

RS Payne Elementary School PTO Agenda

February 1, 2018

Attendance: **Sheri Quinones**, President, **Danielle Englund**, Vice President, **Kelly Brown**, Parent Partner, **Sarah Muminovic**, Secretary, **Trish Pabis**, Treasurer, **Liz Dop**, Co-Treasurer, **Alys Miller**, Hospitality, **Elianna Lobb**, Parent Partner
Lori Smith, Teacher Rep, **Kellie Baldwin**, Principal

Welcome and Introductions-
Sheri Quinones

Approval of January PTO Minutes

-Motion to approve January minutes made by **Trish Pabis**

-Seconded by **Danielle Englund**

All in favor. None opposed. Motion carries. January Minutes are approved.

As a FYI, this school year, meeting minutes will be sent out via Infinite Campus by **Ms. Davis**, and will also be posted on the school's website.

Principal/Staff Report-

-**Mrs. Baldwin** communicated that the Faculty and Teaching staff was disappointed to hear that there would not be a Carnival this year. They did offer a possible suggestion about perhaps having another event such as a "Walkathon"

-**Mrs. Baldwin** also shared that she was contacted by a community member about bringing more male figures into the building as inspirational and positive role models. There was interested in gathering more information about the Watch DOGS program that targets male role models to volunteer in the building.

-Parent Pickup and Carpool line was brought up as a concern to **Mrs. Baldwin** by **Sarah Muminovic**. She indicated that **Mr. Haupt**, who had been in the role of traffic guard, was no longer an employee of R.S. Payne. That the traffic guard position was posted as a job opening on the LCS career opportunities website and a replacement guard would be hired. In the interim, **Mr. Stauby**, from movement ed has volunteered to take on this role.

-**Mrs. Baldwin** indicated that Spring Parent/Teacher Conferences would not be a building wide initiative, but teachers will be reaching out directly to those who will be needing conferences.

-**Lori Smith** communicated that this year's CANstruction was underway; this year's theme Nemo. Last year's Hoover Dam is up for voting on GO Center FaceBook page for recognition among other CANstruction projects across the world.

-**Lori Smith** also shared that I LOVE Math Day is on February 16th. They are still in need of lots of volunteers for this. There seemed to be some confusion as to how the Sign-Up Genius was sent out and that it did not appear to have made it to all homes. **Mrs. Smith** will communicate with **Mrs. Proffitt** about resending the links for volunteering at I LOVE Math Day.

Parent Partner Reports

Pre-K-Parent Partner **Kelly Brown**

- Fairly self-sufficient, don't require much
- Mrs. Donigan** and **Ms. Jackson** present during meeting.
- Classroom needs; more parental involvement i.e., center helpers, lunch/breakfast partners, field trip helpers
- Kelly Brown** will send an email out to parents looking for volunteers in this capacity
- Pre-K is ever so grateful and thankful for all money that they have received from the PTO for the cooking program; PTO provides \$350 a year to fund this program to support learning letters
- Sheri Quinones** inquired about whether the school wide events are marketed to the Pre-K events. **Kelly Brown** said yes but was unsure about the turn out by the Pre-K classes.
- Danielle Englund** noted that many of the students in the Pre-K are not in their base schools and that may be affecting the amount of parental involvement in the Pre-K classrooms.
- Pre-K teachers asked if on conference days if the meals supplied could be given to units specifically as it is not always easy for teachers to get to eat as conferences tend to run over etc.
- Mrs. Donigan** did ask for the PTO to potentially fund a unit "Family Night"
- Sarah Muminovic** inquired about whether the school wide events were age appropriate and Mrs. Brown thinks so.
- Sheri Quinones** suggested that **Kelly Brown** reach out to **Roxanne Ferguson**, another Pre-K parent, for possible support in Pre-K.

3rd Grade-Parent Partner, **Elianna Lobb**

- Ms. Townes** and **Ms. Beuerle** present
- Productive dialogue overall during meeting
- Parental involvement is an issue, but they have noted that they are separating out volunteers that help the students and those that help the teachers
- Being creative about how to utilize their time as to not take away from classroom instruction time
- Will not have a Valentine's party because they felt it would infringe on the classroom instruction time
- Possible parent volunteers to assist in the preparation of learning activities.
- SOLs-low pass rate, they feel as though they spend a ton of time talking about how to inspire kids to perform their best, request goodie bags as an

incentive for kids to do work well, looking for a pep rally prior to the SOLs to get them excited

-**Kelly Brown** shared that she has seen from experience that incentivizing the children and getting them pepped up is effective.

