

**Lynchburg City School Board
Regular Meeting
July 2, 2013**

**BOARD
MEMBERS
PRESENT:**

Regina T. Dolan-Sewell, Chairman
Trenay L. Tweedy, Vice Chairman
Mary Ann Hoss
Michael T. Nilles
Jennifer R. Poore
Katie K. Snyder
J. Marie Waller
Thomas H. Webb
Charles B. White

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Ben W. Copeland, Assistant Superintendent of Operations and Administration
Anthony E. Beckles, Sr., Chief Financial Officer
April M. Bruce, Director of Testing, Gifted, and Guidance
David A. Childress, Director of Information Technology
Jason J. Ferguson, Director of Transportation
Steven L. Gatzke, Director of Facilities
Marie F. Gee, Director of Personnel
Gloria C. Preston, Director of Student Services
Michael K. Rudder, Director of School Improvement
Wyllys D. VanDerwerker, Director of Special Education
Brian S. Wray, Director of K-12 Instruction
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Election of Chairman of the School Board: 2013-14
- A-2. Election of the Vice chairman of the School Board: 2013-14
- A-3. Appointment of the Clerk and Deputy Clerk: 2013-14
- A-4. Appointment of the Agent and Deputy Agent: 2013-14
- A-5. Appointment of the Designee of the Division Superintendent: 2013-14
- A-6. Meeting Time, Dates, and Location for School Board Meetings
- A-7. Election of School Board Representative: LAUREL School Board
- A-8. Election of School Board Representative: Central Virginia Governor's School for Science and Technology
- B-1. Notice of Closed Meeting
- B-2. Certification of Closed Meeting
- C. Public Comments
- D. Consent Agenda
- E-1. School Board Policy 5-49: Licensed Personnel: Conditions of Employment
- E-2. School Board Retreat
- F-1. School Volunteer Hours: 2012-13
- F-2. School Nutrition Program: Meal Prices
- F-3. Security Camera System (CIP): E. C. Glass High School
- F-4. Health Clinic
- F-5. Resolution of Recognition: Dunbar High School
- G. Superintendent's Comments
- H. Board Comments
- I. Informational Items
- J. Adjournment

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The Lynchburg City School Board met for its reorganization at 5:30 p.m. in the Board Room at the School Administration Building. Dr. Brabrand opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*. The floor was then given to the clerk to begin proceedings for nominations for chairman of the school board.

A-1. Election of Chairman of the School Board: 2013-14

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2013-14 school year. The process of reorganization begins with the election of the chairman of the school board for 2013-14.

Mrs. Tweedy nominated Dr. Dolan-Sewell for chairman of the school board for the 2013-14 school year. There were no further nominations.

Upon MOTION by Ms. Hoss, SECONDED by Mrs. Snyder, the school board elected Dr. Regina T. Dolan-Sewell as chairman of the school for board the 2013-14 school year in accordance with Section 22.1-76 of the Code of Virginia.

Yes Votes: Dr. Dolan-Sewell, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Mrs. Tweedy, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-2. Election of the Vice Chairman of the School Board: 2013-14

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2013-14 school year. The process of reorganization requires the election of the vice chairman of the school board for 2013-14.

Mr. White nominated Mrs. Tweedy for vice chairman of the school board for the 2013-14 school year. There were no further nominations.

Upon MOTION by Mr. Webb, SECONDED by Ms. Poore, Mrs. Treney L. Tweedy was elected vice chairman of the school board for the 2013-14 school year in accordance with Section 22.1-76 of the Code of Virginia.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-3. Appointment of the Clerk and Deputy Clerk: 2013-14

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2013-14 school year. The process of reorganization requires that the school board appoint a clerk and may appoint a deputy clerk for terms of one year.

The superintendent recommended the following appointments:

Clerk of the School Board

Wendie L. Sullivan

Deputy Clerk of the School Board

Barbara W. Saunders

Upon MOTION by Ms. Poore, SECONDED by Mr. White, the school board appointed Mrs. Wendie L. Sullivan as clerk of the school board and Mrs. Barbara W. Saunders as deputy clerk of the school board for the 2013-14 school year.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-4. Appointment of the Agent and Deputy Agent: 2013-14

In accordance with Section 22.1-122 (B) of the Code of Virginia, it is necessary that the school board reorganize for the 2013-14 school year. The process of reorganization requires that the school board appoint an agent and may appoint a deputy agent for terms of one year.

