

**Lynchburg City School Board
Regular Meeting
September 16, 2014**

**BOARD
MEMBERS
PRESENT:**

Regina T. Dolan-Sewell, Chairman
Mary Ann Hoss, Vice Chairman
James E. Coleman
Michael J. Nilles
Jennifer R. Poore
Katie K. Snyder
J. Marie Waller
Thomas H. Webb
Charles B. White
Alexandra T. Wieczorek, Student Representative, Heritage High School
Jamison R. Spinner, Student Representative, E. C. Glass High School

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration
John C. McClain, Assistant Superintendent of Curriculum and Instruction
Anthony E. Beckles, Sr., Chief Financial Officer
April M. Bruce, Director of Testing, Gifted, and Guidance
Jason J. Ferguson, Director of Transportation
Steven L. Gatzke, Director of Facilities
Marie F. Gee, Director of Personnel
Marianne Turner, Director of Student Services
Wyllys D. VanDerwerker, Director of Special Education
Brian S. Wray, Director of K-12 Instruction
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Michael Neary, *The News & Advance*

**Agenda
Items:**

- A-1. Public Comments
- B-1. Heritage High School: Statistical Data Regarding Graduates and Post-Secondary Education
- C-1. Finance Report
- D. Consent Agenda
- E. Student Representative Comments
- F-1. Lynchburg City School Board Policies and Administrative Regulations Miscellaneous Policy Conversions
- F-2. LCS-One Update
- G-1. Capital Improvement Plan: School Administration Building
- G-2. Federal Annual Measurable Objectives and State Accreditation Results
- H. Superintendent's Comments
- I. Board Comments
- J. Informational Items
- K. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:32 p.m. in the Board Room at the School Administration Building. Dr. Dolan-Sewell opened the meeting and asked those in attendance to rise and recite the *Pledge of Allegiance*.

Upon MOTION by Ms. Poore, SECONDED by Mrs. Snyder, the school board added an addendum to item D-2. Personnel Report and replaced item G-1. Capital Improvement Plan: School Administration Building with a revised agenda report.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

A-1. Public Comments

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

B-1. Heritage High School: Statistical Data Regarding Graduates and Post-Secondary Education

Mr. Timothy T. Beatty, principal at Heritage High School, provided the school board with statistical information about Heritage High School graduates and post-secondary colleges and universities to which those students applied and were accepted to attend.

C-1. Finance Report

The school administration, in accordance with the 2014-15 school's operating budget, authorized, approved, and processed the necessary payments through August 31, 2014. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through August 31, 2014, for the operating fund.

Total Operating Fund Budget		\$88,114,120.00
Restricted Donations		\$ 5,000.00
Sale of Assets, Restricted		\$ 3,500.00
Revised Budget		\$88,122,620.00
Through August 31, 2014		
Actual Revenue Received	\$ 6,200,329.11	
Actual Expenditures	\$ 5,776,185.35	
Actual Encumbered	\$ 26,380,516.04	
Percent of Budget Received		7.04%
Percent of Budget Used, excluding encumbrances		6.55%
As of 08/31/14 – 2 months		16.67%

The revenue and expenditure reports detailed the transactions recorded through August 31, 2014. All reports appeared as attachments to the agenda report.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF SEPTEMBER 16, 2014, EXHIBIT "A," FOR A COPY OF THE FINANCE REPORT.)

D. Consent Agenda

Upon MOTION by Dr. Coleman, SECONDED by Ms. Poore, the school board approved the school board meeting minutes for August 16, 2014 (Regular Meeting), and September 2, 2014 (Regular Meeting), the personnel report and addendum for the period September 2 – 16, 2014, and the requests for religious exemption.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF SEPTEMBER 16, 2014, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

E. Student Representative Comments

Miss Alexandra T. Wieczorek, student representative pro tem for Heritage High School, and Mr. Jamison R. Spinner, student representative for E. C. Glass High School, shared comments about events and activities occurring at their schools.

F-1. Lynchburg City School Board Policies and Administrative Regulations Miscellaneous Policy Conversions

The process of converting the Lynchburg City Schools' (LCS) policies to the Virginia School Board Association (VSBA) format is ongoing process which has involved the conversion of entire sections of the LCS policy manual at a time. During the conversion of the first three LCS sections, several VSBA policies were not adopted at that time as there was no corresponding LCS policy. In addition, updates to VSBA policies have been received that need to be adopted immediately as a LCS policy. Rather than delay until an entire section is converted, individual policies are being brought to the Board for adoption.

AE	School Division Goals and Objectives
AF	Comprehensive Plan
AFA	Evaluation of School Board Operational Procedures
BBD	Board Member Removal from Office
BDD	Electronic Participation in Meetings from Remote Locations
BHE	School Board Member Liability Insurance
CBE	Severance Benefits
CMA	School Division Annual Report Card
GBECA	Electronic Cigarettes
GBEF/JHCL	Lactation Support
JM	Restraint and Seclusion of Students
KGB	Public Conduct on School Property
KGC	Use of Tobacco and Electronic Cigarettes on School Premises

Upon MOTION by Mr. Webb, SECONDED by Ms. Poore, the school board approved the revisions to the miscellaneous policies as listed above.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF SEPTEMBER 16, 2014, EXHIBIT "C," FOR A COPY OF THE LYNCHBURG CITY SCHOOL BOARD POLICIES AND ADMINISTRATIVE REGULATIONS MISCELLANEOUS CONVERSION POLICIES.)

