

**Lynchburg City School Board  
Regular Meeting  
October 2, 2018**

**BOARD  
MEMBERS  
PRESENT:**

Robert O. Brennan  
Sharon Y. Carter  
James E. Coleman, Jr.  
Belle H. Evans  
Atul Gupta  
Charleta F. Mason  
Susan D. Morrison  
Michael J. Nilles  
Kimberly A. Sinha  
Sedora A. Booker-Felder, Student Representative, Heritage High School  
Maggie Kicklighter, Student Representative, E.C. Glass High School

**BOARD  
MEMBERS  
ABSENT:**

None

**ADMINISTRATION  
PRESENT:**

Crystal M. Edwards, Superintendent  
Ben W. Copeland, Deputy Superintendent  
Anthony E. Beckles, Sr., Chief Financial Officer  
LaTonya D. Brown, Director of Student Services  
Marie F. Gee, Director of Personnel  
Wyllys D. VanDerwerker, Director of Special Education  
Amy Pugh, Director of Information Technology  
April Bruce, Director of Curriculum and Instruction  
Anne Bond-Gentry, Coordinator of Student Services  
Dashia Womack, Supervisor of Secondary Counseling & Alternative Education  
Ed Dellinger, Supervisor of Career and Technical Education  
Russell Stone, Director of Transportation  
Jacqueline Pinn, Division PBIS Coach  
Dixie Sears, Instructional Supervisor of Elementary English, History, World Languages, English Learners and Libraries  
Maria Jaeger, Instructional Supervisor of Secondary Math, Science and Gifted  
R. Denise Spinner, Clerk/Recording Secretary

**MEDIA  
PRESENT:**

Liz Ramos, *The News & Advance*

**Agenda  
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B. Public Comments
- C. Special Presentation: School Accreditation Results
- D. Finance Report
- E. Consent Agenda
- F. Student Representative Comments
- G. School Board Committee Report
- H-1. School Board Retreat and Topics: 2018-19
- H-2. School Board Governance Norms, Protocols and Goals
- I-1. Equity Task Force: 2018-19
- I-2. General Career Technical Education Advisory Committee: 2018-19
- I-3. Health Advisory Board Committee: 2018-19
- I-4. Virginia Tiered Systems of Support Grant Cohort 4: Implementation Phase 2018-19 SY
- I-5. LCS Discipline Forums
- I-6. Gear Up Virginia (GUV) Award for 2018-2019: Implementation Phase 2018-19 SY
- I-7. Proposed Health Insurance Rate Increase for Retirees and Cobra Participants
- I-8. Health Insurance Premiums and Claims for Non-LCS Entities
- I-9. LAUREL Regional School Budget: 2018-19
- I-10. Central Virginia Governor's School for Science and Technology: 2018-19 Budget
- I-11. XLR8 STEM Academy Budget: 2018-19

**Lynchburg City School Board – Regular Meeting  
October 2, 2018  
Page Two**

- I-12. Pauline F. Maloney STEP with Links Program: 2018-19 Budget
- I-13. School Board Work Sessions
- I-14. Capital Improvement Program Update
- J. Superintendent's Comments
- K. Board Comments
- L. Informational Items
- M. Adjournment

Upon MOTION Ms. Carter, SECONDED by Dr. Nilles, the school board approved the October 2, 2018 Board Meeting Agenda.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

Upon MOTION Ms. Carter, SECONDED by Dr. Coleman, the school board approved the addition of an addendum to item E-2. Personnel Report.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

**A-1. Notice of Closed Meeting**

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board convened a closed meeting at 5:01 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (7) to discuss legal matters.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

**A-2. Certification of Closed Meeting**

Upon MOTION by Ms. Carter, SECONDED by Ms. Mason, the school board reconvened in open session at 5:48 p.m.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

Upon MOTION by Dr. Coleman, SECONDED by Ms. Mason, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

Susan D. Morrison called the meeting to order at 5:49 p.m. and led the board in the Pledge of Allegiance.