The superintendent recommended the following appointments:

Agent for the School Board

Anthony E. Beckles, Sr.

Deputy Agent for the School Board

Kimberly D. Lukanich

Upon MOTION by Mr. Webb, SECONDED by Ms. Waller, the school board appointed Mr. Anthony E. Beckles, Sr., as the agent and Mrs. Kimberly D. Lukanich as deputy agent for the school board for the 2013-14 school year.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 2, 2013, EXHIBIT "A," FOR A COPY OF THE CODE OF VIRGINIA §22.1-122.)

A-5. Appointment of the Designee of the Division Superintendent: 2013-14

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2013-14 school year. The process of reorganization requires that the school board approve a designee of the division superintendent to attend meetings of the school board in the absence or inability to attend by the superintendent.

The superintendent recommended William A. Coleman, Jr., assistant superintendent of curriculum and instruction, as the designee.

Upon MOTION by Ms. Hoss, SECONDED by Mr. Webb, the school board appointed Mr. William A. Coleman, Jr., as designee of the division superintendent for the 2013-14 school year.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-6. Dates, Meeting Time, and Location for the School Board Meetings: 2013-14

Annually, the school board establishes the meeting dates, time, and location for the regular school board meetings. During the 2012-13 school year, the school board conducted its meetings on the first and third Tuesday of each month, beginning at 5:30 p.m. in the Board Room at the School Administration Building. With school board approval, meetings for 2013-14 will follow the 2012-13 schedule.

The school board discussed conducting its regular business meeting during the school board retreat which would eliminate the need for a meeting on July 16, 2013. Discussion also occurred about moving the April 15, 2014, school board meeting to April 22, 2014, so that there would be no meeting during spring break.

Upon MOTION by Mrs. Tweedy, SECONDED by Mr. Webb, the school board established the meeting dates as the first and third Tuesday of each month with the exceptions of the July 16, 2013, which will be moved to July 19, 2013, meeting, and April 15, 2014, which will be moved to April 22, 2014, and established the meeting time at 5:30 p.m. in the Board Room at the School Administration Building.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

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Abstentions: None

A-7. Election of School Board Representative: LAUREL School Board

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the LAUREL School Board. In addition, the school board elects an alternate member to represent the school division as necessary.

Upon MOTION by Mr. White, SECONDED by Mr. Webb, the school board elected Ms. J. Marie Waller to represent the Lynchburg City School Board on the LAUREL School Board, and Ms. Jennifer R. Poore, as alternate representative.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-8. Election of the School Board Representative: Central Virginia Governor's School for Science and Technology governing Board

The school board elects a school board member to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology Governing Board each year. In addition, the school board elects an alternate to represent the school division as necessary.

Upon MOTION by Mr. White, SECONDED by Ms. Poore, the school board elected Mr. Thomas H. Webb to represent the Lynchburg City School Board on the Central Virginia Governor's School Board, and Ms. Hoss as alternate representative.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Ms. Waller, SECONDED by Mrs. Tweedy, the school board added personnel matters for discussion under item B-1. Notice of Closed Meeting.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Mr. Webb, SECONDED by Ms. Poore, the school board added several addenda to item D-2. Personnel Report.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

B-1. Notice of Closed Meeting

Upon MOTION by Mr. White, SECONDED by Ms. Poore, the school board convened a closed meeting at 5:40 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss employee appointments and personnel matters.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

B-2. Certification of Closed Meeting

Upon MOTION by Ms. Poore, SECONDED by Mrs. Snyder, the school board reconvened in open session at 6:09 p.m.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

Upon MOTION by Mr. White, SECONDED by Ms. Poore, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

C-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

D. Consent Agenda

Upon MOTION by Mrs. Tweedy, SECONDED by Ms. Hoss, the school board approved the meeting minutes for June 18, 2013 (Regular Meeting), and the personnel report and addenda for the period June 18 – July 2, 2013.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

With the approval of the consent agenda, Mr. Derrick Scarborough was appointed as principal of Linkhorne Middle School, and Mrs. Cathy J. Viar was appointed as supervisor of alternative education.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 2, 2013, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

E-1. School board Policy 5-49: Licensed Personnel: Conditions of Employment

During the recent Virginia General Assembly session, changes were made to the Code of Virginia §22.1-303 which affects the probationary period for new teachers. The new law, which is effective July 1, 2013, indicates the probationary term of service shall be for at least three years and that local school boards may have the option of extending this period to five years.