F-2. LCS-One Update

Mr. David A. Childress, director of information technology, presented the school board with information about blended learning and how the integration of Chromebooks will facilitate this method of learning. Chromebooks will be distributed to all ninth grade students, and teachers of math and foreign language have classroom sets to use during class periods. Next year, all high school students will be issued Chromebooks.

G-1. Capital Improvement Plan: School Administration Building

The 2014-15 capital improvement plan includes \$150,000 for replacement of the roof on the School Administration Building. The City of Lynchburg Office of Procurement and Purchasing has received bids on the roof project.

A total of five bids for the roof project was received. The school administration recommends Roofing Solutions based on their bid of \$125,800, which was the lowest bid. All bids received are listed below.

BIDDER	AAR of NC	WA Lynch	Roofing Solutions	Air Tech Solutions	John T Morgan
BASE BID	\$131,860.00	\$201,693.00	\$125,800.00	\$167,589.00	\$174,823.00

Upon MOTION by Dr. Coleman, SECONDED by Ms. Poore, the school board authorized the school administration to enter into a contract with Roofing Solutions in the amount of \$125,800 for the roof project at the School Administration Building.

Yes Votes: Dr. Dolan-Sewell, Ms. Hoss, Dr. Coleman, Dr. Nilles, Ms. Poore, Ms. Snyder, Ms. Waller, Mr. Webb, Mr. White

No Votes: None

Abstentions: None

G-2. Federal Annual Measurable Objectives and State Accreditation Results

Each year since 1998, the school division has administered Standards of Learning (SOL) tests in grades three through eight as well as 12 high school end-of-course tests. On September 16, 2014, the Virginia Department of Education released official Federal Annual Measurable Objectives (FAMO) and state accreditation results based on Standards of Learning tests taken during the 2013-14 school year. During this presentation, the school administration shared the results and the status of each school.

There are two separate systems for school accountability: the state accreditation system and the federal Annual Measurable Objectives (AMO) system. SOL test results are used in the calculation of State Accreditation and federal AMO. Students begin taking SOL tests in third grade, and high school students must pass their courses as well as SOL tests in order to receive a high school diploma.

For state accreditation, schools must meet the 70 percent or 75 percent benchmark based on scores from the current year. Schools can use a three-year average to meet the benchmarks. The Safe Harbor provision, which means that that schools achieved a 10 percent reduction in failure rate, is not available in state calculations. Over the past two years, there have been new math, reading, writing, and science tests. School division across the state saw a 20 percent drop in reading, writing, and science, and a significant decline in passing scores at the advanced level for math. The new tests have significantly impacted the results for this school division.

For the Virginia Graduation Completion Index (GCI), high schools must meet graduation objectives and achieve the required pass rates in all four core subject areas for full accreditation. The GCI benchmark is 85 points, which is based on current year graduates.

Federal AMOs are based on the actual performance of students in each subgroup across the state. Math AMOs are based on the revised SOL tests beginning with the 2011-12 school year. Reading AMOs are based on the revised SOL tests beginning with the 2012-13 school year.

The school administration has implemented several new programs to help focus on students' instructional needs through using a refined coaching model; division-level Professional Learning Communities training; intensive professional development with a focus on relationships, relevance, and rigor; greater assessment flexibility for schools; and continued implementation of Positive Behavior Intervention Systems (PBIS). Further, the school division has developed and implemented new positions for director of culture and engagement, the supervisor for math and science, and the supervisor for English and history. Targeted double block Algebra I classes have been implemented at the high school level, and there continues to be double block classes for reading and math at the middle school level. There are also various remediation programs offered before and after school, enrichment/remediation periods throughout the school day, and tiered interventions based on individual student needs.

H. Superintendent's Comments

Ninth grade students will receive Chromebooks as part of the Touching Bases event on Thursday evening.

There will be two parent meetings, one on Thursday and one on Monday, regarding the advancement of education for African American students. These meetings will occur at Paul Laurence Dunbar Middle School for Innovation beginning at 7:00 p.m.

The second School Summit Conference will occur on September 24, 2014, beginning at 9:00 a.m. at the Information Technology Center. Three additional conferences will occur throughout the course of the school year.

I. Board Comments

Mr. White attended the football game for E. C. Glass High School and was impressed by the student interactions occurring during the game. He left with a great feeling about the direction of the high school.

Mr. Webb attended the VSBA Legislative Advocacy Conference and distributed materials he received at conference to members of the school board. Ms. Waller, who also attended the conference noted the legislative updates that appeared in one of the handouts.

J. Informational Items

Next School Board Meeting: Tuesday, October 7, 2014, 5:30 p.m., Board Room, School Administration Building

K. Adjournment

The meeting adjourned at 7:38 p.m.

Regina T. Dolan-Sewell, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)