**B. Public Comments**

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

**Lynchburg City School Board – Regular Meeting**  
**October 2, 2018**  
**Page Three**

Mr. John Meadows spoke on behalf of the group, “Teachers United with a Voice,” regarding salary inequities.

Mr. Karl Loos spoke on behalf of the LEA group regarding compensation.

**C. Special Presentation**

Each year since 1998, the school division has administered Standards of Learning (SOL) tests in grades three through eight as well as 12 high school end-of-course tests. On September 27, 2018, the Virginia Department of Education released official accreditation results based on Standards of Learning tests taken during the 2017-18 school year. During this presentation, the school administration shared these results.

The superintendent recommended that the school board receive this agenda report as an informational item.

**D. Finance Report**

The school administration, in accordance with the FY2018-19 school’s operating budget, authorized, approved, and processed the necessary payments through August 31, 2018. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through August 31, 2018 for the operating fund.

Total Operating Fund Budget		\$ 97,672,407.00
Through August 31, 2018		
Actual Revenue Received	\$	6,514,559.52
Actual Expenditures	\$	11,300,918.92
Actual Encumbered	\$	67,102,338.63
Percent of Budget Received		6.67%
Percent of Budget Used, excluding encumbrances		11.57%
As of 8/31/18 – 2 months		16.67%

The revenue and expenditure reports detail the transactions recorded through August 31, 2018. All reports appear as attachments to the agenda report.

Mr. Beckles reported that there were no significant changes in the revenue to report at this time.

The superintendent recommended that the school board receive the agenda report as an informational item.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “A” FOR A COPY OF THE FINANCE REPORT ITEMS.)

**E. Consent Agenda**

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board moved the minutes for September 4, 2018 (Regular Meeting); September 6, 2018 (Student Discipline Committee Meeting); September 20, 2018 (Student Discipline Committee Meeting); the personnel report for the period September 4, 2018 – October 2, 2018, and the religious exemption be approved.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018 2018, EXHIBIT “B,” FOR A COPY OF THE CONSENT AGENDA ITEMS.)

**F. Student Representative Comments**

Magie Kicklighter, student representative for E.C. Glass High School, shared an update on activities, events, and educational opportunities at E.C. Glass.

Sedora Booker-Felder, student representative for Heritage High School, shared updated on events, activities, and educational opportunities at Heritage High School.

**G. School Board Committee Report**

1. School Board Committees:

**Finance Committee** - The Finance Committee met on Thursday, September 20, 2018 at the administration building. Ms. Carter shared that the committee is continuing to look at the finances to make sure we are using them the best way possible.

**Governor's School Committee** – Ms. Mason shared information about the Governor's School with the board and public. She spoke about the Saturday Sessions that are held and that students attend voluntarily.

**LAUREL Regional School Committee** – No report given.

**XLR8 STEM Academy Committee** – No report given.

2. Advisory Committees to the School Board:

Advisory committees have not met since the last meeting therefore there is nothing to report at this time.

**Career Technical Advisory Board**

**Equity Task Force Committee**

**Health Advisory Board Committee**

**Special Education Advisory Committee**

**H-1. School Board Retreat and Topics: 2018-19**

Each year, the Lynchburg City School Board conducts an annual retreat and identifies topics for discussion to be placed on the agenda for the meeting. The school board suggested a variety of topics for the retreat that will occur on October 12, 2018. The top 5 items selected are as follows:

Strategic Plan  
Salaries  
Safety Plans/Crisis Plans  
Student Discipline  
Mental Health/Bullying/Sexual Harassment  
Superintendent Evaluation

The superintendent and school board chair recommend that the school board approve the 2018 School Board Retreat topics.

Dr. Gupta asked that it be noted for the record that six items are listed instead of five.

Upon MOTION by Dr. Nilles, SECONDED by Ms. Mason, the school board approved the 2018 School Board Retreat topics.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

**H-2. School Board Governance Norms, Protocols and Goals**

On September 21, 2018, the Lynchburg City School Board, received governance training conducted by the Virginia School Boards Association. During that professional development training, the school board reviewed and revised its current Governance Norms and Protocols, which were developed during a similar training activity conducted in September 2017. The document, which appears as an attachment to this agenda report, provides clear guidelines and procedures for all aspects of board communication, school board meeting agenda development, interactions with the school community, professional development, and the evaluation of the superintendent and itself.