The Virginia School Boards Association and the Virginia Association of School Superintendents endorse extending the probationary term to five years, and area superintendents are recommending this to their respective school boards. School Board Policy 5-49: Licensed Personnel: Conditions of Employment reflects this change.

Upon MOTION by Mr. White, SECONDED by Ms. Poore, the school board approved revisions to School Board Policy 5-49: Licensed Personnel: Conditions of Employment.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 2, 2013, EXHIBIT "C," FOR A COPY OF SCHOOL BOARD POLICY 5-49: LICENSED PERSONNEL: CONDITIONS OF EMPLOYMENT.)

E-2. School Board Retreat

During the last school board meeting, the school administration and the school board discussed the topics that have been proposed for the school board's retreat on July 18-19. Since that time, the school administration has reviewed the proposed topics and determined that there should be ample time within the two-day retreat to cover all of the items listed. They are as follows:

- Lynchburg City Schools Comprehensive Plan: Update
- Lynchburg City Schools' Educational Technology Plan: 2013-15
- Beacon of Hope: Update
- Policy and Governance
 - School Board Policy 7-15: Wellness
 - Naming of Facilities
 - School Board/Staff Communication
- School Operating Budget Calendar: 2013-14
- Professional Development
- Superintendent's Evaluation Instrument
- Heritage High School: Update
- Pacing Guides: Update
- Lead Coaches: Duties and Expectations
- Special Education: Process for Identifying Students with Special Needs
- Developmentally Delayed Program
- Elementary Alternative Education: Update
- Lynchburg City Schools Education Foundation, Inc.: Update

The school administration is also proposing that any regular business scheduled for July 16, 2013, be conducted during the retreat. Regular business would include the finance report and the personnel report.

The school board and the school administration will also meet on Thursday night for dinner.

F-1. School Volunteer Hours: 2012-13

The school division places an importance on parental and community involvement and therefore encourages such participation. Part of the 'Give Me 5' parental involvement piece of the comprehensive plan asks that parents give five hours or more of volunteer service to their child's school or five days of attendance at school events.

During the 2011-12 school year, almost 2,900 volunteers provided 59,656 volunteer hours. For the 2012-13 school year, almost 3,700 volunteers provided 65,596 volunteer hours. If measured by dollars, with the minimum wage as standard (\$7.25 per hour) volunteers contributed more than \$945,578 to the school division. The State of Virginia estimates the value of volunteer time at \$22.60 per hour which would mean \$1,502,148.40 would have been donated by volunteers.

The total number of volunteer forms processed in the 2012-13 school year was 4,642 as opposed to the total of 2,981 processed in the 2011-12 school year. This shows a 55.72 percent increase in family interest regarding volunteerism with our school division.

F-2. School Nutrition Program: Meal Prices

In order to meet the requirements of the Healthy Hunger Free Kids Act (HHFKA) of 2010, school food authorities must continue to increase lunch prices to meet the difference between the current free reimbursement rate of \$2.86 and the paid reimbursement rate of \$0.27. Based on results from the completion of the "Paid Lunch Equity Tool," a price increase is not mandatory for Lynchburg City Schools for the 2013-14 school year. This tool provides a weighted average price for paid meals served during the 2012-13 school year and calculates whether or not a price increase is necessary for the upcoming school year. This calculation allows schools to stay within required pricing as they continue to gradually raise prices over a period of years. The Paid Lunch Equity Tool appears as an attachment to this agenda report.

