has truly been a rewarding experience for him, and he will value the friendships he has made as a result of being a member of the school board.

Mrs. Snyder and Mrs. Poore left at 7:49 p.m.

**J-1. Notice of Closed Meeting**

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Snyder, the school board convened a closed meeting at 7:50 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss personnel matters.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Waller, Mr. White

No Votes: None

Abstentions: None

**J-2. Certification of Closed Meeting**

Upon MOTION by Dr. Coleman, SECONDED by Mr. White, the school board reconvened in open session at 8:53 p.m.

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Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Waller, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Dr. Coleman, SECONDED by Ms. Waller, the school board approved by roll call vote, the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Waller, Mr. White

No Votes: None

Abstentions: None

**K. Informational Items**

Next School Board Meeting: Tuesday, July 7, 2015, 5:30 p.m., Board Room, School Administration Building.

**L. Adjournment**

The meeting adjourned at 8:54 p.m.

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Regina T. Dolan-Sewell, Chairman

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Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)