At this same training, the school board also set goals that are attached to this agenda item.

The school board considered the School Board Governance and Protocols during this presentation and the goals set at the VSBA training on September 21, 2018.

**Lynchburg City School Board – Regular Meeting  
October 2, 2018  
Page Five**

The school board chairman recommended that the school board approve the School Board Governance and Protocols and goals for the board.

Upon MOTION by Ms. Carter, SECONDED by Dr. Gupta, the school board approved the School Board Governance and Protocols and goals for the board.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "C," FOR A COPY OF THE LYNCHBURG CITY SCHOOL BOARD GOVERNANCE NORMS AND PROTOCOL ATTACHMENTS.)

**I-1. Equity Task Force: 2018-19**

The School Board may appoint advisory councils or committees of citizens of the school division for consultation with reference to specific matters pertaining to local schools. These committees shall serve without compensation for one-year terms and report annually to the Board. One of these committees is the Equity Task Force Committee.

Membership: The Equity Task Force may have a maximum of 20 members including but not limited to, parents/guardians, students, educators, retired professionals, concerned citizens, and others. Members are appointed annually.

Purpose: The purpose of the Equity Task Force is to assist with the evaluation of equitable practices in six key areas:

1. Staff: recruitment and retention
2. Students: academics and climate
3. Training: all stakeholders including parents, students, staff, school board, community
4. Engagement & Involvement: all stakeholders including parents, students, staff, school board, community
5. Cultural Diversity: celebration and recognition
6. Access & Barriers: increase access/opportunities and remove of barriers

Meetings: The Equity Task Force meets 4-5 times annually.

The proposed membership appeared as an attachment to this agenda report.

The superintendent recommended that the school board approve the membership for the Equity Task Force Committee for 2018-19.

Upon MOTION by Dr. Brennan, SECONDED by Ms. Mason, the school board approved membership for the Equity Task Force Committee for 2018-19.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "D," FOR A COPY OF THE EQUITY TASK FORCE MEMBERSHIP 2018-19 ATTACHMENTS)

**I-2. General Career Technical Education Advisory Committee: 2018-19**

The School Board may appoint advisory councils or committees of citizens of the school division for consultation with reference to specific matters pertaining to local schools. In addition, pursuant to Board of Education regulations, the School Board establishes advisory committees for the following programs: special education and career and technical education. These committees shall serve without compensation for one-year terms and report annually to the Board.

Membership: The General Career-Technical Advisory Committee may have a maximum of 20 members including but not limited to, parents/guardians, students, educators, retired professionals, concerned citizens, and others. Each of the 14 program areas in CTE has an advisory committee, which sends a representative to serve on the General Career-Technical Advisory Committee. Members are appointed annually.

Purpose: The purpose of the General Career-Technical Advisory Committee is to advise, assist and provide support and advocacy for high quality programs that prepare middle and high school students for successful transition to further education and careers.

Meetings: The General Career-Technical Advisory Committee meets 4-5 times annually.

The proposed membership appeared as an attachment to this agenda report.

**Lynchburg City School Board – Regular Meeting  
October 2, 2018  
Page Six**

The superintendent recommended that the school board approve the membership for the General Career and Technical Education Advisory Committee for 2018-19.

Upon MOTION by Dr. Brennan, SECONDED by Ms. Mason, the school board the General Career Technical Education Advisory Committee for 2018-19.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "E," FOR A COPY OF THE GENERAL CAREER TECHNICAL EDUCATION ADVISORY COMMITTEE: 2018-19 ATTACHMENT ITEMS.)

**I-3. Health Advisory Board Committee: 2018-19**

The School Board may appoint advisory councils or committees of citizens of the school division for consultation with reference to specific matters pertaining to local schools. These committees shall serve without compensation for one-year terms and report annually to the Board.