Relative to the implementation of the new meal pattern requirements for the 2012-13 school year under HHFKA, the school division is seeking an increase for student lunches in the amount of \$0.25 for the 2013-14 school year. This increase will help cover the additional costs incurred to meet the new menu regulations and ensures that the school division continues to move forward with full pricing compliance. With this increase, LCS meal prices remain within ranges charged by neighboring counties:

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School Division	Proposed Meal Price for Elementary Student Lunch	Proposed Meal Price for Secondary Student Lunch
Campbell County	1.80	1.95
Bedford County	2.00	2.25
Appomattox County	1.60	1.85
Amherst County	1.90	2.10
Lynchburg City	2.00	2.25

For the 2013-14 school year, the school administration requests an increase to student meals as indicated below.

Elementary		Middle and High		Reduced Price		Adults	
Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
1.05	2.00	1.15	2.25	No Cost	.40	1.45	2.85

Upon MOTION by Ms. Hoss, SECONDED by Ms. Poore, the school board approved the increase in meal prices for the 2013-14 school year.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 2, 2013, EXHIBIT "D," FOR A COPY OF THE SUPPORTING DOCUMENT.)

F-3. Security Camera System (CIP): E. C. Glass High School

Lynchburg City Schools received a total of nine proposals to RFP# 13-843: LCS Security Camera System at E. C. Glass High School. Two proposals were eliminated because they were either incomplete or did not meet the requirements of the RFP. The review committee selected three finalists to review: Security Lock and Key, i-comm, and Crist Communications. Crist Communications proposal was selected as the finalist.

The school administration will enter into a contract with Crist Communications based on their selection by the review committee. All work will be completed by September 13, 2013

RFP E. C. Glass Security Camera Project June 13, 2013

	Vendor	Base Bid	Options	Total Cameras	Total
1	Crist Communications	\$161,913.69	\$18,750.00	106	\$180,664.20
2	i-comm	\$161,043.47	\$26,567.37	96	\$187,610.84
3	Security Lock and Key	\$199,474.01	\$28,420.28	92	\$227,894.29
4	Sonitrol	\$196,558.00		77	\$196,558.00
5	Bazon-Cox & Associates, Inc.	\$188,760.00	\$24,695.00	91	\$213,455.00
6	ABS Technology Architects	\$281,650.61		104	\$281,650.61
7	Digitronics, Inc.	\$349,185.00		125	\$349,185.00
8	Quality CCTV Systems Inc	* Did not meet RFP requirements *			Quoted analog cameras
9	S3 Integration	* Incomplete proposal *			Did not include cabling

Upon MOTION by Ms. Poore, SECONDED by Mr. Webb, the school board authorized the school administration to enter into a contract with Crist Communications in the amount of \$180,664.20 for the installation of security cameras at E. C. Glass High School.

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

F-4. Health Clinic

The Lynchburg City Schools and the City of Lynchburg continue to work collaboratively in an effort to consolidate its benefits programs in a way that is economically beneficial to both organizations. In doing so, it has been determined that should school division employees participate in the city's clinic program, it could result in savings in health insurance claims. During this presentation, the school administration presented details of how school division employees can participate in the city's health clinic management program.

The Clinic will provide services for all school division employees who are enrolled in the health insurance plan and who participate in the wellness programs. Employees will be able to use the Clinic beginning Monday, July 8, 2013, and it is located at 901 Church Street. Once employees begin to use the Clinic, hours will be flexed in order to accommodate their schedules. There is no cost for services, and no co-pay is required. Services provided by the clinic include the diagnosis and treatment for gastrointestinal problems, respiratory problems, and psychiatric problems. Wellness visits will include health risk assessments, vision check, and Healthy Edge progress reports.

The Clinic is not intended to replace the employee's primary health care provider nor is it intended for emergency purposes or to maintain chronic illnesses. It is designed to provide preventive medical services so that individuals can seek medical attention without having to pay the co-pay or pay for emergency room visits.

This benefit is an administrative exercise of an option in a contract that currently exists with the school division's health care provider. This option is a replacement for the Living Well wellness program that provided health risk assessments for employees in previous years.

F-5. Resolution of Recognition: Dunbar High School Reunion Participants

Each year teachers and members of the 1923 through 1970 classes of Dunbar High School gather for a three-day reunion. The following school board resolution recognizes the participants in that reunion.