-Need some supplies; glue sticks in particular. **Sheri Quinones** discussed checking the supply in **Mr. Jones'** office and then possibly the PTO could supplement additional supplies needed.

-3rd grade said there was not a large participation in the CCCH, wondered if there could be something done for Valentine's Day

-Non-committal about Kids Out Loud; kids did not love it, thought it was "cute"

-Want to hear back soon about goodie bags incentive

-**Trish Pabis** says that PTO can put together

-**Trish Pabis** proposes that the PTO put together the goodie bags on behalf of the 3rd grade. **Sarah Muminovic** motions for approval. **Danielle Englund** seconds. All in favor. None opposed. Motion carries.

GO Center, Parent Partner, **Alys Miller**

-Needs volunteers

SPED, Parent Partner, **Trish Pabis**

-Helping the SPED unit with their garden program, not necessarily funding related, just support in general

2nd Grade-Parent Partner, **Sheri Quinones**

-Have supply needs, are concerned about keeping surfaces clean and keeping germs away

-Looking for;

-reading volunteers to assist

- money for field trip(s)

- laminating paper

-Looking into specifics about recess equipment

-They were interested in doing Kids Out Loud

5th Grade-Parent Partner, **Sheri Quinones**

-Would like some sort of arts/performing opportunity, not necessarily Kids Out Loud or a Play, but maybe a wax museum; some opportunity for kids to get on stage and perform, fall would be a good time

-Supplies needed: scissors, markers, construction paper

-Need one on one reading volunteers

-**Ms.Roberts** specifically asked for a volunteer to prepare a list of novels they have on hand and also organize math games and skills materials

Sheri Quinones is asking for Parent Partners to reach out to units to get more specific information about volunteer times needed.

Danielle Englund suggested perhaps a partnership with the Red Cross to supply volunteers to perhaps fill in some of the volunteer gaps/needs. **Mrs. Baldwin** says the partnership discussion begins at school level and then a partnership agreement would have to go through downtown.

Committee Reports

Treasurer, **Trish Pabis**

-January's bank statement is reconciled and balanced. All statements are available upon request.

Budget

-The current account balance, minus the remaining budgeted items for this school year, minus the mandated 5k per the bylaws results in having enough money to fund next year's budget if it were to remain a level budget but nothing extra for periodic requests.

Fundraising

Restaurant Nights

-For February-Chipotle 2/27, 5-9pm Wards Rd. Must have flyer or phone.
-December Restaurant Nights completed Mi Patron approximately \$153 and Mister Goodies \$18 respectively

New Fundraising Initiative

Valentine's Silk Flower Sale

-Flowers for family and friends - 2/14
-Flyer goes home on the 5th, orders can be sent in until 12th
-Flowers cost a \$1
-Can be purchased during lunch shifts on 14th
-**Trish Pabis** Proposes to purchase 400 silk carnations from Amazon at roughly \$100 for the purchase of the startup cost
-**Danielle Englund** motions for a vote. Seconded by **Liz Dop**. All in favor. None opposed. Motion carries. **Sarah Muminovic, Trish Pabis,** and **Kelly Brown** will prep on 2/12/18 at 12:30pm on the balcony in gym
-2/14/18 **Sarah Muminovic, Sheri Quinones, and Alys Miller** will work the lunch shifts for sales

Picnic at Payne

-The collective discussion and intention is to go forward with the Picnic at Payne initiative and to not host a Carnival
-**Danielle Englund** proposes April 28, 2018 from 11am-2pm for the date for Picnic at Payne. **Trish Pabis** motions. **Alys Miller** seconds. All in favor. None opposed. Motion Carries.

March Madness Ice Cream Social-March 14th, hosted by PTO-Tabled

Amazon Smile

-**Trish Pabis** signing PTO up for Amazon Smile as a source of income. Inquires if there is any objection for storing our financial information in an Amazon account. The discussion resulted in no one being opposed.

Box Tops

Lori Smith inquired about the Box Tops and what to do with those. **Mrs. Baldwin** suggested some collection boxes in the cafeteria. **Sheri Quinones** will follow up with the Box Tops coordinator about communication to teachers about next steps after collection.

Hospitality

-**Alys Miller** is all set to provide Valentine's for teachers in the boxes on 2/14/18

New Business-
None

Old Business-
None

Our next meeting will be Thursday, March 1st at 7:30pm