Membership: The School Health Advisory Board may have a maximum of 20 members including but not limited to, parents/guardians, students, health professionals, educators, and others. Members are appointed annually.

Purpose: The purpose of the School Health Advisory Board is to assist with the development of health policy in the school division and the evaluation of the status of school health, health education, the school environment, and health services.

Meetings: The School Health Advisory Board meets 4-5 times annually.

The proposed membership appeared as an attachment to this agenda report.

The superintendent recommended that the school board approve the membership for the Health Advisory Board Committee for 2018-19.

Upon MOTION by Dr. Nilles, SECONDED by Ms. Mason, the school board approved the Health Advisory Board Committee: 2018-19

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "F," FOR A COPY OF THE HEALTH ADVISORY BOARD COMMITTEE: 2018-19 ATTACHMENT ITEMS.)

**I-4. Virginia Tiered Systems of Support Grant Cohort 4: Implementation Phase 2018-19SY**

For the 2018-2019 school year, Lynchburg City Schools was awarded \$34,322.13 from the Virginia Department of Education (VDOE) for Cohort 4 of the Virginia Tiered Systems of Supports (VTSS). VTSS is a coordinated, tiered approach to improving educational outcomes through a continuum of evidence-based academic, behavioral, and mental wellness supports for all students. Through this initiative, the VDOE will provide training and technical assistance to Lynchburg City Schools with the implementation of VTSS, including the initial focus area of Positive Behavioral Interventions and Supports (PBIS). Currently E.C Glass High School and Linkhorne Middle School are in year two of the VTSS process. This year Sandusky Elementary School, Heritage Elementary School, Carl B. Hutcherson Early Learning Center and Sandusky Middle school will join as the second VTSS cohort within our division. They will receive direct coaching support, official VTSS training, and funds to support implementation measures. The Director of Student Services shared the progression of VTSS from our exploration phase up through our current efforts.

It was recommended that the school board give approval to the superintendent to sign and approve the Virginia Tiered Systems of Support Grant Cohort 4: Implementation Phase 2018-19SY.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Mason, the school board approved the superintendent to sign and approve the Virginia Tiered Systems of Support Grant Cohort 4: Implementation Phase 2018-19SY.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “G,” FOR A COPY OF THE VIRGINIA TIERED SYSTEMS OF SUPPORT GRANT COHORT4: IMPLEMENTATION PHASE 2018-19SY ATTACHMENT ITEMS.)

**I-5. LCS Discipline Forums**

Discipline Forums are discussions held with a small panel of students in order to provide a platform on which they can provide feedback on disciplinary practices within their school from their perspective in a “safe and trusted” environment. Students are randomly selected and consist of varied groups within the school. Discipline Forums originated out of our voluntary resolution agreement with the Office of Civil Rights in an effort to gather feedback from students. The results of the discipline forum are utilized for awareness, professional development, planning, and actions around school culture and climate.

The superintendent recommended that the school board receive this agenda report as an informational item.

**I-6. Gear Up Virginia (GUV) Award for 2018-2019: Implementation Phase 2018-2019SY:**

For the 2018-2019 school year, Lynchburg City Schools was awarded \$105,000.00 from the State Council of Higher Education for Virginia (SCHEV) to implement Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP Virginia - GUV). In the effort to increase student college enrollment and success and to transform the lives of low-income families and their communities, GUV began offering college preparatory services and skills development to a cohort of seventh-grade students beginning in 2104-15. GUV is a program that aligns with the state goals and objectives set forth by the state of Virginia which include: 1) increase the academic performance and college preparation of GUV students; 2) increase the number of students in rigorous courses; 3) increase knowledge of college and financial aid among students and their families; 4) improve college readiness rates; and 5) increase college enrollment rates.

It was recommended that the school board give approval to the superintendent to sign and approve the Gear Up Virginia Grant and Implementation Phase for the 2018-19 school year.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board approved the superintendent to sign and approve the Gear Up Virginia Grant and Implementation Phase for the 2018-19 school year.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “H,” FOR A COPY OF THE GEAR UP VIRGINIA AWARD FOR 2018-2019: IMPLEMENTATION PHASE 2018-2019SY ATTACHMENT ITEMS.)