Upon MOTION by Ms. Poore, SECONDED by Mrs. Tweedy, the school board adopted the following Resolution of Recognition:

A Resolution of Recognition

To

DUNBAR HIGH SCHOOL REUNION PARTICIPANTS

Classes of 1923 Through 1970 – Students and Faculty

August 2, 3, and 4, 2013

Presented by the Lynchburg City School Board

On the weekend of August 2, 3, and 4, 2013, members of the DUNBAR HIGH SCHOOL family will gather for a student and faculty reunion in Lynchburg, Virginia. To attend this event, teachers and members of the 1923 through 1970 classes will come from near and far. Among them will be individuals who have achieved prominence in a wide variety of career fields. They will reflect on the institution of learning where their quest for commitment to achievement began.

WHEREAS, DUNBAR HIGH SCHOOL students and faculty members will come together in August 2013 as a community of individuals with a common cultural and historic heritage for this celebration; and

WHEREAS, DUNBAR HIGH SCHOOL students and faculty members will assemble from across the United States; and

WHEREAS, DUNBAR HIGH SCHOOL students have distinguished themselves locally, statewide, and nationally in a variety of endeavors and have credited these achievements, in part or in whole, to a Dunbar-taught confidence in abilities and courage in difficulties; and

WHEREAS, THE DUNBAR HIGH SCHOOL reunion committee will present a program at Paul Laurence Dunbar Middle School for Innovation; now, therefore,

BE IT RESOLVED that the Lynchburg City School Board of Lynchburg, Virginia, commends the DUNBAR HIGH SCHOOL Reunion Committee for the hours of work and planning that have gone into making this effort a success; and,

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BE IT RESOLVED that the Lynchburg City School Board of Lynchburg, Virginia, takes immense pride in the extraordinary honor which has been brought to the Lynchburg City Schools as a result of the accomplishments of DUNBAR HIGH SCHOOL graduates; and,

BE IT RESOLVED that the Lynchburg City School Board expresses appreciation to all DUNBAR HIGH SCHOOL reunion participants who have taken the time and have come so far to show gratitude for an education that laid a strong foundation for success in a complex and ever changing world.

THE LYNCHBURG CITY SCHOOL BOARD

School Board Chairman

Superintendent of Schools

July 2, 2013

Yes Votes: Dr. Dolan-Sewell, Mrs. Tweedy, Mr. Hoss, Dr. Nilles Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

G. Superintendent's Comments

Dr. Brabrand extended his appreciation to Mr. White for the leadership he provided during the first year of his superintendency. He also extended his congratulations to Dr. Dolan-Sewell on her appointment as chairman and stated that he looks forward to working with her this coming year.

Dr. Brabrand announced that the school administration is considering a full-day work session on October 12, 2013, so that principals can present the updates to their school improvement plans at one time rather than taking an hour to do so at each school board meeting. Dr. Brabrand will provide more information as plans solidify.

H. Board Comments

Mr. Webb announced that the Superintendent's Evaluation Instrument Committee will meet on July 8, 2013. He also welcomed Dr. Nilles to the school board and congratulated Dr. Dolan-Sewell on her appointment as chairman.

Ms. Hoss thanked Mr. White for the exceptional job he performed as school board chairman, She also thanked Dr. Dolan-Sewell and Mrs. Tweedy for accepting leadership roles for the school board.

Mrs. Tweedy thanked Mr. White for his many contributions as chairman of the school board and extended her congratulations to Dr. Dolan-Sewell. She will look forward to working with her.

Mr. White thanked everyone for their kind remarks. He also welcomed Dr. Nilles to the school board.

Dr. Dolan-Sewell thanked her peers on the board for their support.

During the VSBA Annual Convention, a delegate and an alternate delegate must be appointed by the local school board to act on its behalf during the Delegate Assembly. Dr. Dolan-Sewell and Mrs. Tweedy will act in this capacity.

I. Informational Items

Next School Board Meeting: Tuesday, August 6, 2013, Board room, School Administration Building

K. Adjournment

The meeting adjourned at 7:33 p.m.

Regina T. Dolan-Sewell, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)