**I-7. Proposed Health Insurance Rate Increase for Retirees and Cobra Participants**

We have reviewed our current health insurance rates by tier. Medical cost are expected to increase next year by a minimum of 7.4%. Since LCS increased the health insurance rates last year by 10%, we are not recommending a rate increase this year for plan participants; however, we need to consider what level of annual rate increase is appropriate in order to keep pace with the annual increases in medical cost starting in 2020. Failure to have an annual rate increase will eventually lead to high rate increases in the future that will have a negative impact on plan participants.

During the health insurance rate review, it was noted that retirees and cobra participants were not paying the full premium. They were paying a portion of the premium which was accompanied by the School Board contribution. Since retirees and cobra participants are not current employees, we recommend they pay the full premium for their insurance. The attached schedule presents the proposed rate increase by tier for retiree and cobra plan participants.

The superintendent recommended that the school board receive the agenda report as an informational item.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “I,” FOR A COPY OF THE PROPOSED HEALTH INSURANCE RATE INCREASE FOR RETIREES AND COBRA PARTICIPANTS ATTACHMENT ITEMS.)

Upon MOTION by Dr. Brennan, SECONDED by Ms. Mason, the school board approved the recommendation to move this agenda item to the consent agenda for the November 7, 2018 board meeting for approval.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

**I-8. Health Insurance Premiums and Claims for Non-LCS Entities**

**Lynchburg City School Board – Regular Meeting  
October 2, 2018  
Page Eight**

During a detailed review of Lynchburg City School's (LCS) self-funded medical insurance plan, it was revealed that LCS covers the full cost of employees of non LCS entities enrolled in our self-funded medical insurance plan. Non-LCS entities are STEM Academy, Steps with Links, Central Virginia Governor's School and LAUREL Regional Program. The review identified the following:

A. LCS pays the following fees for all non-LCS employees

1. Plan administration fees of \$35.05 per employee per month
2. Stop loss insurance premium of \$18.66 per employee per month
3. Patient-Centered Outcomes Research Institute fees (PCORI) of \$2 per covered life per year
4. Transitional Reinsurance Program Assessment Fee (TRPA) of \$63 per individual enrolled per year

B. LCS paid the net loss on claims for all non-LCS employees when the insurance premiums they paid was less than the claims incurred.

The net loss claims paid each year is being funded by the School Board and enrollees in the medical plan. This has been occurring for some time and now that we have separated all employees enrolled in LCS self-funded medical insurance by entity, the hard numbers are now available. Attached was a report showing the premiums, claims and other fees paid by LCS for each non-LCS entity for 2017 and the first seven months for 2018.

The superintendent recommended that the school board review the information and decide whether or not LCS should continue funding the net loss incurring on non-LCS entities employees enrolled in the self-funded medical plan or devise a plan to have each non-LCS entity pay for claim losses and distribute the surplus.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "J," FOR A COPY OF THE HEALTH INSURANCE PREMIUMS AND CLAIMS FOR NON-LCS ENTITIES ATTACHMENT ITEMS.)

Upon MOTION by Dr. Brennan, SECONDED by Ms. Carter, the school board approved items I-9, LAUREL Regional School Budget: 2018-19; I-10, Central Virginia Governor's School for Science and Technology: 2018-19 Budget; I-11, XLR8 STEM Academy Budget: 2018-19; I-12, Pauline F. Maloney STEP with Links Program: 2018-19 Budget; in one vote.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

**I-9. LAUREL Regional School Budget: 2018-19**

The Lynchburg City School Board serves as the fiscal agent for the LAUREL Regional School. LAUREL Regional School operates both a center based program and a non-center based program.

The governing board of the school has approved its 2018-19 center based budget in the amount of \$3,764,857.94, which represents a decrease of \$3,926.77 from the 2017-18 approved budget.

The governing board also approved its 2018-19 non-center based budget in the amount of \$2,102,770.20, which represents an increase of \$128,067.38 from the 2017-18 approved budget.

Funds expended at the LAUREL Regional School are totally reimbursable from participating school divisions and the Commonwealth of Virginia. School divisions which are members of the regional program are Amherst County Public Schools, Appomattox County Public Schools, Bedford County Public Schools, Campbell County Public Schools, and Lynchburg City Schools. The LAUREL Regional School provides services for students with severe disabilities. The following services are also provided by staff employed through LAUREL Regional School to identified students with disabilities at their schools: occupational therapy, physical therapy, vision services, and autism services.

The superintendent recommended that the school board authorize the school administration to act as fiscal agent for the LAUREL Regional School and to administer their 2018-19 combined budgets in the amount of \$5,867,628.14.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "K," FOR A COPY OF THE LAUREL REGIONAL SCHOOL BUDGET: 2018-19 ATTACHMENT ITEMS.)

**I-10. Central Virginia Governor's School for Science and Technology: 2018-19 Budget**

The Lynchburg City School Board serves as fiscal agent for the Central Virginia Governor's School for Science and Technology. The governing board of the school has approved its 2018-19 operating budget in the amount of \$1,112,250, which represents a decrease of \$25,000 over the prior year budget of \$1,137,250. All funds expended at the school are totally reimbursable from participating school divisions and state funds as listed on the attached budget. School divisions supporting this program are Amherst County Schools, Appomattox County Schools, Bedford County Schools, Campbell County Schools and Lynchburg City Schools.

**Lynchburg City School Board – Regular Meeting  
October 2, 2018  
Page Nine**

Provided below is the financial impact summary for the Lynchburg City Schools:

	2017-18	2018-19
Student Tuition	\$4,700	\$4,700
Number of Students		32 32
Total Tuition	\$150,400	\$150,400

Lynchburg City Schools has a total of 42 slots available for students to attend the Central Virginia Governor’s School. In addition to the 32 students listed above, we have a 2 additional non-resident student attending that pay their own tuition. We also receive 10 students attending at no charge as a result of the Heritage High School rental agreement that was entered into on September 24, 2014.

The superintendent recommended that the school board authorize the school administration to act as fiscal agent for the Central Virginia Governor’s School for Science and Technology and to administer its 2018-19 budget in the amount of \$1,112,250.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “L,” FOR A COPY OF THE CENTRAL VIRGINIA GOVERNOR’S SCHOOL FOR SCIENCE AND TECHNOLOGY: 2018-19 BUDGET ATTACHMENT ITEMS.)

**I-11. XLR8 STEM Academy Budget: 2018-19**

The Lynchburg City School Board serves as the fiscal agent for the XLR8 STEM Academy. The governing board of the school has approved its 2018-19 operating budget in the amount of \$310,150, which represents an increase of \$11,350 from the 2017-18 approved budget.

Funds expended at the XLR8 STEM Academy are totally reimbursable from participating school divisions and through grants or donations. School divisions which are members of the regional program are Amherst County Public Schools, Appomattox County Public Schools, Bedford County Public Schools, Campbell County Public Schools, and Lynchburg City Schools.

The superintendent recommended that the school board authorize the school administration to act as fiscal agent for the XLR8 STEM Academy and to administer their 2017-18 budget in the amount of \$310,150.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “M,” FOR A COPY OF THE XLR8 STEM ACADEMY BUDGET: 2018-19 ATTACHMENT ITEMS.)

**I-12. Pauline F. Maloney STEP with Links Program: 2018-19 Budget**

The Lynchburg City School Board serves as fiscal agent for the Pauline F. Maloney STEP with Links program. The organization’s governing board has approved its 2018-19 operating budget in the amount of \$58,570, which represents an increase of \$ 16,560 over the 2017-18 fiscal year.

The Pauline F. Maloney STEP with Links program enhances academic and cultural development of minority students who are in the sixth grade and is sponsored by the Links, Inc., a national organization of professional women. The program is funded entirely through donations. Lynchburg City Schools contributes \$10,000 annually to this program.

The 2018-19 budget appeared as an attachment to the agenda report.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT “N,” FOR A COPY OF THE PAULINE F. MALONEY STEP WITH LINKS PROGRAM: 2018-19 BUDGET ATTACHMENT ITEMS.)

**I-13. School Board Work Sessions**

Annually, the school board establishes the meeting dates, time, and location for the regular school board meetings. At the training with VSBA, the board decided that having work sessions throughout the year would be beneficial and suggested that work sessions be held on the third Tuesday of each month except for December (no work session), January (will be held on the fifth Tuesday due to board meeting scheduled on January 15, 2019), April (will be held on the fourth Tuesday due to spring break being on the third Tuesday). The following dates are proposed dates for the work sessions.

All work sessions will take place in the board room at the Administration Building at 5:00 p.m. unless otherwise notified.

- Tuesday, October 16, 2018
- Tuesday, November 20, 2018
- Tuesday, January 29, 2019 (5th Tuesday)
- Tuesday, February 19, 2019
- Tuesday, March 19, 2019
- Tuesday, April 23, 2019 (4th Tuesday)
- Tuesday, May 21, 2019
- Tuesday, June 18, 2019 (work session will be held directly after scheduled Special Board Meeting for personnel purposes)

**Lynchburg City School Board – Regular Meeting  
October 2, 2018  
Page Ten**

The school board chair recommended that the school board approve the dates for School Board Work Sessions throughout the 2018-19 school year.

Upon MOTION by Ms. Carter, SECONDED by Ms. Mason, the school board approved the dates for School Board Work Session throughout the 2018-19 school year.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

**I-14. Capital Improvement Program Update**

During this presentation, the school administration will provided the school board with an update on the Capital Improvement Program and discussions with the City.

The superintendent recommended that the school board receive this agenda report as an informational item.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF OCTOBER 2, 2018, EXHIBIT "O," FOR A COPY OF THE CAPITAL IMPROVEMENT PROGRAM UPDATE ATTACHMENT ITEMS.)

**J. Superintendent's Comments**

Dr. Edwards started off her comments by saying Happy Hispanic Heritage Month!

The board chair, Dr. Edwards, and Dr. Copeland will be attending a Strategic Planning Workshop later in the month.

Dr. Edwards and Ms. Mason participated at a Community Conversation at White Rock Church this past Sunday and Dr. Edwards will be at the Brennan house this upcoming Sunday with Embrace Our Schools.

The superintendent shared about her continued plans to go out into the community to have back and forth dialogue and will be publicly posting the locations on our division website so that the community can attend.

November 13<sup>th</sup> is American Education Week. There will be a division wide Open House from 9:00 a.m. – 10:30 a.m. at all LCS schools.

Dr. Edwards had her first "Give Me 30" with principal cohorts. She will be meeting monthly with each group.

The superintendent shared that while meeting with her mentor, they visited schools. During that time, they visited Heritage High School, Sandusky Elementary School, and Sandusky Middle School. Her mentor was very impressed with our students and staff.

Dr. Edwards completed her first Virginia Ten Miler Race.

**K. Board Comments**

Dr. Brennan shared that Wyllys VanDerwerker did a great job at Amazement Square. Dr. Brennan also spoke about Poverty to Progress. He expressed gratitude for the contributions that Becky Defour made to our division and spoke of the Celebration of Life held over the weekend to honor her.

Dr. Coleman thanked LaTonya Brown for speaking at an event and shared that she did an excellent job.

Mrs. Morrison shared that the VSBA Annual Conference is upcoming in November.

**L. Informational Items**

The Annual School Board Retreat will be held on, Friday, October 12, 2018 at the University of Lynchburg.

A School Board Work Session will be held on Tuesday, October 16, 2018 at 5:00 p.m. in the board room at the Administration Building.

A Lynchburg City Council and Lynchburg City School Board Retreat/Dinner will be held on Tuesday, October 30, 2018 at 4:00 p.m. The location is to be determined.

The next School Board Meeting will be held on Wednesday, November 7, 2018 at 5:30 p.m.

**M. Adjournment**

Meeting adjourned at 9:04 p.m.

---

Susan D. Morrison, Chairman

---

R. Denise Spinner, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)